

REGULAR MEETING  
CAMP HILL  
BOROUGH COUNCIL  
October 14, 2020  
7:00 p.m.

AGENDA

Call to Order

Bonnie Bentz  
Richard Guerin  
Alissa Packer  
Carl Schultz  
Leigh Twiford  
Erin Vroman  
Zach Williard

Roll Call

- 1) **MINUTES:** September 9 ,2020 Meeting Minutes
- 2) **MAYOR'S REPORT – Mark Simpson**

**PUBLIC COMMENT**

- 3) **PUBLIC SAFETY- Vroman**
  - a) *Camp Hill Police Department Monthly Report – Mayor Simpson*
- 4) **BOROUGH MANAGER'S REPORT – Pat Dennis**
  - a) *Monthly Report*
- 5) **FINANCE- Williard**
  - a) *Payment of checks for August 2020 in the amount of \$1,575,803.97.*
  - b) *Discussion and possible action to accept the 2019 audit.*
- 6) **PUBLIC WORKS- Bentz**
  - a) *Engineer Report:*
  - b) *Action items:*
    - *For the 2020 Sewer Rehabilitation Project, HRG recommends that the contract be awarded to Mobile Dredging and Video Pipe, Inc. for the base bid and bid alternates 1-4 in the amount of \$321,577.00 conditioned upon the receipt of acceptable bonding and insurance documents.*
    - *For the 19<sup>th</sup> and Chestnut Street Pedestrian Island, HRG recommends that the contract be awarded to Mid-State Paving and Excavating for amount of \$75,296.30 conditioned upon the receipt of acceptable bonding and insurance documents*
- 7) **COMMUNITY & BUSINESS RELATIONS- Schultz**
  - a) *Monthly Report*
- 8) **PARKS & RECREATION- Vroman**
  - a) *Monthly Report*

**9) PLANNING & ZONING- Guerin**

*a) Monthly Report*

*b) Discussion and possible action to approve the remaining retainage for the Quattro Land Development Plan*

**10) PERSONNEL- Packer**

**11) BOROUGH/SCHOOL DISTRICT.**

*a) Meeting is being scheduled*

**COMMENTS FROM COUNCIL**

**PUBLIC COMMENT**

**ADJOURNMENT**

**VIRTUAL FINANCE COMMITTEE MEETING  
MEETING MINUTES  
SEPTEMBER 25, 2020  
8:00 A.M.**

**CALL TO ORDER**

Bonnie Bentz  
Pat Dennis  
Leigh Twiford  
Zach Williard

**PUBLIC COMMENT**

- No public comments were made.

**FIRE/EMS DISCUSSION**

- Mr. Dennis gave an update on the additional contribution for EMS. No formal budget request has been made.
- Mr. Dennis met with Penn State Health and West Shore Ambulance two weeks ago and he talked with Mr. Simpson this past week.
- There is a meeting this coming week with Geisinger, Penn State Health, Mr. Simpson and Mr. Dennis to discuss EMS cost and types of services.

**PAST AUDIT RESULTS**

- An audit representative will be at the Council Meeting in October to do an overview with Council.
- The Borough went from full accrual to modified cash. There are allocated funds out of debt service for a couple of years.
- The Capital Improvement Fund, according to the auditor, is why you see the reserved negative balances as high as they are on their report. The CIP fund is essentially General Fund Cash, so for next year's audit they will set that as a separate enterprise fund and will measure true costs. The sewer fund will show the same thing and then the general fund will show the pool and general fund allocations.

**DRAFT FUND BALANCE POLICY & MEMO**

- Mr. Williard shared that in the draft email that Mr. Dennis will send to Council, they will use the ending balances of the last three years. Mr. Dennis will send it out before the next Council Meeting.
- Mr. Dennis gave an overview of the Draft Fund Balance Policy. He stated that he tried to keep the first three sections relatively simply, focusing on the purpose and how it will be funded. It is recommended to be anywhere from 18-20% in the Fund Balance Reserve, so he put in 18%.
- Mr. Williard stated that they currently have nine different ledgers that explain what came in, what came out, and what the balance is. This Fund Balance Reserve would be a tenth ledger. It would be an unreserved fund balance, which is unreserved cash that would become reserved cash. It would not be set aside for grant matches, project cash, etc. but it can be spent on anything as long as it is agreed upon by Council vote.
- Mr. Dennis explained that Enterprise Funds are a part of their own fund balance.
- Mr. Williard asked if the General Fund Reserve is 18%-20% of the one reserved savings account or if it is 18-20% of the checking and CIP Fund. Mr. Dennis stated that he will add a sentence to clarify that. The General Fund Reserve Account will have at least 18-20% of the total General Fund Revenue in it. It will still be within the General Fund Balance as the General Fund Reserve money.
- The Committee decided to just do one General Fund Reserve Policy and an Enterprise Reserve Policy for sewer for now.
- Mr. Williard suggested putting in an example, which Mr. Dennis stated he will do.
- Mr. Williard asked Mr. Dennis to add the word "minimum" in front of the 18-20% in the Fund Balance Policy.

- Mr. Williard stated that to fund the General Fund Reserve they will transfer money out of the checking account into the reserve fund. He suggested taking one year off of paving to use that amount of \$675,000 for an initial fund and the remaining number would come out of checking account.
- Ms. Bentz asked about putting the paving money into the downtown streetscape project. Mr. Williard stated that with loan interest rates being so low, it is a good time to get a loan for the project and start the reserve account.
- Mr. Dennis will make the minor edits and then send around the draft of the policy and present it at the Council Meeting in October.

### **STREETSCAPE LOAN BORROWING OPTIONS**

- Mr. Williard stated that they previously talked about borrowing \$1,000,000 for projects. They put together four scenarios for the loan. He stated that any new loan will be added to the existing debt service of about \$309,000 every year. The Committee needs to decide how long to borrow the money for since it changes the debt service line item in the CIP fund.
  - **Scenario 1:** 10-year loan. Repayment of \$113,000 each year, making it a total of \$424,000 in debt service. Total interest cost is \$114,000.
  - **Scenario 2:** 13-year loan. Total of \$400,000 debt service in CIP. Would save us about \$24,000 a year in CIP fund. Would be a little bit higher of an interest rate.
  - **Scenario 3:** 15-year loan. Total of \$390,000 in the CIP. He does not suggest this option.
  - **Scenario 4:** 15-year loan. This wraps new debt around old debt. This is what was done last time when the Borough borrowed money. This option is a lot more interest over the life, but it frees up a lot more in the CIP. Total of \$355,000 in debt service. The current debt is paid off in 2033, so the large new debt payments would be in 2034 and 2035. This is the lowest up front impact to budget, but doubles in interest.
- Mr. Williard favored the second option. Mr. Dennis suggested keeping it as close to \$400,000 as much as possible. He favored options two & four. Ms. Bentz favored option one because it is the lowest interest. She suggested lowering paving allocation for ten years and using the extra towards the extra debt service. Ms. Twiford preferred option one or two, since they offer the lowest interest rates.
- Mr. Dennis shared that the Borough doubled property taxes about 10 years ago and set up \$1,200,000 to pave the streets in the Borough. The paving does not need to be that high since it was not reserved for paving.
- Mr. Williard shared that the Stormwater Authority will also be borrowing \$1,700,000 to do projects that will finish out the permit. He would like to do that at the same time the Borough does this loan. Stormwater revenues will pay off its own debt.
- The next Finance Meeting is 8 a.m. on October 23<sup>rd</sup>. Mr. Dennis will give the draft budget at the next Council Meeting. Mr. Dennis will get a hard copy of the draft budget to all Council members prior to the meeting.

### **PUBLIC COMMENT**

- Rob Kozicki – Mr. Kozicki stated that the fire company operates off of three funding streams – the Borough contribution, the Relief Association’s check that they get from the state, and any funds the fire company can raise. The Borough’s contribution covers the utilities at the fire house, maintenance and repairs, and possibly equipment. It is not used for paying anyone or going towards EMS, just for those basic functions. The ambulance has become non self-supportive. It is currently being subsidized out of fundraiser dollars from the fire station.

### **ADJOURNMENT**

- The meeting adjourned at 9:07am.

**VIRTUAL STORMWATER AUTHORITY MEETING  
CAMP HILL BOROUGH  
SEPTEMBER 22, 2020  
8:00 A.M.**

**Call to Order**

Paul Bruder  
Pat Dennis  
Richard Guerin  
Melissa Howard  
Carl Schultz  
Lee Stinnett  
Zach Williard

Mr. Williard opened the meeting at 8:03 a.m.

**PUBLIC COMMENT**

No public comments were made at this time.

**UPDATE ON FIRST BILLING CYCLE**

- Mr. Dennis shared that this was completed and that Ms. Burger did a great job of getting the bills out.
- There are about six or seven appeals or credits that are being looked at right now. But overall, people seemed to understand it. Deposits and collections are going well.
- Ms. Burger will run a report at the end of the collection date to see the collection percentage.
- The total fee revenue amount to be collected is \$614,000; \$350,000 in general subsidy; and \$300,000 in the sewer fund subsidy. Next year \$900,000 in user fees is expected.

**MANAGEMENT AGREEMENT AND LEASE AGREEMENT WITH CAMP HILL BOROUGH**

- Mr. Stinnett did not receive any questions since sending these out. He shared that both agreements are fairly standard agreements. The management agreement has 100% municipal employees handling all of the operation and management of the program.
- Mr. Stinnett shared that in a typical year the final budget would be done and approved by October 1<sup>st</sup>.
- Mr. Guerin asked if each project needs to be approved by Council. Mr. Stinnett answered that the Authority will decide on the projects within the budgeted line items that were agreed upon by the two. He stated that it's not a list of the projects, just that it says in the budget that projects will be funded.
- Mr. Stinnett noted that if there is a budget stalemate in the future, it will roll over the prior year budget.
- Mr. Schultz asked if it is ok that some of the Authority costs are coming out of the subsidy instead of the fees. Mr. Stinnett answered that is fine since it will be covered in the budget with Council and the Authority. He stated that it is pretty common for the first couple of years for a subsidy to be included.
- Mr. Schultz asked what the enforcement process is if one of the agreements is not followed. Mr. Stinnett stated that would be an action between the Authority and the Borough. This would not provide any third party beneficiary rights to anyone.
- Mr. Schultz made a motion to adopt the Lease Agreement between the Borough and the Stormwater Authority. Mr. Bruder seconded. The motion passed with all in favor.
- Mr. Guerin made a motion to approve the Management Agreement between the Borough and the Stormwater Authority. Mr. Schultz seconded. The motion passed with all in favor.

**REVIEW AND APPROVE FINAL PROJECT LIST/ COSTS FOR POTENTIAL BORROWING**

- Mr. Williard noted that the \$300,000 difference on the project spreadsheet was due to the Willow Park Flooding and Improvement Project that was approved in January/February. The project has not been done yet, so the

Committee will need to decide if they want to continue to do that project and pay for it out of reserves or lump it into the borrowed amount.

- Project list to approve:
  - **CCTV Inspection & GIS Asset Management Tool** – \$470,000 was in the proposal based on the open end contract with Pipe Services. Engineering costs were not included, so the total project cost including engineering is \$531,850. (*Construction \$470,000; Engineering \$19,500; GIS Development \$42,350*)
    - Mr. Dennis noted that it is imperative that the Authority and the Borough understand that construction cost and engineering are separate. Both amounts need to be allocated.
    - Mr. Hess shared that there will be a lot of additional data that will link in with the existing stormwater GIS. It currently tells things like elevation and pipe sizes, this will add pipe condition and enable you to see the footage that was collected in the CCTV operation from the GIS portal.
    - Updates to the GIS system are included in any future project.
    - There is a built-in contingency for unforeseen problems with all projects. Depending on how far they are with the project they will use anywhere from a 5% - 25% contingency.
  - **Seibert Park Stream Restoration** – Mr. Hess shared that this is the most cost effective way to finish out the MS4 requirements. DEP requires a 35' wide forested riparian buffer. At Willow you are seeing the establishment, but in Siebert it is already forested. Since the CFA Grant was not awarded Mr. Hess recommends going ahead with this project as a standalone project so that it is completed before the deadline. (*Construction \$440,000; Engineering \$60,000*)
  - **Russell Road Culvert at N. 21<sup>st</sup> and Walnut** – At N. 21 and Walnut there is a flooding concern at that intersection. This would involve putting some new inlets in at that intersection and running a connection down to Schoolhouse Alley. At the Russell Road culvert there are some erosion issues on the roadside embankments and the ends of the existing culvert. They would replace the headwall and end wall on the culvert. (*Construction \$300,000; Engineering \$50,000*)
  - **Pipe Replacement at Market and 34<sup>th</sup> Street** - There is one location where the pipe size decreases as you go downstream (24" to 18" and then back up). After doing some hydraulic analysis they think it would be a good idea to get rid of that pinch point. PennDOT will be paving this area in the spring, so an HOP Permit will not be required to complete this project. It is a limited portion to undertake now and they will consider the rest once they have the CCTV data. (*Construction \$20,000; Engineering \$5,000*)
  - Ms. Howard made a motion to approve the projects above. Mr. Bruder seconded. The motion carried with all in favor.
- Additional Project Discussions:
  - **25<sup>th</sup> Street Drainage Improvements** – This is an already approved project. Mr. Hess explained that at the downstream end of Willow Park there is a culvert under the plaza that ties into a culvert that is undersized at Market Street. They would put in a new drainage line that extends up 25<sup>th</sup> Street to collect some drainage that was discharging into the stream. (*Construction \$260,000; Engineering \$65,000*)
    - Mr. Hess stated that this is in the design stage. Survey and hydraulic analysis are completed. An underground utility location service is scheduled to go out in next week or two to confirm utility locations. This would fall in the 2021 construction season since it involves paving.
    - Mr. Williard stated the options are to either preserve cash and lump into borrowing, or continue to pay out of Authority cash. Mr. Schultz felt that it should be lumped in and paid for over a long period of time because it benefits the Borough for a long period of time and it gives the Borough more flexibility. The Committee agreed to borrow for this project.
  - **Schaeffer Triangle** – At the south end of Schaeffer Park, there is a triangle of Borough-owned property where they put in a stormwater BMP. When the project was built there were resident complaints that it looked too much like a piece of municipal infrastructure. Mr. Hess shared that they generated three different options of what to do with this project. The costs include engineering and have a contingency.
    - Low impact/cost - Lower the berm a little bit; estimated cost of \$7,900.
    - Middle impact/cost – Lower the berm and decrease the angle of the slope on the uphill side; estimated cost of \$14,000.
    - Large impact/cost – Move all of the storage underground and level the ground on the surface (will not be completely flat); estimated cost of \$60,000.

- Mr. Guerin made a motion to go with the middle impact option, with the understanding from the homeowners that they accept this option. Mr. Bruder seconded. Mr. Schultz and Ms. Howard stated that they did not see the benefit of spending the money on this project. Mr. Bruder, Mr. Guerin and Mr. Williard voted in favor of the motion. Ms. Howard and Mr. Schultz voted against the motion. The motion carried.
- Mr. Dennis and Mr. Hess will set up a meeting with the adjacent homeowners and report back at the next meeting.

#### **SAMPLE BORROWING NUMBERS**

- Mr. Williard stated that it costs \$1,750,000 for all of these projects. He suggested a 10-year loan of \$1,700,000 for the projects. The Borough would still pay \$50,000 out of reserves, which puts it at \$184,000 annually. He stated that this would get through the 2023 permit cycle, so they would need to borrow more money in 2024/2025. Rates will have to go up at that point.
- The Borough will be borrowing additional money so the Stormwater loan will fall under the Borough request to borrow to keep rates low and to keep it cleaner. The Committee all agreed on a 10-year loan period.
- Mr. Schultz made a motion to proceed to with the borrowing to fund \$1,700,000 of projects. Ms. Howard seconded. The motion passed with all in favor.

#### **UPDATE ON BUDGET PROCESS**

- Mr. Dennis shared that now that the borrowing is figured out, he can look at what the debt service is going to be.
- He is currently working on the expense side for the stormwater budget.
- He will have the budget out to Borough Council in next couple of weeks so they can advertise it in November and approve it in December.

