

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
October 10, 2012**

President McLemore called the public meeting to order at 7:00 p.m. Present were:

Don Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz – *via telephone conference*
Richard Woodard

Also present Police Chief Ammons, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh.

MINUTES

The minutes of the September 12, 2012 regular council meeting were presented. Mr. Woodard stated the name of the West Shore Sertoma organization needed to be changed to correctly state their name.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve the minutes of the regular council meeting of September 12, 2012. Motion passed unanimously.

MAYOR'S REPORT

The Mayor stated there was no report this month.

PUBLIC COMMENT

- Dan Searsforth, 3116 Bramar Road, asked Council to review the storm water run-off at Bramar Road. He stated the sheer volume is a much and too much for the surrounding properties to handle.
- Brian Prosser, 200 S 18th Street, stated he has concerns about the alleys in the Borough. He stated the alley behind his property is collapsing and he has asked the Codes/Zoning Officer to review but has been told the Borough doesn't own them. Mr. McLemore stated the Borough will look into it.
- Bonnie Bentz, 3015 Columbia Avenue, stated she has several concerns about the vote taken at last month's council meeting. She said she is disappointed because during the entire

process for the billboard ordinance the residents asked for relief from the brightness of the billboard and Council refused to address this concern. She stated they are fighting this daily.

- Monica Rhodes, 1706 Lincoln Street, stated she prepared a letter requesting the extension of the Farmers' Market to the Presbyterian Church indoors beginning December through April for one day a month. She stated she also prepared a letter to consider the re-approval of the Farmers' Market at the Borough building in 2013. Mr. McLemore told her to submit an application the same as last year.

BOND PRESENTATION

Mr. McClanahan of PFM reviewed the bond sale with Council. He stated the credit rating was again Aaa2 rating which is excellent. He stated with the drop in interest rates from a month ago the Borough will save approximately \$4 million over the life of the loans and will be able to re-fund the bonds again in five (5) years.

Mr. Bob Moore presented Council with the Ordinance approving the GO 2012 Bond Series which was duly advertised and ready for approval.

- Motion made by Mr. Woodard, seconded by Mr. Edwards, to approve the Borough Ordinance approving and authorizing the GO 2012 Bond Series in the amount of \$9.74 million. Motion passed unanimously by roll call.

GENERAL GOVERNMENT

Mr. McLemore presented Mr. Sledzinski's letter of resignation to Council.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to accept with regret the letter of resignation from Aubrey Sledzinski. Motion passed unanimously.

Mr. McLemore requested a letter of thanks be sent to Aubrey thanking him for his years of dedicated service.

Mr. McLemore stated Council needs to appoint a representative to complete the term left vacant by Mr. Sledzinski's resignation. The term will be effective October 14, 2012 through January 2, 2014.

Mr. McLemore stated Council interviewed three (3) candidates Monday, October 8. He stated each of the candidates was wonderful and would be an asset. Mr. McLemore stated the representative will need four (4) votes to be appointed and the Mayor is authorized to break a tie.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to appoint Carole Brennan to fill the term left vacant by Mr. Sledzinski's resignation.
- Motion made by Mr. Robelen, seconded by Mr. Woodard, to appoint Leigh Twiford to fill the term left vacant by Mr. Sledzinski's resignation.
- Motion made by Mr. Guerin, seconded by Mr. Edwards, to appoint David Krulac to fill the term left vacant by Mr. Sledzinski's resignation.

Mr. McLemore stated all three candidates were interviewed at a public meeting on Monday night. He called the vote:

All in favor of

Ms. Brennan: Schultz, Guerin, Edwards
Ms. Twiford: McLemore, Woodard, Robelen
Mr. Krulac: none

All in favor of

Ms. Brennan: Schultz, Guerin, Edwards
Ms. Twiford: McLemore, Woodard, Robelen

Mayor Simpson cast the tie-breaking vote for Ms. Twiford.

Mr. Edwards read the meeting announcements.

Mr. Schultz dropped off the telephone conference at 7:40 p.m.

PUBLIC SAFETY

Mayor Simpson stated the monthly police report was in the packets.

Chief Simpson read the fire company report. He thanked everyone for their help the Fire Company's Annual BBQ.

MANAGER'S REPORT

Mr. Kline stated the treasurer's report for August 2012 is in your packet. She stated it includes all financial transactions from the month of August.

Mr. Kline presented the RFP responses for the Trash bids opened October 9, 2012. Mr. Kline stated Penn Waste was the lowest responsible bidder with a 9% reduction in fees.

- Motion made by Mr. Robelen, seconded by Mr. Woodard, to award the Trash and Recycling Contract to Penn Waste for a three-year term beginning January 1, 2013. Motion passed unanimously.

HEALTH and SANITATION

Mr. McLemore stated the monthly report and engineer's report are in the packet.

