

REGULAR MEETING

CAMP HILL

BOROUGH COUNCIL

May 9, 2018

7:00 p.m.

MINUTES

Call to Order

Pledge of Allegiance

Moment of Silent Reflection

Roll Call

Mike Berney

Rich Guerin

Peter Robelen

Carl Schultz-not present

Kim Snell-Zarcone

Leigh Twiford

Zach Williard

President Robelen called the meeting to order at 7:00 p.m. He also announced the council would have a brief adjournment for an Executive Session for matters of personnel in relation to the Police Contract. Council reconvened at 7:15 p.m.

MINUTES

Ms. Twiford made a motion to approve the minutes of the April 11th, 2018 Borough Council Meeting. Ms. Snell-Zarcone seconded and it passed with all in favor.

MAYOR'S REPORT

Mayor Simpson announced he is hosting a Tick Prevention Seminar called Dare 2B Tick Aware in Prosser Hall on May 17th at 7:00 p.m.

PUBLIC COMMENT

- 1. Patty Marshall, 446 Crestview Ct.-**Ms. Marshall said she liked to walk and take pictures down by the Conodoguinet Creek but has seen an issue recently by the bridge abutment that needs some work done with filling in deep ruts and removing piles of stone/dirt. She asked if a Boy Scout troop could be used to clean it up as a service project. Mr. Robbins responded and told her Public Works would take a look at the issue.

PUBLIC SAFETY

Mr. Berney reported that the Public Safety Committee had recently met and discussed improving crosswalk safety at Eisenhower School, 21st and Market Streets and Market Street in general. The safety changes will include hatch striped crosswalks. The committee is also looking into improving safety in Seibert Park and installing a new stop sign at 31st St. and Logan St.

BOROUGH MANAGER'S REPORT

No report.

FINANCE

Mr. Williard made a motion to approve the Vouchers for April in the amount of \$1,299,553.19. Mr. Berney seconded the motion and it passed with all in favor.

Mr. Williard made a motion to approve Ordinance 02-2018 amending the Borough's Police Pension plan to include the DROP program. Mr. Berney seconded and it passed with all in favor.

PERSONNEL, POLICIES, PROCEDURES

Mr. Berney announced that the selection process for a new Chief of Police was underway and more information would follow at the June 13th Council Meeting. He also reported that the negotiation between the Borough and the West Shore Police Association to adopt a new three (3) year contract had been completed. Mr. Berney asked for a motion to approve the contract. It was seconded by Mr. Williard and passed with all in favor.

COMMUNITY AND BUSINESS RELATIONS

Ms. Twiford announced there was a Public Stakeholder Meeting on Wednesday, May 16th at 5:30 p.m. She also reported that DCED had encouraged the Borough to apply for a grant encompassing the entire Street Scape project at one time, rather than applying for separate grants at different times.

Ms. Twiford made a motion to approve the Walking/Biking Master Plan designed by Simone Collins for the Borough of Camp Hill and Mr. Guerin seconded. It passed with all in favor.

Ms. Twiford then made a motion to approve the hiring of Mary Beth Brath as the Downtown Coordinator for the Borough of Camp Hill and Ms. Snell-Zarcone seconded the motion. It too passed with all in favor.

PARKS AND RECREATION

Ms. Twiford reported that summer camps are filling up quickly and the pool opens Memorial Day weekend on May 26th-May28th and for the summer on June 2nd.

Monday, May 28th at 9:30 a.m. is the Memorial Day Parade and the Kite Festival is May 20th from 12-4pm.

June 8th begins the summer Box Lunches in Willow Park from 11:30-1:00 p.m.

Ms. Twiford also announced there was a vacancy in the Recreation Committee and anyone interested needs to send a cover letter and resume to Audrey Logar by July 3rd.

Ms. Twiford made a motion to approve the Donald J. Edwards Melanoma Prevention Dash and Dine 5K and Mr. Guerin seconded. It passed with all in favor.

PLANNING AND ZONING

1801 MARKET (FINAL REVERSE SUBDIVISION PLAN) - WAIVER REQUEST – SUGGESTED MOTION

Mr. Guerin made a motion to approve the waiver of requirements of Camp Hill SALDO Section 403 regarding Preliminary Plan. Ms. Snell-Zarcone seconded and it passed with all in favor.

1801 MARKET (FINAL REVERSE SUBDIVISION PLAN) - PLAN ACTION – SUGGESTED MOTION

Mr. Guerin made a motion to approve the Final Reverse Subdivision Plan of Smith Land & Improvement Corporation for 1801 Market Street, Camp Hill, Cumberland County. Ms. Snell-Zarcone seconded and it too passed with all in favor.

