

**REGULAR MEETING
VIRTUAL CAMP HILL BOROUGH COUNCIL
MEETING MINUTES
JANUARY 13, 2021
7:00 PM**

Call to Order

Bonnie Bentz
Richard Guerin

Roll Call

Alissa Packer
Carl Schultz
Leigh Twiford
Erin Vroman
Zach Williard

- Ms. Twiford called the meeting to order at 7:01 p.m. She made an announcement that the Personnel Committee met in Executive Session on January 5, 6, and 12 to discuss the Public Works Director position and volunteer appointments to Commissions. They will meet tomorrow, January 14 to discuss the Borough Manager search.

MINUTES:

- Ms. Packer moved to approve the December 9, 2020 minutes. Mr. Schultz seconded. The motion passed with all in favor.

PUBLIC COMMENT

- **Bruce Bigelow, 20 S. 26 Street** – Mr. Bigelow recognized the passing of Don Dietz this past week, as he was a long time member of Camp Hill and served as President of Camp Hill Borough at one time. He stated that he was surprised to see his Christmas tree thrown in the back of the trash truck. He asked if anyone knew why the 17th Street Bridge reconstruction project wasn't finished. Mr. Guerin stated it was an Upper Allen/ PennDOT project.
- **Clayton Ball** - Mr. Ball shared that he has lived in Camp Hill for three years and he thanked Council for all they have done for the community. He asked about getting pickle ball lines on the Siebert Park tennis courts. Ms. Twiford stated that they have been in contact with the school district about getting lines painted at the Fiala Field courts. Mr. Guerin shared that PIAA matches for high school teams cannot have the lines on the courts. The request can go back to the Recreation Committee.

PUBLIC SAFETY

- Mayor Simpson gave the monthly police report. He shared that the police handled 611 calls in the month of December. The Chief provided a 2020 year-end report, which showed 8,324 total calls and 50,671 miles driven on patrol in year 2020. The Fire Department ran 19 calls and spent 43 hours on the calls in December. The weekly training for the Fire Department is on hold due to COVID. They are waiting for Cumberland County to provide information on when the vaccine will be available for first responders.
- Ms. Vroman shared that the next Public Safety Meeting will be held January 28th at 4:30 p.m.
- Ms. Vroman made a motion to amend the proposed Park Hour Ordinance to be more specific to Schaeffer Park. Mr. Williard seconded. Mr. Stinnett will amend the Ordinance. The motion passed with all in favor.

BOROUGH MANAGER'S REPORT

- Mr. Lynch stated that the extension of the Penn Waste contract is due to expire March 31, 2021. Staff and Ms. Bentz met with Penn Waste recently. Ms. Bentz will review the outcome in her report.
- Mr. Williard will be seeking approval to use the Cohen Law Group for the Franchise Agreement with Comcast.
- Mr. Schultz will discuss the revised Streetscape Grant Resolution.
- Ms. Packer will be discussing the office and facilities closure, as well as vacancies on the Boards and Committees.

FINANCE

- Mr. Williard made a motion for Payment of checks for December 2020 in the amount of \$541,738.39. Ms. Vroman seconded. Ms. Packer asked about the three \$9,000 checks to the Fire Department on the same day.

Mr. Lynch will review with Mr. Madden. Mr. Williard amended his motion to be subject to Mr. Lynch confirming that the checks are correct. Ms. Vroman seconded the amended motion. The motion passed with all in favor.

- Mr. Williard gave a Streetscape & StormWater Borrowing update. For the Streetscape Project, they received a grant for \$700,000 and planned to borrow \$1,000,000.
 - Mr. Williard showed four different borrowing scenarios. The Finance Committee zoned in on scenarios one and two. Scenario one is 10 years but will leave less room in the CIP Fund; Scenario two is 13 years, but would have more interest over the life of loan. Scenario two leaves about \$20,000 - \$25,000 per year in the CIP Fund for projects that pop up.
 - Mr. Schultz, Ms. Twiford, Mr. Guerin, Mr. Williard, and Ms. Vroman all agreed on scenario two. Ms. Bentz and Ms. Packer felt it would be harder to pay back scenario two, so they preferred scenario one.
 - This loan will be bid so they can pay it off anytime without penalty.
 - Mr. Lynch will get the RFP out to about 30 banks probably next week. They hope to have a Debt Ordinance to vote to move forward on at the February Council Meeting.
- Mr. Williard made a motion to approve an agreement with the Cohen Law Group to negotiate the Borough's Cable TV Franchise Renewal with Comcast. Mr. Guerin seconded the motion. Mr. Lynch shared that under Federal Law, cable companies cannot operate in a municipality without an agreement. Municipalities can get up to 5% of cable revenues sold in the municipality, but there are also other provisions. The proposal is about \$3,200 for their services. A Franchise Grant of \$7,400 would be payable to the Borough upon execution of the Franchise Agreement. The motion passed with all in favor.

