

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT STREET, PROSSER HALL  
CAMP HILL, PA 17011  
November 13, 2013**

President McLemore called the meeting to order at 7:02 p.m. Present were:

Terri Edwards  
Richard Guerin  
Burke McLemore  
Peter Robelen  
Carl Schultz  
Leigh Twiford  
Richard Woodard

Also present Borough Manager Gary M. Kline, Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh.

Mr. McLemore stated after the November 6, 2013 budget meeting an executive session regarding the collective bargaining agreements ended at 8:30 p.m.

**MINUTES**

The minutes of the October 9, 2013 regular meeting, the October 16, 2013 budget workshop, the October 23, 2013 budget workshop, the October 30, 2013 budget workshop and the November 6, 2013 budget workshop were presented.

- Motion made by Mr. Guerin, seconded by Mr. Woodard to approve the minutes as presented. Motion passed unanimously.

**MAYOR'S REPORT**

Mayor Simpson had no report this month. He congratulated Mr. Guerin, Ms. Twiford and Mr. Schultz for their election victory.

**PUBLIC COMMENT**

- Bruce Bigelow, S 26<sup>th</sup> Street, stated the Camp Hill Environmental Club is hosting a seminar for residents on how to keep stormwater on your property. He noted Vince McCollum is the guest speaker and requested the information be posted on the Borough's website. He stated the Club is also looking for permission to place a sandwich board sign at Willow Park plaza advertising the event. Mr. Guerin stated rain barrels are being sold by the School District for \$50.

- Paul Garrett, 40 N 19<sup>th</sup> Street, invited members of Council and residents to the Mechanicsburg Environmental Club events in 2014. He stated the club is attempting to help the municipalities with the requirements of the MS-4 permits. [A list of the events will be in the Borough's newsletter.]
- Dave Still, Appletree Road, stated he has had several conversations with the Borough regarding his property but he is uncertain about what is being proposed to the homeowners. Mr. McLemore stated Mr. Kline will provide the information in a letter to Mr. Still. Mr. McLemore also thanked Mr. Still for the sound system at the football stadium.
- Dick Martin, Market Street, stated he wants to know why there are 14 properties within the Borough that are not being billed for sewer. He said he requested the information via a Right To Know request and was told those properties are not billed. Mr. McLemore asked for an example and Mr. Martin said the library. Mr. McLemore explained when the library was looking for a new home the Borough conceded no sewer bills to keep the Library within the Borough. Mr. Martin asked when the rates will be reviewed again in 2014 and by whom. Mr. Schultz stated the Borough is committed to making sure all properties are paying and that Council will review the 14 properties to determine why they are not paying.
- Clair McMillen, Appletree Road, stated he owns the property next to Mr. Still and is also concerned about the pipe and erosion on his property. He stated the houses were built on "fill" and the corner of the house is settling. Mr. McLemore stated Mr. Kline will provide a copy of the written response to Mr. McMillen as well.

### **PUBLIC SAFETY**

Mayor Simpson stated the monthly Police report is in the packet. Chief Simpson read the highlights of the Fire/EMS report.

Chief Simpson stated a special guest would be arriving in the Borough after the Thanksgiving holiday on the fire truck as in years past.

### **MANAGER'S REPORT**

Mr. Kline stated the treasurer's report for September 2013 is in your packet. He stated it includes all financial transactions from the month of September.

### **HEALTH and SANITATION**

Mr. Guerin stated the monthly report and engineer's report are in the packet. He stated as of November 6, 2013 approximately 90% of all sewage is being directed to Hampden and 10% is still being directed to Lemoyne.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve the following payments: JEV Construction in the amount of \$82,367.70; Monacacy Valley Electric in the amount of \$3,583.45; HRI in the amount of \$345,157.80 and Heim in the amount of \$6,659.74. Motion passed unanimously.

## **GENERAL GOVERNMENT**

Ms. Twiford read the meeting announcements.

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to advertise the 2014 proposed budget in the Patriot News. Motion passed unanimously.
- Motion made by Mr. Twiford, seconded by Mr. Guerin, to advertise the 2014 proposed tax ordinance in the Patriot News. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Schultz, to advertise the 2014 proposed sewer ordinance in the Patriot News. Motion passed unanimously.

