

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
March 13, 2013**

President McLemore called the public meeting to order at 7:02 p.m. Present were:

Don Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Chief Ammons, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh.

MINUTES

The minutes of the February 13, 2013 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve the minutes as presented. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson stated there is no report this month.

PRESENTATION TO THE WEST SHORE SERTOMA CLUB

Mr. Woodard introduced representatives from the West Shore Sertoma Club who "looped" Prosser Hall with equipment for the hearing impaired. Mr. Woodard also explained what the organization stands for and how it continues to help local communities.

Mr. McLemore thanked the organization for donating their time resources to "looping" Prosser Hall.

PUBLIC COMMENT

There was no public comment at this time.

PUBLIC SAFETY

Mayor Simpson stated the monthly Police report is in the packet. Chief Simpson read the highlights of the Fire/EMS report.

MANAGER'S REPORT

Mr. Kline stated the treasurer's report for January 2013 is in your packet. He stated it includes all financial transactions from the month of January.

Mr. Kline stated Mr. and Mrs. Ward Adams would like to purchase five (5) cemetery plots from Mr. and Mrs. Charles LeeDecker in the amount of \$3,000. He stated the transaction must be approved by Borough Council as the Cemetery is Borough property.

- Motion made by Mr. Robelen, seconded by Mr. Guerin, to approve the sale of five (5) cemetery plots from Mr. and Mrs. Charles LeeDecker to Mr. and Mrs. Ward Adams. Motion passed unanimously.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

Mr. Guerin stated the progress report for the waste water diversion project is on schedule. He stated they expect to mobilize equipment early next week.

- Motion made by Mr. Guerin, seconded by Mr. Edwards, to approve payment to JEV Construction in the amount of \$171,000 for work on the new pumping station. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve payment to Monacacy Valley Electric in the amount of \$2,919.92 for electrical work associated with the new pumping station. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Edwards, to approve payment to HRI, Inc. in the amount of \$30,525.30 for work on the waste water diversion project. Motion passed unanimously.

Mr. Guerin stated the committee met would like to grant approval authority to Mr. Kline and Mr. Malarich for any change orders to the project under \$25,000.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to have Mr. Kline and Mr. Malarich approve any change orders for the waste water diversion project under \$25,000. After a brief discussion and Mr. Feinour stating this is appropriate and within code the motion passed unanimously.

Mr. Guerin stated the committee also discussed providing support to the Environmental Club if they find a project within the Borough.

Mr. Guerin also stated the new recycling containers will be delivered to residents throughout the Borough to replace the old ones.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

Ms. Twiford stated the School District meeting on March 18 to discuss Schaeffer School is an important meeting and requested all who could attend the meeting. She stated the meeting will be held at the Performing Arts Center not at the high school.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to pay vouchers in the amount of \$382,847.60. Motion passed unanimously.

INFRASTRUCTURE

There was no report this month.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard stated the first meeting with healthcare providers was held last Friday and the meeting went well. It is the committee's hope to present possible recommendations to Council for 2014 at the April meeting. He stated both unions were represented at the meeting.

Mr. McLemore stated as the Borough begins negotiations with the unions everyone needs to be mindful of the 40% tax associated with Obamacare beginning in 2018.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated there was an article in the last newsletter and will continue to highlight businesses in upcoming issues.

Mr. McLemore stated anyone connected or interested in the businesses should attend these meetings.

PARKS and RECREATION

Mr. Edwards stated the monthly report is in your packet. He stated the Bunny Eggstravaganza is scheduled for March 22, 2013 between 6 pm and 8 pm. Cost is \$10 per person.

Mr. Edwards stated all box lunch reviews have sponsors for 2013.

Mr. Edwards stated the committee has been meeting regularly regarding the proposed new concession stand and based on the proposed work, the construction will be postponed until September 2013.

Mr. Woodard asked what time for the Memorial Day parade and Mr. Edwards stated the parade would start at 9:00 and the ceremony at 11:30.

Mr. Guerin asked if we heard anything else from the soccer club and Mr. Edwards stated Fiala Field cannot be used on Sundays.

PLANNING & ZONING

Mr. Robelen stated the monthly report is in your packets.

Mr. Robelen stated the Farmers on Walnut requested approval to place a banner across Market Street for two weeks.

- Motion made by Mr. Robelen, seconded by Mr. Schultz, to approve the Farmers on Walnut banner hung across Market Street for two (2) weeks beginning May 29, 2013. Motion passed unanimously.

Mr. Woodard asked if the market was successful during the winter and Mr. Robelen stated he did not get any feedback.

Mr. Guerin asked about the numerous sandwich board signs throughout the Borough by the Farmers on Walnut. Mr. McLemore asked Mr. Kline to speak to the group and tell them the sandwich board signs can only be placed the day of the market.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets.

Mr. Guerin stated they have implemented monthly meetings with Council members, Borough staff and public works the fourth Tuesday of every month.

PUBLIC COMMENT

There was no public comment at this time.

EXECUTIVE SESSION

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 7:26 p.m.

Borough Council returned to public session at 8:04 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to adjourn. Motion passed unanimously at 8:04 p.m.

Respectfully submitted,

Anne Shambaugh