

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
December 12, 2012**

President McLemore called the public meeting to order at 7:00 p.m. Present were:

Don Edwards
Richard Guerin
Burke McLemore
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Police Chief Ammons, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh. Mr. Robelen was excused due to a prior commitment.

MINUTES

The minutes of the November 14, 2012 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Mrs. Twiford, to approve the minutes as presented. Motion passed unanimously.

Mr. Edwards presented the Volunteer of the Year Award to Mark Simpson. Mr. Edwards thanked Mr. Simpson for his dedication to the community and its residents on an ongoing basis.

Mr. Simpson thanked everyone saying he was surprised and honored by the award. He left the meeting at 7:06 p.m.

MAYOR'S REPORT

Mr. McLemore stated the report is in your packet.

PUBLIC COMMENT

There was no public comment at this time.

Mr. McLemore thanked everyone for their help on the Toys for Tots Parade.

PUBLIC SAFETY

Mr. McLemore stated the reports are in the packet.

MANAGER'S REPORT

Mr. Kline stated the treasurer's report for October 2012 is in your packet. He stated it includes all financial transactions from the month of October.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

Mr. Guerin thanked Mr. Malarich for his updated report regarding the Waste Water treatment project.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve payment to JEV Construction in the amount of \$40,500 for work on the new pumping station. Motion passed unanimously.

Mr. Guerin stated the committee met with two (2) residents regarding storm water issues on their properties and are working toward an agreement.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

- Motion made by Ms. Twiford, seconded by Mr. Edwards, to approve the 2013 Budget as advertised. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Woodard, to approve the 2013 tax rate ordinance. Motion passed unanimously by roll call.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to approve the 2013 sewer rate ordinance. Motion passed unanimously by roll call.

Ms. Twiford read the 2013 meeting dates for all Council meetings.

Ms. Twiford stated she met with the Borough's website designer to discuss new ideas and components available for the website in 2013.

Mr. McLemore reminded council members to give their updated timeline information to either Gary of Anne within the next few weeks.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to pay vouchers in the amount of \$445,489.38. Motion passed unanimously.

INFRASTRUCTURE

Mr. Kline stated there was no report this month.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard requested approval to elevate Officers Harrer and Tate to the rank of Patrol Officer first class effective January 1, 2013.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve elevating Officers Harrer and Tate to Patrol Officer First Class effective January 1, 2013. Motion passed unanimously.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated the committee continues to meet with representatives from various businesses on a monthly basis.

Mr. Schultz stated the committee is creating several “task force” type committees to research various requests from the business community.

He stated the next meeting is December 18 at 6:00 p.m.

PARKS and RECREATION

Mr. Edwards stated the monthly report is in your packet. He thanked all those responsible for the Toys for Tots Parade. He reminded everyone the last day to enter the Home Decorating Contest is December 13.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to approve the use of Prosser Hall by the Historical Society on the following dates in 2013: March 5, May 7, August 6 and November 7. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Woodard, to approve the planting of a memorial tree by Michelle Davis in Willow Park. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Ms. Twiford, to approve the use of Prosser Hall by the Volunteer Fire Department with the rental fee waived on January 27, 2013. Motion passed unanimously.

PLANNING & ZONING

Mr. McLemore stated the monthly and Engineer’s report is in your packets.

- Motion made by Mr. Guerin, seconded by Mr. Edwards, to approve the ordinance for the deed of dedication for the Hilltop Village. Motion passed unanimously by roll call.

Mr. McLemore read the meeting dates for the Planning Commission in 2013.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. Mr. Guerin thanked staff for their assistance in leaf collection and repairing the headstones in the cemetery.

PUBLIC COMMENT

There was no public comment at this time.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Edwards, to adjourn. Motion passed unanimously at 7:23 p.m.

Respectfully submitted,

Anne Shambaugh