

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
February 13, 2013**

President McLemore called the public meeting to order at 7:01 p.m. Present were:

Don Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Deputy Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh.

MINUTES

The minutes of the January 9, 2013 regular meeting were presented.

- Motion made by Mr. Guerin, seconded by Mr. Edwards, to approve the minutes as presented. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson stated he was invited to participate in mock emergency drills with the Camp Hill School District in the fall 2013.

He stated he will be working with the Camp Hill Environmental Club to clean the southwest quadrant of the Borough on March 30 between 9 am and 12 pm.

PUBLIC COMMENT

There was no public comment at this time.

PRESENTATION

Mr. Kevin McCarten spoke regarding the organization he represents which provides free homes to the pets of soldiers while they are deployed. The Animal Hospital of Rye donates all medical care for the animals during this time. The Hospital donated a "chip scanner" to the Borough. The scanner will allow the Borough to check any stray animals for "chips" under their skin which would provide information on the owner, etc.

Mr. McCarten complimented all employees he dealt with at the Borough and requested residents sign-up to be foster homes for the pets.

Mr. McLemore stated we would place information on the Borough's website about the organization and requesting residents to be foster homes to the animals.

Mr. Steve Schultz asked if the plaque for the hearing loop would be dedicated tonight. Mr. Woodard stated the plaque was not received and the dedication will be delayed until the March 2013 meeting.

Deputy Chief Hockenberry stated the Chief is home and recovering well.

PUBLIC SAFETY

Mayor Simpson stated the monthly Police report is in the packet. Chief Simpson read the highlights of the Fire/EMS report.

MANAGER'S REPORT

Mr. Kline stated the treasurer's report for December 2012 is in your packet. He stated it includes all financial transactions from the month of December.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

Mr. Guerin stated the progress report for the waste water diversion project is at 13% completion.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve payment to JEV Construction in the amount of \$117,000 for work on the new pumping station. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Edwards, to approve payment to Monacacy Valley Electric in the amount of \$12,101.40 for electrical work associated with the new pumping station. Motion passed unanimously.

Mr. Guerin stated the colors need to be selected for the exterior of the new pumping station. Mr. McLemore stated Ms. Twiford should make the selection as she has excellent taste.

- Motion made by Mr. Woodard, seconded by Mr. Edwards, to have the Health and Sanitation committee make the selections carte blanche. Motion passed unanimously.

Mr. Malarich stated the contractor would like the selections as soon as possible.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

Ms. Twiford requested anyone interested in serving on the Zoning Hearing Board send copies of their resumes and letters of interest to the Borough office.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to pay vouchers in the amount of \$528,661.42. Motion passed unanimously.

INFRASTRUCTURE

There was no report this month.

PERSONNEL, POLICIES and PROCEDURES

There was no report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated he was unable to attend the last meeting. Mr. Woodard thanked Mr. Kline for attending the meeting and providing a great deal of information on the possibilities for the signs and parking along the downtown corridor.

He stated the February meeting will be a discussion with Steve Feinour for a liquor license within the Borough.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, for Council to move forward with the design, purchase and installation of parking signs for a cost not to exceed \$7,500 with final approval by Council. Motion passed unanimously.
- Motion made by Mr. Schultz, seconded by Ms. Twiford, to review a plan to pave the alley between schoolhouse and Market Street subject to reaching an agreement with the property owners and bidding the project. Motion passed unanimously.

PARKS and RECREATION

Mr. Edwards stated the monthly report is in your packet. He stated the Spanish classes originally scheduled for Thursday evenings have been moved to Monday evenings.

Mr. Edwards presented discussion on the cost for Borough employees to use facilities owned by the Borough. After a brief discussion regarding which facilities are included, Prosser Hall, the Cabin at Siebert Park and other areas in the park it was decided to charge the resident rate.

- Motion made by Mr. Edwards, seconded by Mr. Woodard, to charge Borough employees the “resident” rate for the use of any Borough-owned facilities. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approved the use of the Community Pool by the Aquatic Club on July 10, 2013 between 3 and 10 pm for an invitational swim meet. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Ms. Twiford, for the following requests: allow the PA Department of Health to use Prosser Hall with the fees waived; allow the Penn Cumberland Garden Club to use Prosser Hall July 26 between 8:30 am and 3:00 pm with the fees waived; allow the Jr. League of Harrisburg to use the Borough for their annual 5K race using the same route as previous years. Motion passed unanimously.

Mr. Edwards stated he received a request for the Fiala Fields to be used on Sundays to teach parents how to properly coach soccer. Mr. Edwards stated all requests for use on Sundays have been denied in the past.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to table the request. Motion passed unanimously.

PLANNING & ZONING

Mr. Robelen stated the monthly report is in your packets.

Mr. Robelen stated the Shade Tree Commission’s report for 2012 is also included in your packet.

- Motion made by Mr. Robelen, seconded by Mr. Schultz, to allow the Shade Tree Commission to hang a banner across Market Street for a period of two (2) weeks between February and March depending on when the banner is finished and delivered to the Borough to be hung. Motion passed unanimously.

Discussion of the re-zoning appeal by Hampden Township for a parcel of land near Silver Spring Township. Mr. Feinour stated the municipality is required by law to notify surrounding municipalities of any proposed zoning changes. Mr. Feinour stated the change does not affect the Borough and as such we are not required to respond or attend.

- Motion made by Mr. Robelen, seconded by Mr. Schultz, to place a sandwich board sign at Willow Park to promote Gallery 2318 on the following dates: March 2, 3, 9, 10, 16, 17, 23 and 24, 2013. Motion passed unanimously.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets.

Mr. Guerin stated there was a joint meeting of the Borough and School District on February 6. The School District asked if the Borough would take over the maintenance of the field at Schaeffer. Mr. McLemore asked if there were any previous arrangements made with the School District for the maintenance of this field. Mr. McLemore asked the Solicitor to work with the School District Solicitor to determine what paperwork or agreement is needed.

Mr. Guerin stated Penn Waste will be delivering new recycle containers to residents.

PUBLIC COMMENT

There was no public comment at this time.

EXECUTIVE SESSION

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 7:49 p.m.

Borough Council returned to public session at 9:17 p.m.

- Motion made by Mr. Woodard, seconded by Mr. Edwards, to appoint Kenrick Gordon as an alternate to the Zoning Hearing Board to replace Shaun Sparks who resigned. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to adjourn. Motion passed unanimously at 9:20 p.m.

Respectfully submitted,

Anne Shambaugh