

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
January 14, 2015**

Vice President Richard Guerin called the meeting to order at 7:00 p.m. Present were:

Steve Brodie
Terri Edwards
Richard Guerin
Leigh Twiford
Richard Woodard

Also present were Mayor Mark Simpson, Police Chief Doug Hockenberry, Solicitor Steve Feinour, Borough Engineer Michael Mehaffey, Codes & Zoning Officer Chris Miller, and Nate Sterling as recording secretary.

MINUTES

The minutes of the December 10, 2014 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to approve the minutes. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson stated there was no report this month.

At this time Zack Williard, from PFM (Public Financial Management, Harrisburg, PA), presented to Council options for refinancing the Series 2011 municipal bond for sewer repairs and lead a brief discussion. He indicated this could be a good opportunity for the Borough and provided a detailed packet of information. He concluded that the Borough begin to prepare paperwork and closely monitor interest rates. This lead to the following motion from Council:

- Motion made by Mr. Brodie, seconded by Mr. Woodard, to authorized the finance committee to start the beginning processes of refinancing the Series 2011 bond issuance. There was some brief discussion at this time. Mr. Brodie asked about the possibility of refinancing the bond such that it be split into half a traditional bank loan and half a municipal bond. Council also questioned the status of the Borough's maximum borrowing/debt limit. Mr. Williard responded to those questions and the motion passed unanimously. Mr. Williard stated he would return next month to provide an update.

PUBLIC COMMENT

- Noah Dundas, 1908 Rutland Street, was attending in the capacity of Eagle Scout. He requested the opportunity to interview a Council person(s) as it related to a merit badge achievement. [He interviewed Mr. Guerin and Ms. Twiford after the meeting adjourned].

PUBLIC SAFETY

Chief Simpson provided the highlights and statistics of the Police and Fire Departments Monthly Reports. He also reported that Richard Moul had retired from serving with the Fire Police effective December 31, 2004. Chief Simpson thanked Dick for all of his years of service, since 1992 and wished him well and requested that a proclamation be made on behalf of the CHPD during the February Council meeting.

MANAGER'S REPORT

Ms. Shambaugh stated the Treasurer's report for December 2014 was included in the council packets. Mr. Robelen would be providing new committee assignments for 2015. These would be shown in the updated Borough directory which was forthcoming.

Ms. Shambaugh also stated there were items to be updated with the Borough's Stormwater Maintenance ordinance as it relates to the new MS4 permit. These would be worked on in order to advertise for the February Council meeting and would be approved at the March meeting to satisfy the March 31, 2015 deadline.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

The following motion was made by to approve payment:

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to request approval to pay PSI Pumping Solutions, Inc. \$26,145.00 for work on the Creek Road Pumping Station upgrade project. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the list of announcements for upcoming meetings.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Brodie, to pay vouchers in the amount of \$1,340,707.34. Motion passed unanimously.

INFRASTRUCTURE

Mr. Guerin stated there was nothing to report this month.

PERSONNEL, POLICIES and PROCEDURES

Ms. Twiford stated there was nothing to report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Woodard stated there was nothing to report this month.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in the packet and requested approval for a banner:

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve a banner being hung over Market Street May 1 through May 18, 2015 advertising the annual Kite Festival being held on Sunday May 17, 2015. Motion passed unanimously

PLANNING & ZONING

Mr. Brodie stated the monthly reports is in the packet and mentioned some highlights from Code Enforcement and Zoning Officer Chris Miller’s annual reporting indicating there were 681 complaints received and addressed and 5.4 million dollars of new construction in the Borough.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packet and informed Council that the 2014 leaf collection season ended with the last pickup on December 26, 2014.

PUBLIC COMMENT

- Richard Mantz, 2000 Princeton Ave, stated that morning he noticed a left turn street sign on State Street had fallen on the ground. Chief Hockenberry responded that the situation had already been addressed.

EXECUTIVE SESSION

Council recessed into executive session to discuss personnel matters, litigation, and to seek advice from the Solicitor at 7:36 p.m.

Borough Council returned to public session at 8:39 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Brodie, to adjourn. Motion passed unanimously at 8:04 p.m.

Respectfully submitted,

Nathaniel Sterling