

**REGULAR VIRTUAL MEETING  
CAMP HILL BOROUGH COUNCIL  
MARCH 10, 2021  
7:00 P.M.**

**Call to Order**

Bonnie Bentz  
Richard Guerin  
Alissa Packer  
Carl Schultz  
Leigh Twiford  
Erin Vroman  
Zach Williard

**Roll Call**

- Ms. Twiford called the meeting to order at 7:01 p.m. All were in attendance except for Ms. Vroman, who joined the meeting during the Public Safety report.
- Ms. Twiford gave an update on Consolidated Properties' legal challenge to the Borough's denial of the Chick-fil-A subdivision and land development plan. In October 2020, the Honorable Thomas Placey of the Cumberland County Court of Common Pleas issued a decision upholding the Borough's denial of the plan. Consolidated Properties has appealed to the Commonwealth Court of Pennsylvania. Consolidated Properties is required to file a brief by April 5, 2021, and the Borough's special counsel will file a responsive brief 30 days after the filing of Consolidated Properties' brief. It is anticipated the Commonwealth Court will hear oral argument later this year and issue a decision near the end of 2021 or early 2022.

**MINUTES**

- Mr. Williard made a motion to approve the February 10, 2021 minutes. Ms. Packer seconded. ***The motion passed with all in favor.***

**PUBLIC COMMENT**

- **Sue Pera** – Ms. Pera spoke on behalf of the Downtown Camp Hill Association. She thanked the Borough for the support they have given to DCHA. Their tagline is “thrive here” and they feel that the businesses do thrive here. She invited everyone to attend the Spring Fling on March 20 downtown from 10 a.m. to 4 p.m.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover stated that information on the website regarding the Right to Know Officer was hard to find and information was outdated on the website. Ms. Twiford responded that updating of the website is on the plan and her comments will be considered.

**DCNR GRANT**

- Ms. Twiford shared that a hearing was held this evening at 6:00 p.m. regarding the DCNR Grant. Mr. Shultz made a motion to approve the submission of a grant application through DCNR to improve the path along Siebert Park. Ms. Bentz seconded. HRG suggested applying for this grant to reconstruct the path in coordination with the Siebert Park Stream Restoration project that the Stormwater Authority has authorized.
- Mr. Williard stated that he would like to be careful to not create another project if only part of the grant is received. Ms. Zumbrun stated that there could be discussions with DCNR on how to scale down the project if only part of the funding is awarded. She feels that the project is very competitive and stands a good chance.
- Council discussed if they would prefer crushed stone or asphalt for the trail surface. Mr. Hess stated that the program cap is \$250,000. The amount they are requesting for the project is \$225,000, which assumes the more expensive surface of asphalt. The Stormwater Authority will fund more than the required match with the Stream Restoration Project. The grant paperwork is due April 14.
- Mr. Schultz amended the motion to authorize the application with the surface to be decided by the Parks and Recreation Committee. Ms. Bentz seconded the amended motion. Mr. Guerin stated concern with not all of Council to be able to weigh in. Ms. Gibson stated that they have 3 years to do the project and could amend the application further on down the road, or have the stone as a fallback.

- Mr. Schultz modified the motion again to authorize the application for the grant under the assumption of an asphalt surface, with the understanding that more information will be provided to Council. Ms. Bentz seconded the updated amended motion. ***The motion passed with all in favor.***
- Mr. Schultz moved to approve HRG's professional services proposal for the lump sum amount of \$5,400 to prepare the DCNR grant application. Ms. Packer seconded. ***The motion passed with all in favor.***

