

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
November 11, 2015**

President Peter Robelen called the meeting to order at 7:00 p.m. He made special mention and thanks to all veterans before the Pledge Of Allegiance and Moment of Silent Reflection. Present for the meeting were Council Members:

Steve Brodie
Terri Edwards
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present were Mayor and Fire Chief Mark Simpson, Police Chief Doug Hockenberry, Borough Manager Anne Shambaugh, Assistant Borough Manager Sam Robbins, Borough Engineer Michael Mehaffey, Codes Enforcement Officer Chris Miller, Recreation Director Audrey Logar, Josh Bonn substituting for Solicitor Steve Feinour, and Nate Sterling as recording secretary.

MINUTES

The minutes of the October 7, 2015 Pre-Budget Workshop were presented.

- Motion made by Mr. Schultz, seconded by Mr. Brodie, to approve the minutes. Motion passed unanimously.

The remaining minutes of the October 14, 2015 regular meeting, and October 21st and 28th Budget Workshops were presented.

- Motion made by Mr. Brodie, seconded by Mr. Guerin, to approve all three sets of minutes. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson had nothing to report this month.

PUBLIC COMMENT

- Steve Karl, 2818 Rathton Road, stated he was attending the meeting as Camp Hill School District School Board President and would be available to answer any questions on behalf of the School District if needed in regards to any discussion on the topic of the proposed demolition of the Schaffer School.

PUBLIC SAFETY

Ms. Edwards asked Mr. Simpson to present the monthly reports and highlights for the Camp Hill Police and Fire Departments. Mr. Simpson mentioned operational training taking place with the CHFD and also stated the recent Fire Department Open House event was well attended.

Ms. Edwards open discussion regarding the creation of an Ordinance regarding the use of Seibert Park facilities (such as the track, tennis and basketball courts) by residents and non-residents. The specific concern was that “guests” of residents using those facilities should be required to leave the facilities when the “host” resident would leave. The scope of the issue was discussed and there were recent concerns and incidents that Chief Hockenberry felt were difficult to enforce and address do to the lack of a direct ordinance related to the situation. There was further discussion on whether very specific ordinances would be created for each rule or location to be enforce or if an overarching set of Park Rules could be implemented, amended, and enforced as needed. Mr. Bonn advised that this could be done and the Council consensus was this was the best and most efficient way to address the matter.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to authorize Solicitor Feinour to draft an Ordinance outlining Parks & Recreation Rules and Guidelines. Motion passed unanimously.

MANAGER’S REPORT

Ms. Shambaugh stated the Treasurer’s report for September 2015 was included in the packets and then opened discussion on the proposal to move all non-uniform new hires, effective January 1, 2016, into a defined contribution pension plan administered by PMRS. This was a continued discussion from a prior meeting. After some discussion and questions by Council the consensus was it could be a safer alternative to the current pension plan but more information was still needed therefore the Finance subcommittee would attempt to meet with PMRS before the December meeting in order that Mr. Woodard could present their recommendation to Council.

HEALTH and SANITATION

Mr. Guerin stated the monthly and engineer’s reports were in the packet then requested approval for the following payment:

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to request approval to pay Mr. Rehab, Inc. in the amount of \$420,034.21 for work on the Creek Road Sewer Basin rehabilitation project. Motion passed unanimously.

Mr. Mehaffey was asked to speak to the matter and stated based upon recent rainfall numbers the amount of Inflow & Infiltration was reduced astronomically as a result of this project. Council clarified that this was part of the overall improvements and that they would continue working on these improvements for the next thirty years addressing the lowest areas first.

GENERAL GOVERNMENT

Ms. Twiford read the list of announcements for upcoming meetings and motioned for the following items:

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to advertise the proposed 2016 Budget for public review and comment. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to advertise the proposed 2016 Tax Ordinance for public review and comment in accordance with the proposed budget. Motion passed unanimously. It was mentioned to note that the tax rate was remaining the same.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to advertise the proposed 2016 Sewer Rate Ordinance for public review and comment in accordance with the proposed budget. Motion passed unanimously. Mr. Guerin stated that a 5% discount in sewer billing rates would be occurring due to a decrease in the amount of charges from Hampden Township to the Borough - this savings was being passed onto the residents and businesses in the form of a reduced quarterly sewer bill.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to pay vouchers in the amount of \$1,341,122.13 Motion passed unanimously.

