

**CAMP HILL BOROUGH COUNCIL
SPECIAL WORKSHOP – 2014 PROPOSED BUDGET
ADMINISTRATION BUILDING
WEDNESDAY, OCTOBER 30, 2013**

The workshop began at 6:05 p.m. Present were:

Terri Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Leigh Twiford
Rick Woodard

Also present were Police Chief Hockenberry, Borough Manager Gary M. Kline, Finance Director Raymond Madden, Sewer Billing Clerk Nate Sterling, Mayor Mark Simpson, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh.

Mr. McLemore stated Council needs to approve the final settlement agreement with Officer Cornelious.

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to approve the settlement with Officer Cornelious. Motion passed unanimously.

Mr. Kline stated he asked Mark Malarich to attend the meeting and explain the recent issues/concerns with the connection to the Hampden Sewer system. Mr. Malarich explained the connection to the system did not occur on Monday, October 28 as planned. He stated Hampden had some issues with the additional nutrient load during the recent storm event and they wanted to make sure their plant could process the additional flows from Camp Hill before the connection. He cautioned the Borough that Hampden has continued to push Camp Hill to meet additional requirements prior to the connection and Camp Hill has addressed their concerns.

Mr. Malarich stated he does not know when the Borough will receive the notice to proceed on the actual connection but cautioned it could be one week or three weeks.

Ms. Edwards stated during the monthly meeting with the Public Works staff they [the staff] stated they were not comfortable locating the force main within Hampden Township or the Borough.

Mr. Malarich stated the Borough must be responsible for locating the force main as it is our property and he is unsure why they are concerned since it is a metal pipe and has locators along the top which can be read by equipment to assist in locating the lines.

Ms. Edwards suggested using E.K. Services to locate the main lines when needed rather than the Public Works employees. Mr. Malarich stated he does not understand why Mr. Klinger cannot do this part of the job and stated Mr. Klinger told him he is “not qualified” to make those decisions.

Mr. Guerin stated the sewer rates will remain the same in 2014.

Mr. Malarich left the meeting at 6:34 p.m.

Ms. Edwards stated the lights at Willow Park are in the 2013 budget and she is requesting approval to move forward and order the lights for installation prior to the end of the year.

Mr. Guerin asked about the dog fountain to be placed near Willow Park and Mr. McLemore stated Council needs to make a decision regarding the proposed sign at Willow Park. He suggested they look at running the wiring and conduit when the electrician puts the other lights in so they can save money.

After a brief discussion regarding the type of sign to place at Willow Park, Mr. Kline suggested the Parks and Recreation Committee make some recommendations to Council since they have done a great job with the lighting throughout the park.

Mr. Kline distributed a copy of the proposed streets for paving in 2014. He stated the streets on the list coincide with where the new force main was placed with the addition of S 18th Street. Mr. Guerin asked if all this could be paved for less than \$600,000 and Mr. Kline stated he believed it could.

Mr. Guerin stated the Health and Sanitation committee met and discussed how to budget for the sewer funds to repair the mains and laterals. He stated there is a significant amount of tree roots that cause damage to the laterals and recommends requiring residents to fix laterals that have root damage.

Mr. Schultz stated there is a great deal of infiltration at the Creek Road station and Mr. Guerin asked if the Borough should tighten the ordinance to require the replacement of laterals with root damage.

Mr. Woodard stated the last offer from Mr. Palese included \$12,000 in revenue to the Borough, a 3-year contract and holding the resident rate at \$348; however, Mr. Palese sent an email stating he cannot “guarantee” the Borough will receive \$12,000 and he is unwilling to “freeze” any future programs he offers. Ms. Edwards stated the Parks and Recreation committee still recommends that we sever ties with Mr. Palese.

Mr. McLemore asked if we could provide a budget without the Theatre Camp?

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve an increase to the Siebert Park day camp of \$10 per week and take out the theatre camp money. Motion passed unanimously.

Mr. Kline stated based on previous meetings, there is \$50,000 in 2014 budget for the Scheaffer Arts project as well as \$15,000 for the Plein Air festival.

Mr. Kline asked about the expenditures for the Police department.

Mr. Guerin stated he does not think 2 cars should be purchased in 2014. Chief Hockenberry stated it will be approximately \$80,000 to purchase 2 new cars or he could lease them for 4 years.

