

Creating Your ACTIVE Net Account

To register for activities and reserve facilities, you will need to create an ACTIVE Net account.

Step One:

In the recreation section of the Borough website, click on dark green button which reads: "Register for activities, camps or facility rentals".

Step Two:

Click *Create an Account*.



Step Three:

Fill in your name and address. Required fields are denoted by a red asterisk (*). Click *Next*.

Create Account

[Home Page](#) > [Create Account](#)



Name & Address

To create an account, please provide the following name and address related information.
Please note, that to create an account for a child you first need to create an account for an adult.

Customer Title
Please select your title... ▾

* First Name

Middle Name

* Last Name

* Street Address

* Country
United States of America ▾

* City, State, Zip Code
New York NY ▾ 10022

Add Mailing Address (if different from above)

[Cancel & Return Home](#)



Step Four:

Fill in your Contact Information. Required fields are denoted by a red asterisk (*).
***Note: To receive text message alerts, including cancellation notifications, please indicate your cell phone carrier.**

- 1 name & address
- 2 contact information**
- 3 personal information
- 4 emergency contact
- 5 account information

Contact Information

Please enter your contact information, including email preferences.

Home Phone	Extension
<input type="text"/>	<input type="text"/>
Work Phone	Extension
<input type="text"/>	<input type="text"/>
Cell Phone	
<input type="text"/>	
Cell Carrier	
<input type="text" value="Carrier"/>	
<input type="checkbox"/> Yes, I agree to receive text messages	
Other Phone	Extension
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Yes, I am the main contact for my family	
* Email address	
<input type="text"/>	
Additional email address	
<input type="text"/>	
<input type="checkbox"/> Yes! I'd like to receive periodic emails from my partner.	
<input type="checkbox"/> Yes! Please mail me periodic updates.	

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Tip: Select your Cell Carrier to receive text message

Click *Next* when complete.

Step Five:

Enter your personal information. Required fields are denoted by a red asterisk (*).



Personal Information

Please enter your personal information.
* Denotes a required field.

Role in Family
Please select your role in the family... ▼

* Gender
Please select your gender... ▼

Users must be 13 years of age or older.

* Date of Birth
mm/dd/yyyy

or Age Category
Please select Age Category... ▼

* Customer Type
General Public ▼

Medical Alert

Questions

How did you hear about us?

◀ Back Cancel & Return Home

Next ▶

Click *Next* when complete.

Step Six:

Fill in your Emergency Contact information. All required fills are denoted by a red asterisk (*). Click *Next* to continue.



Emergency Contact

For children, please enter Emergency Contact information, ideally this should NOT be the parent or guardian.

First Name

Last Name

Relationship

Home Phone Extension

Other Phone Extension

Add another Emergency Contact

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Step Seven:

Provide your Account Information. All required fields are denoted by a red asterisk (*). Create a secure password you will be able to remember, but others will not be able to guess. If you prefer not to use your email to login, please create an alternate Login ID.

Account Information

Please enter security information for the account. Please note Login name is NOT case sensitive, but password is. You will also need to select or enter a security question.

* Email address

Add Alternate Login ID

* Password

* Confirm Password

* Security Question
Please select your question... ▼

* Answer

* Confirm Answer

By creating an account, you are agreeing to terms of use and privacy rights.

Active Community Services:
[Terms of Use](#) | [Your Privacy Rights](#)

Active Network, LLC:
[Terms of Use](#) | [Copyright Policy](#) | [Your Privacy Rights](#)

Once you complete all required fields, click *Create Account*.

Congratulations, you have created your ACTIVE Net account. You are now ready to register for events, reserve facilities and sign up for activities.