INFRASTRUCTURE

Mr. Guerin requested approval for the following two payments:

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to request approval to pay Pennsy Supply in the amount of \$690,076.78 for work on the 2015 Paving Project – this would close out the project for the year and allow the Borough to close out the Multi-modal Transportation Grant. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to request approval to issue the Notice of Award to Farhat Excavating, L.L.C. for the Appletree Drive storm water project as the lowest responsible bidder at the price of \$38,400. Motion passed unanimously. There was brief discussion on this project including the bidding price and

the timeline and scope of the project. Much of the cost and work would involve removal of trees, etc. to access the site and then the time to reseed the site in order to restore it.

PERSONNEL, POLICIES and PROCEDURES

There was no report this month and Ms. Twiford presented the following motion:

- Motion made by Ms. Twiford, seconded by Mr. Brodie, to request approval to accept the resignation and the Separation Agreement of Neil Mummau, a Public Works employee. Motion passed unanimously.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated there was no report this month but encourage those present to watch a WITF special called Keystone Crossroads which be focusing on downtown redevelopment concepts.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in the packet and thanked Ms. Logar for a successful 5K Goddard Run and Halloween Parade which included 300 children and pets in costumes. She noted the upcoming holiday events taking place on Saturday December 5, 2015 at 4:00 p.m. starting with the Annual Toys For Tots Parade, performance by the Quaker City String Band, and Tree Lighting. She also mentioned that toy donation boxes were located here at the Borough, schools, and at many of our local businesses.

Next Ms. Edwards opened discussion on reimbursing the “Independent Contractors” (working for the Borough and receiving a 1099) for payment of their required background check clearances - this was a topic previously discussed. Council had requested additional information on the number of Independent Contractors used by the Borough and what program they were affiliated with. Mr. Logar provided a spreadsheet showing this information prior to the start of the meeting. The sheet indicated the total cost to the Borough if they paid for all of the background checks for all of the contractors would be approximately \$1,454.00. Mr. Schultz asked what the recreation committee recommended and the response was that they be paid by the Borough. Mr. Brodie presented the following motion:

- Motion made by Mr. Brodie, seconded by Mr. Schultz, to authorize the payment of background checks for “Independ Contractors” making less than \$1,000 from their earnings from the program. Motion passed unanimously.

PLANNING & ZONING

Mr. Brodie stated the report was in the packet and added that the committee had not yet had a chance to meet with the group requesting an ordinance revision to allow chickens in the Borough that had appeared before Council last month.

PUBLIC WORKS

Mr. Brodie stated the monthly report is in your packet.

SCHOOL DISTRICT

Mr. Guerin motioned for the following:

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to authorize approval of an Agreement between Camp Hill Borough and the Camp Hill School District regarding the demolition and ownership of Schaeffer Elementary School. There was some discussion on the future use of the property. Mr. Bonn advised that item #2 of the agreement restricts the use of the property to be “recreational” to which he advised was not clearly defined statutorily. After brief discussion among Council the consensus was to move forward with the agreement as it would be difficult to predict the future desired use of the property or even the future definition of “recreational”. Motion passed unanimously.

PUBLIC COMMENT

- Greg Lamay, 806 Conodoguinet Drive, stated he appreciated that issues with the sewer infrastructure were being addressed but expressed concerned regarding a recent sewer work done to the rear of his property. Land had been cleared to grand access to make repairs from Arlington Road which left the appearance that it was an open cut-through or walking trail. Subsequently pedestrians were walking back the path the end up in his back yard. He was requesting that there be an official “No Thoroughfare” posted there by the Borough.

EXECUTIVE SESSION

Council recessed into executive session to seek advice from the Solicitor and to discuss legal and personnel matters at 7:46 p.m.

There being no further business a motion for adjournment was made:

- Motion made by Mr. Woodard, seconded by Mr. Brodie, to adjourn. Motion passed unanimously at 8:08 p.m.

Respectfully submitted,

Nathaniel Sterling