#### **PUBLIC COMMENT**

- No public comments were made at this time.

#### **ADJOURNMENT**

- Ms. Howard made a motion to adjourn. The meeting adjourned at 8:15 a.m.

**VIRTUAL FINANCE COMMITTEE MEETING  
MEETING MINUTES  
SEPTEMBER 17, 2020  
7:30 A.M.**

**CALL TO ORDER**

Bonnie Bentz  
Pat Dennis  
Leigh Twiford  
Zach Williard

**PUBLIC COMMENT**

- No public comments were made.

**FUND BALANCE**

- The 5-year equipment replacement is allocated for \$100,000 each year out of the sewer fund. The Borough pays all equipment leases out of that line item.
- Last year a lot of public works cost was cut out of the general fund and put into the stormwater fund, creating that \$350,000 worth of cash flow in the general fund which was attached to the subsidy for the stormwater authority.
- Mr. Williard shared that the deficit that is being projecting in 2021 is made up of a revenue loss of \$491,000. Mr. Dennis stated that with the fund balance appropriation moving forward being zero and the \$350,000 to the stormwater fund, that puts the number at -\$775,000. So, if you add the revenue that was cut, which is 23% of the general operating revenue and remove the subsidy to the stormwater budget, the budget is balanced.
- Mr. Dennis stated that in the narratives that go out with the initial budgets there is an explanation of each line item so that you know what it is and it is transparent what is in there.
- Mr. Dennis noted that in the spreadsheet, the \$75,000 is included that is allocated to EMS.
- Mr. Dennis stated that his goal is to try to be as balanced as possible. He will have the draft budget for the October meetings. The sewer fund budget has not been updated yet. Mr. Dennis will double check the sewer fund in the 10-year budget as well.
  - The sewer fund will be included in the budget that goes out to make sure people are aware of the deficit spending and to decide on the I & I contribution.
- Mr. Williard feels that these numbers should be discussed more with Council each year, allowing Council to be more aware of spending, specifically with engineering and legal fees.
  - Mr. Williard would like to have a budget to actuals to give to Council so that people understand where money is going.
- Mr. Williard displayed a form that came out of the audit. Mr. Dennis stated that the auditors never demonstrated that there was that much of an issue as far as the deficit discrepancies go, so he will look into that further.
  - Ms. Twiford stated that the auditors do not hold the Borough to the budget, they just give a report saying that money was transferred correctly and that audit rules were followed.
- Mr. Williard brought up the ending balances of each year that shows a trend of deficit spending.
- Mr. Williard suggested creating a fund balance policy to make sure the cash reserves stays above a certain level and creating an actual general fund reserve to put money in. The Committee all agreed.
  - Mr. Williard stated that in order to help put money in the reserve fund he suggested cutting the 2021 paving line item. He asked Mr. Dennis to look at how that would affect the roads. He stated that this would allow a one-time amount of \$675,000 to start establishing the reserve fund. They would then pick back up with the paving schedule the next year.
  - Mr. Williard recommended depositing at least \$1,000,000 - \$1,200,000 into the reserve fund.

- Ms. Twiford asked if we will lose any liquid fuels money since if paving is cut. Mr. Dennis suggested getting on a 3-year paving schedule. He stated that the Borough can use liquid fuels for paving, but that it is not used for paving except for patch work. Liquid fuels is mostly used on snow removal, traffic signals, streetlights, etc.
- Mr. Williard stated that there are other available reserves currently in the checking account, so the reserve fund would be for any future problematic issues. Council will have to vote to take the money out of this account to spend it on anything in the future.
- Mr. Dennis will get a draft fund balance policy together and include it with the budget to show that this is what the direction is from the Finance Committee. It will be a one-page memo that will then become part of the overall budget packet.
- Ms. Bentz asked if the sewer fund will be able to pay for itself over time. Mr. Dennis answered that the stormwater fund and the sewer fund can combine their assets and become one but Council wanted to keep them separate so the stormwater is its own fund and brings in its own cash flow. There was a first year subsidy to bring in a cash flow and to give it a balance. Revenue is being collected now, so it will be self-sustaining based on a general fund subsidy of \$350,000 from the general operating budget, along with the \$10 /month average fee. The goal is for the subsidy to come out every year, as it is paid from tax dollars but because of COVID it will have to be subsidized.
- The sewer fund is eventually not going to be self-sufficient. To continue spending on the projects, they will need to raise rates over time. The Borough pays for I & I work out of the sewer fund, so it is slowly going to be dwindled down.
- Mr. Williard asked if there was any money left over from the \$1,600,000 loan that they had for the projects. Mr. Dennis answered that the Schaeffer project was bid at \$550,000, Beverly was \$310,000, the compost facility was \$480,000, and the engineering for the streetscape project was \$230,000.

#### **NEXT STEPS**

- The next meeting is next Friday 9/25 at 8 am.
- EMS is coming to the 9/25 Finance Meeting.
- The auditor will present to Council at the next Council Meeting.
- Mr. Dennis will clarify the audit spreadsheet.
- Mr. Dennis will get a draft fund balance policy to the Committee before next Friday.
- Mr. Dennis will send a draft memo to Council so they know this is coming with the reserve fund.
- A future to do for Mr. Dennis is to put together a quarterly budget to actuals heading into next year.

#### **ADJOURNMENT**

- The meeting adjourned at 9:03 a.m.

**MEETING MINUTES  
CAMP HILL BOROUGH  
PUBLIC HEARING  
SEPTEMBER 9, 2020  
6:00 P.M.**

Bonnie Bentz  
Patrick Dennis  
Alissa Packer  
Carl Schultz  
Leigh Twiford  
Erin Vroman  
Zach Williard

Mr. Stinnett opened the meeting at 6:00 p.m. He stated that this public hearing is to consider and receive public comment on two Ordinances. The first is Ordinance Two of 2020, an Ordinance amending Chapter 145 of the Code of the Borough of Camp Hill with respect to parks, whereby the Borough of Camp Hill seeks to establish regulations for the Borough of Camp Hill parks. The second is Ordinance Three of 2020, amending Chapter 190 of the Code of the Borough of Camp Hill, entitled "Vehicles and Traffic," by establishing a special purpose parking zone for a property at 209 S. 15<sup>th</sup> Street.

Ms. Twiford stating that, specifically the track, basketball courts and tennis courts were built using tax payer funds for the use of residents and their guests and to host school district events. All three areas have had keycard access since 2014. The purpose of this Ordinance is to put into writing the entrance process that is currently in place. Siebert Park remains open to any visitor at any time, but the keycard system ensures that residents have primary access to the facilities. Once this Ordinance is passed it will allow our police to enforce the regulations in order to prevent vandalism and trespassing. Residents may purchase a keycard at the Borough office. Residents may also bring guests to the courts or track, however they must remain with their guests while the guests are using the facility.

**PUBLIC COMMENT**

- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover stated that she sent an email with certain questions regarding this meeting and has not received a response yet.
  - Mr. Stinnett answered that this is not going to change any of the areas that are restricted, rather than expressly define those. The first sentence of the Ordinance, which is not being changed, authorizes the Borough manager in conjunction with Council to designate the restricted areas.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover asked who is actually the key card holder and if it includes the household.
  - Ms. Twiford answered that it is for the family, so the children are included. The issue they are trying to avoid is having a keycard holder allowing 20 guests in and then the keycard holder leaving, preventing residents from being able to use the facility. She added that a child can come with a friend but they need to stay with their friend.
- **Chris Courogen** – Mr. Courogen asked which facilities are being denied access.
  - Ms. Twiford answered that the track, basketball courts and tennis courts have key card access that they have had since 2014.
- **Michael Vogel, 134 S 18th Street** – Mr. Vogel stated that the advertisement to the public just says "facilities," which is very vague. It does not spell out tennis courts, basketball courts and the track area. He asked if they can change what a facility is at any time. He stated that he does not know why this is up for this much work and that he feels that there are other priorities. He stated that it seems like a lot of resources are being dedicated to changing an entire Ordinance.

- **Tim Jackson** – Mr. Jackson asked how often the problem with people letting 20 people in occurs. He stated that there always seems to be plenty of room when he goes there.
  - Mr. Dennis stated it was an accessibility issue. There was damage at the courts when people would climb the fence and the Borough had to pay to fix the fence. The police did not have any jurisdiction to ask the people to remove the premises because of how the Ordinance is written.
- **Michael Vogel, 134 S 18th Street** – Mr. Vogel asked what happens if a babysitter or grandparent bring kids to the facilities. He feels it needs to be defined because you can give your key card to anyone.
  - Mr. Stinnett clarified that the children are Borough residents.
- **Kristine Hartz** – Ms. Hartz asked if it is possible to just have more definition in the Ordinance. She agreed that it needs to be secured where things are fenced, but she asked why it is so vague.
  - Mr. Stinnett answered that it is the areas that the Borough manager declares as restricted areas. If you define each area then each time a new area may be added or changed, you will have to reopen the Ordinance and meet again. Mr. Stinnett clarified that this is just one sentence being edited to the existing Ordinance to provide the guest provision.
- **Chris Courogen** – Mr. Courogen felt that a provision should be added that restricted areas are established by a resolution. He stated that there are real simple ways of fixing how the Ordinance reads but that Council is allowing control of the facilities to the Borough manager which Mr. Courogen feels that is not his job, nor should it be. He asked why the basketball courts are fenced and privatized. He stated that he has never seen that anywhere in any other community and that it is exclusive. He stated that this is ridiculous and ridiculously exclusionary for a basketball court.
  - Mr. Stinnett clarified that the amendment is for 145-7 which already includes the provision for the Borough manager being authorized to make these changes. The amendment was done in April 2017.
- **Karen Mallah** – Ms. Mallah asked what a kid needs to do to prove they are a resident/keycard holder. She stated that she was asked if she was a resident twice and what her address is when walking to the underpass during COVID.
  - Mr. Margeson answered that if a kid is asked if they are a resident they can just show that they have a card and give their name and address.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover stated that the use of the word “facility” is new and confusing, as it is unclear. She asked Council to delay moving on the motion in consideration to resident’s comments.
- **Tim Jackson** – Mr. Jackson introduced the notion of unintended consequence and stated that doing something like this will not have a beneficial outcome for people of color.
- **Chris Courogen** – Mr. Courogen added that if you put a fence around the basketball court and require a keycard there, you know exactly who you are targeting and who the out of town basketball players are. He stated that he feels the Ordinance/ this amendment is very poorly written. He implied that the typical reaction when he suggests something, is that Council does the opposite, so he stated, “I think you outta pass the damn thing tonight. I wholeheartedly support it. Go for it. One-hundred percent, I support it. That outta be the kiss of death.”
- **Michael Vogel, 134 S 18th Street** – Mr. Vogel reiterated the idea of tabling this. He stated that he does not see the point of this or how it is enforceable. He is concerned about the unintended consequences. He felt that police should be able to stop vandalism without this being written in the Ordinance. He stated that this seems like a total waste of everybody’s time. This isn’t Mr. Dennis’ job to change what a facility is. He stated that this a colossal waste of everyone’s time and it is disappointing.

#### PARK ORDINANCE

Ms. Vroman reiterated that language is the only thing that is being changing on this. The keys are tied to anyone in the home. She stated that in order for the police department to enforce this the language has to be changed a little bit and it is vague so that they do not have to meet each time there is a change. She stated that it is not just the basketball

courts, it is also the tennis courts and the track. These areas are also school facilities and the Borough has spent millions of dollars on the facilities.

Ms. Packer agreed that the term "facilities" is vague and she understands why, but feels that it is worth clarifying that it is the areas that require a key card currently. Council would have to vote on anything else. She stated that the goal is to have the keycard member present in case there is something that happens to the facility. She added that the issues that were brought up were not the intent of the change in the Ordinance.

Mr. Stinnett recommended re-advertising the Ordinance if Council decides to rewrite the language. The goal is to make the language entail some kind of enforceability for the police.

Mr. Williard agreed and added that there is no time crunch on this, so he suggests just clarifying it. Mr. Schultz and Ms. Bentz agreed.

#### **VEHICLES AND TRAFFIC ORDINANCE**

Ms. Twiford asked if there were any comments regarding the handicap parking places in front of the resident's home that were also advertised.

#### **PUBLIC COMMENT**

- **Chris Courogen** - He suggested that Council should take a look at what other communities do with handling handicap spaces. He felt that there should be an application process that does not require you to go back and advertise and change the Ordinance every time you add a handicap spot. He asked if there was a fee to request a handicap space for the cost of the signage and painting of the lines for the parking spot and if there is a review annually or biannually to see if the handicap spots are still needed in those locations.
  - Mr. Dennis answered that yes, there is a review of the handicap spaces but there is no fee. The process is that the resident reaches out to the office, provides proof from the doctor that is then reviewed by the Public Safety Committee, the Chief, the Codes Officer, the Zoning Committee and the Public Works Committee to make sure they meet the criteria and have the space for the spot before it comes in front of Council.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover asked how residents find out about this.
  - Mr. Dennis answered that they typically call in to the office, but he is fine to have the information on the website as well.
  - Mr. Courogen laughed at Mr. Dennis' comment. He stated that reaching out to him on the phone is not an effective way to communicate in the Borough. Chris Courogen then called Pat Dennis an "expletive."

#### **ADJOURNMENT**

The meeting adjourned at 6:50 p.m.

**FINANCE COMMITTEE MEETING  
MEETING MINUTES  
SEPTEMBER 9, 2020  
8:00 A.M.**

**CALL TO ORDER**

Bonnie Bentz  
Pat Dennis  
Leigh Twiford  
Zach Williard

**PUBLIC COMMENT**

No public comments were made at this time.

**AUDIT**

Mr. Williard stated that the Borough passes a balance budget each year, but last year they spent over the budget. Mr. Dennis stated that they spent down the fund balance by \$700,000, mostly from legal fees, some engineering. Mr. Dennis will send the audit out to Council in October, along with the budget and will have someone present it at the Council Meeting.

**GENERAL FUND REVENUE TAB**

- Most areas are looking at about a 10% reduction in real estate taxes, so Mr. Dennis assumed an 8% reduction in real estate taxes, which is where the \$2,245,000 number comes from.
- The earned income tax (EIT) is expected to have a 10-25% reduction, so Mr. Dennis put it at a 15% reduction to be conservative. That takes the number from \$1,450,000 to \$1,200,000.
- The real estate tax and earned income numbers are very stable number, but there is essentially about a 23% reduction in those two line items. That puts the Borough at about \$5,200,000 in revenue. It does not include a fund balance appropriation, which means pulling from the savings account.
- The difference from column F and column G is \$200,000 from EIT, \$200,000 from real estate taxes and \$350,000 fund balance. Otherwise the revenue was not adjusted much.

**GENERAL GOVERNMENT TAB**

- Assumed a yearly 3% growth on staff costs, materials, supplies, and basic operating expenses.
- Added a new line item for Special Legal, which has \$100,000 allocated, plus \$50,000 for the solicitor.
- From 2020-2021, estimating about a 2% increase in the overall fund. From 2020-2023 it is about 5%.

**POLICE**

- Police raises were put in for what they were suggested.
- The PPP Committee will be reviewing the idea of an additional police officer.

**FIRE AND AMBULANCE**

- Added the fire station EMS contribution in the spreadsheet as a talking point. The fire station EMS is having collection issues, causing the need for the higher contribution request. The Borough currently contributes

\$115,000 to the fire company. The new contribution that is being asked for is specific to the EMS. Geisinger can provide all of the services that the fire station EMS does for a donation. Mr. Dennis will ask Mark Simpson to attend the finance meeting in 2 weeks.

#### **PLANNING AND ZONING**

- The Emergency Management line item may change depending on the upcoming needs.
- Ms. Bentz was concerned about the engineering expense, since it has doubled what it was last year and this year is not over yet. Mr. Dennis shared that the engineer expense is related to Ordinances, land development plans and any land use issue. (The amount listed is from August so far.)

