

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
September 13, 2013**

President McLemore called the meeting to order at 7:00 p.m. Present were:

Terri Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Borough Manager Gary M. Kline, Deputy Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh.

MINUTES

The minutes of the August 14, 2013 regular meeting as well as the September 5, 2013 special meeting were presented.

- Motion made by Mr. Woodard, seconded by Mr. Schultz to approve the minutes as presented. Motion passed unanimously.

Mr. McLemore welcomed Terri Edwards to her first official meeting. He stated Ms. Edwards was elected at the special meeting of Council on September 5 to complete the term of her late husband.

MAYOR'S REPORT

Mayor Simpson had no report this month.

PRESENTATION

Dave Reager and Craig Bachik presented their ideas for the Arts Center at Schaeffer Elementary School. Mr. Reager stated they had a graphic artist prepare literature to assist with fundraising. Their idea is for the center to serve not just Camp Hill but the entire region as well. ECI has been selected as the builder for the project and the estimated cost is \$2.2 million.

They anticipate developing the site and taking the title in early 2014. They have a letter of intent from the Mechanicsburg Arts Center for 50% of the available space and are working with Borough clubs, including the Historical Society to use some of the space as well. Mr. Reager

stated it is critical to have the support of the community and they are attempting to reach beyond Camp Hill. The center will be designed to have programs “from K to gray.”

Mr. Bachik stated this is an economic development exercise and will assist in moving additional projects/retailers onto Market Street in the future. The hope is the center will bring in more money and people from all around. There is a significant cultural benefit because of the location and this can be used as an economic tool. There will be multiple purposes for the building going forward. The center is hoping to develop a collegiate relationship with the School District as well as Penn State. It is important the community sees this project as a “Cultural Economic Development Tool.” They are hoping to “incubate” small businesses at the center then find them retail space along Market Street. While children are learning at the arts center the family can be shopping and spending new and additional dollars in Camp Hill.

Mr. Reager stated in closing they are asking for a grant of \$100,000 from the Borough to help fund the center.

Mr. McLemore asked if it is a 501 endeavor and Mr. Reager stated it is a 501c program. Mr. McLemore asked if the center would be self-sustaining and Mr. Reager stated he believes it will be. Mr. Bachik stated they are hoping to partner with the Susquehanna Arts Museum as well as the Route 15 byway for the Arts. Mr. McLemore asked if there would be retail outlets and Mr. Reager stated there would be retail as the painters/artists will be selling their designs.

PUBLIC COMMENT

- Bonnie Bentz, 3015 Columbia Avenue, stated she reviewed the proposed Zoning Ordinance regarding signs and has a few comments/changes she would like to make. She stated there are typos throughout the document as well as a number of spelling errors. She stated we moved several items in and/or out of the various sections. She also stated the video billboard as previously written bans all electronic billboards except in the appropriate zone and the new version makes it seem like they are permitted anywhere. Mr. Feinour stated the ordinance was drafted with the multiple municipalities and some of the verbiage may have been added/deleted to bring the definitions in sync.
- Dick Martin, Mechanicsburg, stated he will be out of the country next month. He has concerns about the 2014 sewer fees and the four billing categories – residential, commercial, church and school. He stated the schools were previously charged by EDUs but are now charged as 1 single unit. He stated he is confused why the Borough would sign a deal with Hampden to pay \$400,000 a quarter when the Lemoyne bid of \$14.7 million would have saved us money.
- Bruce Bigelow, S 26th Street, wanted to invite everyone to the CHEC seminar on September 24 at 7:00 p.m. at Prosser Hall entitled “Water...more valuable than oil.”
- Suzanne Fickes, Columbia Avenue, stated it was opening weekend for the soccer leagues and the participants were incredibly rude to the homeowners and disrespectful of their properties. She stated it was chaos on the field; participants walking through yards, no respect for other people’s property or the parking. Mr. McLemore asked Mr. Guerin to look into this with the Soccer Club and coordinate the concerns with the Parks and Recreation Committee.

PUBLIC SAFETY

Mayor Simpson stated the monthly Police report is in the packet. Chief Simpson read the highlights of the Fire/EMS report.

MANAGER'S REPORT

Mr. Kline stated the treasurer's report for July 2013 is in your packet. He stated it includes all financial transactions from the month of July.

Mr. Kline presented the Minimum Municipal Obligation (MMO) reports to council for their review. Mr. Guerin asked how this was different from previous years and Mr. Kline stated he would provide that information to council during the budget process for comparison.

