

**VIRTUAL SPECIAL MEETING  
CAMP HILL BOROUGH COUNCIL MEETING MINUTES  
5/26/21  
8:30 AM**

The meeting was called to order by Council President Leigh Twiford at 8:30 a.m. The meeting was held via Zoom.

**Roll Call**

Richard Guerin  
Alissa Packer  
Carl Schultz  
Leigh Twiford  
Zach Williard

**PUBLIC COMMENT**

- There was no public comment.

**Consider Resolution #2021-05 to authorize Borough Manager Sara Gibson to sign on behalf of the Borough for the Market Street Highway Occupancy Permit application**

- Mr. Tim Bolden and Mr. Joe Nardella of Gibson-Thomas Engineering were in attendance and described the need for the resolution. A Highway Occupancy Permit is required by PennDOT for improvements within the right-of-way as part of the Market Street Streetscape Project. In order to submit the HOP application, there must be an official who has been formally authorized by the governing body to be the signer. By holding this special meeting and taking action to authorize Mrs. Gibson to sign the application, the project can continue to move forward, with an anticipated submission date before the end of May.
- **Mr. Schultz made a motion, seconded by Mr. Guerin, to adopt Resolution #2021-05, to authorize Borough Manager Sara Gibson to sign the Highway Occupancy Permit application.**
- Mrs. Packer asked about whether this application would be comprehensive for the project. Mr. Bolden confirmed that all proposed improvements were included in this application.
- **The motion was unanimously approved.**

**PUBLIC COMMENT**

- There was no public comment.

**ADJOURNMENT**

- Mrs. Twiford adjourned the meeting at 8:42 a.m.

Respectfully submitted,

Sara Gibson  
Borough Manager