#### **PUBLIC WORKS**

- The 3.25% Salary and wages was adjusted.
- A lot of numbers were reduced from 2019-2020 because of the stormwater fee.
- The vehicle rotation plan is on a rotating five year plan. Another truck is scheduled for next year, which is part of the \$100,000 lease agreement number. The street sweeper will come off the books this year because the Borough will own it at that point.

#### **PARKS & RECREATION**

- Increased camp supplies, since supply prices typically go up each year.
- This budget is assuming that programs will be open running.
- Mr. Dennis suggested cutting the budget for trees in Siebert Park. It is about \$1,000 per tree to take down.
- The maintenance and repairs of parks were kept the same.
- Ms. Bentz asked about facilities for programs. Mr. Dennis stated that parks & rec is utilizing outdoor spaces and is hosting small classes in Borough Hall. The biggest thing they will need to do is figure out if the school will let programs in. If not, they will need to find a place to host basketball, etc.

#### **GENERAL FUND TOTALS**

- Increased FICA and fringe benefits (healthcare). Went back through the past five years to see what the increases in health care have been and it has been about an average of 5%.
- Kept the \$1,200,000 in the transfer.
- Removed the transfer to the stormwater out in 2021 to give an idea of what it would take to balance the budget.
- Looking at the bottom line of expenses, the issue is the revenue intake. So the Borough will have to figure out a way to get the expenses in line with the revenue cuts. Total available revenue is at \$5,260,049 and total fund expense is at \$5,685,942, leaving it with a negative \$425,893.
- Have cut projects over the past year. Stormwater will take out a loan, but will have incoming cash offset the debt.
- Took a fund balance appropriation in 2020 of \$350,000 and used that 350,000 to fund the stormwater authority, so it was an in and out of cash from the savings account.

## NEXT STEPS

Mr. Dennis will work on:

- Going through the budget requests from the staff.
- Providing the framework for what we can do to balance the budget.
- Reviewing some changes with the Personnel Committee that may have an impact on the budget.
- Talking with Mr. Simpson about EMS.
- Getting the most up to date year-to-dates (as of September 1) before he puts out the budget.
- Adding on the right side what the reduction was so the subtraction work is already there.
- The goal with the budget is to make sure these numbers stay the same or go down.

Mr. Williard stated that the Finance Committee meets again at the end of the month, then they will hop into actual budget meetings, which are scheduled for October 21<sup>st</sup>, October 28<sup>th</sup> and November 4<sup>th</sup>. The Committee agreed to meet again on September 17<sup>th</sup> at 8 a.m. to discuss the fund balance.

**REGULAR MEETING MINUTES  
CAMP HILL BOROUGH  
COUNCIL MEETING  
SEPTEMBER 9, 2020  
7:00 P.M.**

**PUBLIC HEARING**

6 p.m.

The public hearing involved amendments to the Borough Code regarding rules and enforcement procedures for utilization of Borough Parks. (Ordinance 02-2020) and Ordinance related to the handicapped parking permit for 209 S. 15th Street.

**Call to Order**

**Pledge of Allegiance**

**Moment of Silent Reflection**

**Roll Call**

Bonnie Bentz  
Richard Guerin  
Alissa Packer  
Carl Schultz  
Leigh Twiford  
Vroman  
Zach Williard

Ms. Twiford called the meeting to order at 7:04 p.m.

**MINUTES:**

- Ms. Vroman made a motion to approve the minutes from the August 12, 2020 Council Meeting. Ms. Packer seconded the motion. The motion passed with all in favor.

**MAYOR'S REPORT**

Mayor Simpson introduced Nate Ginck and Gavin Nunn to discuss their Eagle Scout Projects.

- Nate Ginck – the addition of three picnic tables, new Plexi-glass sign coverings & an honor garden by the firehouse.
  - Funding by himself. He will complete it in 1-2 days over a weekend around October 2020.
  - Ms. Vroman made a motion to approve Nate Ginck's Eagle Scout Project. Mr. Williard seconded the motion. The motion passed with all in favor.
- Gavin Nun – the addition of two exercise stations along the Goddard Trail at Siebert Park, including a pull up bar and an ab workout station that would be made out of pressure treated wood.
  - Completed towards the end of October. He will request funding from people and local businesses.
  - Ms. Vroman made a motion to approve Gavin Nunn's Eagle Scout Project. Mr. Schultz seconded the motion. The motion passed with all in favor.

**PUBLIC COMMENT**

- **Tonya Rhen, 1921 Princeton Avenue** – Ms. Rhen shared that the only space she noticed for a handicap parking space at Schaeffer Park is on the side of the hill. She noted that it needs to be a flat spot to be truly handicap accessible. Ms. Twiford stated that they will bring that back to the engineer.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover suggested delaying Ordinance change relative to the parks, so that more clarity can be made to the definition of "facilities." She made a point of observation that it might have been prudent to provide public comment before approval of the Eagle Scout projects.
- **Tim Jackson** – Mr. Jackson gave an update on some Borough traffic transit that he had reviewed. He noticed an apparent police bias within the data - about 23% of stops in the Borough involve people of color, only 5% of Cumberland County were of color. In those 70% were male. Most of the people who were stopped for similar reasons received different outcomes. In result of his findings, Chief Margeson met with him and a few others

and showed that there were some steps he is already in the process of making in the department. Ms. Packer and Ms. Vroman shared that they are happy this is being discussed, as they would like to ensure an inclusive community. They would like the Personnel Committee and the Public Safety Committee to be involved in these discussions. Chief Margeson shared that they are working on refining the data collection, especially in context and what was contributed in situations and arrests. This will continue to be pursued.

- **Michael Vogel - 134 S 18th Street** – Mr. Vogel thinks the Park Ordinance change should be tabled to provide more clarity on the language that was discussed in the public hearing. He stated that he feels this was a waste of time. He feels the Ordinances looks like we are not an inclusive community. He asked what caused the need for this change. He encouraged Council to look at how this will be perceived.
- **Karen Mallah** – Ms. Mallah thanked Mr. Jackson for doing the analysis and thanked Chief for meeting with them. She stated that she was glad to hear that people want to dig into this more and record the data better.

#### **PUBLIC SAFETY**

- Ms. Vroman shared that the next Committee meeting is October 22<sup>nd</sup> at 4:30 p.m.
- A crosswalk priority list for 2021 and the paving schedule will be reviewed at the next meeting.
- Mayor Simpson gave the police report:
  - 816 complaints or calls were handled by officers in the month of August.
  - The next police training is “Effective and Constitutional Policing” and will be held next week in Prosser Hall.
  - Chief came up with a new initiative “Camp Hill Police School Visit,” where other officers, in addition to the school resource officer, will visit the schools and get to know the students/teachers, etc. This will start September 15<sup>th</sup>.
- Mayor Simpson shared that the fire department ran 36 calls in the month of August and spent 88 hours on those calls.
- Ms. Vroman made a motion to approve two handicapped parking permits for 209 S. 15<sup>th</sup> Street. Ms. Packer seconded. The motion passed with all in favor.

#### **BOROUGH MANAGER’S REPORT**

- Mr. Dennis shared that they are finalizing the SALDO. Lighting provisions have been provided to Gannett Fleming to incorporate into the SALDO. There is a Committee meeting next week and they hope to finalize the SALDO at that meeting.
- Staff is working on the budget. The Finance Committee went over the budget this morning.
- The pool is now closed. Sean, Audrey, Chris and Sam all did a great job on the pool being open during this time.
- He is working on the CFA grant submission for the Streetscape Project. It is due September 30<sup>th</sup>.

#### **FINANCE**

- Mr. Williard made a motion to make a payment of checks for August 2020 in the amount of \$1,075,733.69. Ms. Vroman seconded. The motion passed with all in favor.
- Mr. Williard made a motion to approve the Police MMO in the amount of: \$64,377.00. Mr. Guerin seconded. Mr. Dennis explained that each year the MMO (Minimal Municipal Obligation) needs to be certified. This is a year behind, so it is certifying that if there is a crisis where there is little or no state aid, the MMO would be the minimum municipal obligation that the Borough is entitled to pay. The motion passed with all in favor.
- Mr. Williard made a motion to approve the Non-Uniform MMO in the amount of: \$111,488.00. Mr. Guerin seconded. The motion passed with all in favor.
- Mr. Williard made a motion to approve the Cash Benefit Pension Plan MMO in the amount of: \$20,654.20. Ms. Packer seconded the motion. Mr. Dennis shared that in March 2016 the Borough created an Ordinance that created a pension plan that is a cash benefit plan. Employees in this plan have paychecks reduced by a certain percentage and the Borough puts a certain percentage into the fund. The motion passed with all in favor.

- Mr. Williard stated that there will be three budget meetings in October and the Finance Committee has held a number of meetings to go through the budget.

### **PUBLIC WORKS**

- Ms. Bentz shared that they had a Public Works meeting last week.
  - They discussed attaching military medallions to the columbarium. Mr. Dennis and Mr. Robbins are going to look at the cemetery rules and make some modifications and will present to Council next month.
  - They are in the beginning stages of looking at a proposal from PPL to possibly replace street lights to LED's. The Committee will drive around areas that already have these lights to review. There is no time crunch on this decision. It would save a little bit of money.
  - Had a discussion on plantings in Willow Park and learned how Mr. Robbins was informed to take care of Willow for the first two years. Mr. Dennis and Mr. Robbins will have a conversation with HRG on how this will be maintained.
- Engineer Report:
  - Ms. Bentz made a motion for Contract #1 for Payment #1 in the amount of \$142,973.21 to JVI Group, Inc. Mr. Williard seconded. The motion passed with all in favor.
  - Ms. Bentz made a motion for Contract #2, for Payment #2 in the amount of \$3,525.22 to D.E. Gemmill, Inc. Ms. Packer and Mr. Williard seconded. The motion passed with all in favor.
  - Ms. Bentz made a motion for approval to execute the maintenance and emergency contract for three years that was awarded to Rogele. Ms. Vroman seconded. Mr. Hess shared that this is to have a contractor on call to fix emergency items that come up. They re-bid the contract as it had expired. The low bidder was Rogele once again in the amount of \$210,415. The actual amount depends on what issues may come up over the next three years. The motion passed with all in favor.
- Mr. Robbins – Public Works Update
  - All of the ramps in the paving project are done and seeded. The thermal plastic work will be scheduled for next week or the following week. All roads are milled. Will start placing wearing course tomorrow and hope to have it completed by next Wednesday.
  - The school signal on Chestnut Street is up and operational. Will flash at morning, lunch, and afternoon on days that school is in session.
  - Public Works was asked to find a glyphosate alternative. They are now using a product called Cheetah Pro. Will continue with it and see how it goes.
  - Reminded residents to please keep trees trimmed 12 feet above the gutter line.
  - Reminded residents that roads are more slippery with leaves on the ground, so to drive safely.

### **COMMUNITY & BUSINESS RELATIONS**

- Mr. Schultz shared that the Streetscape Plan is in the process of moving the concept into the design and engineering stages. Gibson Thomas will take the feedback from the last meeting and will come back with a plan. Will start to look at cost and will keep that project moving along.
- The Harvest Hop is on Saturday. The event helps with the Earl Besch Project.
- Brand new merchant in Camp Hill, Cocoa Creek Chocolates on 18<sup>th</sup> and Market is opening Monday.

### **PARKS & RECREATION**

- Ms. Vroman shared that on October 27<sup>th</sup> there will be a costume contest without the parade this year. Information is online and in the newsletter.
- Every year Camp Hill Borough holds a voluntarism award application process. The application is online or you can email Ms. Vroman for assistance. Applications are due by November 2<sup>nd</sup>. The winner will be announced at the December Council Meeting.
- Schaeffer Park has been having an ongoing liter situation. Ms. Logar is putting a lot of effort into educational on this topic.

- Ms. Vroman made a motion to table the vote on the proposed Ordinance and to take it back to the Committee for further clarification. Ms. Packer seconded. The motion passed with all in favor.

#### **PLANNING & ZONING**

- Mr. Guerin noted that there was \$274,000 worth of permits last month.
- Mr. Guerin made a motion to approve the Camp Hill School District Hoover Elementary Land Development Plan. Mr. Schultz seconded.
  - Mr. Miller shared that they addressed a lot of questions and concerns that the Planning Commission, staff and Gannett Fleming had. The Comments remaining from Gannett Fleming are minor housekeeping.
  - Roger Phillips with Gannett Fleming shared that the project required three waivers (Section 502, Section 607, and Section 402). Mr. Miller shared that the waivers were reviewed by the public works director, the engineering team, legal counsel and the planning commission and all found to be correct.
- Mr. Guerin made a motion to approve Waiver #1 – Section 502 to waive the requirements to provide public improvements within the public right of way at Deanhurst Avenue, including but not limited to providing additional paving and curbing. Justification to the request is that additional improvements to this section of Deanhurst are not necessary based on the limited residential properties that access this portion of the road and improvements associated with the parent loop provide function that the school district requires. Mr. Schultz seconded. Mr. Phillips explained that this would prevent them from having to widen the street in this area and will cost less money and reduce impacts from stormwater. The motion passed with all in favor.
- Mr. Guerin made a motion to approve Waiver #2 - Section 607 to waive the curbing along 24<sup>th</sup> Street. The justification for this request is that the existing parking lots have functioned at their current locations without significant issues and the majority of the traffic that currently uses this portion of 24<sup>th</sup> Street will utilize the new loop at the west side of the building. The addition of a curb along this portion of 24<sup>th</sup> Street will concentrate stormwater flows and require additional inlets piping and potential draining impoundment areas to control, whereas the majority of the drainage along this road is currently dissipated within the grass and the shoulder of the existing road. Ms. Vroman seconded. The motion passed with all in favor.
- For the preliminary plan, Section 402 - These are the same waivers that were put in with the first plan but there were some changes to the plan, so they went through the process again to ensure everything was being met and for transparency. Ms. Packer seconded the motion. The motion passed with all in favor.
- Mr. Guerin made a motion to approve the Camp Hill School District Hoover Land Development Plan with the revision from Public Works of the Macadam sidewalk that goes along 24<sup>th</sup> Street that will be shown on the final plan. Mr. Williard seconded the motion. The motion passed with all in favor.

#### **PERSONNEL**

- Ms. Packer stated that the Committee is still working on the collective bargaining agreement with the police and that is going well. Waiting for some language to be finalized related to the contract.

#### **BOROUGH/SCHOOL DISTRICT**

- Mr. Guerin stated that there was nothing to report at this time.

#### **COMMENTS FROM COUNCIL**

- Ms. Packer shared that she appreciated the feedback from the community at the hearing and looks forward to bringing it back in a form that addresses some of the concerns that were raised.
- Mr. Schultz stated that Camp Hill is a great community but far from perfect. He appreciated the dialogue and people raising concerns that we should be looking at.
- Ms. Twiford reminded everyone of the Harvest Hop on Saturday.

- Ms. Vroman thanked everyone who participated in both meetings. She was excited to see so many people tonight. She will discuss the handicap spot concern with the Committee. She thanked Mr. Jackson for the information he presented.
- Mr. Williard shared that the first stormwater bills went out. There are still a number of MS4 projects that need to be done to complete the permit before it expires at the end of 2023. The project list was trimmed down from \$10,000,000 to \$1,400,000.
- Mr. Dennis shared that Ms. Burger has done a wonderful job of dealing with questions on the stormwater bills and that she has done a very admirable job.

#### **PUBLIC COMMENT**

- **Stacy Reck, 29 S. 29<sup>th</sup> Street** – Ms. Reck thanked the Public Works Committee for their support on the veteran’s medallions. She would really like to see that recognized.
- **Jennifer Hoover, 127 S. 31<sup>st</sup> Street** – Ms. Hoover stated that she looks forward to seeing the updated Ordinance.
- **Tonya Rehn, 1921 Princeton Avenue** – Ms. Rehn asked if someone from the fire department or police department could help people cross the street at 22<sup>nd</sup> Street during the Harvest Hop. Ms. Twiford shared that the police are aware of the event. Mr. Schultz shared that in the streetscape there is a proposed rapid flashing beacon crosswalk at that particular area.

