

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
October 7, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Steve Brodie
Terri Edwards
Richard Guerin
Peter Robelen
Richard Woodard

Also present Chief Hockenberry, Mayor Simpson, Solicitor Steve Feinour, Borough Engineer Mark Malarich, Borough Manager Anne Shambaugh, Code Enforcement & Zoning Officer Chris Miller, and Nate Sterling as recording secretary.

MINUTES

The minutes of the September 10, 2014 regular meeting were presented.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the minutes. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson stated there was nothing to report this month.

PUBLIC COMMENT

- Skip Focht, 237 S 16th Street, expressed a criticism on Mr. Feinour's "ground rules" for the special meeting with the property owners regarding the S 16th Street alley issues. Mr. Feinour objected to Mr. Focht's comments and provided clarification of the "ground rules".
- Vernon Calaman, salon owner at 250 S 15th Street stated the basement there often fills with water and he was concerned about a sinkhole or potential for a sinkhole to form there.
- Brian Reed, 215 S 16th Street, stated the flooding problem has been occurring since the 1990's and the water is not "their" water but from other parts of the Borough.
- Suzanne Martin, 217 S 16th Street, stated the flooding from the storm creates ponding nearby large enough that children begin to play in the water. Additionally, she indicated this to be dangerous and on at least one occasion she had to rescue children by pulling them out.

- Stephanie Smith, 231 S 16th Street, expresses her frustration with the storm water issue especially after having just moved into her property.

PUBLIC SAFETY

Mayor Simpson stated the police report is in your packet and thanked everyone for another successful Chicken BBQ benefitting the CHFD.

MANAGER'S REPORT

Ms. Shambaugh stated the treasurer's report for September is in your packet. She stated it includes all financial transactions from the month of September 2014.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

GENERAL GOVERNMENT

Ms. Twiford read the list of announcements for upcoming meetings.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Brodie, to pay vouchers in the amount of \$2,035,204.09. Motion passed unanimously.

INFRASTRUCTURE

Ms. Shambaugh stated the 2014 paving project would begin in approximately 2 weeks around October 16th.

PERSONNEL, POLICIES and PROCEDURES

There was nothing to report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Woodard stated the next meeting would be held here on October 20th at 6 p.m.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in your packet.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to reappoint David Hershey, Jessica Gutierrez, and Joe Stanisic to the Recreation Commission for a term of three (3) years beginning January 1, 2015 through December 31, 2017. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve the use of the Cabin by Girl Scout Troop 100651 for their annual camping excursion on November 8-9, 2014. Motion passed unanimously.

Ms. Edwards offered a suggestion that going forward the Borough Manager and Recreation Director be able to approve fee waivers and usual requests of the use of Borough rental facilities and banners advertising over Market Street in order to eliminate line item voting by Council for each individual request at the monthly meetings. Mr. Feinour stated that Penn Dot requires a resolution for banner requests over Market Street. After brief discussion a motion was made:

- Motion made by Ms. Edwards, seconded by Mr. Guerin, to allow the waiving of rental fees for all Borough properties be at the discretion of the Borough Manger. Motion passed unanimously.

Ms. Edwards provided a handout for comparison of stadium usage fees at other local facilities. After brief discussion the consensus was the Borough's usage fee schedule was still a work in progress and would need to be put to vote at a future meeting.

PLANNING & ZONING

At the request of Mr. Robelen, Ms. Shambaugh provided an update on the proposed Zoning Change stating it would be advertised and a special hearing would be held before the next Council Meeting at 6 p.m. on Wednesday November 12, 2014. Ms. Shambaugh and Mr. Miller would be responsible for notifying the properties in the areas of proposed zoning change.

A comparison of the proposed International Property Maintenance Code was distributed to Council since last meeting. Mr. Woodard presented the proposed IPMC to the PA Realtors Association of which he was a member. He stated their primary concern was that when updates to the IPMC would occur the Borough would be forced to accept them without the opportunity of approval. Mr. Miller spoke to the concern stating it was not the case as the Borough would be on their own version of the IPMC and could chose when to adopt a newer version.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He also thanked Public Works for their help with the Siebert Park Stadium Grand Opening event and mentioned that leave collection would be starting on Monday October 13, 2014.

BOROUGH/SCHOOL DISTRICT

Mr. Guerin made two motions regarding payments for the Seibert Park project:

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve payment to Rogele, Inc. in the amount of \$1,079,484.77 for work completed on the Siebert Park project through September 30, 2014. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve payment to K&W Engineers, Inc. in the amount of \$3,965.76 for work completed on the Siebert Park project through September 30, 2014. Motion passed unanimously.

Mr. Jeff Shyk provided an update on the Siebert Park project stating that everything within the fence was completed, the softball field was sodded and seeded, the tennis courts would be paved on Thursday morning, and punch lists would be created before the contractors would be leaving.

After discussion on the Siebert Park Maintenance agreement Mr. Guerin made the following motion in order that Mr. Feinour could negotiate with the School District and Lion Foundation on behalf of the Borough:

- Motion made by Mr. Guerin, seconded by Ms. Edwards, consistent with recommendations of the Siebert Park Stadium Steering Committee, that the Solicitor proceed to negotiate the terms of an agreement among the School District, Borough and Lion Foundation regarding the creation, administration and management of the Siebert Park Stadium Endowment Fund which will incorporate the Lion Foundation draft guideline/policy for the Siebert Park Stadium Endowment Fund dated August 18, 2014, which shall be modified to address disbursement authorizations and other administrative issues, and beginning in 2015, to change the annual administrative fees to the lesser of 10% of funds raised during the calendar year or \$10,000, such agreement to be subject to the final approval of the Borough Council, School Board and Lion Foundation. Motion passed unanimously.

PUBLIC COMMENT

There were no additional public comments made.

EXECUTIVE SESSION

Council recessed into executive session to discuss legal and personnel matters at 7:37 p.m.

Borough Council returned to public session at 8:32 p.m.

Ms. Shambaugh requested that council authorize payments to Pipe Services for services related to the smoke testing in the Creek Road sewer basin.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approved payments of invoices for \$26,969.85 and \$1,200.00 to Pipe Services for smoke testing on sewer lines within the Creek Road sewer basin. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Brodie, to adjourn. Motion passed unanimously at 8:33 p.m.

Respectfully submitted,

Nathaniel Sterling