#### **PUBLIC SAFETY**

- Chief Margeson shared a public safety update of a joint traffic enforcement with the state police on the bypass today. They stopped and cited 70 motorists who were traveling 50mph and up on a 35mph road.
- Chief Margeson shared that the Deferred Retirement Option Plan is a benefit that is negotiated in the Collective Bargaining Agreement between the Borough and the Police Association. Sgt. Cornelius will retire January 1 of this year. With the DROP agreement he can continue to work for up to 3 years, at which time his DROP payments will have gone into an escrow plan. Once he would truly retire he would receive the escrow amount in a lump sum and he would then receive monthly pension as a true retiree. This was approved in his contract.
- Ms. Vroman made a motion for approval of the closure of Market St. from 21<sup>st</sup>. St. to 24<sup>th</sup> St. on June 5, 2021 from 2:00 p.m. to 9:00 p.m. for the Downtown Camp Hill Association Summer Soiree, and authorization for the Borough to provide a Certificate of Insurance naming PennDOT as an Additional Insured for the event. Mr. Williard seconded. ***The motion passed with all in favor.***
- The next Public Safety Meeting is March 25 at 4:30 p.m.

#### **BOROUGH MANAGER'S REPORT**

- Ms. Gibson shared that they have been doing a lot of work on the streetscape project and are hoping to get that started, weather permitting, by the end of this year.
- She shared that they have made good headway with proposals for an updated website.
- She put the Borough on the list for a Climate Action Plan that would be prepared in coordination with DEP. It would be of no cost to the Borough. If they decide to move forward with it the work would begin in the fall.

#### **FINANCE**

- Mr. Williard made a motion for payment of checks for February 2021 in the amount of \$907,415.11. Ms. Vroman seconded. ***The motion passed with all in favor.***
- Mr. Willard gave a reminder of discussions with Turnkey Revenue, who would potentially find residents who are not paying EIT to the correct municipality. This will be brought back to Council soon.

#### **PUBLIC WORKS**

- Ms. Bentz shared that at the last Public Works Meeting, they discussed the Pool Pump Station. HRG did some studies and found that the pumps are unable to handle the required gallons per minute. Public works is also having trouble finding parts for the pumps. A proposal for replacing this will be coming to Council next month.
- The bushes by the fire station are old and dying, so public works will be replacing them with native tall grasses.
- Engineer's Report
  - Ms. Bentz made a motion for approval of Application for Payment #7 in the amount of \$11,757.08 to Pipe Services Corporation for pre-lining inspection of the 2020 Sewer improvements project area, as recommended by HRG. Ms. Vroman seconded. ***The motion passed with all in favor.***
  - Ms. Bentz made a motion for approval of retainer agreement with HRG and their subconsultant for a fixed fee/lump sum of \$85,000.00 to perform Flow Assessment Services for two drainage basins, as recommended by HRG, per the April 2020 Inflow and Infiltration Study of the Sanitary Sewer Collection and Conveyance System. Ms. Packer seconded. ***The motion passed with all in favor.***
  - Ms. Bentz made a motion for approval of a Contractor's Application for Payment #1 for 2020 Sewer Rehabilitation project to Mobile Dredging and Video Pipe, Inc. in the amount of \$72,177.38 as recommended by HRG. Ms. Vroman seconded. ***The motion passed with all in favor.***
  - Ms. Bentz made a motion for approval of Change Order No. 1 for 2020 Sewer Rehabilitation Project to change the contract with Mobile Dredging and Video Pipe, Inc. to allow a time extension of 79 days with substantial completion by May 9, 2021 and to increase the amount of the contract by \$21,027.75, for a total contract price of \$342,604.75 to perform permanent paving restoration at 10 locations. Ms. Packer

seconded. This is to come out of the sewer fund since it is part of a sewer project. ***The motion passed with all in favor.***

### COMMUNITY & BUSINESS RELATIONS

- Mr. Schultz shared that the next Community & Business Relations Committee Meeting is tomorrow at 5:30 p.m. The topic will be the Streetscape Project.