PUBLIC WORKS

- Ms. Bentz thanked Mr. Auxer for stepping up and doing a great job filling in as the Public Works Director.
- Ms. Bentz made a motion to approve a 2-year extension of the Penn Waste Trash Contract, effective April 1, 2021. Mr. Williard seconded.
 - The current rate is \$42.09/ quarter. It was initially proposed at \$61.00/ quarter. They negotiated down to \$53.25/ quarter for the first year. The second year they came down from \$64.50 to \$62.50.
 - The Committee asked Penn Waste for some benefits to provide the community or ways to reduce cost, which included: Yard waste pick-up will be reduced to once a month. The recycling container next to the fire house will be removed. Residents can opt to pay by the bag if they do not use a lot of trash. A community wide shredding event will be provided. Roll off containers will be provided annually for storm damage clean-up. The disposal fee that was being charged for street sweeping will be eliminated.
 - The motion passed with all in favor.
- 19th and Chestnut Pedestrian Refuge Island:
 - Ms. Bentz made a motion for approval of Change Order #1 to provide permanent pavement restoration in lieu of cold-patch. The change order increases the project cost by \$3,311 and extends the contract completion date to April 23, 2021. Mr. Williard seconded. The motion passed with all in favor.
 - Ms. Bentz made a motion for approval of Application for Payment No. 2 in the amount of \$54,257.53 with a balance remaining of \$12,771.15. Mr. Schultz seconded. The motion passed with all in favor.

COMMUNITY & BUSINESS RELATIONS

- Mr. Schultz made a motion to adopt a resolution request for the Multimodal Transportation Fund Grant of \$1,500,000 from the Commonwealth Financing Authority to be used for the Market Street Streetscape Project. This is to correct the amount from \$1,000,000 to \$1,500,000. The line items are all staying the same, it is just correcting the error on the grant paperwork. Ms. Bentz seconded. The motion passed with all in favor.

PARKS & RECREATION

- Ms. Vroman shared that registration for summer camp will be put off due to COVID. She encouraged residents to continue to check the website for updates on camp and spring events.
- Recommendations for the open seats on the Rec Commission were passed along to the Personnel Committee.
- The next Recreation Commission Meeting is Tuesday, January 19th at 6:00 p.m.

PLANNING & ZONING

- Mr. Guerin gave continued best wishes to Mr. Miller for a speedy recovery.

- He shared that they responded to about 90 calls.
- Mr. Stinnett shared that the Committee would like to have Council provide any suggested changes to the proposed Zoning Ordinance Amendments as quickly as possible in order to move towards action to advertise.
 - Mr. Schmehl reviewed the changes to the Zoning Map. There is a proposal to create a new parks district and there were some more permissive zoning labels adopted a few years ago that needed to be reversed. He reviewed the proposed changes on the map, in addition to the interim amendment.
 - Mr. Schmehl shared that the Committee began the process by proposing a high-priority amendment with a couple of the biggest concerns. Now the task force is proposing to address the Zoning Map and Land Uses in each of the Zoning Districts. The last step is to update the Sign Provisions, Parking Provisions, Administration and Definitions. They are recommending that Council move forward with the Zoning Map and Land Uses at this time as they continue to go through the Zoning Ordinance. A Council Hearing is the last step.
 - Mr. Schmehl noted that there is supposed to be a place that every legitimate land use is allowed. There are certain uses, such as adult uses, concrete plants, etc. that have special protection under Federal Law that they must be allowed somewhere. The least objectionable place to put those is in Light Industrial.

PERSONNEL

- Ms. Packer made a motion to keep the Borough Office and indoor facilities closed to visitors as a precaution against COVID until February 11 and to revisit the question of remaining closed each month. Mr. Williard seconded. The motion passed with all in favor.
- Ms. Packer shared that the Personnel Committee is working to negotiate a Public Works Director contract. They hope to have a Special Meeting of Council to approve the contract.
- Ms. Packer shared that they are meeting with Peter Marshall tomorrow to hear about the applicant pool for the Borough Manager position. Mr. Marshall will share his perspectives and they will discuss the next steps with him. These interviews will be a full Council endeavor.
- Ms. Packer made a motion for the following appointments to Commissions and Boards:
 - Recreation Commission – Appointing of John Arosale, Nick Decker and Paul White.
 - Planning Commission – Appointing of Brigid Landy Khuri and Tom Collingsworth for a 4 year term.
 - Human Relations Commission – Reappointing of Jennifer Storm and Bob Latham, both for a 3 year term.
 - Zoning Hearing Board – Reappointing of Kurt Twiford for a 2 year term and Lee Lentz for a 3 year term.
 - Storm Water Authority – Reappointing of Richard Guerin.
 - The Shade Tree Commission and Health Board remain open; email balbright@camphillborough.com.
 - Mr. Williard seconded. The motion passed with all in favor.

COMMENTS FROM COUNCIL

- Mr. Guerin shared that the Planning & Zoning Committee is looking into the state's Local Climate Initiative.
- Ms. Packer stated that she appreciates Mr. Guerin bringing that forward. She stressed the COVID news from yesterday and encouraged residents to take precautions, wear masks and be safe. She shared that she sat in on a Right-to-Know Webinar and that residents can ask for information instead of filling out a Right-to-Know form.
- Ms. Vroman shared that in the process of interviewing applicants for the Recreation Commission she learned a lot about how committed the members are. She gave a shout-out to neighbors and community members.

PUBLIC COMMENT

- **Addeline Alaniz Edwards, 3355 Walnut Street** – Ms. Edwards expressed gratitude for all of the support that she received after sharing her and her neighbor's experiences with repeated sewage backups. She especially thanked Ms. Twiford for immediately reaching out to her and working with public works to replace the deteriorating pipes in her neighborhood. She is looking forward to hearing more in the coming months.
- **Jennifer Hoover, 127 S. 31st Street** – Ms. Hoover thanked the Zoning AD HOC Committee for their hard work reviewing the Zoning Uses and Map. She advocated her area of residence to change to MDRO1 or CN, as many residents would appreciate that.

ADJOURNMENT

- Ms. Vroman made a motion to adjourn the meeting. The meeting adjourned at 8:53 p.m.