

**REGULAR MEETING MINUTES
CAMP HILL
BOROUGH COUNCIL
APRIL 29, 2020**

Call to Order

Bonnie Bentz
Richard Guerin
Alissa Packer
Carl Schultz
Leigh Twiford
Erin Vroman
Zach Williard

Ms. Twiford called the meeting to order at 7:09 pm.

STORMWATER AUTHORITY

Ms. Twiford shared that the Stormwater Authority was fully incorporated in February of 2020. The DCED approved paperwork and created the Act of Authority. The Borough is currently cataloguing and updating the Borough's billing software. All documents related to the Stormwater Authority are on the Borough website.

The Stormwater Authority is beginning design work on two projects for fiscal year 2020. The first one is beginning with survey work for restoration of Seibert Park's stream, which will help with the Borough's pollution plan. The other is a pipe replacement on 25th St. to help minimize flooding in Willow Park.

PARKS AND RECREATION

Ms. Twiford stated that the Borough's recreation department is taking part in statewide discussions with the Pennsylvania Recreation of Parks about how, when and if we can reopen pools and host summer camps. The pool will not be open on Memorial Day. The Borough is waiting for federal and state guidelines on when the pool can open. The Borough hopes to host summer camps and will open them as soon as it is safe to do so.

The newsletter will be electronic this month and will be posted to the website and the Borough Facebook page shortly after May 4th. Since the Memorial Day Parade had to be cancelled, Ms. Logar is in the process of organizing a Memorial Day Home Decorating Contest to honor our veterans and celebrate Memorial Day. Residents may decorate houses and on May 20th judges will drive through the Borough and select the top three winners. Residents were informed to see the Borough's website for additional information or to call the office with any questions.

PUBLIC WORKS

In regards to the Bypass Signal Improvements, Ms. Twiford stated that the Borough has been working with Penndot and HRG on the walkway from the bypass up to Eisenhower Elementary. HRG will be filing a sketch plan with Penndot, proposing a concrete median barrier or guide rail, whichever Penndot agrees to do.

Pedestrian signs were installed near the 21st St. underpass, encouraging residents to use the underpass and not the bypass.

An electronic signal plan was emailed to Penndot to approve flashing school zone signs on Chestnut St. They will be installed to the east of 24th St. and the west of 26th/ 27th St., along Chestnut St.

The Chick-fila Argument will be held on June 19th at 9am in front of Judge Placey. The Camp Hill Borough will be represented by Ron Lucas and Ambrose Hines of Stevenson Lee, as well as Josh Bonn of Nauman, Smith & Hall.

The Borough has had several meetings with Penndot in regards to crosswalk locations relative to the master plan for streetscape updates. The Borough has also had discussions of flashing beacons that can be installed along Market St., as part of the streetscape. The preliminary field reconnaissance, preliminary assessment of ADA ramps, and preliminary sidewalk assessments have all been completed. The Borough is developing landscaping alternatives for the verge area. The Borough is developing tree recommendations, reviewing bus shelter locations and types, assessing the need for additional crosswalks and assessing rapid fire beacon locations. Mr. Dennis informed that Gipson Thomas will be doing the streetscape. The Borough has been developing exhibits to present to Council and the Borough that will include existing and proposed crosswalks, preliminary bus shelter locations, verge area options, sidewalk replacement recommendations, rapid flashing beacon locations, and bike share road locations.

Ms. Bentz made a motion to approve the 2020 paving. Mr. Hess provided a rundown on the construction process. The bids came in on April 2nd. Starting on May 1st construction can resume. JBH was the low bidder on the project. The bids came in at about 20% lower than what was expected, based on unit prices from last year.

There were discussions with the public works department on how to best handle the curb and sidewalk paving. Typically, letters go out to homeowners in the affected areas ahead of time, requiring that they replace curb and sidewalk, wherever it is deficient. Homeowners can use their own contractors to do work or they can use the Borough contractor and be billed. If homeowners would choose to use the suggested contractor, they typically have 60-90 days to make payment on work that was done at the end of the project. Ms. Bentz requested to have the unit prices listed online, which Mr. Dennis stated they will put together a base unit price for the public to see. Ms. Packer asked if a resident is not able to afford to take care of this by the due date if there will be an extension on the payment. Mr. Dennis explained that the most important thing is that homeowners get the curbing done. The Borough is not requiring them to replace their sidewalk until March 2021. Mr. Hess informed that it is important for the curbs to be completed in order for the Borough to paving the roads. Ms. Packer stated that she would like to see a request for deferment or residents to be able to use. Mr. Dennis would direct payment decisions to the finance committee. The motion to approve 2020 bids passed with all in favor.