Motion to Approve the Final Reverse Subdivision Plan of Smith Land & Improvement Corporation for 1801 Market Street, Camp Hill, Cumberland County, subject to the following conditions:

1. This approval is conditioned upon the approval of the Final Land Development Plan for 1801 Market Street.
2. A Lot Merger Agreement shall be executed between Applicant and the Borough for the combination of the lots to insure they become an integral (non-separable) tract of land pursuant to the requirements of Camp Hill SALDO Section 403.1.B(9)(s).

3. Applicant shall submit sewage facilities planning documents and exemption acceptable to the Borough and meeting the requirement of Camp Hill SALDO Section 403.1.B(o).
4. All appropriate seals and certifications shall be provided prior to Plan approval in accordance with the requirement of Camp Hill SALDO Section 405.1.A(4) and (7).
5. Applicant shall satisfy the review comments of the Camp Hill Borough Engineer in his review letter dated March 27, 2018.

1801 MARKET (FINAL LAND DEVELOPMENT PLAN) – WAIVER REQUEST – SUGGESTED MOTION

Motion to approve the waiver of requirements of Camp Hill SALDO Section 403 regarding Preliminary Plan.

1801 MARKET (FINAL LAND DEVELOPMENT PLAN) - PLAN ACTION – SUGGESTED MOTION

Motion to Approve the Final Land Development Plan of Smith Land & Improvement Corporation for 1801 Market Street, Camp Hill, Cumberland County, subject to the following conditions:

1. Applicant shall provide willingness to serve letters from both the Borough and Pennsylvania American Water for the new (replacement) utility service connections in accordance with the requirements of Camp Hill SALDO Section 407.1.A(20)(d).
2. Applicant shall provide financial security in a form acceptable to the Borough and in an amount to be estimated by the Applicant and approved by the Borough Engineer to insure construction of the improvements and/or concrete monuments shown on the Plan and Applicant must enter into an agreement with the Borough providing for construction and installation of all improvements shown on the Plan according to Camp Hill SALDO Section 406.4-5. The financial security shall contain the provision that the Borough shall be informed, in writing, thirty (30) days before the expiration date of any letter of credit or bond provided as a condition of approval.
3. All appropriate seals and certifications shall be provided prior to Plan approval in accordance with the requirement of Camp Hill SALDO Section 405.1.A(4) and (7).

4. Applicant must obtain approval of the Erosion and Sediments Control Plan from the Cumberland County Conservation District and furnish to the Borough a copy of the required NPDES Permit in accordance with the requirements of Camp Hill SALDO Section 405.2(E).
5. Applicant shall satisfy all applicable technical comments related to the traffic summary report in accordance with the requirements of Camp Hill SALDO Section 405.2.I and Camp Hill Zoning Section 731.
6. Applicant shall satisfy the Review Comments of the Camp Hill Borough Engineer set forth in his letter dated March 27, 2018.
7. Applicant shall also comply with all fees, taxes, utility rentals, building, police or fire codes, ordinances, resolutions, and regulations as may be in effect from time to time concerning the proposed development.

QUATTRO DEVELOPMENT – WAIVER REQUEST – SUGGESTED MOTION

Mr. Guerin made a motion to approve the waiver of requirements of Camp Hill SALDO Section 403 regarding Preliminary Plan. Mr. Williard seconded and it passed with all in favor and Quattro Development in agreement.

QUATTRO DEVELOPMENT – SUGGESTED MOTION

Motion to Approve the Preliminary/Final Land Development Plan of Quattro Development for S.R. 0011 – North 32nd Street, with the following conditions:

1. Applicant must obtain a Highway Occupancy Permit (HOP) from PennDOT for access onto S.R. 0011 (North 32nd Street) per Camp Hill SALDO Section 407.1.A(18). A copy of the HOP, along with a copy of PennDOT's requirements for financial security and satisfaction of such requirements shall be submitted to the Borough.
2. Applicant must obtain approval of the Erosion and Sediments Control Plan from the Cumberland County Conservation District and furnish to the Borough a copy of the required NPDES Permit in accordance with the requirements of Camp Hill SALDO Section 405.2(E).
3. The Borough Engineer shall review and approve the sewage facilities planning module in accordance with Camp Hill SALDO Section 405.2(F).

