

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
October 12, 2011**

President McLemore called the public meeting to order at 7:01 p.m. Present were:

Deborah Donahue
Donald Edwards, Jr.
Richard Guerin
Burke McLemore
Peter Robelen
Aubrey Sledzinski

Also present Police Chief Ammons, Fire Chief Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh. Mr. Schultz was previously excused from the meeting.

MINUTES

The minutes of the September 14, 2011 regular council meeting and the October 5, 2011 special meeting were presented.

- Motion made by Mr. Sledzinski, seconded by Mr. Edwards, to approve both sets of minutes of the regular council meeting of September 14 and the special meeting of October 5, 2011 with a change to the September minutes under the Health and Sanitation section where it references 581 it should read “under the railroad” instead. Motion passed unanimously.

MAYOR’S REPORT

Mayor Simpson stated the Camp Hill Environmental Club cleaned up the northwest quadrant of Camp Hill. He stated it took about an hour to pick up trash and debris and he encouraged others to volunteer and join the next time they clean.

PUBLIC COMMENT

- Cooke Hostetter, 2007 Princeton Avenue, stated the Horseshoe Club would like to revive the horseshoe pits near the Public Works facility. Mr. McLemore stated the Borough was told the Horseshoe Club was no longer interested in the property and it is currently being reviewed for other uses. Mr. McLemore referred this request to the Parks and Recreation Committee for review.

PUBLIC SAFETY

Mayor Simpson stated the monthly police report was in the packets.

Chief Simpson read the monthly fire report. He stated more than 3,000 dinners were served at the annual chicken bar b que event and thanked everyone for their continued support.

MANAGER'S REPORT

Mr. Kline stated the Treasurer's report for August 2011 is in the packet.

HEALTH and SANITATION

Mr. Sledzinski stated the monthly report and Engineer's report were included in the packets. He stated there are several permit items currently outstanding for the conveyance of sewer to Hampden.

Ms. Donahue stated she understands the Citizen's Advisory Board has been meeting monthly and wondered what the timeline for a recommendation to Council. Mr. Sledzinski stated the Board should have a recommendation for Council by the end of the year. Ms. Donahue requested updates be presented at the next Council meeting.

GENERAL GOVERNMENT

Mr. McLemore read the monthly meeting announcements.

FINANCE

Ms. Donahue presented vouchers in the amount of \$8,826,361.30 for payment. She stated the Borough is in the process of moving its banking from Citizen's Bank to Centric Bank.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to pay vouchers in the amount of \$8,826,361.30. Motion passed unanimously.

Mr. McLemore stated the Borough moved the funds due to higher interest rates and lower fees.

Ms. Donahue requested approval to extend the current contract with Maher Duessel for auditing services for another three (3) years. She stated they gave the Borough a very modest rate increase over the term of the extension.

- Motion made by Ms. Donahue, seconded by Mr. Guerin, to extend the current contract with Maher Duessel for three (3) years. Motion passed unanimously.

INFRASTRUCTURE

Mr. Kline requested the approval of an invoice to Pennsy Supply for work completed on the 2011 paving contract in the amount of \$107,422.84. He stated this is the final invoice.

- Motion made by Ms. Donahue, seconded by Mr. Edwards, to approve the invoice from Pennsy Supply in the amount of \$107,422.84 for work completed on the paving project. Motion passed unanimously.

Mr. Kline requested the approval of an invoice to E.K. Services, Inc. for work completed on the placement of a sewer pipe under Trindle Road in the amount of \$28,364.00. The pipe was needed as part of the conveyance of sewer to Hampden Township.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to approve the invoice from E. K. Services, Inc. in the amount of \$28,364.00 for the installation of a sewer pipe beneath Trindle Road. Motion passed unanimously.

Mr. Kline requested the approval of an invoice to E.K. Services, Inc. for work completed on the televising of a pipe under the Willow Park underpass in the amount of \$7,010.44. Mr. Kline stated the pipe will need to be cleaned to prevent overflow.

- Motion made by Mr. Sledzinski, seconded by Mr. Edwards, to approve the invoice from E. K. Services, Inc. in the amount of \$7,010.44 for the televising of the pipe beneath the Willow Park Underpass. Motion passed unanimously.

PERSONNEL, POLICIES and PROCEDURES

There was no report this month.

TECHNOLOGY

There was no report this month.

PARKS and RECREATION

Mr. Edwards stated the monthly report was in the packet. He stated the second annual Goddard Run was held last Saturday and was a success. He reminded all attendees the Halloween Parade is Tuesday, October 25 and Trick or Treat night is Thursday, October 27. He stated the Toys for Tots parade is scheduled for early December.

- Motion made by Mr. Robelen, seconded by Ms. Donahue, to approve a request to purchase a new flag pole, water fountain (with dog attachment) and new gazebo for Willow Park in an amount not to exceed \$30,000. Motion passed unanimously. Mr. McLemore stated these funds are included in the 2011 approved budget.

- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approve the re-appointment of Recreation Commission members Jon Arosell, Joe Stanisic, David Hershey and Jessica Gutierrez. Motion passed unanimously. Mr. Edwards stated there is no term limit for these positions.
- Motion made by Mr. Edwards, seconded by Mr. Sledzinski, to approve the request from Girl Scout Troop #157 to use the Cabin in Siebert Park on October 21 for their annual camp out and have the rental fee waived. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approve the request from the Keystone Kites to use Prosser Hall on February 5, 2012 to make kites and have the rental fee waived. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Ms. Donahue, to approve the request from the Softball Association to use Prosser Hall on January 29, February 1, and February 4, 2012. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Sledzinski, to approve the request from Cub Scout Troop #197 to use the Cabin in Siebert Park November 19-20, 2011 for their annual camp out with the rental fee waived. Motion passed unanimously.

Mr. Edwards stated the committee formally reviewed the request from residents to have a dog park in the Borough. He stated the site suggested was the horseshoe pit area. Ms. Donahue stated she researched and visited various parks.

Ms. Donahue stated several of the parks are incorporated as 501.c.3 entities and are separate from the municipality. She stated if the park were to be created Public Works staff would be responsible for the maintenance of the park and she believes they currently have enough responsibilities.

Mr. McLemore asked if the committee voted on the proposed park and Mr. Edwards stated they did and the vote was 2-0 to not move forward with the park.

Mr. McLemore asked Council to consider taking over the Plein Air Festival in 2012. He is requesting this committee look into the possibilities of sponsoring the festival in conjunction with either residents, students, or other municipalities.

PLANNING & ZONING

Mr. Robelen stated there was no report this month but that the Shade Tree Commission is working hard to define their role.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets and leaf collection will be begin next week.

PUBLIC COMMENT

There was no public comment at this time.

EXECUTIVE SESSION

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 7:32 p.m.

Borough Council returned to public session at 8:00 p.m.

- Motion made by Ms. Donahue, seconded by Mr. Edwards, to approve the purchase of six (6) emergency generators to be used by the Police and Fire Departments during balck-outs or power outages for the traffic signal intersections as well as the switchovers required for the installation. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Ms. Donahue, seconded by Mr. Robelen, to adjourn. Motion passed unanimously at 8:04 p.m.

Respectfully submitted,

Anne Shambaugh