

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
June 8, 2016**

President Peter Robelen called the meeting to order at 7:00 p.m. Council Members present were:

Mike Berney
Steve Brodie
Richard Guerin
Peter Robelen
Carl Schultz
Kim Snell-Zarcone

Also present: Mark Simpson, Mayor & Fire Chief; Doug Hockenberry, Police Chief; Pat Dennis, Borough Manager; Steve Feinour, Solicitor; and Nate Sterling as recording secretary.

Present in audience: Michael Mehaffey, Borough Engineer; Sam Robbins, Assistant Borough Manager & Director of Public Works; Audrey Logar, Recreation Director; and Chris Miller, Codes Enforcement Officer.

MINUTES

The minutes of the Wednesday, May 11, 2016 regular meeting were presented.

- Motion made by Mr. Brodie, seconded by Ms. Snell-Zarcone, to approve the minutes. Motion passed unanimously.

PUBLIC COMMENT

- At this time representatives from the Camp Hill School District including School Board Members, Tina Darchicourt, Business Manager and Art Pursel, Treasurer presented slides and information from their upcoming Budget. The purpose was to inform Council and the Camp Hill community about financial hardships and challenges the School District was facing with a long term goal of being able to change policies and increase funding for the district at the State level. The presentation lasted approximately 45 minutes which included questions and discussion among Council Members and the School District representatives.
- Bruce Bigelow, 20 South 26th Street, commented in response to the School District Budget Presentation that he felt strongly that the solution and focus should be on pension reform.

MAYOR'S REPORT

Mayor Simpson stated there was no report this month.

PUBLIC SAFETY

Mr. Brodie asked Chief Simpson if he could present the monthly fire and police reports. Chief Simpson provided the monthly call statistics and stated that the monthly activities included vehicle rescue training and installing hose and communication equipment on the new fire truck.

MANAGER'S REPORT

Mr. Dennis noted there was a new zoning map and information look-up feature on the Borough's website and reminded those present that the Borough had recently launched a Facebook page

HEALTH and SANITATION

Mr. Schultz and Mr. Mehaffey provided a brief update on one remaining punch list item from the Creek Road Project which involved fixing one of the very worst areas needing repairs.

GENERAL GOVERNMENT

Ms. Snell-Zarcone read the list of announcements for upcoming meetings and requested approval for a resolution supporting the COG's resolution in calling on the state to install protection devices in grassy medians in an effort to make highways safer:

- Motion made by Ms. Snell-Zarcone, seconded by Mr. Guerin, to create resolution to support the COG in calling on the state to install protection devices in grassy medians. Motion passed unanimously.

FINANCE

Mr. Guerin presented vouchers for payment and motioned for the following:

- Motion made by Mr. Guerin, seconded by Mr. Brodie, to pay vouchers in the amount of \$444,741.65 for the month of May 2016. Motion passed unanimously.

At this time agenda Mr. Guerin opened discussion on agenda item 14b regarding coordinating with Camp Hill School District on a grant to rehabilitate the School District Tennis Courts. School Board President Stephen Karl presented the request to Council and provided explanation. The grant was a reimbursement type and the District was asking the Borough to pay 15% of the cost up front which was about \$40K and then the District would reimburse half of the \$40K to the Siebert Park Stadium Maintenance Fund. As a result the District Tennis Courts would become officially available for the use of Borough Residents. Mr. Guerin made the following motion:

- Motion made by Mr. Guerin, seconded by Mr. Berney, to support and fund 15% of the funds necessary for the Camp Hill School District to obtain the grant to rehabilitate the School District Tennis Courts. There was some discussion on the terms of resident usage. Mr. Karl indicated the usage hierarchy would for the tennis courts would need to be the following: 1st Athletics Teams; 2nd Physical Education Classes; 3rd Community (resident) use. Also, discussed was the inclusion of a key card system the same or similar to what was currently being used at the Siebert Park Tennis Courts. Mr. Feinour advised and cautioned that the grant could have language not allowing for any time of discrimination which might restrict the eventual use of a gate system. Mr. Brodie clarified that current/future signage posted at the District Tennis Courts should not have any language indicating the tennis courts were restricted from resident usage. Mr. Hockenberry noted that any sign or usage policy could not be enforced without a related ordinance. After discussion motion passed unanimously.

Mr. Guerin addressed the next agenda item which was discussion on the request from the Tax Collector to increase Tax Certification Fees from the current \$15.00 per certification to \$20.00 per certification. Mr. Feinour stated the request was made and his research found \$20.00 was a reasonable rate and Council would need to adopt a resolution if they chose to allow the increase.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to adopt a resolution increasing the fees for Tax Certifications from \$15.00 to \$20.00 per tax certification. Motion passed unanimously.

Mr. Guerin addressed the remaining agenda item in the section which was approval of the following payment:

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve “Payment Request No. 2” which was the final payment for work completed on the Appletree Road Stormwater Rehabilitation Project to Farhat Excavating, LLC in the amount of \$1,995.00. Motion passed unanimously.

INFRASTRUCTURE

Mr. Guerin updated Council on the schedule for the Schaeffer Demolition Project providing the following dates and timeframe: advertising for bids on 6/9; pre-bid meeting on 6/22; bid openings on 7/7; with demolition work to occur in the months of August and September 2016.

