

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
January 8, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Terri Edwards
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh. Mr. Robelen stated Mr. Brodie would be arriving late.

MINUTES

The minutes of the December 11, 2013 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Mr. Schultz to approve the minutes as presented. Mr. Guerin requested a change in the Public Works section regarding the concern of the School District to take the financial burden for property they do not own. Mr. Woodard accepted the change to his motion and the motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson reported the concession stand at the pool should be finished mid to end of February depending on any unforeseen delays.

PUBLIC COMMENT

- Bruce Bigelow, S 26th Street, thanked Public Works employees for their work with leaf collection, salting the roads and snow removal.

Mr. Robelen read a statement regarding stormwater and sanitary sewer issues. He stated outside environmental counsel was hired to investigate the events that lead to the DEP fine and the results have been summarized in a report. The activities of the last several months are a result of the recommendations including:

- Interim protocols to minimize overflows;

- Training all employees on the new pumping stations and cap all existing overflow areas/pipes;
- Removal of overflow suction pumping;
- Installed monitoring devices and alarms at all pumping stations;
- Televised 20% of all sewer mains within the Creek Road basin to identify areas of I&I and will complete the basin within 2014;
- Reviewing sewer budget to adjust rates to reflect the cost of rehabilitation of the pumping stations;
- Provide and install emergency power to all pumping stations;
- Replace and install new chopper pumps at the Creek Road pumping station; and
- Report all efforts to DEP on a regular basis.

Mr. Robelen stated a full-time Public Works director will be hired and the Borough Manager has resigned. He stated the Assistant Manager, Anne Shambaugh, will be the Interim Manager.

PUBLIC SAFETY

Mayor Simpson stated the monthly Police report is in the packet. Chief Simpson read the highlights of the Fire/EMS report.

MANAGER'S REPORT

Ms. Shambaugh stated the treasurer's report for November 2013 is in your packet. He stated it includes all financial transactions from the month of November.

Ms. Shambaugh requested approval to pay Shea Roofing \$4,968.85 which is the ten (10%) retainer within the contract. Ms. Shambaugh stated all work on the roof has been completed and inspected.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve payment to Shea Roofing in the amount of \$4,968.85. Motion passed unanimously.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet. He stated all sewage is being diverted to Hampden Township.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the following payments: JEV Construction in the amount of \$15,000; Edwin J. Heim in the amount of \$1,500.00 and HRI in the amount of \$258,070.21. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements. Ms. Twiford requested item B) be tabled until new committees have been set and reviewed at the February meeting.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to pay vouchers in the amount of \$263,731.13. Motion passed unanimously.

INFRASTRUCTURE

Ms. Shambaugh stated there is no report this month.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard stated there is no report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated Jim Brockh is assisting with the strategic planning for the downtown businesses. He stated a Town Hall meeting will be held February 20 beginning at 6:00 pm to get community input as we develop a strategic plan for Camp Hill – which will be our vision of what we want Camp Hill to be and our plan for how to get there.

- Motion made by Mr. Schultz, seconded by Ms. Edwards, to approve the Town Hall meeting and the continued endorsement of the committee, with a cost not to exceed \$2,500. Motion passed unanimously.

PARKS and RECREATION

Mr. Woodard stated the monthly report is in your packet.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve hanging a banner across Market Street advertising the Kite Festival May 2 – May 16, 2014. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Ms. Edwards, to approve the creation of a Facebook page for the Parks and Recreation department. After a brief discussion regarding the “policing” of the site as well as a coordination of efforts with the businesses page motion passed unanimously.

PLANNING & ZONING

Mr. Robelen stated the monthly report is in your packets. Mr. Robelen stated Ms. Bentz has some concerns regarding the language for Wind Turbines within the Borough and that these concerns will be presented to the Planning Commission by Ms. Shambaugh at their January meeting.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He also stated the new lights in Willow Park are a great addition to the area. He stated an update on the Siebert Park project will be presented by K&W after executive session.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve payment to K&W Engineers for their work on the Siebert Park project in the amount of \$11,449.16. Motion passed unanimously.

PUBLIC COMMENT

- Rich Mantz, Princeton Avenue, asked about the porkchop near the Chipotle Restaurant. Ms. Shambaugh stated this is a work in progress and the Borough is working with the owner of the land.

EXECUTIVE SESSION

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 7:31 p.m.

Borough Council returned to public session at 8:39 p.m.

Mayor Simpson swore in new Council member Steve Brodie.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to accept, with regret, the resignation of Mr. Kline as Borough Manager. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to accept the severance agreement with Mr. Kline contingent upon both parties signing the agreement. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Edwards, to appoint Anne Shambaugh as the Borough Treasurer, the Borough's Right to Know Officer and Interim Manager. Motion passed unanimously.

Mr. Guerin introduced Mr. Shyk of K&W Engineers to provide an update on the Siebert Park project.

Mr. Schultz requested an overview of the synthetic turf versus regular turf and the recommendation. Mr. Shyk stated synthetic turf can be laid on Saturday and used on Sunday. He stated the lifespan is approximately 10-12 years depending on the base structure and there is

no limit on usage. He stated with regular turf it is recommended the events/usage of the field be limited to extend the life.

He recommended the Borough bid the project with a select number of alternatives including the base and surfacing to get the most competitive price. He stated the surveying is being completed and a design is expected by the end of next week. He stated the following items are still in progress: storm water management, land development/site plan, track and field vendor selection, NPDES permitting, as well as the building permit. He anticipates a bid date of March 30, 2014.

Mr. Guerin recommended the priority of the project should be Bleachers, Track, Field, Tennis Courts and Fieldhouse.

After further discussion regarding the timing needed for each element,

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the Siebert Park project with a not to exceed cap of \$3.5 million dollars with artificial turf in the following priority: bleachers, track, stadium, tennis courts and fieldhouse with these items subject to further approval by council. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 9:39 p.m.

Respectfully submitted,

Anne Shambaugh