

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT ST. PROSSER HALL  
CAMP HILL, PA 17011  
April 11, 2007**

President McBride called the public meeting to order at 7:00 p.m. Present were:

President McBride  
Vice President Burke McLemore  
Liesl Beckley  
David Buell  
Brian Musselman  
Aubrey Sledzinski  
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Fire Chief Mark Simpson, Solicitor J. Stephen Feinour, Mayor Lou Thieblemont, Borough Manager Gary M. Kline, and Borough Secretary Anne Shambaugh.

**MINUTES**

The minutes of the March 14, 2007 council meeting were presented. Ms. Beckley requested a change on Page 1 to add “she” under the motion to read, “as she was not at the meeting.”

- Motion made by Mr. McLemore, seconded by Mr. Musselman, the minutes of the Council meeting of March 14 was approved unanimously, as amended.

**MAYOR’S REPORT**

The Mayor introduced Cathy Cadieux, owner of Creative Elegance and Glenn White, an event planner, to discuss the upcoming “Giving Thanks Parade.” This parade will be held in November and will involve the Marine Corps Band as well as collection of toys for the “Toys for Tots” program.

Ms. Cadieux described the proposed parade route and noted there will be several bands and floats in the parade. Channel 21 is willing to sponsor the event and a closing celebration will be held near the Presbyterian Church on Walnut Street.

Mr. McBride thanked Ms. Cadieux for coordinating this event and said Council and borough staff will help support and promote this event.

## PUBLIC COMMENT

- Beth Zangle, 111 S 27<sup>th</sup> Street, requested permission to plant a memorial tree in Siebert Park on April 28, 2007 after the last home soccer game. Ms. Beckley asked to have the recommendation be fluid (choice of tree and choice of location) to be determined by the Shade Tree Commission. Ms. Beckley also stated this item would be voted on under the Parks & Recreation section of the meeting.
- Frank Schneider, 27 N 34<sup>th</sup> Street, discussed the Fulton Bank conditional use hearing originally scheduled for April 2007. He expressed concerns another bank would be put in the Borough near 34<sup>th</sup> and Trindle Road. He expressed concerns regarding the entrances proposed as well as storm water concerns.
- Rick Logan, 208 N 15<sup>th</sup> Street, asked questions regarding the State Street paving project. Mr. McLemore stated Mr. Malarich would address this item in the Engineer's Report.
- Jay Prenski, 101 N 24<sup>th</sup> Street, expressed support for the proposed "dusk to dawn" ordinance to be discussed tonight. He discussed the vandalism he has experienced in the past due to students gathering in the park.
- Robert Della-Croce, 25 N 24<sup>th</sup> Street, expressed his support of the proposed "dusk to dawn" ordinance.
- Jen Stever, 208 S 16<sup>th</sup> Street, expressed concerns regarding the proposed skateboarding ordinance to be discussed. She asked if it was possible to find an alternate solution without punishing the kids who do not skate in the streets.
- London Stever, 208 S 16<sup>th</sup> Street, stated she likes to skateboard and it is unfair to punish all of the kids for the actions of a few.
- Sara Magaro, 3416 Bedford, stated it is unfair to take things away from kids because of the actions of a few. She stated it is a form of transportation for kids who can not drive. She asked if it was possible to post signs or to sell licenses to kids who want to skateboard.
- Connie Heppenstahl, 303 N 28<sup>th</sup> Street, asked council to reconsider the banning of skateboarding.
- Dave Kyle, 2008 Dickinson Avenue, stated his son skateboards and does not do it in the street because they built ramps in the driveway. He asked if an alternative could be found rather than requiring a total ban.
- Phil Vollmer, 2935 Lincoln Street, stated he is against the proposed skateboarding ordinance.
- Seth Nixon, 22 S 17<sup>th</sup> Street, stated he has been a skateboarder since the late 80's and hopes council can find an alternate solution rather than imposing a full ban.
- Jackie Magaro, 3416 Bedford, stated it is not fair to punish everyone for the crimes of a few. She also congratulated the younger girls for speaking in the crowd.
- Jeb Simpson, 3435 Hawthorne, expressed his support for the skateboarders. He asked if private businesses could simply post signs asking for no skateboarding on their property rather than resorting to a complete ban.
- Petra Cross, 22 S 17<sup>th</sup> Street, asked if it was possible to use one of the tennis courts as a place to skateboard.

- Susan Smith, 319 N 24<sup>th</sup> Street, asked council to reconsider banning skateboarding.
- Mark Wilkins, 206 S 15th Street, encouraged council not to impose a ban on skateboarding.
- Lou Thieblemont read a letter from Clyde McGeary in support of the proposed “dusk to dawn” ordinance.

### **PARKS & RECREATION**

Ms. Beckley thanked Miss Magaro and Miss Stever for speaking to council.

Ms. Beckley announced the Borough’s Recreation Director, Audrey Logar, received the Outstanding New Professional award from Pennsylvania Recreation and Park Society at their annual meeting in March 2007. Ms. Beckley announced that George “Blackie” Blackburn also won the Volunteer of the Year award during the same meeting.