At this time there was discussion on the topic of having the opportunity to salvage a number of bricks from the Schaeffer School as mementos to interested residents. Points of discussion included topics such as the ability to obtain the bricks from the site, storage of the bricks, the quantity needed, and having a third party individual who offered assist in the process of removing, hauling, and distributing the bricks offsite. Mr. Mehaffey strongly advised against having anyone unauthorized entering an active work site due to liability issues. Council was fairly divided on whether obtaining the bricks were worth the effort but recognized it as being an emotional and sentimental concern with many of the residents and generally felt the effort should be made to acquire at least some bricks if at all possible. Mr. Schultz presented a motion

allowing the Borough Manager to handle the matter but the motion was not seconded. Mr. Berney presented the following motion:

- Motion made by Mr. Berney, seconded by Mr. Guerin, to obtain and allocate a quantity of at least 100 bricks taken from Schaeffer Elementary School by July 1, 2016; to allow the Borough Manager to distribute the bricks on a 1-per resident or non-resident (demonstrated) alumni basis; and in addition use the maximum laws available to reinforce non-trespassing at the demolition site. Motion carried with 5 votes to 1 with Mr. Brodie voting opposed.

PERSONNEL, POLICIES and PROCEDURES

Mr. Schultz motioned for the following agenda item regarding the hiring of a Patrol Officer:

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to approve the hiring of Joshua L. Fruhwirth to the position of Patrol Officer with a starting date of July 4, 2016. Chief Hockenberry spoke briefly on the position, hiring/interview process and Mr. Fruhwirth's professional history which included serving in the Marine Veteran Active Reserve and working with the Dauphin County Sheriff's department. Motion passed unanimously.

Also at this time Chief Hockenberry informed Council the Police Department would be receiving a DUI meter at no cost through an application process and initiative to honor Trooper Iwaniack who was killed by a drunk driver. The machine costs is about \$500.00 and multiple departments had applied to receive one. Mr. Brodie inquired if the taking the DUI test was voluntary and Chief Hockenberry responded that it was voluntary.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz reminded those present of the upcoming Borough Business meeting being held on Wednesday, June 22nd at 6:00 p.m. in Prosser Hall. Agenda items would include introducing Mr. Dennis, Borough Manager and Mr. Miller, Codes Enforcement Officer, discussing the Bike Friendly initiatives, and the upcoming Urban Land Technical Assistance Program in July.

PARKS and RECREATION

Mr. Berney stated the Memorial Day Parade and activities held were a success and provided the dates and sponsors for the upcoming Box Lunch series occurring every other Friday in Willow Park throughout the summer. Mr. Guerin motioned for the following two approvals:

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve Change Order #20 of the Siebert Park Project in the amount of \$5,255.10 for the installation of basin plantings and to approve Change Order #21 of the Siebert Park Project in the amount of \$2,570.40 for the installation of split rail fencing. Mr. Schultz questioned as to why the change orders were coming into play two years later. Mr. Robbins responded that there was an issue with a spring near the low end of the trail and the fence was needed for safety. Motion passed unanimously.

Additionally, there was a question as to whether Mr. Dennis could be able to make approvals like this for future change orders. Mr. Feinour recommended they still be brought before Council.

At this time Mr. Guerin made a motion that would exempt the School District from having to contribute their portion of the cost for the above change orders. Mr. Guerin stated this was in response to their budgetary situation as described in their presentation earlier in the meeting.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve not requesting the School District to contribute the District's portions towards the additional costs involved with Change Orders #20 and #21 to the Siebert Park Project. Motion carried with 5 votes to 1 with Mr. Berney voting opposed.

PLANNING & ZONING

Mr. Brodie stated there was no report this month.

PUBLIC WORKS

Mr. Brodie stated that the monthly report was in the packet and motioned for the following agenda item regarding the 2016 street paving project.

- Motion made by Mr. Brodie, seconded by Mr. Schultz, to approve authorization to issue the Intent to Award, Notice of Award, and Notice to Proceed for the 2016 Paving to the lowest qualified responsible bidder, at an award amount not to exceed \$510,000.00, following the June 17, 2016 bid opening pending the submission of all the bonds and insurances required for project and review and acceptance of bond and insurance by the Borough Solicitor. Motion passed unanimously.

Mr. Brodie also commended Mr. Robbins and the Public Works Department on a job well done on getting Willow and Siebert Parks appearing presentable and ready for the Prom and Graduation activities. Mr. Brodie also gave approval with the new lion statue at the stadium.

BOROUGH/SCHOOL DISTRICT

Mr. Guerin stated there was nothing additional to report this month since the matter of the assisting in the grant for the rehabilitation of the District Tennis Courts was already addressed.

PUBLIC COMMENT

- Jinny Springen, 134 North 23rd Street, stated she was in favor of memento bricks being obtained from Schaeffer Elementary. She recalled that when the Lincoln Elementary School was demolished a pile of bricks was left in a pile at the site for all to take.

EXECUTIVE SESSION

Mr. Robelen stated there was no executive session needed.

There being no further business to discuss a motion for adjournment was made:

- Motion made by Ms. Snell-Zarcone, seconded by Mr. Schultz, to adjourn. Motion passed unanimously at approximately 8:52 p.m.

Respectfully submitted,

Nate Sterling