

**CAMP HILL BOROUGH COUNCIL  
SPECIAL WORKSHOP – 2011 PROPOSED BUDGET  
ADMINISTRATION BUILDING  
WEDNESDAY, OCTOBER 19, 2011**

The workshop began at 6:04 p.m. Present were:

Burke McLemore  
Don Edwards, Jr.  
Deborah Donahue  
Peter Robelen  
Aubrey Sledzinski

Also present were Police Chief Ammons, Mayor Mark Simpson, Borough Manager Gary M. Kline, Finance Director Raymond Madden, Borough Secretary Anne Shambaugh, and Sewer Billing Clerk Nate Sterling. Richard Guerin arrived at 6:10 p.m. Mr. Schultz was excused from the meeting. Mr. Rick Woodard also attended.

Mr. Kline asked about the cameras to be installed at Willow Park. He wanted to know if these will be purchased in 2011 or if they should be included in the 2012 budget. Mr. McLemore stated chief Ammons secured an additional savings of \$800 so they should be purchased this year. Mr. Kline stated they could be purchased with the savings from the Codes/Zoning Officer position in the 2011 budget.

- Motion made by Mr. McLemore, seconded by Mr. Robelen, to purchase and install cameras at Willow Park in 2011 in an amount not to exceed \$3,200.00. Motion passed unanimously.

Mr. Kline asked how Council wanted to proceed since the pre-budget meeting was held October 5 and all items have been included as requested. He noted there are a few highlighted items that still need to be finalized.

Mr. McLemore suggested starting with the highlighted items.

Mr. Kline referred to page 6 where the wastewater rates for 2012 are highlighted on the page. Mr. Guerin stated the billing would remain the same for the first six months of 2012 and suggested this portion be removed from the budget.

Mr. Kline referred to page 8 where the summer camp and theatre camp fees are listed. Due to the rental cost of the Pollock Center these fees have not been finalized.

After a brief discussion, Mr. McLemore stated the fees of \$147,000 should be left in the Budget.

Mr. Kline referred to page 16 which lists the expenses associated with the summer and theatre camps. Mr. Edwards stated since the rental cost has not been finalized, the fees for the associated camps have not been finalized. Mr. Guerin stated if the Borough moves the theatre camp from the Pollock Center back to the Sutliff Auditorium, the School District will charge a fee for this area as well.

Mr. McLemore asked about the Plein Air festival and noted that Audrey is unable to do it since she is already overwhelmed. He asked for thoughts from the other members regarding whether to keep it as a festival, or make it every other year, or other thoughts to save the program. Mr. Edwards mentioned \$40,000 was needed in 2011 and Mr. Guerin stated donations were made to the Festival to ensure the money needed was available.

Mr. McLemore requested \$10,000 be added to the General Fund budget as the Borough's donation to the event.

Mr. Kline referred to the Capital Improvement Fund and the street sweeper. He noted \$165,000 was included in the budget and this was a worst-case scenario and included the difference between the purchase price and the trade-in value.

He stated the Borough could get a bank loan to pay for the equipment and spend approximately \$35,000 a year for five (5) years rather than expend the money at once. He stated the options are:

- Pay \$45,000 to fix the existing street sweeper
- Buy the same model as the existing street sweeper for \$120,000
- Buy the upgraded street sweeper for \$165,000

Mr. Edwards asked if there are any other equipment needs for Public Works and Mr. Kline stated the bucket truck was still in the budget for purchase.

After a brief discussion, Mr. McLemore instructed to show \$33,000 a year for five (5) years for the street sweeper.

Mr. McLemore instructed Mr. Kline to leave the \$10,000 in the budget for the purchase of a new copier.

Mr. Kline stated the \$95,000 in the budget for the bucket truck was a worst-case scenario. He stated Rick McBride at Herre Bros. has a 2004 truck for sale and he would get a purchase price from him to compare. Mr. Kline stated currently the Borough has an agreement with ATS to do all "bucket-truck" work at a rate of \$60.00 an hour.

Mr. McLemore instructed Mr. Kline to get the cost to purchase the truck from Mr. Bride.

Mr. Kline referred everyone to the Wastewater Fund section and noted the 2011 and 2012 bonds have been included in the Fund. Mr. Guerin asked if the Borough secured a bond for \$10 million did all of the money have to be spent on the connection to Hampden. Mr. Kline stated he did not think so but would verify.

Mr. McLemore asked if there were any additions to the budget as proposed.

Ms. Donahue asked what decision was made on the administration building roof. Mr. Kline stated the roof was not included in the 2012 proposed budget.

Mr. Edwards stated he met with a friend of Mr. Guerin regarding the track, field and bleachers in Siebert Park. He stated the cost is approximately \$2.5 million. He stated he would like the Borough, School District and Lion Foundation to each contribute 1/3 of the cost for the upgrades.

Mr. Sledzinski stated a fence would need to be installed around the track because walkers and strollers will not be allowed on the new surface. Mr. suggested leaving in the cost for a feasibility study to determine exactly which of the proposed renovations makes the most sense and is the most “bang for the buck.”

Mr. Woodard asked about real estate taxes on page 7. Mr. Kline stated there is no proposed increase in real estate taxes for 2012. Mr. Woodard asked about the surplus of \$122,000 shown on page 22. Mr. Kline stated the surplus goes into the General Fund Balance and remains in that account.

Mr. McLemore stated there is no money included for storm water estimates and Mr. Sledzinski stated the Board has not concluded the recommendations so the amount is not known yet.

Mr. McLemore requested \$120,000 be added to the Capital Improvement Fund expenditures for storm water repairs.

Ms. Donahue stated she would like to discuss the pay raises but was not comfortable doing so with staff present during the meeting. She stated she wants to know if the Borough salaries are compatible with surrounding municipalities.

Mr. Kline stated Carl requested a “big picture” overview of the expenses and Ms. Donahue asked that the percent of the proposed salary increase be reviewed.

Mr. McLemore requested the budget be revised with the new items and stated the budget should be wrapped up at next week’s budget workshop.

The workshop concluded at 7:12 p.m.

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Respectfully submitted,

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Anne Shambaugh, Borough Secretary