

**STORMWATER AUTHORITY MINUTES  
REGULAR VIRTUAL MEETING  
CAMP HILL  
APRIL 13, 2021 @ 8:00 A.M.**

**Call to Order**

Paul Bruder  
Rachael Burger  
Sara Gibson  
Richard Guerin  
Mike Hess  
Melissa Howard  
Carl Schultz  
Lee Stinnett  
Zach Williard

**PUBLIC COMMENT**

- **Michael Garrity** – Mr. Garrity stated that there is an issue that he would like to get resolved with water getting into his basement hallway from a storm water drain line. This has been an issue since February 2020. He will send the lined camera information that he has to Ms. Gibson. Mr. Hess will also check after the meeting to see if he can find a copy of the televised information that the Borough had done.

**MINUTES**

- Mr. Guerin made a motion to approve last month's Stormwater Authority Meeting Minutes. Ms. Howard seconded the motion. ***The motion passed with all in favor.***

**CHECKS**

- Some HRG bills were missed in the past that are in this month's checks. Mr. Williard asked if the bills are all specifically for storm water projects, which Mr. Hess confirmed that they are. Ms. Gibson shared that starting in May, there will be quarterly transfers and then there will be a cycle of regular transfers. Mr. Bruder made a motion to pay the bills as presented. Mr. Guerin seconded. ***The motion passed with all in favor.***

**APPEALS AND CREDITS UPDATE**

- Ms. Burger stated that there were no new credits or appeals since last month.

**BILLING UPDATE**

- Ms. Burger gave a year to date summary, which includes the 3<sup>rd</sup> quarter and 4<sup>th</sup> quarter of 2020, as well as the 1<sup>st</sup> quarter of 2021: \$482,000 has been billed, \$370,000 has been paid, \$108,000 is currently outstanding. Currently at 77% paid. She just recently sent out some friendly reminders of past due bills. She will give a couple more weeks and then will be starting collections again after the friendly reminder timeframe is up.

**COLLECTION STRATEGY UPDATE**

- Friendly reminders are sent out first. A 30 day certified letter is sent out if four quarters behind. If still not paid, a 10 day certified letter is sent. After the 10 days, it would go to collections. The stormwater collection strategy will replicate the Borough's current strategy. Staff will discuss the waterfall strategy with Mr. Stinnett and come back in May or June meeting with more information.

**ENGINEER'S REPORT**

- Mr. Hess shared that they have the HOP for the 25<sup>th</sup> St. Drainage project. He prepared a bid schedule that has things ready to award at the May meeting.
- The Borough has a Maintenance and Emergency Repair Contractor. The Authority does not so there should be something in place in case an emergency comes up. Can piggy back on the Borough's contract which he will discuss with Mr. Stinnett and bring this back to the Committee.
- MS4 Chesapeake Bay Pollution Reduction Plan will require an amendment soon for the Siebert Park Steam Restoration. He would like to present for potential action at the May Council Meeting to update the Plan. This could become a co-permit with the Borough and the Stormwater Authority at that time.

#### **NEWSLETTER / WEBSITE UPDATE**

- Mr. Hess will get an update to Ms. Hill this week.

#### **PUBLIC COMMENT**

- Michael Garrity – Mr. Garrity stated that he will email Ms. Gibson photos and information that he can send on the damages he mentioned at the beginning of the meeting. He greatly appreciates everyone's efforts to move to a satisfactory resolution as soon as possible.

#### **ADJOURNMENT**

- Mr. Guerin made a motion to adjourn the meeting. Mr. Schultz seconded. The meeting adjourned at 8:49 a.m.