### PARKS & RECREATION

- Ms. Vroman shared that March 20 is the Bunny Eggstravaganza for ages 3-9, which will be held outdoors. Registration is required online and a parent is required.
- Community Shred Day is April 17 from 8 a.m-12 p.m.
- An Art Exhibit will be held in Willow Park from April 30 – June 1.
- There will not be a kite festival this year.
- There will be a Memorial Day Ceremony on May 31 at 9:30 a.m. in the cemetery instead of a parade this year.
- Box Lunch Reviews will start June 11 and be held every other Friday in Willow Park through August 20.
- The Parks and Recreation Committee discussed opening the pool memberships to all municipalities this year, with daily passes being limited to residents. COVID procedures will remain in place. This will come to Council in April for voting. The committee will discuss limiting outside memberships at their next meeting.
- They are looking forward to summer camps in 2021 at possibly a limited capacity. They are working out details and will have a discussion in April. The PA Recreation and Parks Society has laid out a comprehensive plan for camp ideas. No registration will be available until Council approval.
- The school district has requested use of the athletic training room in Siebert Park. This would be for injuries, ice, etc. Cleaning procedures have been provided. A motion will be made under Personnel.
- Ms. Vroman made a motion to accept the \$1,164 donation from the Foundation for Enhancing Communities on behalf of Harry and Nancy Preis for Siebert Park. Mr. Williard seconded. ***The motion passed with all in favor.***

### PLANNING & ZONING

- Mr. Guerin welcomed Mr. Miller back to the office.
- Mr. Guerin made a motion for Mr. Stinnett to advertise a hearing on April 13<sup>th</sup> at 6:00 p.m. to consider amendments to Zoning Ordinance and Zoning Map. Ms. Bentz seconded. ***The motion passed with all in favor.***
- Mr. Guerin stated if accepted in the Climate Action Plan State Program, the committee will be paired with a student in the fall to do inventory of issues and then a commission will come up with a plan.
- The Zoning AD HOC Committee just finished Specific Uses. The consultant is working on a final draft. The next items are an overlay district downtown and a Demolition Ordinance. The next Borough Planning Commission Meeting is March 16 at 6:00 p.m.

### PERSONNEL

- Ms. Packer made a motion to designate Sara Gibson as Borough Secretary. Ms. Vroman seconded. ***The motion passed with all in favor.***
- Ms. Packer made a motion to approve Resolution 2020-1 to appoint Sara Gibson as Right-to-Know Law Officer for borough of Camp Hill. Mr. Schultz seconded. ***The motion passed with all in favor.***
- Ms. Packer made a motion to continue closure of Borough offices and indoor facilities to the general public, as a precaution against COVID, until April 14, with the exception of the School District's use of the athletic training room and authorized allowances for small classes or meetings with staff by appointment. The classes will be through the Parks and Recreation Department and a COVID procedures will be followed. Ms. Vroman seconded. ***The motion passed with all in favor.***

### COMMENTS FROM COUNCIL

- Mr. Guerin asked if the agendas for Council members can be posted in dropbox in addition to the pdf email.
- Ms. Vroman made note that the Parks and Recreation Committee Meeting will be combined with the Recreation Commission on April 6<sup>th</sup> at 6:00 p.m. She added that the Bunny Eggstravaganza is next Saturday.
- Mr. Williard thanked Ms. Gibson for her work.

#### **PUBLIC COMMENT**

- **Sherry Bowman, 498 N. 25<sup>th</sup> Street** – Ms. Bowman thanked Council for a wonderful meeting. She welcomed Ms. Gibson as the new Borough Manager. She thanked Police Chief on behalf of the Cumberland Police Task Force for enforcing the speed limit.
- **Ami Zumkhawala-Cook** – Ms. Zumkhawala-Cook shared that she is a Fredricksen Library representative. She requested that Borough Council consider approving the annual contribution of \$6,000 to the library. Ms. Twiford stated that this will go to the next Council Meeting for voting.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover extended her thanks to the Zoning AD HOC Committee for their work.

#### **ADJOURNMENT**

- Ms. Vroman made a motion to adjourn. The meeting adjourned at 8:55 p.m.