PUBLIC COMMENTS

Eric Clark asked how the Borough is preparing for future budget short falls due to potential lower tax revenue from lower resident earnings in 2020. Ms. Twiford answered that the finance committee and the Borough manager are currently compiling a three-year budget model to work through any shortfalls and to make an appropriate long term financial plan.

Seppi Garrett asked about the deterioration of food supply. At this time, Council is not discussing any change in those regulations.

Stacy Reck would like to see the current ban on medallions released. Ms. Twiford stated that she will be sending the request to the Public Works Committee to review.

TELEMARKETING RULES AND REGULATIONS

Ms. Packer made a motion to approve the Telemarketing Rules and Regulations. Mr. Williard seconded the motion. The motion passed with all in favor.

TAX PENALTY RESOLUTION

Ms. Packer made the motion to adopt the resolution to the tax penalty and collection date. Mr. Williard seconded. Ms. Twiford stated that this is in regards to what was discussed previously on waiving late fees for this bill. Ms. Bentz clarified that the discount period is extended to August 31st and that the late penalty is waived if paid by December 31st. Mr. Dennis announced that the Borough will be doing another mailer again explaining this. The motion passed with all in favor.

MINUTES

Ms. Vroman made a motion to approve the March Council Meeting Minutes. The motion passed with all in favor.

EXTENSION OF CONTRACTS DUE TO THE SHUTDOWN

Ms. Packer made a motion to extend the Public Works Facility Contract with Ebersole until June 1st. Ms. Bentz seconded the motion. Ms. Twiford stated that by extending this contract, it will allow Ebersole to include the berm landscaping in addition to the regular performing of lawn and landscape touchups and the final inspection. Mr. Hess clarified that there would not be any adverse consequences of extending this contract, as they are almost to the finish line for all of these projects. Ms. Bentz asked what will happen if a decision for the berm landscaping plan is not made by June 1st. Mr. Hess answered that it can either be extended again or if the Borough council or the contractor would like to close out the bid it can become a second bid. Mr. Hess stated that Ebersole is willing to work with the Borough and is willing to extend the timeframe. The motion passed with all in favor.

Mr. Williard made a motion to extend the contract with Macmore for the 2019 Stormwater Improvement Contract until June 1st. This contract is to perform the landscaping touch up and

final inspection. Ms. Vroman seconded the motion. Mr. Hess stated that Macmore did a lot of planting during the fall, so if things are not growing this contract requires the contractor to go back and fix it. The motion passed with all in favor.

A motion to extend the 2019 Sanitary Sewer Contract with Wexcon until June 15th was made. This contract is to perform paving and concrete restoration and final inspection. Mr. Hess clarified that Wexcon finished up in the fall and they just have a little bit of paving to patch. Per the governor's order, they are able to get back to work on May 1st. The paving is in association with the sewer project from last year. The motion passed with all in favor.

Ms. Packer made a motion to extend the Farhat Contract for the final cleanup of Beverly and Schaeffer Parks until June 1st. Mr. Schultz seconded the motion. The motion passed with all in favor.

FINANCE

Mr. Williard made a motion to approve bills for March 2020 in the amount of \$1,466,855.04. Mr. Guerin seconded. The motion passed with all in favor.

PUBLIC COMMENTS

Eileen Wolf, who lives near Beverly Park asked what the purpose was for the tube tunnels that are filled with mulch. Mr. Hess explained that the mulch will be removed between May 1st and June 1st as one of the final items for the contractor to take care of. This was done as part of erosion control.

ADJOURNMENT

Ms. Vroman moved to adjourn the meeting at 7:41pm. Ms. Packer seconded. Ms. Twiford stated that the regularly scheduled May council meeting will most likely be held virtually as well. Mr. Dennis stated that the document for the public works union will be sent out and comments will be needed for it to be brought up in the May Council Meeting. Meeting adjourned at 7:42pm.