

**REGULAR MEETING MINUTES  
VIRTUAL COUNCIL MEETING  
CAMP HILL BOROUGH  
APRIL 14 2021  
7:00 PM**

**Call to Order**

Bonnie Bentz  
Richard Guerin  
Alissa Packer  
Carl Schultz  
Leigh Twiford  
Erin Vroman  
Zach Williard

**Roll Call**

- Ms. Twiford called the meeting to order at 7:04 p.m.

**MINUTES**

- Ms. Vroman made a motion to approve the March 10, 2021 Council Meeting minutes and the March 22, 2021 Special Meeting minutes. Mr. Schultz seconded the motion. The motion passed with all in favor.

**PUBLIC COMMENT**

- **Bruce Bigelow, 20 S. 26 Street** – Mr. Bigelow stated that he would like to hear more about the new public works director. He asked Chief Margeson what Camp Hill’s plan on the mental health crisis is. Chief Margeson stated that 2-3 officers will be attending a Crisis Intervention Team Training in May.
- **Brett Miller, 848 Wynnewood Road** – Ms. Miller stated that she reviewed the packet from last night’s hearing. She felt that Council did a great job of rezoning and she supports all of the amendments. She spoke in regards to her disapproval of Mr. Courtney’s and Mr. Leidy’s letters.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover gave her well wishes to Mr. Albright. She asked about the Summer Camp Cancellation Policy in regards to flexibility with COVID or unforeseen situations. She added that she is in support of the proposed Zoning Amendments and that she appreciated the Zoning AD HOC Committee being formed.
- **Steve Knaub, 120 S. 31<sup>st</sup> Street** – Mr. Knaub noted that he serves on the Zoning AD HOC Committee. He stated that he is in agreeance with the amendments.
- **Lisa DeCavalcante, 327 N. 24<sup>th</sup> Street** – Ms. DeCavalcante shared that Downtown Camp Hill Association is excited to work with Borough Council on the upcoming Summer Soiree that is coming up and on the street closure for that day.
- **Liz Reilly, 117 S. 17<sup>th</sup> Street** – Ms. Reilly stated that she supports the zoning revisions and she thanked Council and the Zoning AD HOC Committee for revisiting this. She gave well wishes to Mr. Albright.

**ADOPTION OF ORDINANCE TO AMEND THE ZONING ORDINANCE AND ZONING MAP**

- Ms. Twiford noted that one additional email in support of the Ordinance was received following the hearing that will not be adding to the exhibits since it was not introduced in the hearing. She shared that Council held the Public Hearing last night. Mr. Guerin made a motion to adopt the 2021-04 Amendment to the Camp Hill Borough Zoning Ordinance to adopt the new Zoning Map and to enact the new set of provisions of the Land Uses allowed in each zoning district. Ms. Packer seconded the motion. *The motion passed with all in favor.*

**PUBLIC SAFETY**

- Mayor Simpson shared that the Police Department handled 736 calls for service in March. The Fire Department received 20 calls and spent 25 hours on the calls. There are two annual trainings going on for the Fire Department currently, Breathing Apparatus Training and Engine Company Training. He shared that the first Chicken BBQ will be held May 8<sup>th</sup> starting at 11:00 a.m. It will be a drive-through event.
- Ms. Vroman made a motion to adopt Resolution #2021-03, the 2020 Cumberland County Hazard Mitigation Plan. Mr. Guerin seconded. *The motion passed with all in favor.*

## BOROUGH MANAGER'S REPORT

- Ms. Gibson shared that the full Hazard Mitigation Plan is available to read on the county's website.
- She welcomed Lester Lanman as the new Public Works Director and wished Bill Albright well, as he resigned from his position. She is working to fill that position.
- She stated that when the PA Municipal Retirement System amends their Non-Uniform and Uniform Pension Plans, we must amend our plan to go with theirs.
- Staff is ready to open the office and has a strategy for doing so safely.
- She shared that she and Ms. Hill met with the director of Cumberland Area Economic Development Corporation and feel that they are a great organization for resources on economic development.
- The application for the Siebert Park Trail Grant was submitted to DCNR today.

## FINANCE

- Mr. Williard made a motion for payment of checks for March 2021 in the amount of \$3,250,426.60. Ms. Bentz seconded the motion. ***The motion passed with all in favor.***
- Mr. Williard made a motion to consider a \$6,000 contribution to Frederickson Library. It was built into the budget. Ms. Vroman seconded the motion. ***The motion passed with all in favor.***
- Mr. Williard made a motion to adopt the 2021-05 Ordinance to amend the Uniformed Pension Plan with Pennsylvania Municipal Retirement System. Ms. Vroman seconded. ***The motion passed with all in favor.***
- Mr. Williard made a motion to adopt the 2021-06 Ordinance to amend the Non-Uniformed Pension Plan with Pennsylvania Municipal Retirement System. Mr. Guerin seconded the motion. ***The motion passed with all in favor.***

## PUBLIC WORKS

- Ms. Bentz introduced Mr. Lanman as the new Public Works Director.
- Ms. Bentz made a motion to approve HRG's proposal to provide professional services for overhaul or replacement of the Siebert Park Pump Station Project on a time and material basis for a fee not to exceed \$150,000. Mr. Schultz seconded. Mr. Hess shared that this is the oldest pump station in the Borough, dating to the 1940's and that parts to repair it cannot be obtained. They would like to begin the design that will be determined at a future Public Works meeting. Mr. Williard noted that this project will come out of the sewer fund. Mr. Hess stated that this is the last pump station in the Borough that has not been recently updated. ***The motion passed with all in favor.***