4. Applicant shall enter into a Storm Water Operation and Maintenance Agreement with the Borough and pay applicable fees, in accordance with the Camp Hill Storm Water Management Ordinance Section 403.B.16.
5. All appropriate seals and certifications shall be provided prior to Plan approval in accordance with the Camp Hill SALDO Section 407.1.A(20)(j).
6. Applicant shall provide financial security in a form acceptable to the Borough and in an amount of \$ 428,061 to insure construction of the public improvements shown on the Plan and Applicant must enter into an agreement with the Borough providing for construction and installation of all improvements shown on the Plan according to Camp Hill SALDO Section 406.4-5. The financial security shall contain the provision that the Borough shall be informed, in writing, thirty (30) days before the expiration date of any letter of credit or bond provided as a condition of approval.
7. Applicant shall also comply with all fees, taxes, utility rentals, building, police or fire codes, ordinances, resolutions, and regulations as may be in effect from time to time concerning the proposed development.
8. Applicant shall enter into a development agreement with the Borough covering traffic calming improvements, performance financial security, and hours of operation and management plan.
9. Applicant shall satisfactorily address all comments set forth in the Review Letters of the Camp Hill Borough Engineer dated March 20, 2018 and March 27, 2018, respectively.
10. Applicant shall provide willingness to serve letters from both the Borough and Pennsylvania American Water for the new (replacement) utility service connections in accordance with the requirements of Camp Hill SALDO Section 407.1.A(20)(d).
11. Applicant must sign the Plan and have the signatures notarized according to the requirements of Camp Hill SALDO Section 403 1 B(9)(h).

PUBLIC WORKS

Ms. Snell-Zarccone stated that the Public Works Department has been landscaping, patching potholes, and cleaning storm drains. They just finished pouring a slab for a pavilion in Fiala Field and will be building a walkway for the pavilion soon.

The HRG borough engineer reported that the Willow Park stream restoration project is underway and he is obtaining advertised bids for the improvement of the stream beds and banks until June 6th.

The maintenance of the sewer system is continuing with sanitary sewer restoration, replacing sewer caps and inspecting pipelines.

He stated paving season has begun and there are advertised bids being accepted until June 6th for paving that is to begin on Brentwater Rd., Lincoln St., 25th St., 26th St., Dighton St., and Country Club Place.

Mr. Robbins stated he appreciated the recent manhole cover replacements because it makes his staff's job easier and safer. He also reported that letters will be going out to residents soon concerning the replacement of sidewalks in disrepair.

Ms. Snell-Zarcone made a motion to approve the Application for Payment No. 1 for the Sanitary Sewer Cleaning and Inspection Project in the amount of \$38,341.55 to Utility Services Group, Inc. Ms. Twiford seconded and it passed with all in favor.

BOROUGH/SCHOOL DISTRICT

Mr. Guerin reported there was an upcoming meeting on Friday, May 25th at 7:30 a.m.

COMMENTS FROM COUNCIL

Mr. Williard announced the birth of his third child, Allyson Williard, last week. He called her the newest and cutest resident in the Borough of Camp Hill.

Mr. Guerin said he liked and appreciated Ms. Marshall's comments about the Conodoguinet Creek area repairs and would like to see the repairs done. Mr. Robbins and Ms. Logar said they would be looking into it.

Ms. Snell-Zarcone announced the Public Works Committee is having a meeting next week to discuss the choices for the Compost Facility project.

Ms. Twiford announced there was a resignation from the Recreation committee and there is a position available. She also addressed the No Right Turn signs on Harvard, Yale, Dickinson, Columbia and Bramar and although no resolution has been made yet, sees the argument from both sides with those seeking to remove them versus those wanting to keep them in place.

PUBLIC COMMENT

- 1. Patty Marshall, 446 Crestview Ct.-** Ms. Marshall would like to see lighting added near Parkside Rd. on the path to the stadium to improve safety when walking to and from football games.
- 2. Bonnie Bentz, 3015 Columbia Ave.-**Ms. Bentz questioned when and how the questionnaires went out to residents concerning the compost facility. Mr. Robbins responded that it was mentioned at meetings in October and November 2017, was on the website and the questionnaire was done on the Borough's App. She stated she did not know about it and would like public participation in the choice of which plan is chosen for the new compost facility.
- 3. Steve Campbell, West Shore Baptist Church -** Mr. Campbell asked about his church assisting in prisoners leaving prison's reacclimating to society. He thought he had seen information on the Borough website about this topic but was given Camp Hill Prison as a contact for information.

ADJOURNMENT

Ms. Snell-Zarccone motioned to adjourn and Mr. Guerin seconded.