

## **Information on Requesting Planting a Tree in Camp Hill Borough Parks**

**Pricing:**                    **Tree & Name Plate on Stone Memorial:** Is determined by Market Value of the tree and the number of name plates ordered at the time. Cost can be up to \$200.

### **Procedure:**

- 1) Write a formal letter to Borough Council requesting to purchase a tree(s). This letter must be submitted by 2 PM the Friday prior to the second Wednesday of the month, which is when Council Meetings are held. Your letter should include where you would suggest the tree(s) be placed. Borough Council will ultimately decide where the tree(s) will be planted, based on recommendations from the Shade Tree Commission.
- 2) Once Borough Council approves the tree(s) and location, you will be notified. A check payable to the "Borough of Camp Hill" must be submitted to the Borough Office, at which time the tree(s) will be ordered.
- 3) When the tree(s) are delivered to the Borough, the Shade Tree Commission ( Pat Baumann) will oversee the planting. The purchaser of the tree(s) is responsible for watering and care of the tree during the first year of growth.