Ms. Logar thanked the Recreation Commission as well as Council for their continued support.

### **PUBLIC SAFETY**

Mr. McBride announced based on the information presented, he is withdrawing his recommendation for the proposed ordinance. Mr. Buell thanked Mr. McBride for his motion to withdraw.

Mr. McBride discussed the proposed “dusk to dawn” ordinance drafted by the Borough Solicitor. Council heard from residents surrounding Willow Park regarding the noise, the vandalism and the amount of children that gather at the park late into the night. At this time, the School District has closed all of its properties between dusk to dawn and therefore, the children have no where to go.

After extensive discussion regarding the proposed ordinance and possible changes, Ms. Beckley asked if an “all-school” assembly could be held for the kids to discuss this issue with them. Council decided to “table” the proposed ordinance until May 2007 and asked the solicitor to review other options available. Council asked borough staff to draft a flyer regarding the noise and gathering issues to be distributed at the schools.

It was the recommendation of the Public Safety committee to refer this request to the Parks and Recreation Committee for further review.

### **MANAGER’S REPORT**

Mr. Kline presented the Treasurer’s report for February 2007 detailing all financial transactions for that time period.

Mr. Kline announced there will be a Town Hall meeting on Wednesday, May 2, 2007 to discuss the Infrastructure Improvement program. Council suggested using the Code Red system to send a message to residents regarding the meeting. It was also suggested a notice be placed on the Kiosk at Willow Park and on the website.

Mr. Kline requested approval to hire a consultant to work with borough staff on the materials for the Town Hall meeting for an amount not to exceed \$12,000.

- Motion made by Mr. McBride, seconded by Mr. Weber, to hire a consultant to work with borough staff with the materials for an amount not to exceed \$12,000. Motion passed unanimously.

Mr. Kline requested approval of the local planning agreement with tri-county to provide attendance at the borough's planning commission meetings each month.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to approve the local planning agreement with tri-county planning commission. Motion passed unanimously.

Mr. Kline requested approval of the color selection for the exterior part of Borough Hall.

- Motion made by Mr. McBride, seconded by Mr. Buell, for borough staff to select the color to paint the exterior of Borough Hall. Motion passed unanimously.

## **HEALTH & SANITATION**

Mr. Buell presented the monthly report and daily flows to Council.

Mr. Malarich presented the Engineer's report and noted the televising of sewer lines along 24<sup>th</sup> Street will begin April 16, 2007.

The State Street project will begin in Wormleysburg but a timeframe will not be known until May. Borough staff will be doing the work once a timeframe has been scheduled.

Mr. Malarich presented a request from Manning Homes to reduce their existing Letter of Credit.

## **GENERAL GOVERNMENT**

Mr. McLemore read the meeting announcements for the month of April 2007.

## **FINANCE**

Mr. McBride presented vouchers for payment in the amount of \$ 300,560.67.

- Motion made by Mr. McBride, seconded by Mr. McLemore, to pay vouchers in the amount of \$396,998.40. Motion approved unanimously.

## **INFRASTRUCTURE**

Mr. Weber presented the minutes in the council packet.

Mr. Weber presented the revisions to the existing sidewalk and curbing ordinance to council for review and requested permission to advertise the ordinance.

- Motion made by Mr. Weber, seconded by Mr. McLemore, to advertise the revisions to the sidewalk and curbing ordinance. Motion approved unanimously.

Mr. Weber presented ideas regarding resident contributions as well as the scope of the projects to be completed. After a brief discussion, Mr. Weber stated the Infrastructure Committee will meet again in April and will bring a recommendation to council at either the May or June meeting.

## **PERSONNEL, POLICIES, and PROCEDURES**

Ms. Beckley regrettably accepted the resignations of Sue Schreckengaust from the Market Street Design Review Board and Dr. Hummel Fager from the Health Board. Ms. Beckley requested a letter of commendation be given to each of these residents for their dedication to the borough.

- Motion made by Ms. Beckley, seconded by Mr. Buell, to accept the resignation of Dr. Hummel Fager from the Health Board and to send a letter of commendation at the May council meeting. Motion passed unanimously.
- Motion made by Ms. Beckley, seconded by Mr. Buell, to accept the resignation of Sue Schreckengaust from the Market Street Design Review Board and to send a letter of commendation at the May council meeting. Motion passed unanimously.

Ms. Beckley announced the borough will be accepting applications for these committees until the close of business on Friday, April 20, 2007.

Ms. Beckley stated the committee recommended appointing Anne Shambaugh as the borough's HIPAA privacy officer.

- Motion made by Ms. Beckley, seconded by Mr. Buell, to appoint Anne Shambaugh as the borough's HIPAA privacy officer. Motion passed unanimously.

The PPP committee recommends approval of the HIPAA Business Associate Agreement with the Borough's health insurance administrator.