#### **ADJOURNMENT**

Ms. Vroman said thank you to Borough staff. She made a motion to adjourn the meeting. Mr. Williard seconded the motion. The meeting adjourned at 8:32 p.m.

**PUBLIC WORKS COMMITTEE  
MEETING MINUTES  
SEPTEMBER 3, 2020  
8:00 A.M.**

**CALL TO ORDER**

Bonnie Bentz  
Pat Dennis  
Richard Guerin  
Sam Robbins  
Zach Williard

**PPL PROPOSAL**

Mr. Dennis shared that PPL is trying to retrofit the high pressure sodium lights with LED lights.

- There is less kilowattage and less lumen size.
- The high pressure sodium lights are more yellow/orange and the LED are whiter and are more concentrated in an area. Some of the current lights are so old that PPL is having a hard time finding parts for them.
- If council does not want to retrofit all 618 lights, PPL will start as little as one light, however, it is not a requirement to replace lights. It is our choice.
- There is a monthly fee for a 15 year period. It reduces the amount of energy by the light itself. It is being done for free but is saving about \$250/month.
- Mr. Guerin asked what other local communities have done this. Mr. Dennis answered Susquehanna Township and Carlisle Borough off of East and West High Street and North Hanover Street.
- Ms. Bentz discussed seeing in her research that International Dark Sky Association is working to identify if LED's are putting off more pollution. The LED lights impact the migration of birds, impact bugs, and impact sleep patterns of people. Because it is a focused light, it can be hard to transition from the dark to this kind of brightness. She asked if PPL is offering any LED options. The recommendation of some other communities in the nation that have converted to LED is that the Kelvin should be less than 3,000. Ms. Bentz asked if PPL could also let us know what the Kelvin is for the LED they are installing locally. Mr. Dennis will discuss with PPL.
- Mr. Guerin suggested trying the LED lights in a section for a month and if they do not like them, they can change them back. Mr. Guerin asked where a good place to start would be. Mr. Dennis said he will think of a good starting place.
- Ms. Bentz asked if Gannett Fleming came up with any recommendations on the light portion of the SALDO. Mr. Dennis stated that when they finish it he will get it out to Planning and Zoning as soon as possible.
- Mr. Robbins shared that maintenance requirements would be less for LED.

**COLUMBARIUM DISCUSSION OF MEDALLIONS AND RULES**

- Ms. Bentz shared that the only size that would fit would be the small medallion and they would only fit in between the two plaques.
- Mr. Robbins shared that the issue they had with allowing the medallions was making sure that they stay fastened.
- Ms. Bentz commented about the placement of the plaques so that there is no room for a medallion on the bottom row. Mr. Robbins will work on a layout for that. Ms. Bentz said she thought maybe the medallions could be placed in between the two plaques instead of moving the bottom plaque to allow for the medallion to be placed under it. That way the horizontal lines of all the plaques could be retained.
- The Committee agreed that they like the armed services medallion.
- Mr. Robbins stated that it would be important to make sure the medallion is placed at the right name if there are two separate plaques. They will provide guidance on what it would look like and how that would go. The medallions should come from the Veterans Affairs Association and only the small emblem would be allowed.
- Ms. Bentz stated that the instructions need to be clear on what is allowed at the columbarium once it has been decided, which Mr. Robbins will work on.
- Mr. Robbins and Mr. Dennis will come back with suggestions on how to adjust the rules and regulations.

### **TENTATIVE SCHEDULE FOR PLANTINGS AT COMPOST FACILITY**

- Mr. Robbins shared that Davis was the only quote for plantings at the compost facility. They came in at about \$9,700. Mr. Robbins is working on getting a schedule from Davis and then he will be scheduling the planting placements with the Committee.

### **FLAG POLE AT THE POOL**

- Mr. Williard stated that the flag pole at the pool has been down for probably a year. The problem was that there was not a light there before. Mr. Dennis explained that this was a volunteer project that the fire company was doing, they were going to paint the pole and install an LED light. Mr. Dennis will have public works finish this.

### **DISCUSSION ABOUT MAINTENANCE OF STREAM PLANTINGS AT WILLOW PARK**

- Mr. Dennis shared that with a riparian buffer, there is a mow zone and a no mow zone. The flora that is planted in there is to create a natural look against the stream bed. The water goes through the trees and the plants and then the point source pollution is taken out of it and brings the stream back to life.
- Mr. Robbins stated that they were asked to stay out of the riparian buffer for two years, which will be this fall.
- Mr. Robbins shared that the stream is in remarkable condition compared to what it was. The intention was for the riparian buffer to not to be a huge maintenance issue.
- Mr. Robbins just met with Pat Baumann and in the next couple of weeks they will start trimming some trees and will thin some stuff that should not be in there. Public Works will be grooming some of the new trees and removing plantings (weeds). Mr. Robbins plans on working with Pat Baumann and HRG to see what they can do once the two-year period is over.
- Mr. Williard asked if the plantings were just trees and bushes. Mr. Robbins answered that the plantings were trees, shrubs, and low growing vegetation to act as the filter for the water.
- Mr. Guerin and Mr. Williard stated their concern about doing this in Siebert because they do not want it to turn out like Willow Park. Mr. Robbins said that Siebert would be more to restore the banks so that the water does not continue to navigate from the streambed, allowing sediment to get into the water. He will talk to HRG to make sure they will not do another riparian buffer there.
- Mr. Guerin commented that he would like a path to the creek and to see the overall appearance of the riparian buffer being more manicured. Mr. Robbins will look into what they can do.
- Mr. Robbins shared that the watercress at Willow is an invasive species that was planted there years ago. The only way to properly eradicate it is to pull the weed before it blooms in the spring, so starting next spring they plan to do a lot of work at the stream. Ms. Bentz suggested doing an educational piece on this for the public.

### **PUBLIC COMMENT**

No public comments were made at this time.

### **ADJOURNMENT**

The Committee agreed to meet again on October 1<sup>st</sup> at 8 a.m. The next meeting after that is scheduled for December 3<sup>rd</sup>. The meeting adjourned at 9:01 a.m.

**REGULAR MEETING MINUTES  
CAMP HILL BOROUGH  
ZONING AD HOC COMMITTEE  
SEPTEMBER 2, 2020  
7:00 P.M.**

**Call to Order**

Bonnie Bentz  
Tom Collingsworth  
Pat Dennis  
Richard Guerin  
Chris Miller  
Alissa Packer  
Charlie Schmehl  
Steven Knaub

Mr. Guerin called the meeting to order at 7:00 p.m.

**ZONING MAP DESIGNATIONS**

- Ms. Bentz shared that she is concerned with relabeling areas without reviewing the uses first. She handed out the previous map to compare the map designations.
- The Committee had discussed making the southwestern corner where the Farm Bureau is into Commercial Neighborhood.
  - Ms. Bentz noted how expanded uses are under CN compared to HDRO.
  - The old map shows that the southwestern corner where the farm bureau was used to be divided into two sections, HDRO and the portion that is currently the church was CG. Those two are now consolidated into one label, which is CHO. Ms. Bentz pointed out that CHO and CN offers a lot of uses that would not be beneficial to a residential neighborhood area. She would like to see it go back to HDRO, which allows for small businesses and single family detached dwellings.
- On West Market Street where Good Shepherd School is the HDRO area was very large before the map was changed, which Ms. Bentz felt fit perfectly with the residential home area. She suggested retaining HDRO, but modifying the uses. No restaurants or retail businesses are allowed there right now.
- In 2015, the area on N. US 15 along the bypass was previously LDR, which they have recommended changing back to LDR.
- Ms. Bentz stated that she would like to have both HDRO and CN.
- Mr. Schmehl stated that MDRO would take over HDRO because the high-density areas were actually medium-density. The label will be MDRO instead of HDRO, but it will have the restrictions of HDRO.
  - The main difference between MDRO & CN is that CN would allow retail stores and restaurants without drive-throughs.
  - HDRO mainly allows for offices and single family homes.
  - MDRO mainly allows offices, single family homes, townhouses and apartments.
  - CU stands for "Conditional Use," which goes through zoning approval to the Borough Council.
  - Details can be changed. The Committee agreed to change the name of HDRO to MDRO.
- Mr. Schmehl asked if the Committee wants retail stores, restaurants without drive-throughs and massage therapy or more offices on West Market Street.
  - Ms. Packer stated that they do not want the bypass to look like Carlisle Pike.
  - Mr. Knaub shared that he would like more restaurants and stores, but he does not want parking in front yards.
  - Mr. Schmehl recommended keeping West Market Street MDRO, which is what it is now and on the properties on the east of the bypass label it MDRO-limited to show that it is more restrictive.
- Mr. Guerin asked the Committee if they want the farm bureau and the churches to go from CHO to CN or NDR.

- Mr. Schmehl stated that Ms. Bentz's idea to divide the property on the map may be a good idea. He stated that you can split the property as long as you have reasonable use of the property.
- The Committee decided to split the property at 31<sup>st</sup> Street.
  - The property to the west of 31<sup>st</sup> Street, where the Farm Bureau building is will be MDRO.
  - The property to the east of 31<sup>st</sup> Street, where the residential/green space is will be LDR.

### USES OF ZONING DISTRICTS

Mr. Schmehl highlighted the policy questions for the Committee/ the things to pay special attention to:

- Mr. Schmehl stated that on pages 3-5 of "Article 3 Districts" they were asked to go back to the uses format that was used in the previous Ordinance.
- Mr. Schmehl asked if the Committee would want to allow apartments in MDRO sections at the properties of the church, farm bureau, or the land to the west of 31<sup>st</sup> Street and up to the bypass ramp properties.
  - Currently apartments are special exception uses in the Medium Density districts with a minimum track size of at least ½ acre.
  - Mr. Guerin stated that he is not against apartments in either place. Ms. Packer agreed since they would be a special exception.
  - Ms. Bentz and Mr. Collingsworth stated that they would rather have townhouses than apartments.
  - The Committee agreed on allowing them, but Ms. Bentz is concerned of traffic through the neighborhood and Mr. Knaub is concerned about parking in the front of the buildings.
- Mr. Schmehl stated that the biggest question of businesses in MRDRO is restaurants without drive-through service. Currently restaurants without a drive-through and retail stores are allowed on Market Street to the west of downtown, east of the bypass. The Committee agreed to keep this the same. They would like the feel of downtown to go into the MDRO area.
- Mr. Schmehl asked if they are ok with restaurants without drive-throughs and retail stores being allowed at the land across from the shopping center to the east of bypass where it is labeled HDRO. They agreed that small retail is allowed, but that they want to make sure the bypass does not become too congested.
- Mr. Schmehl noted that a big change is that they are going back to LDR on the west side of the bypass.
- Mr. Knaub asked if there is any risk of large retail in the area of 32nd Street. Mr. Schmehl stated that you can set a maximize size building if there is a concern.
  - He noted that a typical CVS is about 12,000-15,000 sq. ft. and branch banks are about 3,000 sq. ft.
  - Mr. Guerin suggested 5,000 sq. ft. per retail location, which the Committee all agreed on.
- Mr. Schmehl asked if the Committee would like to allow land assembly. They agreed they are fine with that. Mr. Miller noted that new commercial buildings have to go through the whole land development approval process.
- Mr. Schmehl asked the Committee if they want to allow nursing homes, assistant living, and personal home care in residential districts. He stated that right now they are not allowed unless it is 5 people or less. The Committee agreed to no big facilities in the residential neighborhoods.
- Mr. Schmehl noted that places of worship are currently a special exception to make sure it is a legitimate place of worship.
- Mr. Schmehl asked how many kids the Committee wants to allow in a home daycare.
  - Mr. Schmehl noted that in addition to the homeowner's own kids, 4-6 kids is considered a family daycare and 7-12 is a group daycare.
  - The Committee agreed on three kids in addition to the homeowners own children.
- Mr. Schmehl asked if they would like to allow more children in MDRO. The Committee agreed to keep this three as well, unless they get approval for a business.
- Mr. Schmehl asked about solar panels on page seven. He recommended allowing them on roofs and in parking lots, as well as 10% of the lot on the ground.
  - Setback requirements should be treated like another accessory. Stacking is normally limited to the structure height for a shed, so typically no more than 12 feet.
  - Mr. Guerin suggested allowing solar panels on houses, garage roofs, and shed roofs, but not on the ground.
  - Mr. Collingsworth agreed since 10% of a commercial property could be a lot.

- The Committee decided to scratch the 10% on the ground. Covered parking, accessory structure and principle structure is fine.
- Mr. Collingsworth asked about commercial communications antennas on page 3-5. Mr. Schmehl stated that parks and residential districts cannot put up a freestanding tower. Mr. Miller will get better definition on antennas for the next meeting.
- Ms. Bentz stated that at last month's Council meeting they approved changing the CHO are in the corner from CHO to MDR, and that she is worried about the CHO in the opposite corner (the farm bureau properties).
  - Mr. Guerin wants to decide what they want to do with the farm bureau properties first.
  - Mr. Dennis stated that changing the farm bureau designation could upset the property owner for changing and essentially devaluing the property.
  - Mr. Schmehl advised against downzoning property while trying to buy some of the property.
  - The Committee decided to keep it all MDRO for now.

The next steps will be to draw up a tentative map for next month's meeting with suggestions to review and to continue on the uses.

**FINANCE COMMITTEE MEETING  
MEETING MINUTES  
AUGUST 28, 2020  
8:00 A.M.**

**CALL TO ORDER**

Bonnie Bentz  
Pat Dennis  
Leigh Twiford  
Zach Williard

**PUBLIC COMMENT**

No public comments were made at this time.

**DISCUSSION ON BOROUGH SEWER FUND**

Mr. Dennis showed the 10-year projection model that was put together last year to use as a guide.

- Mr. Williard shared that the big difference on the spreadsheet this year is that the sewer debt was refinanced, saving \$2,000,000 over the life of it.
- Mr. Williard stated that the Borough is essentially running at a deficit each year due to the capital outlay items.
- Mr. Dennis shared that the public works leases are at \$100,000 annually, so the net loss in the out years is about \$250,000.
- Ms. Twiford asked what is affecting the deficit. Mr. Dennis stated that the sewer projects are mostly the pump stations and essentially the replacement of pipes. The Borough generates about \$3,200,000 in user rates a year. About 55% of that goes to Hampden Township for processing waste. The biggest thing they need to figure out for the sewer budget is what the number for Collection System Improvements should be for each year.
  - Collection System Improvements refers to work that is done in terms of repairing broken sewer lines in the Borough. It is not a reserve number, so it is not tied to any sort of debt. It is an unreserved, unrestricted cash outlay towards improvements, so it can be changed at any point.
  - If the pump station improvements are taken out, it is running about an equal deficit as the collection system improvements so the Borough would need to spend less or adjust rates. The Borough did not get the CFA grant for the pump station improvements, so HRG is going to have to come up with a cost-effective solution for the Creek Road and the Park Station.
  - Mr. Williard stated that they need to stick to a balanced system for replacing pipes, as it is not realistic to have all perfect pipes. Mr. Dennis stated that these numbers for collection system improvements are aggressive for a community this size.
  - Mr. Dennis will talk to Mike Hess with HRG about what a realistic number would be for collection services. He stated that the goal is to look at what is a fair amount of improvements that keeps the system up to date, yet not going overboard financially.

- Mr. Williard suggested having a finance meeting again in two weeks. He asked for the following updates:
  - A footnote to be added on the spreadsheet when the Hampden contract expires.
  - The updated cost of the pump station improvements to be adjusted, since the grant was not received for this project. Mr. Dennis shared that it was a \$750,000 grant match towards the project.
  - The actual dollar amount that will be available at the end of the year added to the spreadsheet.

#### **DISCUSSION ON THE BOROUGH GENERAL FUND**

Mr. Williard shared that they previously have not done a forward-looking forecast, so this is a 3-year forecast to get a grip on legal fees, COVID, and operating increases.