Ms. Twiford presented four (4) proposed resolutions from the Capital Region COG regarding the ability to advertise public meetings by municipalities as well as how open records are processed. Ms. Twiford stated the COG is in favor of these senate bills and is asking each municipality to approve resolutions in favor.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to adopt the four resolutions and send a copy to the COG office once signed. Motion passed unanimously.

## **FINANCE**

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to pay vouchers in the amount of \$730,293.16. Motion passed unanimously.

## **INFRASTRUCTURE**

Mr. Kline submitted the final invoice from Pennsy Supply for the 2013 street paving paroject.

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to pay Pennsy Supply \$162,892.18 as the final payment for the 2013 street paving project. Motion passed unanimously.

Mr. Kline submitted the invoice from Shea Roofing for the work completed on the roof of the Borough building.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve the payment of \$86,670 to Shea Roofing. Motion passed unanimously.

## **PERSONNEL, POLICIES and PROCEDURES**

Mr. Woodard stated there is no report this month.

## **COMMUNITY AND BUSINESS RELATIONS**

Mr. Schultz stated the strategic planning committee will be scheduling open meetings in the next few months for feedback from the residents and business owners.

## **PARKS and RECREATION**

Mr. Woodard stated the monthly report is in your packet.

- Motion made by Mr. Woodard, seconded by Ms. Edwards, to approve the request from the Fire Company to use Prosser Hall December 15 for its annual Christmas dinner; to approve the request from the Softball Association to use Prosser Hall for various dates through 2014; to approve the request from the Historical Society for their general monthly meetings in 2014 and to approve the use of Prosser Hall on February 5 for a DCNR sponsored workshop with the rental fee waived. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve payment in the amount of \$44,442.76 to East Coast Contracting for work on the concession stand at the swimming pool. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Ms. Edwards, to purchase a bench for Siebert Park with the proceeds from the Goddard Trail 5K run. Motion passed unanimously.

## **PLANNING & ZONING**

Mr. Robelen stated the monthly report is in your packets.

Mr. Robelen stated the committee met to discuss the request to include a definition for an Arts and Learning Center within the new Zoning Ordinance.

Ms. Shambaugh outlined the requested changes considered by the committee as well as their proposed change to require a Special Exception for this new definition. Mr. Feinour added additional information regarding the Special Exception.

Mr. Robelen stated a final recommendation of all proposed changes will be presented at the December regular council meeting.

## **PUBLIC WORKS**

Mr. Guerin stated the monthly report is in your packets.

Mr. Guerin provided an update on the proposed renovation project for Siebert Park. He explained based on negotiations, the School District will be responsible for ½ of the cost to build/renovate the stadium, ½ of the annual cost for maintenance and ½ of the cost to replace items in the future.

Mr. Guerin explained the potential revenue includes grants, naming rights, advertising, rental fees of the stadium, ticket prices, and the concession stand sales.

He stated the next meeting with the School District is Friday, November 15 at 7:30 a.m.

Mr. Guerin stated a user agreement between the School District and the Borough has been drafted but in the meantime, K&W Engineering, Inc. has presented the Borough with an engineering contract to begin the preliminary design work.

- Motion made by Mr. Guerin, seconded by Mr. Robelen, to sign the agreement with K&W Engineering, Inc. to begin the renovation process at Siebert Park. After a lengthy discussion, a straw vote was taken regarding the need for the project and the willingness to move forward; however, the contract item was tabled until further review of the contract, the agreement and additional input is received from residents. Mr. Feinour stated he was not sure an engineer could begin any work without a contract for the overall project being in place.

#### **PUBLIC COMMENT**

- Craig Bachik, Kairos Design, stated he is meeting with the design team for the rehabilitation of the Scheaffer School into an Arts and Learning Center. He stated he is not happy with the recommendation for a Special Exception requirement but understands the Borough's intent in keeping the ordinance uniform.
- Dave Still, Appletree Road, requested a listing of the streets to be paved in 2014 as well as shade tree information.

Mr. Robelen asked if the Borough would consider making a list of small projects needed within the Borough for volunteer groups to undertake.

#### **EXECUTIVE SESSION**

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 8:10 p.m.

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Borough Council returned to public session at 9:03 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 9:04 p.m.

Respectfully submitted,

Anne Shambaugh