

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
June 12, 2013**

President McLemore called the public meeting to order at 7:01 p.m. Present were:

Don Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Leigh Twiford
Richard Woodard

Also present Borough Manager Gary M. Kline, Chief Ammons, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh. Mr. Schultz was excused from the meeting.

MINUTES

The minutes of the May 8, 2013 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve the minutes as presented. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson had no report this month.

PRESENTATION OF THE 2012 FINANCIAL STATEMENTS

Ms. Tracey Rash, Maher Duessel, CPAs, presented Council with the 2012 audited financial statements. Ms. Rash stated the Borough's financial position continues to be strong and presented the Borough with a "clean" audit.

Ms. Rash thanked Borough staff for their continued efforts and support during the audit process.

PUBLIC COMMENT

- Richard Martin, 2022 Market Street, asked Borough Council to reconsider the sewer billing process and bill everyone the same. He stated he pays a higher sewer bill than he pays in gas. He stated neither the Library nor the Borough-owned properties receive sewer bills. He requested the Borough use a fair and more equitable process for sewer bills. He asked from which account the penalty of \$140,000 would be paid?

- Dave Stihl, 445 Appletree Road, stated he understands work is being done to look at his concerns but stated no one has communicated back to him what is happening. Mr. McLemore stated the Borough Engineer is looking into the property. Mr. Malarich stated the pipe has been televised and they are waiting for the report from the company to review the data.
- Rich Mantz, 2000 Princeton Avenue, requested the Borough look at the Northern Suffolk culvert to make sure it is free of debris since we are expecting additional storms later in the week. Mr. Guerin stated the Borough has generators if Mr. Mantz would need to borrow one.
- Wayne Yost, 2405 Market Street, stated the historical society is conducting walks through the Borough to discuss the high water mark of the confederate. The dates are: June 29/30; July 27/28 and August 31/1. He stated brochures detailing the banners around town have been printed and are available for \$3.

PUBLIC SAFETY

Mayor Simpson stated the monthly Police report is in the packet. Chief Simpson read the highlights of the Fire/EMS report.

Mr. Robelen explained PennDOT approached the Borough to institute adaptive traffic signals along 11/15 from the 581 exchange to the Country Club Road. Mr. Robelen explained the signals now have a “brain” to adjust the signals according to the traffic flow before and after each signal.

He stated Camp Hill is concerned about the pedestrian cycles at each of the lights to accommodate the students walking to school. The committee recommends “reluctantly agreeing to implement the adaptive traffic signals within the suggested areas of the Borough.”

- Motion made by Mr. Robelen, seconded by Mr. Edwards, to draft a letter to Penn DOT regarding the adaptive signals and outlining the Borough’s concerns under the President’s signature. After a brief discussion regarding the initial and ongoing expense to the Borough, the motion passed unanimously.

MANAGER’S REPORT

Mr. Kline stated the treasurer’s report for April 2013 is in your packet. He stated it includes all financial transactions from the month of April.

Mr. McLemore thanked the Borough staff for the efforts regarding the audit.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer’s report are in the packet.

Mr. Guerin stated the progress report for the waste water diversion project is on schedule and stated PA American Water has agreed to reimburse up to 50% of the paving cost for Lamp Post Lane. He stated the water company is replacing the water main and will be doing it after we place the new sewer main along the road.

- Motion made by Mr. Guerin, seconded by Mr. Robelen, to approve payment to JEV Construction in the amount of \$268,176.64 for work on the new pumping station. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Robelen, to approve payment to Monacacy Valley Electric in the amount of \$9,614.82 for electrical work associated with the new pumping station. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Woodward, to approve payment to HRI in the amount of \$849,084.30 for the construction of new sewer main. Motion passed unanimously.

Mr. Guerin stated JEV Construction submitted a change order in the amount of \$48,880 due to the increased cost of removing groundwater from the construction site of the new pumping station.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve the changed order submitted by JEV Construction in the amount of \$48,880. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

Mr. Feinour presented the Memorandum of Understanding between the School District and the Borough for the property maintenance of the Schaeffer Elementary school. The Borough will maintain the green space (fields) and the School District will maintain the sidewalks and macadam including snow removal.

- Motion made by Ms. Twiford, seconded by Mr. Robelen, to approve the Memorandum of Understanding between the School District and the Borough. Motion passed unanimously.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to pay vouchers in the amount of \$1,061,295.07. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Guerin, to adopt the 2012 Financial Statements as presented by Maher Duessel, CPAs. Motion passed unanimously.