Mr. Dennis put this spreadsheet together based upon discussions with other communities, the PA State Association of the Boroughs and the PA State Association of Townships in regards to what their forecast numbers are relative to declines in property taxes and real estate income tax. He noted the following:

- There is no fund balance appropriation, which would be money pulled from reserves or from existing fund balances.
- This is looking at about \$5,300,000 – \$5,500,000 in revenue over the next three years.
- The EMS that runs out of firehouse is going to ask Council for \$75,000 more a year for three years because they are going bankrupt. Nothing formal has been submitted yet. Mr. Dennis will be meeting with Geisinger about possibly doing the service instead.
- Increased union contract numbers.
- Part time personnel stayed the same.
- The Borough now has engineers reviewing things, so that was added.
- The Borough does have less vacant properties that they did in the past.
- Some numbers are lower than they were because there is now a stormwater budget.
- Parks and recreation is a mess due to COVID. These numbers assume camp will be happening, so they could be very different if camps do not happen.
- Healthcare is in pretty good shape.
- Stormwater budget has and assumes a \$350,000 with a tapered down \$25,000 a year decrease in general fund subsidy to keep the rate lower at the \$10 a month rate. The biggest issues - How much do we continue to subsidize capital improvement with this number and what do we do with this transfer to sewer.
- The tax revenue number will get better as earned income tax goes back up. This is at about a 15% reduction, so if it goes back up to where we are and taxes go back up we are close to balanced.

Mr. Williard asked Mr. Dennis to list the growth percentage in a column on the spreadsheet and to make a second version of this model that assumes the worst, taking the following into consideration: continued lost revenue, real estate taxes, EIT, pool revenue and park revenue, and increased special legal fees.

Mr. Williard shared that the goals would be to figure out how to not raise taxes, see how long the cash reserves can float them, and to establish a formal fund balance policy so that they can have a reserve account.

#### **DISCUSSION ON FUND BALANCE POLICY**

Mr. Dennis explained that this would be a restricted fund account that would be essentially the savings account. There is committed cash through the budget and then there is unassigned cash that is the basic savings account. The fund balance policy would take the unassigned cash and restrict it to a fund balance that would not be touched unless absolutely necessary.

Mr. Dennis will work on getting a breakdown so that the Committee can see what the available free cash would be at the end of the day.

Mr. Williard stated that depending on what that number is, when they review this in October they can go back to the CIP and reprioritize projects and cushion the reserves.

#### **AUDIT REVIEW**

Mr. Dennis will set up a 15 minute presentation, reviewing the audit with bullet points of where they ended up at the October Council Meeting.

#### **ADJOURNMENT**

The Committee agreed to have another finance meeting on September 9<sup>th</sup> at 8: a.m. The meeting adjourned at 9:05 a.m.

**CAMP HILL BOROUGH POLICE DEPARTMENT  
MONTHLY REPORT SEPTEMBER 2020**

TOTAL NUMBER OF COMPLAINT/CALLS HANDLED BY OFFICERS	767
ASSISTS MADE TO FIRE/AMBULANCE UNITS	49
ASSISTS MADE TO MOTORISTS	4
ASSISTS MADE TO OUTSIDE POLICE DEPARTMENTS	31
ESTABLISHMENTS/BUSINESSES CHECKED FOR OPEN DOORS	2
BURGLAR/FIRE ALARM CALLS RESPONDED TO	18/1
MOTOR VEHICLE ACCIDENTS INVESTIGATED / HIT AND RUN ACCIDENTS	13/3
MOTOR VEHICLE ACCIDENT INVESTIGATED / PEDESTRIAN / BIKE	0
INJURED PERSONS AS A RESULT OF MOTOR VEHICLE ACCIDENTS	2
DEATHS AS A RESULT OF MOTOR VEHICLE ACCIDENTS	0
INVESTIGATIONS CONDUCTED	11
ESTIMATED LOSS DUE TO CRIMINAL ACTIVITY	\$200.00
VEHICLE CODE VIOLATIONS CHARGED	83
VEHICLE CODE VIOLATIONS CHARGED THROUGH INVESTIGATION OF MVA	5
VEHICLE CODE WARNINGS ISSUED	100
BOROUGH ORDINANCE VIOLATIONS CHARGED	1
CRIMES CODE VIOLATIONS CHARGED	14
PARKING TICKETS ISSUED	1
TOTAL MILES DRIVEN BY OFFICERS	3,181

CHARGE TOTALS	#
DRIVING UNDER THE INFLUENCE OF ALCOHOL	3
CARELESS DRIVING VIOLATION	2
TRAFFIC CONTROL SIGNS, SIGNALS, DEVICES	8
ROADWAYS LANED FOR TRAFFIC	1
REGISTRATION VIOLATIONS	24
DRIVING UNDER SUSPENSION	10
OPERATORS LICENSE VIOLATIONS	12
PERMITTING A VIOLATION OF TITLE 75	4
FINANCIAL RESPONSIBILITY (INSURANCE REQUIRED)	3
IMPROPER TURNING METHODS	2
ACCIDENTS INVOLVING DAMAGE TO ATTENDED VEHICLE	1
DUTY TO GIVE INFORMATION AND RENDER AID	1
FALSE REPORTS	1
GENERAL LIGHTING REQUIREMENTS	1
SPEEDING VIOLATIONS	4
INSPECTION VIOLATIONS	6
TOTAL TRAFFIC	83

CRIME CHARGE TOTALS	#
PUBLIC DRUNKENNESS	1
DISORDERLY CONDUCT (DRUGS)	1
SIMPLE ASSAULT	1
POSSESSION OF MARIJUANA	2
POSSESSION OF DRUG PARAPHERNALIA	2
POSSESSION OF A CONTROLLED SUBSTANCE	1
UNLAWFUL ACTIVITIES	1
INDIRECT CRIMINAL CONTEMPT (PFA VIOLATION)	2
HARASSMENT	1
THEFT FROM MOTOR VEHICLE	1
ACCESS DEVICE FRAUD	1
	14

<b>INVESTIGATIONS</b>		<b>STATUS</b>	
4	DRIVING UNDER THE INFLUENCE	4	CLEARED/ARREST
1	POSSESSION OF A CONTROLLED SUBSTANCE	1	CLEARED/ARREST
1	SIMPLE ASSAULT	1	CLEARED/ARREST
1	FALSE REPORTS	1	CLEARED/ARREST
2	INDIRECT CRIMINAL CONTEMPT	2	CLEARED/ARREST
1	POSSESSION OF MARIJUANA	1	CLEARED/ARREST
1	THEFT BY UNLAWFUL TAKING	1	OPEN
11 CASES; 10 CLEARED/CLOSED			
CLEARANCE RATE 91%			

As we have recently seen issues erupt all over the United States which have pitted citizens and police against each other, we continue to be concerned about these intensifying events. From police use of force incidents, peaceful protests to riots and civil disorder, there are challenges facing the police and our nation as a whole.

To better prepare our officers to continue to provide high quality police service and insure we do so in an effective, fair and equitable fashion, we have made changes to some of our policies and added several training modules. Our officers either have, or are in the process of, taking courses on Implicit Bias and De-Escalation, Intervention and Force Mitigation. Additionally, we wanted to expand and update our training on several issues that have become hot topics in the current environment. Although our officers have previously received training in these topics, ongoing training in these topics and others is crucial to maintain professionalism and competence.

The training our officers received on September 16-17, 2020 was entitled Effective and Constitutional Policing. It covered the following:

- Constitutional Policing
- Procedural Justice and Police Legitimacy
- Bias Free Policing
- Effective Communication
- De-Escalation Techniques
- Physical and Mental Preparation

This training was presented by attorney Randy Means.

Randy Means is the principal in Randy Means & Associates, LLC. He is an accomplished and talented attorney and police legal advisor. He is a nationally recognized expert in police law, leadership, police accountability and systems. He has provided legal and risk management services to hundreds of law enforcement agencies, including many of the largest and highest regarded departments in the United States, helping them solve some of the most complex and sensitive problems in American Law Enforcement. Randy Means had written two books and 100+ published articles on police law, risk management and leadership. We are fortunate to have had the opportunity for Randy to present this important training to our officers. Training programs like this will make us a more effective, efficient and professional police department.

# Borough Manager Report

October 2020

## Grants Updates

### **HATS Grant:**

The Borough held a meeting with Tri-County Planning Commission about a project timeline for the Bypass and Eisenhower improvements. The funds for these projects will be available the minute a signed agreement is received by Tri-County. The Borough has not received this agreement but it should be coming soon. Once we sign the agreement, work will commence promptly. The goal is to complete these projects in 2021.

The Borough will be placing ordinance revisions on future agendas for the “No Right Turn” sign on Creston. This sign has been ordered and will be installed shortly. It is only enforceable once the ordinance is changed. The solicitor is preparing these documents. The Borough will be also being adding a stop sign adjacent to the new “Porkchop” that will be installed on 19<sup>th</sup> and Chestnut. This ordinance update will also be placed on an upcoming agenda as the documents are currently being prepared.

### **DCED MTF Funding:**

The Borough submitted a grant application to DCED for the Borough’s Market Streetscape Project. The Borough received a grant in 2019 and is applying for the remaining balance of the grant. This will be competitive and staff is hopeful we will receive some funding. It is important to be proactive with grant funding and the Borough is making every effort it can to cover the overall project costs with grants. It may not be entirely possible but an effort is being made.

## Fiala Baseball Field

Construction has started on the Fiala Baseball field upgrade. The Borough is coordinating with the soccer club to ensure there are no loss of games and some of their practices and final games may be played at the stadium.

## Compost Facility Berm Plantings

The Borough, in consultation with the neighbors and Councilperson Bentz have finalized the locations of the tree plantings around the berm at the Borough’s compost facility. This plantings should take place early in November.

## **Ordinances**

### **SALDO**

*The Borough's SALDO is being finalized and a final draft will be submitted to the P&Z committee shortly. Once they recommend moving forward, Council will get a hard copy and an advertisement can be done. The draft will be placed on the website for public review at this time.*

## **Union Discussions**

*The Borough and West Shore Police Association have a tentative agreement. I am awaiting some small revisions from the union on the contract. When these are received, a final draft will be circulated to Council for approval at the November meeting.*

## **Streetscape**

*The CBR committee met and discussed the streetscape. Draft numbers will be circulated to Council in short order. The Borough will be setting a special meeting of Council to discuss the design and estimated costs towards the end of October.*

## **Signage**

*The Borough installed new stop signs at the Corner of 31<sup>st</sup> and Chestnut Street. No Parking signs were installed at the time of the stop sign installation. These No Parking signs were not warranted by the study that was performed by HRG. In consultation with the engineers, the signs were removed as they were not warranted by the study and should not have been installed. The Borough wants to be make sure we implement studies appropriately and signs are warranted when they are installed. The Borough also received some negative feedback regarding the no parking.*

## **Budget Presentation**

- I will be providing a budget presentation during the Council Meeting.

CAMP HILL BOROUGH  
MONTHLY TREASURER'S REPORT  
AUGUST 2020

	<u>General Fund</u>	<u>Cemetery Fund</u>	<u>Pool Fund</u>	<u>Waste Water</u>
Cash/Investments August 1, 2020	\$ 3,135,035.59	\$ 89,947.13	\$ 19,674.23	\$ 3,881,454.36
Receipts	264,118.52	19.27	2,418.20	731,173.89
Expenditures	<u>(384,164.20)</u>	<u>0.00</u>	<u>(1,335.39)</u>	<u>(33,141.84)</u>
Cash/Investments August 31, 2020	\$ 3,014,989.91	\$ 89,966.40	\$ 20,757.04	\$ 4,579,486.41

	<u>Liquid Fuels</u>	<u>Camp Hill School District Escrow</u>	<u>Grace Developer Escrow</u>	<u>Capital Improvement</u>
Cash/Investments August 1, 2020	\$ 598,139.29	\$ 199,071.42	\$ 64,642.65	\$ 1,032,197.30
Receipts	368.79	55.20	40.47	638.34
Expenditures	<u>(21,600.30)</u>	<u>0.00</u>	<u>0.00</u>	<u>(49,416.01)</u>
Cash/Investments August 31, 2020	\$ 576,907.78	\$ 199,126.62	\$ 64,683.12	\$ 983,419.63

	<u>Capital Improvement Sinking Fund</u>	<u>Capital Improvement Stadium Account</u>	<u>Capital Improvement Downtown Business</u>	<u>Waste Management Fund</u>
Cash/Investments August 1, 2020	\$ 0.00	\$ 418,799.65	\$ 13.09	\$ 161,817.69
Receipts	0.00	262.15	0.01	218.32
Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Cash/Investments August 31, 2020	\$ 0.00	\$ 419,061.80	\$ 13.10	\$ 162,036.01

	<u>Quattro Escrow Account</u>	<u>TOTAL ALL FUNDS</u>
Cash/Investments August 1, 2020	\$ 30,798.81	\$ 9,631,591.21
Receipts	19.28	999,332.44
Expenditures	<u>0.00</u>	<u>(489,657.74)</u>
Cash/Investments August 31, 2020	\$ 30,818.09	\$ 10,141,265.91

### Checks Written for The Month September 2020

General Fund Checks 10/08/2020	\$	278,337.95
General Fund Quick Checks 09/24/2020	\$	86,203.75
General Fund EFT Payments 09/14 - 10/14/2020	\$	6,520.59
Liquid Fuels Checks 10/08/2020	\$	14,893.64
Liquid Fuels Quick Checks 09/24/2020	\$	720.45
Liquid Fuels EFT Payments 09/18 - 10/08/2020	\$	598.50
Sewer Fund Checks 09/04/2020	\$	441,532.19
Sewer Fund Quick Checks 08/14/2020	\$	236,714.26
Sewer Fund EFT Payments 08/17 - 09/09/2020	\$	740.70
Capital Improvement Checks 10/08/2020	\$	24,239.88
Capital Improvement Quick Checks 09/24/2020	\$	227,523.12
Pool Fund Checks 10/08/2020	\$	1,476.65
Pool Fund Quick Checks 09/24/2020	\$	1,422.49
Pool Fund EFT 09/30/2020	\$	40.43
Payroll 09/04/2020	\$	122,260.75
Payroll 09/18/2020	\$	132,578.62
Total Checks	\$	<u><u>1,575,803.97</u></u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
26312	10/8/20	Airgas USA, Inc	100011-GF	33.89
26313	10/8/20	Associated Products Service	100011-GF	88.00
26314	10/8/20	Cardmember Service	100011-GF	361.89
26315	10/8/20	Cardmember Service	100011-GF	518.29
26316	10/8/20	Cardmember Service	100011-GF	221.14
26317	10/8/20	Classic Drycleaners	100011-GF	401.49
26318	10/8/20	Cornerstone Coffeehouse	100011-GF	164.78
26319	10/8/20	Controls Service & Engineering Co	100011-GF	3,829.94
26320	10/8/20	Davis Country Living Agway	100011-GF	151.94
26321	10/8/20	Doing Better Business, Inc	100011-GF	174.46
26322	10/8/20	De Lage Landen Financial Services, Inc	100011-GF	574.00
26323	10/8/20	Duty's Lock Safe & Security Inc	100011-GF	18.50
26324	10/8/20	Frontier	100011-GF	936.33
26325	10/8/20	Gannett Fleming, Inc.	100011-GF	2,194.11
26326	10/8/20	Hempt Bros Inc	100011-GF	564.30
26327	10/8/20	Home Depot Credit Services	100011-GF	329.50
26328	10/8/20	Home Paramount Pest Control	100011-GF	38.00
26329	10/8/20	Johnson Imaging System	100011-GF	99.80
26330	10/8/20	MAGLOCLEN	100011-GF	400.00
26331	10/8/20	Momar Incorporated	100011-GF	555.48
26332	10/8/20	Pennsylvania American Water	100011-GF	2,540.61
26333	10/8/20	PPL Electric Utilities Corp	100011-GF	244.22
26334	10/8/20	R. F. Fager Co.	100011-GF	4.81
26335	10/8/20	Rozman Bros. Inc	100011-GF	1,968.00
26336	10/8/20	S & S Wildlife Control Services Inc	100011-GF	1,695.00
26337	10/8/20	Tamco Capital Corp	100011-GF	500.00
26338	10/8/20	Tulpehocken Mountain Spring Water Inc	100011-GF	44.70
26339	10/8/20	Verizon Wireless	100011-GF	160.04
26340	10/8/20	Verizon	100011-GF	139.99
26341	10/8/20	Verizon	100011-GF	314.74
26342	10/8/20	Cardmember Service	100011-GF	175.89
26343	10/8/20	Frontier	100011-GF	33.83
26344	10/8/20	Tulpehocken Mountain Spring Water Inc	100011-GF	53.65
26345	10/8/20	Verizon Wireless	100011-GF	1,132.78
26346	10/8/20	3rd Element Consulting, Inc	100011-GF	2,336.50