Mr. McLemore stated there is a sinkhole on private property along S 31st Street and the committee is requesting approval to cover the sink hole. Mr. Feinour stated Council also needs to authorize the proposed agreement between the Borough and the resident as well as the expenditure of money.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to cover the sink hole on S 31st Street at a cost of approximately \$15,000 subject to the sign-off of the agreement between the Borough and the resident. Motion passed unanimously.

Mr. Guerin stated this is simply to cover the hole on the property and protect the residents from a public safety perspective. Mr. Malarich confirmed the estimated amount of \$15,000 to do the work stating the biggest expense will be for a crane to get onto the property.

Mr. Guerin stated this expense would be paid from the storm water line item within the Capital Improvement Fund.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to pay vouchers in the amount of \$764,201.29. Motion passed unanimously.

INFRASTRUCTURE

Ms. Kline requested approval to pay Pennsy Supply \$134,000.31 for work completed under the 2012 Street Paving contract through September 30, 2012.

- Motion made by Mr. Woodard, seconded by Mr. Edwards, to pay Pennsy Supply \$134,000.31 under the 2012 street paving contract. Motion passed unanimously.

Mr. McLemore asked if the Borough should request warm mix asphalt for the sewer diversion project and future paving projects within the Borough. Mr. Malarich stated the Borough can always request this as a separate line item within bids to reduce expenses.

Mr. McLemore stated he would like each committee chair to provide him with a list of items/products to be reviewed and the appropriate timeline for each. For example, he stated the Borough Codes and Zoning Codes should be reviewed on a regular timeframe to ensure keeping up with new technologies.

PERSONNEL, POLICIES and PROCEDURES

No report this month.

COMMUNITY AND BUSINESS RELATIONS

No report this month.

PARKS and RECREATION

Mr. Edwards stated the Borough will be accepting nominations until November 1, 2012. Mr. Edwards reminded all those in attendance the Goddard Trail 5K run will be held Saturday October 13 at 9:00 a.m.

Mr. Edwards stated the Borough and School District are unique as they share the same boundaries. Mr. Guerin stated the Borough had a feasibility study performed regarding Siebert Park to upgrade the bleachers, field, restrooms, etc. Both entities are looking at Capital Expenses for the upgrades and would like to hire a financial firm to provide a feasibility study on whether or not the town could support a “capital campaign” to raise money for these items.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to interview various financial firms to conduct a feasibility study for a “capital campaign” at a cost not to exceed \$15,000 contingent on the School District passing the same motion. Motion passed unanimously.

Mr. Edwards stated the Recreation Commission talked and agreed the old gazebo in Willow Park should be taken down by Public Works.

- Motion made by Mr. Edwards, seconded by Mr. Woodard, to have Public Works demolish the old gazebo in Willow Park. Motion passed unanimously.

Mr. Edwards stated the current cancellation policy for Recreation programs is a \$10 fee when residents cancel from a program. The commission would like to increase the fee from \$10 to \$50 due to the administrative work involved with each cancellation.

- Motion made by Mr. Edwards, seconded by Mr. Woodard, to increase the cancellation fee from \$10 to \$50 for programs that cost more than \$50. Motion passed 4-1 with Mr. Guerin voting no.
- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approve the use of Siebert Park field by the U13 soccer team on October 28 between 12:30 and 3 p.m. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Woodard, to approve the use of Prosser Hall by the Cumberland County Volunteer Firefighter’s Association on January 10, 2013 for a meeting with the fees waived. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Woodard, to approve the location to plant four (4) Willow trees within Willow Park. The planting was approved at the last council meeting and this is for the location of the trees. Motion passed unanimously.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve use of Prosser Hall by the Republican Woman's annual dinner September 9, 2013; to approve the Girls Softball League to place a shed at Siebert Park as well as electric power; to approve the use of Prosser Hall by the Camp Hill Aquatic Club on October 21 at 7:00 p.m. for a board meeting; and to approve the use of the Siebert Park cabin, pavilion and fireplace on October 11 with the rental fees waived by the Cub Scout Pack 51. Motion passed unanimously.

PLANNING & ZONING

Mr. McLemore stated the monthly and Engineer's report is in your packets.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. Mr. Guerin asked when leaf collection will begin and Mr. Kline stated it began Monday.

Mr. McLemore said he spoke to Chief Ammons and Chief Simpson regarding a "mock emergency preparedness drill" in spring 2013.

PUBLIC COMMENT

- Doris Mantis, S 18th Street, stated she has requested assistance numerous times about the sidewalks along S 18th Street and she has gotten no responses and no assistance with her requests.
- Dave Buell met with Cumberland County Commissioners on Monday regarding the 2013 budget and stated there may be a substantial tax increase in 2013 for the County.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to adjourn. Motion passed unanimously at 8:13 p.m.

Respectfully submitted,

Anne Shambaugh