## COMMUNITY & BUSINESS RELATIONS

- Mr. Schultz gave an update on the Streetscape Project. He shared that the engineers are working to turn the concept plan into detailed engineering drawings to be turned in to PennDOT. Staff and the engineers are finalizing the last details on it. They hope to start construction by the end of the year.
- The Summer Soiree will take place in downtown Camp Hill on June 5. There will be a Plein Air event from 12-5 p.m. and the Soiree event will be from 5-9 p.m. The street will be closed from 2:00 to 9:00 p.m. on this day.

## PARKS & RECREATION

- Ms. Vroman noted that this Saturday is the Community Shred Day from 8 a.m. to 12:00 noon in the Borough Hall parking lot. More information is on the website.
- May 1-31<sup>st</sup> there will be an Art in the Park exhibit in Willow Park.
- The Memorial Day Ceremony will take place in the cemetery at 9:30 a.m. on March 31<sup>st</sup> in place of the parade.
- The Box Lunch Reviews will start June 11 and run every other Friday until August 20 from 11:30 a.m. to 1:00 p.m. in Willow Park.
- She shared that memberships for the pool will go on sale starting tomorrow. She asked that residents do not make a new account on active net. At this time it will be opening at 75% and will abide by all guidelines. Memberships will be available for all 5 surrounding municipalities. Day passes will only be available for residents. Members can bring up to 4 guests. The snack shack will be open this year and outside food can be brought in, but no lawn chairs or dining tables will be available, so guests will need to sit in the grassy areas and social distance.
- Summer Camps and Programs will be opening with a limited capacity this year. They will be open to residents to register on the 19<sup>th</sup> and to non-residents to register on the 22<sup>nd</sup>.

- Ms. Vroman made a motion to adopt a no refund policy on cancelations for summer camps, due to limited capacities and the fact that registrations are starting later this year. Ms. Packer seconded. ***The motion passed with all in favor.***

#### **PLANNING & ZONING**

- Mr. Guerin noted that construction permits for this month totaled \$19,500,000 in construction costs.
- Mr. Guerin made a motion to release the financial security in the amount of \$23,268.82 to Quattro Development, as recommended by Borough Engineer. Ms. Packer seconded. They wanted to wait on this to do a more accurate traffic study. There is still \$30,000 in an account for Quattro escrow. ***The motion passed with all in favor.***
- He gave an update on the Climate Action Plan. The next Planning and Zoning Committee meeting is April 21<sup>st</sup> at 8:15 a.m. They have applied to join a state Climate Action Plan program and are working with Cumberland County to piggy back on their program. If anyone is interested in joining the Committee they can contact [sgibson@camphillborough.com](mailto:sgibson@camphillborough.com).
- He thanked everyone on the Zoning AD HOC Committee for their help. He stated that they are still working on the Overlay District and Demolition Policy.

#### **PERSONNEL**

- Ms. Packer made a motion to reopen the Borough office and recreational facilities that are Borough run, based on staff's recommendation. The bathrooms at the park and facility rentals will remain closed at this time. Ms. Vroman seconded the motion. ***The motion passed with all in favor.***
- Ms. Packer made a motion to appoint Janet Trump to the Shade Tree Commission. Mr. Guerin seconded. ***The motion passed with all in favor.***

#### **COMMENTS FROM COUNCIL**

- Mr. Guerin thanked the Borough staff for their help during COVID.
- Ms. Packer thanked the public for their feedback. She stated her appreciation for the input on the zoning amendments.
- Ms. Vroman stated that she appreciated the attendance and public comments. She thanked the AD HOC Zoning Committee. She wished Mr. Albright good luck.
- Mr. Williard welcomed Mr. Lanman.

#### **PUBLIC COMMENT**

- **Sherry Bowman, 498 N. 25<sup>th</sup> Street** – Ms. Bowman thanked everyone for a very well run meeting. She stated that she would love to still have remote access to meetings in the future.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover seconded Ms. Bowman's comments in agreeance of remote meetings. She asked about timing of implementation for the zoning changes, which Mr. Wakefield answered that they are effective immediately upon enactment.
- **Dustin Taylor, 312 Willow Avenue** – Mr. Taylor agreed that the Zoom format for meetings is great for the public.
- **Steve Knaub, 120 S. 31<sup>st</sup> Street** – Mr. Knaub thanked Council for acting on the zoning amendments. He agreed that Zoom is a good option to help residents to participate. He stated that it was a great meeting and it was great to hear about the Shade Tree Commission and the Climate Action Plan.
- **Tom Collingsworth, 2935 Mayford Lane** – Mr. Collingsworth gave a shout out to Ms. Gibson and Mr. Miller on the amount of notices they gave on the zoning changes.

#### **ADJOURNMENT**

- Ms. Twiford adjourned the meeting at 8:17 p.m. Council went into Executive Session with the solicitor to discuss a litigation strategy with the Borough Solicitor involving AirBNB rentals within the Borough.