

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
January 12, 2011**

President McLemore called the public meeting to order at 7:00 p.m. Present were:

Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Aubrey Sledzinski

Also present were Police Chief Jan Ammons, Solicitor Stephen Feinour, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh. Ms. Donahue, Mr. Edwards and the Fire Chief were excused from the meeting by President McLemore.

MINUTES

The minutes of the December 8, 2010 regular council meeting were presented.

- Motion made by Mr. Robelen, seconded by Mr. Guerin, to approve the minutes of the regular council meeting of December 8, 2010. Motion passed unanimously.

MAYOR'S REPORT

Mr. McLemore stated there was no report this month.

PRESENTATION BY PFM FOR BOND FINANCING

Mr. McLemore introduced Mr. Greg McLanahan and Zack Williard from PFM. Mr. McLanahan presented various options for the financing of bonds to pay for the sewer treatment plant. He stated two (2) separate bond issues would be used beginning in 2011 with \$10 million and another \$8 million in 2012. Mr. McLanahan stated each of the issues would be "bank qualified" which also has a five (5) year call. He stated this is better for the Borough and allows more flexibility in the event the issues need to be re-financed. He stated the current interest rates are approximately 4.5%

Mr. McLanahan provided a 20 year, 25 year and 30 year option for borrowing. Mr. Williard stated the longer the term the lower the annual debt service payment will be. Mr. Williard also explained the two bonds would be issued at least 12 months apart in order to be "bank qualified."

Mr. Malarich, the Borough Engineer, provided Council with the schedule of payments beginning with the \$500,000 payment to Hampden Township Municipal Authority through the closing of construction on the new pumping station and force main. The anticipated timeline for the project

is expected to be through spring 2013. Mr. McLanahan stated the bond payments would be paid by the revenues generated within the sewer fund per discussions with the Borough.

After a brief discussion regarding whether to use a longer or shorter term, [Mr. McLanahan recommended a longer term] Mr. McLemore thanked Mr. McLanahan and Mr. Williard for the presentation.

PUBLIC COMMENT

- Alison Guerin, Lincoln Street, requested support of Borough Council regarding a committee being formed to look at utilizing and securing additional “open-space” within the Borough for parks and recreation activities. Mr. McLemore referred the request to the Parks and Recreation committee for review.
- Paul Garrett, Walnut Street, stated he was interested in starting an Environmental Club in the Borough similar to what is currently in place in Mechanicsburg Borough. He stated the club would be open to everyone interested in keeping the parks clean and interested in volunteering their time. Mr. McLemore referred the request to the Parks and Recreation committee for review.
- Dan Danino, 2901 Maple Road, asked why the Borough did not participate in the lawsuit when other statewide municipalities sued DEP over the Chesapeake Bay Initiatives. He also asked why the residents did not have an opportunity to vote on the issue via a ballot. In addition, he wanted to know why the newsletter article stated the cost would be \$9 million and Council is now discussing \$18 million. Mr. McLemore stated Council has always told the residents the estimated cost would be approximately \$18 million. Mr. McLemore also stated that Council has been working on this project for the past six years and has held numerous town hall meetings and open discussions regarding the project. He also stated it is not a ballot issue since DEP is requiring the work to be done. Mr. Danino stated Mr. McLemore was wrong about the cost and retrieved a copy of the most recent newsletter. After reading the article, Mr. Danino apologized and stated the article read \$18 million as the expected cost.
- Tom Sexton/Ellen Roane, Shade Tree Commission, presented a brief summary of activities for Council including the celebration of Arbor Day, a booth at the Memorial Day and 125th Anniversary festivities, and the completion of a tree inventory. Mr. McLemore stated he met with Mr. Sexton and Ms. Roane previously and would like to have this commission work through the Planning and Zoning Committee and Mr. Robelen. Ms. Roane stated in the future the Commission will be asking for a budget of \$3,000; a letter from Council to be sent to approximately 39 homeowners who did not plant a tree; and software to enable them to access the tree inventory. [Ms. Roane stated it requires Microsoft Access which can be purchased for \$149.]

PUBLIC SAFETY

Mr. McLemore stated the reports are in your packets.

He directed an inquiry to Chief Ammons regarding an email from the School District requesting a 2 stop signs and a crosswalk at the corner of N 23rd and Lincoln Streets; 2 stop signs and a crosswalk at the corner of N 19th and Lenox Streets.

Mr. Kline stated it was previously decided not to place a crosswalk across Lincoln Street since the street has not been paved and the crosswalk will be lost once the paving project begins. Mr. Guerin stated he recommend simply painting the crosswalk across the pavement.

- Motion made by Mr. Schultz, seconded by Mr. Robelen, to approve the placement of temporary stop signs and crosswalks at the corner of N 23rd and Lincoln Streets and N 19th and Lenox Streets. Motion passed unanimously.

Mr. McLemore wished Ms. Kindler, the Camp Hill School District Superintendent, an enjoyable retirement and the end of the school year.

- Motion made by Mr. Sledzinski, seconded by Mr. Guerin, to pay \$1,890.00 out of the Police Federal Forfeiture Fund to replace a stolen sensor and batteries used by the Police Department. Motion passed unanimously.

MANAGER'S REPORT

Mr. Kline presented the Treasurer's report for November.