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
26347	10/8/20	AFLAC	100011-GF	341.28
26348	10/8/20	Americhem International Inc	100011-GF	201.49
26349	10/8/20	ARC Document Solutions LLC	100011-GF	863.98
26350	10/8/20	B. Moyer Radio Communications, LLC	100011-GF	3,716.56
26351	10/8/20	The Battery Warehouse	100011-GF	149.99
26352	10/8/20	Berks Emergency Equipment	100011-GF	85.00
26353	10/8/20	Bortek Industries, Inc.	100011-GF	326.51
26354	10/8/20	Camp Hill Fire Relief Assoc.	100011-GF	52,387.25
26355	10/8/20	Capital Business Systems	100011-GF	128.10
26356	10/8/20	Charlie's Septic Service LLC	100011-GF	1,300.00
26357	10/8/20	Comcast	100011-GF	238.35
26358	10/8/20	Commercial Refrigeration of	100011-GF	676.24
26359	10/8/20	Cook Brothers Truck Parts	100011-GF	182.01
26360	10/8/20	Scott Cornelious	100011-GF	101.59
26361	10/8/20	Eckert Seamans Cherin & Mellott, LLC	100011-GF	609.00
26362	10/8/20	Fisher Auto Parts, Inc	100011-GF	295.19
26363	10/8/20	G&S Safety Products	100011-GF	247.94
26364	10/8/20	Gannett Fleming, Inc.	100011-GF	23,691.34
26365	10/8/20	VOID	100011-GF	
26366	10/8/20	George Ely Associates, Inc	100011-GF	1,080.00
26367	10/8/20	Grainger	100011-GF	117.24
26368	10/8/20	GW Signs	100011-GF	84.00
26369	10/8/20	Hackman Fire Equipment Inc.	100011-GF	90.00
26370	10/8/20	Herbert, Rowland & Gruble, Inc.	100011-GF	4,503.23
26371	10/8/20	Ken Barrick Company	100011-GF	2,140.00
26372	10/8/20	Krall Contracting Inc	100011-GF	1,050.00
26373	10/8/20	L B Smith Ford Inc	100011-GF	173.01
26374	10/8/20	LowV Systems Inc	100011-GF	955.00
26375	10/8/20	M3T Corporation	100011-GF	184.00
26376	10/8/20	MJR Equipment	100011-GF	188.40
26377	10/8/20	PA Municipal Health Ins. Coop.	100011-GF	58,590.21
26378	10/8/20	Parmer	100011-GF	362.00
26379	10/8/20	Pennsylvania American Water	100011-GF	2,524.54
26380	10/8/20	PD Evidence LLC	100011-GF	2,371.20
26381	10/8/20	Penn Waste, Inc.	100011-GF	44,560.91

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
26382	10/8/20	Penn Waste, Inc.	100011-GF	1,586.90
26383	10/8/20	Timothy Poole	100011-GF	34.97
26384	10/8/20	PSAB UC PLAN	100011-GF	2,394.92
26385	10/8/20	Rabold's Services	100011-GF	48.00
26386	10/8/20	Jessica Regan	100011-GF	110.00
26387	10/8/20	Rhoads Energy	100011 GF	900.85
26388	10/8/20	Rhoads Energy	100011-GF	586.33
26389	10/8/20	Salzmann Hughes, PC	100011-GF	16,169.00
26390	10/8/20	Service 1st Restoration & Remodeling	100011-GF	19,796.92
26391	10/8/20	Sherwin Williams Co	100011-GF	249.95
26392	10/8/20	Staples	100011-GF	104.08
26393	10/8/20	State Workers Insurance Fund	100011-GF	1,145.00
26394	10/8/20	Jack Sterner	100011-GF	85.00
26395	10/8/20	Super Shoes	100011-GF	89.99
26396	10/8/20	Talley Petroleum Enterprises	100011-GF	1,148.67
26397	10/8/20	The Sentinel	100011-GF	2,131.57
26398	10/8/20	Tomlinson Bomberger Lawn	100011-GF	1,201.00
26399	10/8/20	Dana & Brant Underwood	100011-GF	60.42
26400	10/8/20	Heavy&Highway Construction Workers Assn	100011-GF	320.00
26401	10/8/20	Herbert, Rowland & Gruble, Inc.	100011-GF	142.50
26402	10/8/20	EBSO,INC. (DBA: GGG)	100011-GF	2,194.42
26403	10/8/20	Rhoads Energy	100011-GF	121.30
26404	10/8/20	West Shore Police Association	100011-GF	200.00
Total				<u>278,337.95</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 24, 2020 to Sep 24, 2020

Check #	Date	Payee	Cash Account	Amount
26292	9/24/20	ARC Document Solutions LLC	100011-GF	863.98
26293	9/24/20	Atlantic Tactical	100011-GF	25.98
26294	9/24/20	Batteries Plus Bulbs	100011-GF	134.95
26295	9/24/20	Berks Emergency Equipment	100011-GF	4,879.82
26296	9/24/20	CapCOG	100011-GF	140.00
26297	9/24/20	Davis Country Living Agway	100011-GF	136.96
26298	9/24/20	Hepfers Ace Home Center	100011-GF	31.98
26299	9/24/20	Herbert, Rowland & Gruble, Inc.	100011-GF	4,031.92
26300	9/24/20	Hughes, Albright, Foltz & Natale	100011-GF	363.95
26301	9/24/20	PA Municipal Health Ins. Coop.	100011-GF	59,122.83
26302	9/24/20	Pennsylvania American Water	100011-GF	1,792.13
26303	9/24/20	Randy Means & Associates	100011-GF	3,360.00
26304	9/24/20	Rhoads Energy	100011-GF	1,134.72
26305	9/24/20	Rhoads Energy	100011-GF	154.10
26306	9/24/20	Service 1st Restoration & Remodeling	100011-GF	804.67
26307	9/24/20	Staples	100011-GF	419.80
26308	9/24/20	State Workers Insurance Fund	100011-GF	1,151.00
26309	9/24/20	Susquehanna Municipal Trust	100011-GF	5,327.00
26310	9/24/20	Rhoads Energy	100011-GF	714.96
26311	9/24/20	Herbert, Rowland & Gruble, Inc.	100011-GF	1,613.00
Total				<u>86,203.75</u>

BOROUGH OF CAMP HILL  
 Check Register  
 For the Period From Sep 14, 2020 to Oct 14, 2020

Check #	Date	Payee	Cash Account	Amount
EFT091420	9/14/20	PPL Electric Utilities Corp	100011-GF	41.01
EFT091620	9/16/20	PPL Electric Utilities Corp	100011-GF	82.17
EFT091720	9/17/20	PPL Electric Utilities Corp	100011-GF	119.35
EFT091820	9/18/20	PayChex	100011-GF	399.84
EFT091820	9/18/20	PPL Electric Utilities Corp	100011-GF	48.76
EFT092120	9/21/20	Expertpay	100011-GF	1,050.92
EFT092120	9/21/20	PPL Electric Utilities Corp	100011-GF	333.74
EFT092120A	9/21/20	PPL Electric Utilities Corp	100011-GF	89.25
EFT092820	9/28/20	PPL Electric Utilities Corp	100011-GF	33.34
EFT093020	9/30/20	UGI Utilities Inc	100011-GF	34.16
EFT100120	10/1/20	Expertpay	100011-GF	1,050.92
EFT100220	10/2/20	PayChex	100011-GF	300.05
EFT100220	10/2/20	Principal Life	100011-GF	1,397.20
EFT100820	10/8/20	PPL Electric Utilities Corp	100011-GF	49.23
EFT101320	10/13/20	PPL Electric Utilities Corp	100011-GF	1,266.63
EFT101320	10/13/20	Frontier	100011-GF	182.81
EFT101420	10/14/20	PPL Electric Utilities Corp	100011-GF	41.21
Total				<u>6,520.59</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
2913	10/8/20	Parmer	100011-LF	526.75
2914	10/8/20	PPL Electric Utilities Corp	100011-LF	55.87
2915	10/8/20	Atlantic Transportation Systems Inc	100011-LF	3,774.74
2916	10/8/20	Daniel B. Krieg, Inc.	100011-LF	813.50
2917	10/8/20	PPL Electric Utilities Corp	100011-LF	9,722.78
Total				<u>14,893.64</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 24, 2020 to Sep 24, 2020

Check #	Date	Payee	Cash Account	Amount
2912	9/24/20	Daniel B. Krieg, Inc.	100011-LF	720.45
Total				<u>720.45</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 18, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
EFT091820	9/18/20	PPL Electric Utilities Corp	100011-LF	123.37
EFT092120	9/21/20	PPL Electric Utilities Corp	100011-LF	331.44
EFT092820	9/28/20	PPL Electric Utilities Corp	100011-LF	57.86
EFT093020	9/30/20	PPL Electric Utilities Corp	100011-LF	31.15
EFT100820	10/8/20	PPL Electric Utilities Corp	100011-LF	54.68
Total				<u>598.50</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
3926	10/8/20	Hampden Township	100011-SF	415,030.50
3927	10/8/20	The Bank of New York Mellon Trust Co	100011-SF	200.00
3928	10/8/20	Frontier	100011-SF	33.83
3929	10/8/20	American Water	100011-SF	12.23
3930	10/8/20	Associated Products Service	100011-SF	550.00
3932	10/8/20	Kernira Water Solutions, Inc	100011-SF	6,672.11
3933	10/8/20	Pennsylvania American Water	100011-SF	128.94
3934	10/8/20	Pennsylvania One Call System	100011-SF	337.10
3935	10/8/20	Santander Bank, N.A.	100011-SF	16,855.30
3936	10/8/20	Envirep Inc.	100011-SF	160.00
3937	10/8/20	The Bank of New York Mellon Trust Co	100011-SF	1,500.00
3938	10/8/20	OmniSite	100011-SF	52.18
Total				<u>441,532.19</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 24, 2020 to Sep 24, 2020

Check #	Date	Payee	Cash Account	Amount
3919	9/24/20	Herbert, Rowland & Gruble, Inc.	100011-SF	26,753.58
3920	9/24/20	Kernira Water Solutions, Inc	100011-SF	2,870.98
3921	9/24/20	The Bank of New York Mellon	100011-SF	75,328.13
3922	9/24/20	Pennsylvania American Water	100011-SF	38.25
3923	9/24/20	PPL Electric Utilities Corp	100011-SF	1,061.44
3924	9/24/20	The Bank of New York Mellon	100011-SF	119,827.50
3925	9/24/20	The Bank of New York Mellon	100011-SF	10,834.38
Total				<u>236,714.26</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 16, 2020 to Oct 13, 2020

Check #	Date	Payee	Cash Account	Amount
EFT091620	9/16/20	PPL Electric Utilities Corp	100011-SF	133.22
EFT092120	9/21/20	PPL Electric Utilities Corp	100011-SF	362.69
EFT092220	9/22/20	PPL Electric Utilities Corp	100011-SF	206.50
EFT101320	10/13/20	Frontier	100011-SF	38.29
Total				<u>740.70</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

Check #	Date	Payee	Cash Account	Amount
2154	10/8/20	Atlantic Transportation Systems Inc	100011-CI	785.55
2155	10/8/20	Herbert, Rowland & Gruble, Inc.	100011-CI	20,987.33
2156	10/8/20	Urban Research & Development Corp.	100011-CI	2,467.00
Total				<u>24,239.88</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 24, 2020 to Sep 24, 2020

Check #	Date	Payee	Cash Account	Amount
2146	9/24/20	Brittle Bark Company	100011-CI	2,112.72
2147	9/24/20	D.E. Gemmill Inc	100011-CI	3,525.22
2148	9/24/20	Herbert, Rowland & Gruble, Inc.	100011-CI	20,651.38
2149	9/24/20	JVI Group, Inc	100011-CI	142,973.21
2150	9/24/20	The Bank of New York Mellon	100011-CI	52,528.13
2151	9/24/20	West Shore Baptist Church	100011-CI	5,000.00
2153	9/24/20	Herbert, Rowland & Gruble, Inc.	100011-CI	732.46
Total				<u>227,523.12</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Oct 8, 2020 to Oct 8, 2020

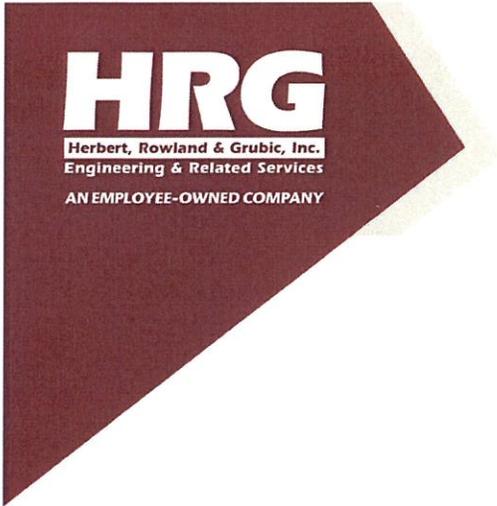
Check #	Date	Payee	Cash Account	Amount
1386	10/8/20	Cardmember Service	100011-SP	303.00
1387	10/8/20	Pennsylvania American Water	100011-SP	1,173.65
Total				<u>1,476.65</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 24, 2020 to Sep 24, 2020

Check #	Date	Payee	Cash Account	Amount
1383	9/24/20	PPL Electric Utilities Corp	100011-SP	1,422.49
Total				<u>1,422.49</u>

BOROUGH OF CAMP HILL  
Check Register  
For the Period From Sep 30, 2020 to Sep 30, 2020

Check #	Date	Payee	Cash Account	Amount
EFT093020	9/30/20	UGI Utilities Inc	100011-SP	40.43
Total				<u>40.43</u>



369 East Park Drive  
Harrisburg, PA 17111  
717.564.1121  
www.hrg-inc.com

## MONTHLY ENGINEER'S REPORT

### Borough of Camp Hill

Attn: Patrick Dennis  
Report Period: 09/04/20 through 10/09/20  
HRG Project Number: 2602.0426  
10/09/20

The following summarizes our recent engineering activities performed on behalf of the Borough of Camp Hill during the time period indicated above.

## SANITARY SEWER PROJECTS (HRG NO. 2602.0428)

### A. 2020 Sewer Rehabilitation

- a. Bids were opened on 9/23/2020. Six bids were received.
- b. HRG has reviewed the low bidder's documents and finds them to be in order. We recommend that the contract be awarded to Mobile Dredging and Video Pipe, Inc. for the base bid and bid alternates 1-4 in the amount of \$321,577.00 conditioned upon the receipt of acceptable bonding and insurance documents.

## GENERAL PUBLIC WORKS PROJECTS (HRG NO. 2602.0429)

### B. 2020 Paving Project

- a. Concrete curb and sidewalk work is complete. Paving work is complete. We are currently reviewing final striping work.
- b. No applications for payment were submitted this month. We anticipate final pay applications and contract close-out documents in November.

### C. Maintenance and Emergency Contract

- a. PennDOT's contractor working in intersection of 17<sup>th</sup> and State Streets uncovered a collapsed storm drain pipe in the course of forming for new curb. The pipe is the Borough's responsibility per PennDOT Pub 23. Borough's emergency contractor is replacing pipe.

## PARKS AND RECREATION (HRG NO. 2602.0434)

### A. Challenger Baseball

- a. After resolving an insurance issue, notice to proceed has been issued. The contractor is mobilized to the site and has begun demolition of fencing, asphalt pads, etc.