INFRASTRUCTURE

Mr. Kline stated the Borough received three (3) bids for the 2013 Street Paving project and Pennsy Supply was the lowest responsible bidder in the amount \$1,043,714.80. He stated the past several years the Borough has included additional quantities for scratch/leveling as well as base repairs to ensure we do not go over contract if the condition of the roads is worse than expected.

Mr. Kline stated we budgeted \$600,000 for the paving in 2013 and recommends we award the contract to Pennsy and monitor the project to determine if we will go over the budgeted amount of \$600,000.

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to approve and award the 2013 Street Paving contract to Pennsy Supply and to monitor the project to track the expense and cost regarding the budget.

Mr. Guerin asked how can the contract be monitored? Mr. Kline stated the totals for the paving are available daily and if the cost is close to the budgeted amount of \$600,000 the paving of Logan Street could be delayed for a year. Mr. Malarich also pointed out the contract is unit-priced and the cost as Mr. Kline stated can be tracked on a daily basis. Mr. Kline recommended doing Logan Street last to monitor the expenses.

Motion passed unanimously.

Mr. Kline stated the Borough received five (5) bids for the replacement of the Roof on the Administration Building. Mr. Kline recommended Shea Roofing be awarded the contract as the lowest responsible bidder with a quote of \$91,900.00.

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to award the Roof Replacement contract to Shea Roofing in the amount of \$91,900. Motion passed unanimously.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard stated there is no report this month.

COMMUNITY AND BUSINESS RELATIONS

Ms. Twiford stated the committee is continuing to work on the branding and signs for Market Street. Ms. Twiford stated the committee will be working on a strategic plan for the Borough to address immediate issues and develop an action plan.

Ms. Twiford presented the new branding logo for downtown which is green and white. Mr. Woodard thanked Ms. Twiford for her hard work on the logo.

PARKS and RECREATION

Mr. Edwards stated the monthly report is in your packet and all summer camps are full.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, for the Historical Society to use Prosser Hall June 29 and 30th for a meeting with the fees waived. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Ms. Twiford, for the Junior Civic Club to purchase two (2) benches to replace those damaged in Beverly Park. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approve the Gold Award Project to paint the Willow Avenue underpass by Sam Shank. Mr. Edwards stated the project was approved in 2012 but will begin within the next week. Motion passed unanimously.

Mr. Edwards stated the committee has been meeting with the architect to review plans for the new concession stand at the pool. The current building is 2344 square feet and the plan is to add an addition of 1900 square feet with an area for picnics, parties and rentals.

An additional seven (7) tables will be placed in front and the Aquatic Club will be selling bricks to place near the area. A pre-construction meeting will be held July 16 and bids will be opened August 1. In addition, staff is looking at WIFI options for the pool.

- Motion made by Mr. Edwards, seconded by Ms. Twiford, to approve the Camp Hill Aquatic Club's triathlon on August 25 between 6:30 am and 11:30 am using the pool and track area in Siebert Park. Motion passed unanimously.

PLANNING & ZONING

Mr. Robelen stated the monthly report is in your packets.

- Motion made by Mr. Robelen, seconded by Mr. Woodard, to hang the Shade Tree Banner across Market Street between June 15 and June 30. Motion passed unanimously.

Mr. Robelen stated the Zoning Hearing Board will meet June 19 to discuss a variance for a wall sign for Five Below at the Camp Hill Mall.

Mr. Trynoski, member of the Camp Hill Planning Commission, stated the Commission is recommending the draft Zoning Ordinance changes be sent to the Cumberland County Planning Commission for review so the Borough can hold a public meeting and finalize the changes associated with the Imagine West Shore Comprehensive Plan.

Mr. Robelen stated Ms. Shambaugh will provide a spreadsheet of the changes to Council for easy review.

Mr. McLemore thanked the Planning Commission for their work on this project.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He thanked the Public Works department for their assistance with the pool opening and other projects throughout the Borough.

PUBLIC COMMENT

- Bonnie Bentz, 3015 Columbia Avenue, stated she is concerned about a new zoning ordinance when the Borough went to great lengths to create a sign ordinance to ensure the enforcement of electronic billboards was managed. Mr. Robelen stated the sign ordinance did not change at all it will remain intact.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to adjourn. Motion passed unanimously at 8:20 p.m.

Respectfully submitted,

Anne Shambaugh