Mr. Kline presented the proposed 2014 Budget Schedule to council with the pre-budget meeting scheduled for Wednesday, October 2, 2013.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

Mr. Guerin stated the progress report for the waste water diversion project is on schedule and it is 93% completed.

- Motion made by Mr. Guerin, seconded by Mr. Robelen, to approve the following payments: JEV Construction in the amount of \$101,008.75; Monacacy Valley Electric in the amount of \$224,586.91; HRI in the amount of \$480,925.66 and Heim in the amount of \$58,944.39. Motion passed unanimously.

Mr. Guerin stated the Borough needs to sign the Operation and Maintenance Agreement with Hampden Township before the Borough can connect to the sewer system. Mr. Malarich has reviewed it for accuracy as well as the solicitor and the committee.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve the Operation and Maintenance Agreement with Hampden Township. Motion passed unanimously.

Mr. McLemore asked about the PA One Calls and Mr. Malarich stated the Borough will receive notification of the one call and will go to Hampden Township to mark the Borough's force main.

Mr. Guerin stated the committee is requesting approval for Gannett Fleming to prepare design and permitting documents for bids for additional upgrades at the Borough's pumping stations.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to authorize Gannett Fleming to prepare the bid documents for additional upgrades to the Borough's pumping stations. Motion passed unanimously.

Mr. Malarich stated in addition to the Operation and Maintenance Agreement with Hampden Township, the Borough's construction is ahead of schedule which would allow the Borough to complete the connection earlier than anticipated. He stated he received notification and approval from DEP for the connection to be made early.

As such, Hampden Township is requesting a letter from the Borough outlining the request to connect earlier than anticipated but it must be delivered to Hampden Township prior to September 20, 2013 in order to be on the appropriate agendas for consideration at public meetings.

- Motion to approve the transmittal of a letter to Hampden Township subject to Steve's review and the approval of the Health and Sanitation committee. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

Ms. Twiford stated Council needs to appoint a Vice President to replace Mr. Edwards and asked for nominations.

Mr. Schultz nominates Peter Robelen.

- Motion made by Mr. Schultz, seconded by Mr. Woodard, to nominate Peter Robelen as Vice President of Council. Motion passed unanimously.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to pay vouchers in the amount of \$1,683,530. Motion passed unanimously.

INFRASTRUCTURE

Mr. Kline stated there is no report this month.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard stated there is no report this month.

COMMUNITY AND BUSINESS RELATIONS

Ms. Twiford stated there was no report but the next meeting of the Committee would be held September 30 at 6:00 p.m. Mr. McLemore asked this committee to look at the Scheaffer proposal.

PARKS and RECREATION

Mr. Woodard stated the monthly report is in your packet. He stated the Goddard 5K run is October 12, 2013, the Halloween Parade is Tuesday, October 29 between 6-8 pm and trick or treat night is Thursday, October 30 between 6-8 pm. He stated the Toys for Tots parade is December 7 at 4 pm.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, for the following: Approve the Goddard Run 5K walk banner from September 13 through October 11; for the PCAR to use the Cabin in Siebert Park October 4 with the fee waived; for the CHEC to place a sandwich board sign at the Willow Park plaza September 13 – September 24 regarding their lecture; and for the 4th grade classes to use the Cabin in Siebert Park September 28 through September 29 with the fees waived. Motion passed unanimously.

PLANNING & ZONING

Mr. Robelen stated the monthly report is in your packets. He also reminded everyone the public hearing on the proposed zoning ordinance is scheduled for 5:30 p.m. on Wednesday, October 9, 2013.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He thanked Public Works for their assistance with National Night Out as well as the box lunches held in Willow Park.

Mr. Guerin provided an update from the proposed Borough/School District Siebert Park project. He stated K&W Engineers designed the revitalization of the Siebert Park field, track and infrastructure. The estimated cost is approximately \$4 million. A private firm conducted a cost assessment study and determined there is not enough private money to fund the project. Mr. Kline met with the infrastructure committee and they thought \$1 million could be set aside for the project with a bank loan for the rest of the cost. Mr. Guerin stated the School District will be meeting next week to discuss their options/thoughts on the project and the joint committee [Borough and School District] will meet with the engineer next week. A Town Hall meeting is tentatively scheduled for October.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 8:13 p.m.

Borough Council returned to public session at 10:24 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 10:29 p.m.

Respectfully submitted,

Anne Shambaugh