## TRAFFIC PROJECTS (HRG NO. 2602.0435)

### A. 19<sup>th</sup> and Chestnut Pedestrian Refuge Island

- a. Bids were opened on 10/8/2020. Eight bids were received.
- b. HRG has reviewed the low bidder's documents and finds them to be in order. We recommend that the contract be awarded to Mid-State Paving and Excavating in the amount of \$75,296.30 conditioned upon the receipt of acceptable bonding and insurance documents.

### B. Creston Road Right Turn Restriction

- a. Sign installation has been approved by PennDOT. HRG is working with Solicitor to draft an ordinance for turn restriction.

### C. TCRPC HATS Grant

- a. HRG and Pat Dennis met with TCRPC and PennDOT this week to clarify the process and timing of when funds can be disbursed. TCRPC confirmed that funds can be applied to a 2021 construction project. HATS is in the process of distributing the grant agreements.

#### Attachments:

- Bid Summary for 2020 Sewer Rehabilitation Project
- Bid Summary for 19<sup>th</sup> and Chestnut Pedestrian Refuge Island

HERBERT, ROWLAND & GRUBIC, INC.



J. Michael Hess, PE

Senior Project Manager

p:\0026\002602\_0426\admin\council meetings\2020\engineers reports\2020-10-09\2020-10-09 camp hill engineers report.docx

Enclosures

c: J. Mendinski, M. Bonanno



OWNER:  
 BID DATE:  
 PROJECT:

Camp Hill Borough  
 September 23, 2020  
 1:00 P.M.  
 2020 Sewer Rehabilitation Project  
 Contract 2020-03

BIDDER	ATTACHMENTS					BASE BID	ALTERNATES	BASE BID + ALTERNATE
	BID SECURITY	NON-COLLUSION AFFIDAVIT	PUBLIC WORKS EMPLOYMENT VERIFICATION	EEO	EVIDENCE OF THE AUTHORITY TO DO BUSINESS IN THE STATE OF THE PROJECT			
Mobile Dredging & Video Pipe, Inc.	X	X	X	X	X	\$268,062.00	\$53,495.00	\$321,557.00
SAK Construction, LLC	X	X	X	X	X	\$305,595.00	\$42,940.00	\$348,535.00
Standard Pipe Services, LLC	X	X	X	X	X	\$306,485.00	\$53,200.00	\$359,685.00
Aegion	X	X	X	X	X	\$342,477.00	\$37,169.00	\$379,646.00
Insight Pipe Contracting LLC	X	X	X	X	-	\$325,935.00	\$53,922.00	\$379,857.00
Mr. Rehab LLC	X	X	X	X	X	\$337,935.00	\$44,435.00	\$382,370.00

*[Handwritten signature]*



I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS RECEIVED WEDNESDAY SEPTEMBER 23, 2020.



OWNER:  
 BID DATE:  
 PROJECT:

Camp Hill Borough  
 October 8, 2020  
 1:00 P.M.  
 19th and Chestnut Street Pedestrian Island

BIDDER	ATTACHMENTS						BASE BID
	BID SECURITY	NON-COLLUSION AFFIDAVIT	EEO	PUBLIC WORKS EMPLOYMENT VERIFICATION FORM	EVIDENCE THAT BIDDER IS AUTHORIZED TO DO BUSINESS IN THE STATE WHERE THE PROJECT IS LOCATED	SUMMARY OF RECENT OR SIMILAR WORK	
Mid-State Paving and Excavating	X	X	X	X	X	X	\$75,296.30
JVI Group Inc	X	X	X	X	X	X	\$76,283.90
CriLon Corp	X	X	X	X	X	X	\$81,242.06
Farhat Excavating, LLC	X	X	X	X	X	X	\$84,750.00
Pantano Concrete LLC	X	X	X	X	X	X	\$87,962.00
Doug Lamb Construction, Inc.	X	X	X	X	X	X	\$89,524.00
Construction Masters Services, LLC	X	X	X	X	X	X	\$106,867.89
Shiloh Paving & Excavating Inc.	X	X	X	X	X	X	\$171,340.00



I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS RECEIVED THURSDAY, OCTOBER 8, 2020.

## CAMP HILL RECREATION REPORT October 14, 2020

Audrey J. Logar, Recreation Director

### **A. Program Attendance/Enrollment Report For October 2020**

<b>Online Classes:</b>	
Art Classes for Kids	0, Canceled
<b>Outdoor Classes:</b>	
1 <sup>st</sup> – 4 <sup>th</sup> Grade Basketball Clinics	12
Back to School with Essential Oils	0, Canceled
Barre Classes	10
Coffee & Essential Oils Chat	0, Canceled
Smartphone Photography Classes for Grades 4 <sup>th</sup> -8 <sup>th</sup>	1, Canceled
Smartphone Photography Classes for Grades 9 <sup>th</sup> – Adult	1, Canceled
Zumba	5
<b>Indoor Classes:</b>	
Jacki's Aerobic Step	6

### **B. Program Highlights:**

#### **Youth Basketball Clinics and League:**

We have 1<sup>st</sup> – 4<sup>th</sup> grade basketball clinics running on Sundays during the months of September and October at Schaeffer Park. We have Dustin Chapman running this program. We not sure about our Youth Basketball season yet, due to the use of facilities usage and Covid guidelines.

### **C. Fall Special Events:**

#### **Halloween Costume Contest: Tuesday, Oct. 27<sup>th</sup>**

Due to COVID-19, The Borough will not have our traditional Halloween Parade and Activity Night this year, but we are hoping to hold a Halloween Costume Contest for the community. This event is subject to change if needed. Staying within state guidelines including gathering limitations, masks and practicing social distancing, we will have participants register according to the category their costume fits best, receive a goody bag, have their costume judged and awards handed out during each time slot. We will only do each category during the particular time slot, no exceptions. All details will be on our website and in the newsletter.

#### **Categories and Locations:**

##### **Borough Building: 2145 Walnut Street**

5:00-5:30 pm: Super Hero/Hero

5:45-6:15 pm: Princesses

6:30-7:00 pm: Spooky

7:15-7:45 pm: Original

##### **Fire Station: 2198 Walnut Street**

5:00-5:30 pm: Funny

5:45-6:15 pm: Pets

6:30-7:00 pm: COVID Masks

7:15-7:45 pm: Family/Group

**Trick or Treat:** Thursday, Oct. 29<sup>th</sup> 6 – 8 PM

Camp Hill Borough policy regarding Trick or Treat is the following. Trick or Treat is on the 31<sup>st</sup>, unless the 31<sup>st</sup> falls on a Friday, Saturday or Sunday, then Trick or Treat is on the prior Thursday. For now this is scheduled but it is subject to change.

**Parade of Lights for Toys for Tots: December 3<sup>rd</sup> – 5<sup>th</sup>**

Due to Covid-19, our traditional Toys for Tots Parade must be cancelled. In its place, we are going to have a Parade of Lights for Toys for Tots through Siebert Park during the evening hours (6 p.m.-9 p.m.) on December 3, 4, and 5, 2020. Centric Bank agreed to transition their sponsorship from the parade (Mummers) to supporting this effort. Additionally, we have been reaching out to organizations, clubs and businesses seeking additional support and there is a lot of interest in getting involved. We have guidelines and a registration form for all participating groups. We will ask groups to decorate areas of Siebert Park between Nov. 28<sup>th</sup> and Dec. 1<sup>st</sup> in preparation for the event. From November 28<sup>th</sup> through December 6<sup>th</sup>, the park will be closed to vehicle traffic, except during the parade of lights hours on December 3, 4, and 5. We will have the entrance from the bypass and upper pool parking lot closed with barricades but will keep the entrance at the lower pool parking lot off North 25<sup>th</sup> Street open for those who would like to park there and utilize any facilities during the time when vehicle traffic for the rest of the park is restricted for the event. We will also be dropping off a letter to the resident homes whose property borders the park.

During the event, everyone will drive through the park in vehicles to see lights and to help with social distancing. The admission to see the lights is a toy donation for Toys for Tots.

**Holiday Home Decorating Contest:**

Camp Hill Recreation in partnership with Blooms by Vickrey will be having our Annual Holiday Decorating Contest. The Holiday Home Decoration Contest, includes not only the front door, but windows, lawn and landscaping. Anyone who decorates the front of their home for the holidays is automatically entered. The week of December 14<sup>th</sup> some of us will be driving around admiring all the homes here in Camp Hill. If you want us to look at your outdoor decorations, just have your lights on outside and we will check them out. Winners will be notified that week, by a knock at their door. Be sure to check out the winners posted on our website and drive by their homes and check out their decorations.

**D. Volunteer Award:**

Camp Hill Recreation is accepting nominations for the 2020 Volunteerism Award. The application can be found on our website and is due to the Recreation Office by November 2, 2020. Winner will be announced at the December Council Meeting.

**E. Recreation Commission Openings and Dates for Recreation Commission 2021:**

Three Commissioners terms are up at the end of 2020. We will advertise these positions and applications are due by December 1, 2020 to the Recreation Office.

Dates of Meetings in 2021: January 5, April 6, July 6, and October 5; (Dates may be added as needed.)

**F. Requests:**

1. The Recreation Commission reviewed and approved the Recreation Budget for 2021 and would like to submit to Council for approval.

Borough of Camp Hill  
Code Enforcement Division  
Monthly Report for September 2020

Complaints/ Calls for Assistance – 23

Zoning Permits – 18

Building Permits – 18

Sign Permits - 1

Dumpster/ Pod Permits – 3

Eating and drinking license issued – 4

Health inspections – 3

Shade Tree permits – 9

Total calls - 79

Total amount of Construction \$8,415,849.00



## Case Report

09/01/2020 - 09/30/2020

Case #	Case Date	Call/Complaint Received	Description	Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Parcel #
2020314	9/30/2020	Furniture on exterior	Futon out side	DILLON, DONALD D & CAROL H DILLON	850 MEADOW LANE	CAMP HILL	PA	17011	01-21-0273-233
2020313	9/23/2020	Multiple Issues	Multiple issues	HOFFMAN, CHESTER P	15 NORTH 21ST STREET	CAMP HILL	PA	17011	01-21-0271-403
2020312	9/23/2020	Illegal Open Burning	Open illegal Burning	COPE, WILLIAM A & DEBORAH A SCHERKOSKE	848 ARLINGTON ROAD	CAMP HILL	PA	17011	01-19-1594-009
2020311	9/17/2020	Garbage and Rubbish	GARBAGE LEFT AT CURB FOR OVER A WEEK	CHAU, QUI & ANH NGUYEN	PO BOX 203772	AUSTIN	TX	78720	01-22-0533-157A
2020310	9/16/2020	Bush Growing in to side walk	Bush growing into sidewalk	SCARINGI, MARC A & MELANIE W	243 NORTH 27TH STREET	CAMP HILL	PA	17011	01-21-0271-019A
2020309	9/16/2020	Non reg of rental Unit	Non Reg of rental Unit	RUTKOWSKI, MATTHEW J & ELIZABETH A	375 SAINT JOHNS DRIVE	CAMP HILL	PA	17011	01-22-0536-335
2020308	9/16/2020	Rotted bags and garbage	Rotted Bags of garbage	Jen- Yi - Chung	1105 Wansford Rd	Mechanicsburg	PA	17050	
2020307	9/16/2020	Rotted Garbage Issue	Rotted Garbage	Jen- Yi - Chung	1105 Wansford Rd	Mechanicsburg	PA	17050	
2020306	9/16/2020	Rubbish and Garbage	garbage and Rubbish	MILLER, BETTY L	5225 WILSON LANE	MECHANICSBURG	PA	17055	01-22-0536-135
2020305	9/16/2020	garbage cans in street and Rubbish issues	rubbish Issues	RUTKOWSKI, MATTHEW J & ELIZABETH A	375 SAINT JOHNS DRIVE	CAMP HILL	PA	17011	01-22-0536-335
2020304	9/15/2020	Working after 9pm No permit	paving after 9 pm	MIL PROPERTY LLC	17 NORTH 26TH STREET	CAMP HILL	PA	17011	01-21-0269-275
2020303	9/15/2020	Running an Illegal restaurant out of house	Illegal Restaurant multiple Violations	Motilal Kakawat	397 N 19th STREET	CAMP HILL	PA	17011	01-20-1854-217
2020302	9/15/2020	Pool no fence	Pool no fence	VOYZEY, STEPHEN R & MARTHA D	1918 ENFIELD STREET	CAMP HILL	PA	17011	01-20-1854-180
2020301	9/15/2020	Compliance Check	No compliance	RUTKOWSKI, MATTHEW J & ELIZABETH A	375 SAINT JOHNS DRIVE	CAMP HILL	PA	17011	01-22-0536-335
2020300	9/15/2020	Compliance Check	NO Compliance	Jonathan Scott Collins	21 Derbyshire Drive	Carlisle	PA	17015	01-22-0536-259
2020299	9/10/2020	tree on wires	electric	YAWGER, JONATHAN &	410 DEVON ROAD	CAMP HILL	PA	17011	01-20-1852-082

				KARIL					
2020298	9/9/2020	vehicles	Nothing Found						
2020297	9/9/2020	Health Insp							
2020296	9/9/2020	Health Inspection							
2020295	9/9/2020	Health Complaint	sanitation/ dirt						
2020294	9/2/2020	System test	TEST ONLY	CAMP HILL BOROUGH	2145 WALNUT STREET	CAMP HILL	PA	17011	01-21-0271- 202
2020293	9/1/2020	Meet w manager for upgrades	Meet w Manager for Upgrades	ADM MILLING COMPANY C/O TAX DEPT V- 014637#872	PO BOX 1470	DECATUR	IL	62525	01-22-0533- 226
2020292	9/1/2020	Fire Alarm and electrical upgrade meeting	Meeting on site	ADM MILLING COMPANY C/O TAX DEPT V- 014637#872	PO BOX 1470	DECATUR	IL	62525	01-22-0533- 226

Total Records: 23

10/8/2020

Page: 1 of 1



## Permit Report

09/01/2020 - 09/30/2020

Permit #	Permit Date	Permit Type	Description	Project Cost	Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Parcel #
2020098	9/28/2020	Building	Master Suite	86,000	CAPP, JEFFREY K & VIRGINIA M	300 NORTH 25TH STREET	CAMP HILL	PA	17011	01-20-1852-263
2020097	9/28/2020	Building	solar	331,680	FINK, THOMAS E & MARGARET A LOYD	514 BENTON ROAD	CAMP HILL	PA	17011	01-20-1852-029
2020096	9/22/2020	Building	Addition to Blower room & Dust Control	113,770	ADM MILLING COMPANY C/O TAX DEPT V-014637#872	PO BOX 1470	DECATUR	IL	62525	01-22-0533-226
2020094	9/21/2020	Building	Up fit of restaurant	100,000	Jacc Corp	227 N 2nd Street	Harrisburg	PA	17101	01-21-0273-246
2020093	9/18/2020	Building	Porch rebuild	1,000	ANSTADT, HURD P	3300 CHESHIRE LANE APT C	SARASOTA	FL	34237	01-21-0271-092
2020092	9/11/2020	Building	Interior Reno	70,470	RHOADES, CAROL A	510 BENTON ROAD	CAMP HILL	PA	17011	01-20-1852-027
2020091	9/11/2020	Building	HVAC	12,583	KCENICH, WILLIAM & LEONORE N	2310 KENT STREET	CAMP HILL	PA	17011	01-21-0271-230
2020090	9/11/2020	Building	Upfit	21,758	SMITH LAND & IMPROVEMENT CORP	1801 MARKET STREET	CAMP HILL	PA	17011	01-22-0536-046
2020089	9/11/2020	Building	Pool	62,255	KUNKLE, ERIC S & SUSAN G KUNKLE	138 NORTH 17TH STREET	CAMP HILL	PA	17011	01-21-0269-197
2020088	9/2/2020	Building	Electric to shed	1,000	Jessica stahl	231 SOUTH 16TH STREET	CAMP HILL	PA	17011	01-22-0826-063
2020087	9/2/2020	Building	Addition	30,000	Matt Szkjk	2304 Chestnut Street	Camp Hill	PA	17011	01-21-0271-483
2020086	9/2/2020	Building		421,000	ADM MILLING COMPANY C/O TAX DEPT V-014637#872	PO BOX 1470	DECATUR	IL	62525	01-22-0533-226
2020085	9/2/2020			0	CAMP HILL BOROUGH	2145 WALNUT STREET	CAMP HILL	PA	17011	01-21-0271-202
2020084	9/2/2020			0	CAMP HILL BOROUGH	2145 WALNUT STREET	CAMP HILL	PA	17011	01-21-0271-202
2020083	9/2/2020		Patio cover	15,000	WOODSIDE, DIANA	321 NORTH 29TH STREET	CAMP HILL	PA	17011	01-20-1852-210
2020082	9/1/2020	Building	Renovations	769,103	TRINITY EVANGELICAL LUTHERAN CHURCH OF CAMP HILL	MARKET & CHESTNUT STREET	CAMP HILL	PA	17011	01-22-0536-002
2020081	9/1/2020	Building	Phased Electric	1,080,230	ADM MILLING COMPANY C/O TAX DEPT V-014637#872	PO BOX 1470	DECATUR	IL	62525	01-22-0533-226

