

RESOLUTION NO. D2-2019

**A RESOLUTION OF THE BOROUGH OF CAMP HILL,
CUMBERLAND COUNTY, PENNSYLVANIA, ESTABLISHING
CEMETERY RULES AND REGULATIONS**

I. Definitions

- A. Authorized Provider: a person or entity approved by the Borough to do work in the Cemetery.
- B. Borough: Camp Hill Borough, which is to include the cemetery committee and/or the manager of the cemetery.
- C. Cemetery: the Camp Hill Borough Cemetery at 198 N 22nd St, Camp Hill, PA 17011.
- D. Cemetery Commission: Commission of three citizens who care for, manage, and operate the Cemetery under authority vested by the council via an ordinance which provides for the commissioners' terms therein.
- E. Manager: an employee of the Borough designated to care for, manage, and operate the Cemetery
- F. Holder: the owner of the right to use the lot for burial of the deceased.

II. Hours and General Rules

- A. All happenings in the Cemetery are subject to the laws of the appropriate authorities, and the Cemetery shall not engage in any conduct contrary to the laws and ordinances of the Camp Hill Borough, the Commonwealth of Pennsylvania, and the United States of America.
- B. The rules and regulations of the Cemetery shall apply equally and uniformly to all Holders.
- C. The Cemetery shall be open from dawn until dusk daily.
- D. Visitor Conduct
 - 1. Visitors shall use roads and walkways and avoid walking on the grass unless it is necessary to access a lot.
 - 2. Boisterous demonstrations and conduct is prohibited.
 - 3. No person shall write up, deface, or injure any structure in or belonging to the Cemetery.

2. Upon the death of a lot Holder, the heirs or next of kin should file their ownership claim immediately with the Borough who may approve the transfer to ensure a smooth transition.
- C. Transfer of any lot by sale or otherwise must be approved by the Borough. The Borough has the option within 30 days of a bona-fide offer to purchase the lot by a third-party to advise Holder of its intent to buy back the lot at the original purchase price instead. If the Borough decides not to repurchase the lot, the Holder shall be allowed to transfer the lot by sale or otherwise to the third-party.

IV. Interment and Disinterment

A. Interment:

1. No person other than the Holder or one of the Holder's immediate family members may be buried in the Holder's lot without written consent of the Holder and the Borough.
2. Interment may not occur until the lot price is paid in full.
3. Interment shall only occur in a casket and an outside container which has been approved by the Borough.
4. Notice of Interment must be given at the Cemetery office not less than 48 hours in advance of burial.
 - i. The Borough shall try to accommodate interment plans of the Holder subject to weather and verification of the identity of the deceased and the Holder.
 - ii. Equipment of the Borough or an Authorized Provider must be used for burial and reasonable fees for such use will be charged to the Holder.

B. Disinterment:

1. No disinterment of remains will be permitted without the written permission of the next of kin or an order from a court of competent jurisdiction, a disinterment permit, and the approval of the Borough.
2. In the event that disinterment is necessary to alter a plot of the Cemetery, the Borough shall do so at its own expense with its equipment or by an Authorized Provider.

3. The location and position of each marker, memorial, monument, headstone, etc. shall be at the direction of the Borough.
4. The time of installation must be approved in writing by the Borough before any third-parties may begin work in the Cemetery. The Borough reserves the right to halt any work which has not been pre-approved.

B. Foundations:

1. Foundations necessary for any memorial, monument, headstone, or other item shall be installed by the Borough or an Authorized Provider to ensure uniformity.
2. Such installation of foundations, if done by the Borough, shall be assessed to the Holder of the lot.

C. Markers:

1. Corner markers must be installed at grade level.
2. No homemade markers will be permitted.

D. Memorials, Monuments, and Headstones:

1. Resetting memorials, monuments, and headstones may become necessary from time to time. The Borough or an Authorized Provider will undertake the resetting of such items to keep them from leaning or upright them. If such work becomes excessive, the Holder shall be assessed the cost of performing such work.
2. The Borough will not be responsible for the replacement of cracked, broken, or damaged memorials, monuments, or headstones which have fallen into disrepair. It is the sole responsibility of the Holder to ensure the condition of the memorial, monument, or headstone itself.
3. The Borough shall have the right to remove or have an Authorized Provider remove any memorial, monument, and/or headstone which has fallen into disrepair or become dangerous.
 - i. Before the item is removed, notice of the intention to remove shall be given to the Holder of record by registered mail, or if the address is unknown, by advertisement, once a week for three weeks in a paper of general circulations in Cumberland county.

3. Prohibited decorative items include:

- i. Glass containers
- ii. Devotional lights
- iii. Shepherd's hooks and standup decorations
- iv. Coping, curbing, fencing, hedging, borders, edges, trenches, or enclosures
- v. Decorative rocks
- vi. Grave mounds
- vii. Anything hung upon the plaques or placed on top of ledges within the Columbarium.
- viii. Anything placed within the trees or plantings of the cemetery.

VIII. Exceptions and Amendments

A. Exceptions

- 1. Some instances may make literal enforcement of a rule an unnecessary hardship. The Borough may make reasonable exceptions, suspensions, or modifications of any rule or regulation when advisable which shall not result in the forfeiture of the ability to enforce any rule or regulation.
- 2. Such special circumstances shall not be applied in a discriminatory manner.

B. Amendments

- 1. The Borough reserves the right to change, modify, add to, delete from, or otherwise alter these rules and regulations at any time by resolution in order to uphold the best interests of the Cemetery.

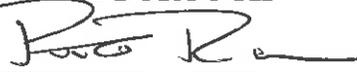
APPROVED by action of the Borough Council of Camp Hill Borough at its duly convened meeting held April 10, 2019.

ATTEST:



Borough Manager/Secretary

CAMP HILL BOROUGH

By: 

President
Borough Council