

Clearance Information for Volunteers

- PA Police Clearance Information
 - You are required to register online prior to volunteering for Camp Hill Recreation. (There are no fees for volunteers.)
 - You should be able to obtain a "Record Check Certification" within ten minutes by following the steps below
 - The link to register is <https://epatch.state.pa.us/Home.jsp>
 - At this link select 'New Record Check' (Volunteer only)
 - Fill in the 'Personal Information' and follow the prompts
 - When you receive your results, you will need to click on the Control # (R...) and it will lead you to another page and then you need to click on Certificate Form, which is your official clearance form. Provide a copy of this to the Recreation Office.

- Child Abuse Clearance
 - You are required to register online prior to your volunteering. (There are no fees for volunteers.)
 - The link to register is <https://www.compass.state.pa.us/CWIS/Public/Home>
 - Please note that you may not be able to use this site if you are still using Windows XP
 - If you have not done so previously (for another purpose) you will have to 'Create a New Account'. You will have to establish a User ID and Password and log back into the system.
 - You will have to follow directions for volunteers and regular contact with child, as the purpose of the clearance.
 - Please print your results and provide a copy to the Recreation Office.

- FBI Criminal Background Check
 - You are required to register for this background check prior to your volunteering, HOWEVER if you have lived in Pennsylvania during the entirety of the previous ten-year period; and sign the Volunteer Affidavit Form below, you are exempt from doing this clearance. Please print Affidavit and sign and return to Recreation Office.
 - If you haven't lived in Pennsylvania for the last ten years you will need to go through the process. (A \$27.50 registration fee is required.)
 - The link to register is https://www.pa.cogentid.com/index_dpwNew.htm
 - Please print two copies of the registration confirmation to provide to the fingerprint location and one to the Recreation Department, so we know you started the process.

VOLUNTEER AFFIDAVIT

(Submitted in Lieu of Fingerprint-Based FBI Clearance Pursuant to 23 Pa.C.S.A. §6344.2(b.1))

Name: _____ DATE: _____

Address: _____

Telephone: _____

Volunteer Position(s) Applied For: _____

I, _____ (Name) hereby attest that all information provided below is correct and current. I understand that any false statements can and will be punishable by law.

1. I hereby attest and understand that the volunteer position for which I am applying is an unpaid position.
2. I hereby attest that I have been a resident of the Commonwealth of Pennsylvania during the entirety of the previous ten-year period.
3. I hereby swear and affirm that I have not been convicted of any of the following offenses under the Pennsylvania Crimes Code, Title 18 (relating to crimes and offenses), or any offense similar in nature to the crimes listed below, under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth:

Chapter 25 (relating to criminal homicide)
 Section 2702 (relating to aggravated assault)
 Section 2709.1 (relating to stalking)
 Section 2901 (relating to kidnapping)
 Section 2902 (relating to unlawful restraint)
 Section 3121 (relating to rape)
 Section 3122.1 (relating to statutory sexual assault)
 Section 3123 (relating to involuntary deviate sexual intercourse)
 Section 3124.1 (relating to sexual assault)
 Section 3125 (relating to aggravated indecent assault)
 Section 3126 (relating to indecent assault)

Section 3127 (relating to indecent exposure)
 Section 4302 (relating to incest)
 Section 4303 (relating to concealing death of child)
 Section 4304 (relating to endangering welfare of children)
 Section 4305 (relating to dealing in infant children)
 A felony offense under section 5902(b) (relating to prostitution and related offenses)
 Section 5903(c) or (d) (relating to obscene and other sexual materials and performances)
 Section 6301 (relating to corruption of minors)
 Section 6312 (relating to sexual abuse of children)

The attempt, solicitation or conspiracy to commit any of the offenses set forth above.

A felony offense under the act of April 14, 1972 (P.L. 233, No. 64) known as The Controlled Substance, Drug, Device and Cosmetic Act, committed within the five-year period immediately preceding verification under this section.

I hereby verify and affirm my understanding that a conviction for any of the offenses outlined above or any similar offense under federal or other state law or former law disqualifies me from approval for service as an unpaid volunteer. I further understand and agree that I have an obligation to submit written notice to the Borough Manager or other designated administrator disclosing any future arrest or conviction for any such offenses, and/or any notification that I have been listed as a perpetrator in a founded or indicated report within 72 hours of the occurrence of such arrest, conviction, or notification of listing as a perpetrator.

I hereby verify that all statements in the within Affidavit are true and correct to the best of my knowledge, information and belief. I understand that my statements are made under penalty of perjury as more fully set forth in 18 Pa.C.S.A. § 4904.

Signed by: _____ Date: _____

Attest/Witness: _____ Date: _____