2020080	9/1/2020	Building	Renovation	5,300,000	CAMP HILL SCHOOL DISTRICT	2627 CHESTNUT STREET	CAMP HILL	PA	17011	01-22-0535- 074

Total Records: 18

10/8/2020

Page: 1 of 1

## Permit Report

09/01/2020 - 09/30/2020

Permit #	Permit Date	Zoning District	Project Description	Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Parcel #	Parcel Address
2020096	9/28/2020	LDR- Low-Density Residential	New Build	Ashley Mentzer	New Build	Camp Hill	PA	17011	01-20-1894-289	New Build
2020095	9/28/2020	LDR- Low-Density Residential	Addition and Driveway	CAPP, JEFFREY K & VIRGINIA M	300 NORTH 25TH STREET	CAMP HILL	PA	17011	01-20-1852-263	300 N 25TH STREET
2020094	9/28/2020	LDR- Low-Density Residential	Shed	russell Hake	406 DEANHURST AVENUE	CAMP HILL	PA	17011	01-22-0533-136	406 DEANHURST AVENUE
2020093	9/22/2020			FELLINGER, RICHARD JOSEPH & WENDY A FELLINGER	2016 DICKINSON AVENUE	CAMP HILL	PA	17011	01-22-0536-166	2016 DICKINSON AVENUE
2020092	9/22/2020	LDR- Low-Density Residential	renew Day care	CAMP HILL METHODIST CHURCH TR	417 SOUTH 22ND STREET	CAMP HILL	PA	17011	01-22-0535-045A	417 S 22ND STREET
2020091	9/17/2020	LDR- Low-Density Residential	Garage	ADM MILLING COMPANY C/O TAX DEPT V-014637#872	PO BOX 1470	DECATUR	IL	62525	01-22-0533-226	809 SPANGLER ROAD
2020090	9/17/2020			HOLMES, ALLEN K	836 WYNNEWOOD ROAD	CAMP HILL	PA	17011	01-19-1594-044	836 WYNNEWOOD ROAD
2020089	9/15/2020	LDR- Low-Density Residential	Fence	SHEESLEY, JOYCE	1704 LINEWOOD DRIVE	CAMP HILL	PA	17011	01-21-0269-085	1704 LINEWOOD DRIVE
2020088	9/11/2020	LDR- Low-Density Residential	Fence	BUHAY, WALTER & EVELYN M	105 APRIL DRIVE	CAMP HILL	PA	17011	01-22-0531-008	105 APRIL DRIVE
2020087	9/11/2020	LDR- Low-Density Residential	Fence	KINTER, STEPHEN A	3010 YALE AVENUE	CAMP HILL	PA	17011	01-22-0533-029	3010 Yale Ave Hill Pa 17011
2020086	9/11/2020	LDR- Low-Density Residential	Pool	KUNKLE, ERIC S & SUSAN G KUNKLE	138 NORTH 17TH STREET	CAMP HILL	PA	17011	01-21-0269-197	138 N 17TH STREET
2020085	9/11/2020	LDR- Low-Density Residential	Shed	SHIVE, KENNETH R JR & JENNIE L SHIVE	208 RUNSON CIRCLE	CAMP HILL	PA	17011	01-20-1850-008	208 RUNSON Road
2020084	9/11/2020	LDR- Low-Density Residential	Garage Demo	SPROWLS, DAVID L & REGINA A	22 SOUTH 29TH STREET	CAMP HILL	PA	17011	01-21-0273-339	22 S 29TH STREET
2020083	9/8/2020	LDR- Low-Density Residential	Addition	Matt Szkjk	2304 Chestnut Street	Camp Hill	PA	17011	01-21-0271-483	2304 CHESTNUT STREET
2020082	9/2/2020	LDR- Low-Density Residential	Shed	WAGNER, RICHARD W	1908 PRINCETON AVENUE	CAMP HILL	PA	17011	01-22-0536-283	1908 PRINCETON AVENUE
2020081	9/2/2020	LDR- Low-Density Residential	Fence	METRO, JOHN D	2930 COLUMBIA AVENUE	CAMP HILL	PA	17011	01-22-0533-144	2930 COLUMBIA AVENUE
2020080	9/2/2020	LDR- Low-Density Residential	Fence	SINOR, FAROKH J	118 RUNSON ROAD	CAMP HILL	PA	17011	01-21-0273-198	118 RUNSON ROAD
2020079	9/2/2020	LDR- Low-Density Residential	Test	CAMP HILL BOROUGH	2145 WALNUT STREET	CAMP HILL	PA	17011	01-21-0271-202	2145 WALNUT STREET

Total Records: 18

10/8/2020

Page: 1 of 1

NOTICE IS HEREBY GIVEN that the Borough Council of the Borough of Camp Hill, Cumberland County, Pennsylvania, intends to consider for adoption and to vote upon enactment of an Ordinance entitled and summarized hereinafter at its regularly scheduled meeting to be held on \_\_\_\_\_, 2020, at \_:\_\_\_ p.m., at the Camp Hill Borough Municipal Building. The title of the proposed Ordinance is:

AN ORDINANCE OF THE BOROUGH OF CAMP HILL, CUMBERLAND COUNTY, PENNSYLVANIA, AMENDING CHAPTER 190 OF THE CODE OF THE BOROUGH OF CAMP HILL, "VEHICLES AND TRAFFIC," BY ESTABLISHING A NO RIGHT TURN SIGN ON CUMBERLAND BOULEVARD

A summary of the proposed Ordinance is as follows:

The Borough Council recognizes the necessity to establish a no right turn sign, regulating the westbound traffic on Cumberland Boulevard at the intersection of Cumberland Boulevard and Creston Road. As such, the intersection of Cumberland Boulevard and Creston Road shall be declared a "no right turn intersection" and a no right turn sign shall be posted on Cumberland Boulevard, at the intersection of Cumberland Boulevard and Creston Road, so as to control the westbound traffic on Cumberland Boulevard.

The full text of the proposed Ordinance may be examined at the Camp Hill Borough Municipal Building, 2145 Walnut Street, Camp Hill, Pennsylvania 17011, during regular business hours. A copy of the proposed ordinance has been filed with the newspaper publishing this notice and at the Camp Hill Borough Municipal Building.

NOTICE IS HEREBY GIVEN that the Borough Council of the Borough of Camp Hill, Cumberland County, Pennsylvania, intends to consider for adoption and to vote upon enactment of an Ordinance entitled and summarized hereinafter at its regularly scheduled meeting to be held on \_\_\_\_\_, 2020, at \_:\_\_\_ p.m., at the Camp Hill Borough Municipal Building. The title of the proposed Ordinance is:

AN ORDINANCE OF THE BOROUGH OF CAMP HILL, CUMBERLAND COUNTY, PENNSYLVANIA, AMENDING CHAPTER 190 OF THE CODE OF THE BOROUGH OF CAMP HILL, "VEHICLES AND TRAFFIC," BY ESTABLISHING A STOP SIGN ON CHESTNUT STREET AT THE INTERSECTION OF CHESTNUT STREET AND SOUTH 19TH STREET

A summary of the proposed Ordinance is as follows:

The Borough Council recognizes the necessity to establish a stop sign, regulating the eastbound traffic on Chestnut Street at the intersection of Chestnut Street and South 19<sup>th</sup> Street. As such, the intersection of Chestnut Street and South 19<sup>th</sup> Street shall be declared an "all-way stop intersection" and a stop sign shall be posted on Chestnut Street, at the intersection of Chestnut Street and South 19<sup>th</sup> Street, so as to control the eastbound traffic on Chestnut Street.

The full text of the proposed Ordinance may be examined at the Camp Hill Borough Municipal Building, 2145 Walnut Street, Camp Hill, Pennsylvania 17011, during regular business hours. A copy of the proposed ordinance has been filed with the newspaper publishing this notice and at the Camp Hill Borough Municipal Building.

**BOROUGH OF CAMP HILL  
CUMBERLAND COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2020 - \_\_**

**AN ORDINANCE OF THE BOROUGH OF CAMP HILL, CUMBERLAND COUNTY, PENNSYLVANIA, AMENDING CHAPTER 190 OF THE CODE OF THE BOROUGH OF CAMP HILL, “VEHICLES AND TRAFFIC,” BY ESTABLISHING A STOP SIGN ON CHESTNUT STREET AT THE INTERSECTION OF CHESTNUT STREET AND SOUTH 19TH STREET**

**WHEREAS**, the Borough Council of the Borough of Camp Hill, by virtue of the Laws and Constitution of the Commonwealth of Pennsylvania, including the provisions of the Act of 1976, June 17, P.L. 162, No. 81, Section 101, et seq. (75 Pa.C.S.A. § 101, et seq.), as the same may be hereinafter amended, is empowered to establish traffic control devices upon Borough highways and bridges; and

**WHEREAS**, the Borough Council has caused an engineering study to be performed by an engineer, Herbert, Rowland, & Grubic, dated September 28, 2020, related to the proposed installation of a stop sign at a certain intersection of a roadway of the Borough; and

**WHEREAS**, the Borough Council, based on an engineering and traffic investigation performed under 75 Pa.C.S.A § 6109, has determined that it is in the best interest of the public safety to establish a stop sign, regulating the eastbound traffic on Chestnut Street at the intersection of Chestnut Street and South 19<sup>th</sup> Street; and

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Borough Council of the Borough of Camp Hill, Cumberland County, Pennsylvania, as follows:

**SECTION 1: ESTABLISHMENT OF AN ALL-WAY STOP INTERSECTION.**

The Borough Council has determined that the highways under the jurisdiction of the Borough may be regulated by traffic control devices. As such, a stop sign shall be posted on Chestnut Street, at the intersection of Chestnut Street and South 19<sup>th</sup> Street, so as to create a stop intersection and control the eastbound traffic on Chestnut Street. An all-way stop intersection controlled by four stop signs is hereby established at the intersection of Chestnut Street and South 19<sup>th</sup> Street.

**SECTION 2: AMENDMENT TO THE VEHICLE AND TRAFFIC ORDINANCE.**

Chapter 190 of the Code of the Borough of Camp Hill is hereby amended in the following respects (All references to section numbers are sections from the existing Chapter 190 of the Code of the Borough of Camp Hill “Vehicles and Traffic”):

- A. *Section 190-11(A) Stop Intersections* is amended by adding the following intersection to the list of intersections located in the Borough and declared to be stop intersections having stop signs erected:

**Stop Sign on**  
Chestnut Street

**Direction of Travel**  
Both

**At Intersection of**  
South 19<sup>th</sup> Street

**SECTION 3: SEVERABILITY.**

If any provision, section, sentence, clause or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision, section, sentence, clause or portion of this ordinance which shall continue and remain in full force and effect.

**SECTION 4: REPEAL OF PRIOR INCONSISTENT ORDINANCES.**

All prior ordinances or parts of ordinances inconsistent herewith are hereby repealed. Except as expressly amended hereby, nothing herein shall be deemed to affect or alter the provisions of Chapter 190 of the Borough Code of Ordinances.

**SECTION 5: EFFECTIVE DATE.**

This ordinance shall become effective immediately.

DULY ENACTED AND ORDAINED this \_\_\_ day of \_\_\_\_\_, 2020 by the Borough Council of the Borough of Camp Hill, Cumberland County, Pennsylvania, in lawful session duly assembled.

ATTEST:

CAMP HILL BOROUGH

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
President

APPROVED this \_\_\_ day of \_\_\_\_\_, 2020

BY: \_\_\_\_\_  
Mayor

**BOROUGH OF CAMP HILL  
CUMBERLAND COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2020 - \_\_**

**AN ORDINANCE OF THE BOROUGH OF CAMP HILL, CUMBERLAND  
COUNTY, PENNSYLVANIA, AMENDING CHAPTER 190 OF THE CODE  
OF THE BOROUGH OF CAMP HILL, “VEHICLES AND TRAFFIC,” BY  
ESTABLISHING A NO RIGHT TURN SIGN ON CUMBERLAND  
BOULEVARD**

**WHEREAS**, the Borough Council of the Borough of Camp Hill (the “Borough”), by virtue of the Laws and Constitution of the Commonwealth of Pennsylvania, including the provisions of the Act of 1976, June 17, P.L. 162, No. 81, Section 101, et seq. (75 Pa.C.S.A. § 101, et seq.), as the same may be hereinafter amended, is empowered to establish traffic control devices upon Borough highways and bridges; and

**WHEREAS**, the Pennsylvania Department of Transportation performed a Turn Restrictions Engineering and Traffic Study, related to the proposed installation of a no right turn intersection at a certain roadway of the Borough; and

**WHEREAS**, the Borough Council, based on the engineering and traffic study performed under 75 Pa.C.S. § 6109, has determined that it is in the best interest of the Borough residents to amend the Code of the Borough of Camp Hill (the “Code”) relating to no right turns, in order to increase the safety of pedestrians in designated areas as set forth herein.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Borough Council of the Borough of Camp Hill, Cumberland County, Pennsylvania, as follows:

**SECTION 1: ESTABLISHMENT OF A NO RIGHT TURN INTERSECTION.**

The Borough Council has determined that the highways under the jurisdiction of the Borough may be regulated by traffic control devices. As such, a no right turn sign shall be posted on Cumberland Boulevard, at the intersection of Cumberland Boulevard and Creston Road.

**SECTION 2: AMENDMENT TO THE VEHICLE AND TRAFFIC ORDINANCE.**

Chapter 190 of the Code of the Borough of Camp Hill is hereby amended in the following respects (All references to section numbers are sections from the existing Chapter 190 of the Code of the Borough of Camp Hill “Vehicles and Traffic”):

*Section 190-13.1 No right turns* is amended by adding the following intersection to the list of areas located in the Borough and declared to be no right turn intersections:

<b>No Right Turn on</b>	<b>Direction of</b>	<b>At the Intersection</b>	<b>During the Days and Hours</b>
S.R. 0011/0015	Travel	of	of
	Westbound	Creston Road	

**SECTION 3: SEVERABILITY.**

If any provision, section, sentence, clause or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision, section, sentence, clause or portion of this ordinance which shall continue and remain in full force and effect.

**SECTION 4: REPEAL OF PRIOR INCONSISTENT ORDINANCES.**

All prior ordinances or parts of ordinances inconsistent herewith are hereby repealed. Except as expressly amended hereby, nothing herein shall be deemed to affect or alter the provisions of Chapter 190 of the Borough Code of Ordinances.

**SECTION 5: EFFECTIVE DATE.**

This ordinance shall become effective immediately.

DULY ENACTED AND ORDAINED this \_\_\_ day of \_\_\_\_\_, 2020 by the Borough Council of the Borough of Camp Hill, Cumberland County, Pennsylvania, in lawful session duly assembled.

ATTEST:

CAMP HILL BOROUGH

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
President

APPROVED this \_\_\_ day of \_\_\_\_\_, 2020

BY: \_\_\_\_\_  
Mayor