- Motion made by Mr. Guerin, seconded by Mr. Sledzinski, to approve the Downtown Coordinator contract between the Borough and Cumberland/Perry Housing and Community Partnership for Rebecca Yearick for one year. Motion passed unanimously.

Mr. Kline stated item c would be tabled until later in the meeting.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to approve the 2011 contract between the Borough and the Humane Society of Harrisburg Area, Inc. After a brief discussion regarding payment, which will be made by a deposit up-front and the Borough's expenses being charged against the deposit, motion passed unanimously.

HEALTH and SANITATION

Mr. Sledzinski presented the monthly report and Engineer's report to Council.

- Motion made by Mr. Sledzinski, seconded by Mr. Schultz, authorize Gannett Fleming, Inc. to begin the design phase of the waste water treatment project. Motion passed unanimously.
- Motion made by Mr. Sledzinski, seconded by Mr. Guerin, to approve the ordinance authorizing the Borough to enter into the Inter Municipal Agreement with Hampden Township and the Hampden Township Municipal Authority. Motion passed unanimously by roll call.

GENERAL GOVERNMENT

Mr. McLemore read the monthly meeting announcements.

Mr. Guerin provided an update on the Borough and School District meeting. He stated the School District is looking to partner with the Borough on additional storage space in the coming months including an area to store the May Fair displays. Mr. Robelen stated the Schaeffer School Task Force will be reviewing options for the use of Schaeffer Elementary School and storage has been discussed previously.

Mr. McLemore forwarded the request to the Health and Sanitation committee for further discussion and review.

FINANCE

Mr. McLemore presented vouchers in the amount of \$574,949.97 for payment.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to pay vouchers in the amount of \$574,949.97. Motion passed unanimously.

INFRASTRUCTURE

Mr. Kline requested approval to pay Abel Fence, LLC \$36,955.00 for the construction of the fence at the Borough Pool.

- Motion made by Mr. Guerin, seconded by Mr. sledzinski, to approve payment of \$36,955.00 to Abel Fence, LLC for work at the Borough pool. Motion passed unanimously.

Mr. Kline requested approval to pay Main Line Commercial Pools, Inc. \$169,050.52 for the construction on the Borough Pool.

- Motion made by Mr. Robelen, seconded by Mr. Guerin, to approve payment of \$169,050.52 to Main Line Commercial Pools, Inc. for work at the Borough pool. Motion passed unanimously.

Mr. Kline stated the entire shell of the pool is in and all fixtures have been removed from the pool house.

Mr. Kline requested approval to pay Hampden Township Municipal Authority \$10,233.41 in connection with the new waste water treatment plant.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to approve payment of \$10,233.41 to Hampden Township Municipal Authority for work completed in conjunction with the new waste water treatment plant. Motion passed unanimously.

PERSONNEL, POLICIES and PROCEDURES

Mr. McLemore stated the Borough hired a new Codes/Zoning Officer, Mr. Clayton Zug.

- Motion made by Mr. Robelen, seconded by Mr. Guerin, to approve the resolution adopting the changes to the Civil Service Rules and Regulations. Motion passed unanimously.

TECHNOLOGY

Mr. Schultz stated there was no report this month.

PARKS and RECREATION

Mr. McLemore stated the monthly report is in the packet.

Mr. McLemore authorized Borough staff to provide proof of insurance to Lehigh University to allow the traveling basketball team to play a game in their arena.

PLANNING & ZONING

Mr. Robelen stated the committee met to discuss the recommendations of the Planning Commission and forwarded their comments to the solicitor for inclusion in the proposed ordinance. Mr. Robelen stated the committee recommended the back to back definition as previously discussed and agreed 25 feet is sufficient for the height and recommended the distance for lumen measurement be 150 feet.

- Motion by Mr. Robelen, seconded by Mr. Sledzinski, to approve the Ordinance providing a “no-parking” zone along S 17th and Market Streets directly adjacent to the Centric Bank property. Motion passed unanimously by roll call.

Mr. Dayton, engineer for Centric Bank, stated the Penn DOT requested right-of-way has been requested again. After a brief discussion, Council agreed the additional six (6) feet of length should be dedicated to Penn DOT.

Mr. Craig Baichik presented various options for the donor plaque at Willow Park plaza for review and approval by Council. After a brief discussion, Mr. McLemore referred the item to the Planning and Zoning Committee for further review of the verbiage/location and design.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. Mr. Guerin stated 2 tons of cold patch have been used and that more than 2,470 tons of leaves were recycled in 2010.

Chief Ammons stated a power line is currently down near S 17th Street and a portion of the Borough and surrounding municipalities are without power.

PUBLIC COMMENT

- Bonnie Bentz, Columbia Avenue, asked if the ordinance for the billboards was going to be advertised. Mr. McLemore stated no it was with the solicitor to make the recommended changes and would come back to Council for the approval to advertise.

EXECUTIVE SESSION

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 8:22 p.m.

Borough Council returned to public session at 9:25 p.m.

- Motion made by Mr. Robelen, seconded by Mr. Sledzinski, to modify the 2011 tax rate to 3.022 mills to neutralize revenues after the Cumberland County Tax Re-Assessment. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Sledzinski, seconded by Mr. Schultz, to adjourn. Motion passed unanimously at 9:29 p.m.

Respectfully submitted,

Anne Shambaugh, Borough Secretary