Mr. Guerin stated during the Health and Sanitation committee meeting the recommendation was to include 1 police car and to keep the remaining \$40,000 in the Forfeiture Fund for future expenses.

Mr. Kline stated if a lease is available that would make additional money available over the next 3 years. Chief Hockenberry stated the Police department has not requested any additional funds from the Borough since 2005 and these items are needed.

Mr. Guerin stated that is not the issue. He stated Council is trying to look at the best use of the Forfeiture Funds and whether or not that is spend it all now or stagger the spending over the next several years.

Chief Hockenberry stated the Police department has spent \$400,000 from the Fund over the last 7 years and the average amount of overtime expense has been \$6,000 each year. Mr. Robelen asked if there is a down side to leasing the vehicles? Mr. Guerin stated there isn't one.

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to include \$20,000 in the budget to lease 2 police vehicles. Motion passed unanimously.

After further discussion, Chief Hockenberry stated the cost for the 2 vehicles would be more than \$20,000 due to upgrades needed to make the vehicles properly equipped.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to amend the previous motion to read not-to-exceed \$25,000. Motion passed unanimously.

Mr. McLemore asked the group what they wanted to do about 2 new police officers.

Mr. Kline stated there are 2 officers currently in the budget with staggered start dates, 1 in April and the other in September.

Mr. Guerin suggested authorizing money for 2 new officers but Chief Hockenberry stated they would have different hire dates due to training needs, requirements, etc.

- Motion made by Mr. Robelen, seconded by Mr. Schultz, to approve the funding of two (2) new police officers within the budget with start dates of January 1 and July 1, 2014. Motion passed unanimously.

Mr. Kline stated the increased contribution for the Fire Company will be \$90,000 up from \$85,000 as previously discussed.

Mr. Guerin stated the public works department will get a 4% increase due to their union contract and the Police will remain as they are pending a decision from the arbitration of their contract. He suggested the administration staff get 2% for their annual increase.

- Motion made by Mr. Guerin, seconded by Mr. Robelen, for the administrative staff to get a 2% salary increase in 2014. Motion passed unanimously.

Mr. Woodard stated he does not agree with the administrative staff getting only 2% when the public works employees are getting 4%. He stated he will request discussion of this issue later in the year once the Police contract has been resolved.

Mr. Guerin stated there will be a contribution adjustment for the healthcare contribution for administrative employees. He stated the public works employees currently contribute 4% up to \$500 toward the cost of healthcare and he recommends the administrative staff making less than \$50,000 contribute the same amount and everyone agreed.

Ms. Twiford stated she did not know if the Borough should move its healthcare from Benecon due to the requirements of the union contracts.

Mr. McLemore asked Mr. Kline to see if any municipalities have given their employees a “lump sum” benefit package.

Mr. Kline asked about the Siebert Park upgrades. He stated there is currently \$3.5 million in the Capital Improvement Fund for these upgrades.

Mr. Guerin stated these upgrades would be discussed in the joint Borough/School District meeting the following morning. He also stated it is \$600,000 more for the turf field and the Borough would not need to wait 2 full seasons before using it.

After a brief discussion regarding the possible funding sources and potential money to be received from the School District,

- Motion made by Ms. Twiford, seconded by Mr. Robelen, to keep the current figures in the budget for the funding of this project. Motion passed unanimously.

Mr. Guerin stated he believes the Borough should require the School District to pay for half of the maintenance cost as well as the half the cost of replacement.

Mr. Kline asked about the concession stand at the Borough pool. He stated we currently out-source this function to “Tony’s Concession Stand.”

- Motion made by Ms. Twiford, seconded by Ms. Edwards, to outsource the management and staffing of the Pool concession stand through a bidding process. Motion passed unanimously.

Mr. Kline stated the Borough will begin funding post-retirement healthcare benefits in the amount of \$10,000 in 2014.

Mr. McLemore stated the actuary suggested \$85,000 but due to the retirement eligibility of employees the Borough will not need that much money initially and could take a few years to build up its reserve.

Mr. McLemore stated one meeting is needed before we vote to advertise the budget. The next meeting will be Wednesday, November 6 at 6:00 p.m

There being no more items to discuss, the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Anne Shambaugh