

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT STREET, PROSSER HALL  
CAMP HILL, PA 17011  
September 12, 2012**

President McLemore called the public meeting to order at 7:02 p.m. Present were:

Richard Guerin  
Burke McLemore  
Peter Robelen  
Carl Schultz  
Aubrey Sledzinski  
Richard Woodard

Also present Police Chief Ammons, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh. Mr. McLemore stated Mr. Edwards, the three Americans and the Libyan Ambassador in your thoughts and prayers.

**MINUTES**

The minutes of the August 8, 2012 regular council meeting were presented.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the minutes of the regular council meeting of August 8, 2012. Motion passed unanimously.

**MAYOR'S REPORT**

The Mayor stated there was no report this month.

**BOND PRESENTATION**

Mr. Zach Williard of PFM presented various options to Council for the 2012 Bond Series. Mr. Williard stated PFM would like to sell the bonds on Wednesday, October 10 for an early sale provided Council gives authorization tonight.

The Bond will be "bank qualified" and PFM is recommending a term of 30 years to match the Bond taken in 2011 since the useful life of the sewer system is longer than 30 years. Mr. Schultz asked about the average interest rate of 4.125% and Mr. Williard stated he used the rate as of today and provided three (3) different totals and two (2) different terms for review and consideration by Council.

- Motion made by Mr. Schultz, seconded by Mr. Sledzinski, to authorize PFM to move with the October 10 bond sale of \$9.74 million for a term of 30 years subject to final review. Motion passed unanimously.

Mr. McLemore asked Mr. Malarich the anticipated time to spend the money and Mr. Malarich stated the sewer project must be completed by November 2013.

Mr. Feinour reminded Council the amount and term of the Bond must be decided/approved in a public meeting.

### **PUBLIC COMMENT**

There was no public comment.

### **PUBLIC SAFETY**

Mayor Simpson stated the monthly police report was in the packets.

Chief Simpson read the fire company report. He thanked everyone for their help with National Night Out and thanked all those who attended. He reminded everyone the Fire Company's Annual BBQ is Saturday, September 15 from 11-7 at the Fire House.

### **MANAGER'S REPORT**

Mr. McLemore stated Mr. Kline is excused from the meeting and Ms. Shambaugh will be providing the reports.

Ms. Shambaugh stated the treasurer's report for July 2012 is in your packet. She stated it includes all financial transactions from the month of July.

Ms. Shambaugh presented the Minimum Municipal Obligation (MMO) for the Police and Non-Uniformed pension plans. Ms. Shambaugh explained these are estimates of the contributions to be made in 2013 for the respective plans.

### **HEALTH and SANITATION**

Mr. Sledzinski stated the monthly report and Engineer's report were included in the packets.

- Motion made by Mr. Sledzinski, seconded by Mr. Robelen, to authorize Gannett Fleming, Inc. to proceed with the bid and construction phase services for the Sanitary Sewage Diversion Project as described in the September 2012 Engineer's report subject to the Borough revisions to the pipeline inspection component pending final selection of a pipeline inspector. Motion passed unanimously.
- Motion made by Mr. Sledzinski, seconded by Mr. Guerin, to approve the Sewage Facilities Planning Module for Brother and Sister Food Services. After an explanation by Mr. Malarich regarding the redevelopment of 811 Spangler Road for the company, motion passed unanimously.

## **GENERAL GOVERNMENT**

Mr. McLemore read the meeting announcements.

## **FINANCE**

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to pay vouchers in the amount of \$430,467.93. Motion passed unanimously.

## **INFRASTRUCTURE**

Ms. Shambaugh requested approval to pay Pennsy Supply \$252,214.43 for work completed under the 2012 Street Paving contract through August 22, 2012. Ms. Shambaugh stated this covers the first portion of the work for 2012.

- Motion made by Mr. Robelen, seconded by Mr. Woodard, to pay Pennsy Supply \$252,214.43 under the 2012 street paving contract. Motion passed unanimously.

## **PERSONNEL, POLICIES and PROCEDURES**

Mr. Robelen requested Council accept, with regret, the resignation of Shaun Sparks from the Zoning Hearing Board.

- Motion made by Mr. Robelen, seconded by Mr. Sledzinski, to accept Shaun Sparks' resignation as an alternate to the Zoning Hearing Board. Motion passed unanimously.

Mr. McLemore read the letter drafted to Mr. Sparks for his commitment and service to the Borough.

## **COMMUNITY AND BUSINESS RELATIONS**

Mr. Schultz stated the business community has met several times and continues to draw additional attendees. He stated the minutes of the meetings are in the packets.

Mr. Schultz provided a list of dates for the next meetings: September 25, October 1 (at 9:00 am), October 30, November 27 and December 18.

## **PARKS and RECREATION**

Mr. Woodard stated the monthly report is in the packet.

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to waive the rental fee for Mr. Feinour’s rental of the pavilion in Siebert Park. After a brief discussion, motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve the request from Mayor Simpson and Mr. Edwards to plant four (4) trees in Willow Park. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve use of Prosser Hall on September 20 by the Historical Society. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve use of Siebert Field by the Camp Hill Boys U13 Soccer team on October 28 between 6 and 9 p.m. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve the use of the Cabin, Pavilion and Fire Pit in Siebert Park on October 19 and 20 for a camp out event with the fees waived. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve the use of Prosser Hall November 10 between 12 and 2 p.m. by the Camp Hill Girls Softball League with the fees waived. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Robelen, to approve the request from the Lion Foundation to hang a banner across Market Street advertising their Annual Golf Outing the last two weeks of September. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve the request from a local brownie troop to use the Cabin in Siebert Park September 28 for a sleepover with the fees waived. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Robelen, at accept the donation of work by the West Shore Sertoma Club to “loop” Prosser Hall to make is hearing accessible throughout the hall at no cost to the Borough. After a brief discussion regarding the work and the proposal presented, motion passed unanimously.

## **PLANNING & ZONING**

Mr. Sledzinski stated the monthly and Engineer’s report is in your packets.

Ms. Shambaugh provided a brief overview of the Zoning Hearing Board scheduled for Thursday, September 27.

## **PUBLIC WORKS**

Mr. Guerin stated the monthly report is in your packets. Mr. Guerin stated the paving in the Borough looks great.

Mr. McLemore stated the painting of the Administration Building has started and the Fire Station has been completed.

**PUBLIC COMMENT**

- Doris Mantis, S 18<sup>th</sup> Street, stated she has requested assistance numerous times about the sidewalks along S 18<sup>th</sup> Street and she has gotten no responses and no assistance with her requests. [Mayor Simpson stated this was not the case.] She stated a stop sign was removed from the alley behind PA Bakery and requested Council put the stop sign back. Mr. McLemore asked Chief Ammons to look into the stop sign and replace if it is a Borough sign.

**EXECUTIVE SESSION**

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 7:55 p.m.

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Borough Council returned to public session at 9:07 p.m.

- Motion made by Mr. Robelen, seconded by Mr. Woodard, to accept the agreement between Kegerreis and the Borough regarding the billboards. After a brief discussion regarding the content of the agreement – panels on the western most side will be placed back to back and no more than 5 feet apart; sign turned off between 10 p.m. and 6 a.m; change in the message once every 5 minutes rather than once every hour. Motion passed 5-1 with Mr. Sledzinski voting no.

There being no further business to discuss,

- Motion made by Mr. Schultz, seconded by Mr. Woodard, to adjourn. Motion passed unanimously at 9:13 p.m.

Respectfully submitted,

Anne Shambaugh