- Motion made by Ms. Beckley, seconded by Mr. McLemore, to approve the HIPAA Business Associate Agreement for Benecon and any other companies as necessary. Motion passed unanimously.

Ms. Beckley presented the salaries for the part-time summer employees of the borough for approval. Beginning July 1, 2007, the minimum wage will be increased to \$7.15 an hour and Ms. Beckley recommends using the minimum wage as the starting salary for all new employees.

- Motion made by Ms. Beckley, seconded by Mr. Sledzinski, to accept the proposed summer wages with a provision that all new employees as well as those making less than \$7.15, start at the minimum wage of \$7.15 and hour. Motion passed unanimously.

## **INFORMATION TECHNOLOGY**

Mr. Weber the new website is up and running.

Ms. Beckley requested the list of key items on the left-hand side be alphabetized for easier access. In addition, it was requested that a copy of the Borough Code be placed under the Codes and Zoning section of the website.

## **PUBLIC SAFETY**

Mr. Thieblemont presented the Police Department report for the month of March 2007. Chief Simpson presented the Fire Department report for the same time period.

Mr. McBride read a request from Fairview Township to utilize Fire Police on Saturday, April 28.

- Motion made by Mr. Weber, seconded by Mr. Buell to allow the Fire Police to assist Fairview Township on Saturday, April 28, 2007. Motion passed unanimously.

Mr. McBride requested approval of the Mutual Aid Agreement with Cumberland County.

- Motions made by Mr. McBride, seconded by Mr. Weber, to have the borough solicitor draft an ordinance for participation in the Mutual Aid Agreement with Cumberland County. Motion passed unanimously.

### **PARKS and RECREATION**

Ms. Beckley read a request for a memorial tree planting in honor of Zenya Barnes.

- Motion made by Ms. Beckley, seconded by Mr. Musselman, to approve the request for a memorial tree planting in Siebert Park subject to the Shade Tree Commission's approval in the selection and placement of the tree. Motion passed unanimously.

Ms. Beckley reminded everyone about the Memorial Day Parade and Festivities to be held in Siebert Park on Monday, May 28, 2007.

Ms. Beckley read a request from Starbuck's to allow employees to clean-up trash within Siebert Park on Saturday, April 21, 2007.

- Motion made by Ms. Beckley, seconded by Mr. Weber, to allow employees from Starbuck's to clean-up trash within Siebert Park on Saturday, April 21, 2007.

Ms. Beckley announced the borough has traditionally followed the dates given by the West Shore COG regarding Halloween Trick-or-Treat night. Ms. Beckley recommends following the COG's suggestion to trick-or-treat on the 4<sup>th</sup> Thursday of October.

- Motion made by Ms. Beckley, seconded by Mr. Musselman, to approve Trick-or-Treat night on the 4<sup>th</sup> Thursday of October. Motion passed unanimously.

Ms. Beckley stated the borough's recreation director will select a date and time for the Halloween parade on an annual basis.

Ms. Beckley read a request from the School District to hang a banner across Market Street advertising the school's May Fair.

- Motion made by Ms. Beckley, seconded by Mr. Weber, to approve the School District's request to hang the May Fair banner across Market Street. Motion passed unanimously.

Ms. Beckley provided council with an update on the Growing Greener II grant through Cumberland County. Borough staff is meeting with the grant coordinator on Friday, April 13. The grant request will be for new playground equipment, a memorial fountain to be placed near Owen's Grove, new picnic tables, benches, and the resealing and resurfacing of the basketball court.

## **PUBLIC WORKS**

Mr. Musselman presented the monthly report to Council.

## **PLANNING and ZONING**

Mr. Sledzinski presented the monthly report to Council.

The Borough received a request from Mike Manning of Manning Homes regarding Hilltop Village to reduce his Letter of Credit. The original Letter of Credit was worth \$161,460.00. Based on the work completed, Mr. Malarich recommended the Letter of Credit be reduced by \$44,210.00 for a new total of \$117,250.00.

- Motion made by Mr. Sledzinski, seconded by Ms Beckley, to reduce the Letter of Credit for Hilltop Village from \$161,460.00 to \$117,250.00. Motion passed unanimously.

The Planning Commission reviewed the proposed change to the SALDO ordinance and recommend removing the reference the checklist requirement for a sketch plan.

- Motion made by Ms. Beckley, seconded by Mr. Weber, to advertise the SALDO ordinance change and schedule a hearing on May 9, 2007 during the regularly scheduled council meeting. Motion passed unanimously.

## **PUBLIC COMMENT**

- Jack Sellers asked if the recreation department could assist in developing new programs for the kids within the borough to reduce the boredom factor and keep the kids off the streets and out of the parks.
- Mr. Skip Focht asked about the work to be done on State Street.

At this point in the meeting, Mr. Thieblemont presented Molly Robertson with a raccoon statue.

**EXECUTIVE SESSION**

Council recessed at 9:55 p.m. for an Executive session to legal matters.

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Borough Council returned to public session at 10:11 p.m. and adjourned.

Respectfully Submitted,

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Anne Shambaugh, Secretary