

**CAMP HILL BOROUGH COUNCIL
SPECIAL WORKSHOP – 2013 PROPOSED BUDGET
ADMINISTRATION BUILDING
TUESDAY, OCTOBER 16, 2012**

The workshop began at 6:02 p.m. Present were:

Burke McLemore
Don Edwards, Jr.
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present were Police Chief Ammons, Borough Manager Gary M. Kline, Finance Director Raymond Madden, Sewer Billing Clerk Nate Sterling and Allison Dougherty of the Patriot News.

Mr. McLemore welcomed Ms. Twiford to her first meeting.

Mr. Kline stated the \$50,000 for the business community and \$25,000 for Willow Park have been added into the budget based on the pre-budget meeting October 4.

Mr. Edwards inquired about the Performing Arts Theatre Camp. He stated the recreation department was approached about splitting the \$60,000 camp fees (cost of registration and ticket sales combined). The instructor fees and supplies are approximately \$20,000 of that with the remaining amount to be split between the recreation department (37%), the arts center (43%) and Mr. Palase (20%).

It was offered that Mr. Palase could do more camps. The recreation department will not lose control of the programs and the camps will now be open on Fridays throughout the summer. Mr. Palase receives a 1099 from the Borough.

Mr. McLemore stated a contract between all parties should be negotiated and signed since there are three (3) groups involved.

- Motion made by Mr. Schultz, seconded by Mr. Woodard, to negotiate and sign an agreement will all parties involved in the Theatre Camp. Motion passed unanimously.

Mr. Woodard asked if the salaries in line item 400.121 (6%) increase includes the salary increases based on the recommendations from the employee evaluations. Mr. Kline stated it does.

Mr. Kline stated Monica Rhodes submitted a request for a temporary use permit for the winter market at the Church and she requested a response by October 18. Mr. Miller will review the permit request as the Codes/Zoning Officer and discuss with Mr. Kline. A straw vote was taken and all seem agreeable to the idea.

Ms. Twiford asked about the fringe benefits line items throughout the sections. Mr. Kline stated the Borough is an a healthcare “pool” with 70-80 other municipalities and the increases are based on the experience of the individual programs as well as the overall experience. He stated the anticipated increase is 9%.

Ms. Twiford asked about the \$1.2 million payment that was not budgeted in 2011 shown on page 8. Mr. Kline explained the Borough paid off a bank loan using fund balance within the General Fund.

Ms. Twiford asked about the following with Mr. Kline responding:

Line Item 401.325 – this is an increase in expenses for IT
Line Item 409.300 – salary for janitorial services at the Borough building
Line Item 411.363 – Fire Hydrant rental fee
Line Item 413.420 – Baskets for the flowers that hang along Market Street
Line Item 451.100 – Public Works doing work for the recreation department
Line Item 451.300 – Fringe benefits for Audrey as well as the Public Works staff
Line Item 451.600 – General Expense increased due to 3 benches for willow park, 2 map sculptures in the parks and the toys for tots parade. This line item is off-set by donations made for all three of the items.

Mr. Kline stated the Plein Air contribution was increased per a request. The Festival has been self-supporting for the last two years.

Mr. Kline provided a brief history on the Borough’s contributions to the Library. We donate services such as snow removal and make a donation to them each year.

The prescription reimbursement line item is provided in the union contract for the Police Department.

Pension Non Union – there is a typographical error, the increase is not 100%.

Mr. Kline stated the Capital Improvement Fund was discussed at length at the Pre-Budget meeting and those changes were incorporated into the draft you have.

Mr. Kline stated the Cemetery Fund will need to be addressed during 2013 as the funds are running out.

(Mr. McLemore left the meeting at 6:37 p.m.)

Mr. Guerin asked about the healthcare contribution made by employees. He discussed the changes made last year with the 2% and 4% cap for employees making less than \$50,000.

He requested in order to get everyone at the same rate as Public Works employees, he requested to double the cap and double the percentage. Mr. Robelen stated he did not agree with that and thought it should be to keep the cap but double the percentage. After a brief discussion all agreed to the keep the cap the same but double the percentage.

Mr. Guerin asked if they could adjourn to Executive Session to discuss salaries. Ms. Dougherty of the Patriot News stated all salary discussions must take place in an open meeting.

After a discussion, it was determined all administrative employees except Mr. Kline will receive a 4% salary increase. Mr. Kline will receive a 3.5% salary increase.

Mr. Kline stated Council will vote on November 14 to advertise the budget with the following changes:

- Healthcare contributions from the employees; and
- Decrease Mr. Kline's raise to 3.5%

Mr. Edwards stated there was no need to hold any additional budget workshops as a result of this meeting.

The workshop concluded at 7:00 p.m.

Respectfully submitted,

Nathaniel Sterling