

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE 2014 PRE-BUDGET MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
October 2, 2013**

President McLemore called the meeting to order at 6:34 p.m. Present were:

Terri Edwards
Richard Guerin
Burke McLemore
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Borough Manager Gary M. Kline, Deputy Chief Hockenberry, Mayor Simpson, Finance Director Raymond Madden, Account Receivables Clerk Nathaniel Sterling and Borough Secretary Anne Shambaugh.

Mr. McLemore reminded everyone they need to complete the Emergency Preparedness Training (NIMS) and asked Ms. Shambaugh or Mr. Kline to provide the newest members of council with the information.

2014 BUDGET REQUESTS

Mr. Kline stated this meeting is for Council to compile a list of wishes/thoughts prior to the creation of the draft budget for 2014. Mr. McLemore asked members to present their list of unusual elements or extraordinary expenses for 2014.

Mr. Woodard stated the Parks and Recreation Committee met and approved their budget to submit for inclusion. He stated there are three (3) areas of concern/change.

- 1) Theatre Camp In 2013 an agreement was drafted between the School District, the Borough and Phil Palese for the distribution of theatre camp funds: 43% to the School District, 37% to the Borough and 20% for Phil. Phil has requested the Borough switch percentages.
- 2) Siebert Park Day Camp Recommending a \$10/week increase in fees.
- 3) Removal of the payment for Public Works associated with the Parks/Recreation Budget.

Mr. Woodard stated if the Borough does not agree, Phil will not help the program and will walk away from it. Mr. Guerin stated Phil wants complete control over the theatre camps. After a lengthy discussion, Mr. Woodard stated the committee is recommending turning over the program to Phil. Ms. Edwards stated she spoke to several School Board members who agree with the recommendations of Phil and who support Phil's desire to run the theatre camps. After further discussion, this item was tabled until further time. Mr. McLemore requested an additional \$15,000 in rental fees be added into the budget under Revenue and to remove all theatre camp fees from the Expenditures.

Borough Council agreed to the increase of \$10 per week for the Siebert Park camps.

Mr. Kline stated this amount could not be removed from the Parks/Recreation section as it represents the cost center and the true cost of maintaining the parks within the Borough.

Ms. Twiford stated she did not have any requests for the budget. Mr. Schultz requested \$50,000 for the Community and Business Development projects to continue in 2014. He also requested an additional \$50,000 be placed in the account for the proposed "grant/donation" to the Scheaffer Arts Center. After a brief discussion regarding the Arts Center, Council agreed to set aside the money but is not guaranteeing it will be given to the project. Mr. Schultz requested another \$50,000 for further business development within the Borough.

Mr. Kline stated the paving of the alley between RoseMarie's Antiques and Dethlefs Law Office will be paved in 2013 for a total cost of \$22,000. The Borough received quotes for these business owners to pave their parking lots but the rates were significantly higher since the Borough's contract utilizes prevailing wage. Mr. Kline explained although the contracts would be with the individual owners and not the Borough, the contract prices had to include prevailing wage as this is the "road crew" that would be doing the work.

Mr. Guerin requested the following items be placed in the budget for Public Works:

- 1) Leaf collector that is attached to the mower – estimated cost of \$2,500
- 2) Overhang attachment for the new pole building - estimated cost of \$7,500
- 3) Piece of equipment to locate sewer main lines – no cost estimate available

Mr. Guerin requested additional money be set aside for the addition of an electronic sign at the Willow Park Plaza. He reminded Council this was in the original plans for the plaza but was delayed. He requested \$10,000 be added into the budget for some type of sign to replace the one previously on-site and donated by the Lion's Club.

Mr. Guerin asked if the Borough should budget money to begin renovations of the track and football field at Siebert Park. He stated the estimated budget is \$3,500,000 million to do the

entire project. He stated the School District does not have a “lump sum” amount they can earmark for this project but would possibly be willing to pay the Borough \$55,000 - \$75,000 per year as a rental fee to help cover the debt service payment. Mr. Guerin stated the Borough could put \$1,000,000 toward the cost of the project and then get a bank loan or bond for the remaining \$2.5 million.

Mr. McLemore stated this is a great project but while he would love to see it through the concern is the amount of storm water projects that need to be completed as well as other infrastructure projects that are more vital to the town.

After a lengthy discussion, it was recommended to put \$250,000 in the budget as the debt service payment for the park improvements and to move the \$1 million from the 2012 bond issue into Capital Improvements as the contribution/payment toward the park.

Mr. McLemore suggested Council put \$500,000 a year in the budget for storm water improvements and Mr. Guerin reminded everyone there is \$250,000 within the waste water budget for additional repairs as well.

Mr. Kline presented Council with the letter from Hampden Township stating the Borough could connect to their waste water system early provided we pay \$351,000 to Hampden prior to the hook-up. Mr. Kline stated the initial agreement with Hampden stated they would bill us for the connection after the quarter not in advance of the quarter. He stated he will email Hampden’s Manager to make sure that is correct.

Mr. McLemore stated it has been eight (8) years since the last tax increase and they should try to hold off any increase until a future date. Ms. Twiford stated she believes the Borough should continue to work with the School District on the theatre camp issue as well as the park renovations in an effort to keep the relationship from deteriorating.

Mr. Woodard stated the Borough is the 4th highest municipality for school and borough taxes in Cumberland County.

Mr. McLemore requested a worst case budget and a best case budget be presented at the October 9 regular meeting.

Deputy Chief Hockenberry stated he would be requesting two (2) additional police officers and two (2) additional police vehicles within his budget request. He also stated the Police will lose their County contract with METRO in 2015 and suggested they start looking at alternatives as soon as possible.

Mr. Kline stated the Borough's roof was under construction and should be completed within two weeks. He stated the paving will continue down Logan Street through next week. He asked what Council would like to do for Mr. Stihl on Appletree Road. He stated the cost is \$1,000 to restore the landscaping and wanted to know if the Borough should bill Mr. Stihl a flat fee or a percentage of the cost. After a brief discussion, it was determined the Borough will invoice the property owner 20% of the cost.

PUBLIC COMMENT

There was no public comment.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 7:56 p.m.

Respectfully submitted,

Anne Shambaugh