

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
December 10, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Steve Brodie
Terri Edwards
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present were Chief Hockenberry, Solicitor Steve Feinour, Borough Engineer Michael Mehaffey, Codes & Zoning Officer Chris Miller, Audrey Logar Recreation Director, and Nate Sterling as recording secretary.

MINUTES

The minutes of the November 12, 2014 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to approve the minutes. Motion passed unanimously.

MAYOR'S REPORT

No report as Mayor Simpson was driving the fire truck for Santa Claus.

PUBLIC COMMENT

- Bruce Bigelow, 20 S 26th Street, stated everyone did a great job on the Siebert Park project.

At this time Audrey Logar presented the Volunteer of the Year Award for 2104 to Mike Berney.

PUBLIC SAFETY

Chief Hockenberry read the Fire Department Monthly Report in the absence of Chief Simpson.

MANAGER'S REPORT

The Treasurer's report for November 2014 was included in the council packets.

As customary each December, motions were made for resolutions regarding member contributions to both pension funds for the next calendar year:

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to approve a Resolution eliminating member contributions to the Non-Union Pension fund for the fiscal year 2015. Motion passed unanimously.
- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve a Resolution eliminating member contributions to the Police Pension fund for the fiscal year 2015. Motion passed unanimously.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

The following motions were made by Mr. Guerin to approve change orders and payments:

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve Change Order #1 for Contract One extending the substantial completion date to January 29, 2015 and Change Order #1 for Contract Two extending the substantial completion date to February 13, 2015. These dates need to be extended due to back orders. After a brief discussion to clarify there would not be a cost increase the motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to pay PSI Pumping Solutions, Inc. \$93,510 for work completed on the Pumping Station Reliability Upgrade Project through November 26, 2014. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the list of announcements for upcoming meetings she requested the following:

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval of the 2015 budget. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval of the 2015 Tax Ordinance in accordance with the proposed budget. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Brodie, to request approval of the 2015 Sewer Rate Ordinance in accordance with the proposed budget. Motion passed unanimously.

- Motion made by Ms. Twiford, seconded by Mr. Schultz, to request approval not to exceed \$1,200.00 on the Annual Employee Holiday Appreciation Luncheon to be held on Monday, December 22nd at 11:30am in Prosser Hall. Motion passed unanimously.

Ms. Twiford requested that the list of Council Meeting dates and Holiday Schedule for Borough Office closings be listed on the Borough website.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to pay vouchers in the amount of \$664,021.96. Motion passed unanimously.

INFRASTRUCTURE

Ms. Twiford requested the following payment approval:

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to pay Pennsy Supply \$232,688.17 for work associated with the 2014 Street Paving Project. Motion passed unanimously.

PERSONNEL, POLICIES and PROCEDURES

Ms. Twiford stated there was nothing to report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Woodard stated there was nothing to report this month.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in your packet and thanked everyone for their support and participation in the annual Toys For Tots Parade and events with special thanks to Centric Bank for sponsoring the Quaker City String Band. Ms. Edwards also mentioned that Holiday House Decorating Contest judging and prizes would be awarded on Thursday, December 18th and this year there was no entry required since all houses in the Borough would be included.

PLANNING & ZONING

Mr. Schultz stated the monthly reports is in the packet and council would be receiving a year end summary report from Codes Enforcement and Zoning Officer Chris Miller who he thanked for all of his efforts working with the downtown community. Mr. Schultz requested that the list of 2015 Planning Commission dates be added to the Borough website as well.

Mr. Schultz explained that the agenda item for the adoption of the requested changes to the Borough's Zoning Ordinance as outlined during the Public Hearing that had taken place earlier at 6:00 p.m. would be tabled to be discussed at a future meeting.

Mr. Schultz made a motion to adopt the International Property Maintenance Code (IPMC) as the new standard for property maintenance within the Borough. This had been a topic of discussion and education at prior council meetings.

- Motion made by Mr. Schultz, seconded by Mr. Brodie, to adopt the International Property Maintenance Code (IPMC) as the Borough's standard for property maintenance. After brief discussion on the edition [being year 2012] and the need to revoke if amendments would be made to the IPMC the motion passed unanimously.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packet and thanked the Public Works crew again for their help with leave collection. He also stated he was pleased with the recent no turn signs into Giant installed on Trindle Road.

BOROUGH/SCHOOL DISTRICT

Mr. Guerin stated the punch list for Siebert Park Stadium Project was still being completed and the payment he would motioning for would not yet be the final payment. Also, Mr. Guerin mentioned that the lion statue had been delivered.

- Motion made by Mr. Guerin, seconded by Ms. Edwards, to approve payment to Rogele, Inc. in the amount of \$34,636.87 for work completed on the Siebert Park project through November 30, 2014. Motion passed unanimously.

PUBLIC COMMENT

- Michael Koons, 253 N 17th Street with his realtor Garrett Rothman requested to acquire from the Borough the portion of vacant land known as "N 15th Street unopened" that abuts his property which is accessed through what is known as "Locust Court". Further descriptions and aerial maps of the land were given to Council. Mr. Robelen responded that the Solicitor would investigate who owned the property in question.
- Richard Mantz, 2000 Princeton Ave inquired about the proposed plans to add a traffic pork chop near the Chipolte restaurant as part of its construction plan. After brief discussion among Chief Hockenberry and Mr. Feinour the recollection was that Chipolte had already met all of its financial obligation required for traffic considerations in the design phase for the pork chop therefore was not obligated to actually construct the pork chop. Mr. Feinour would check with Ms. Shambaugh to determine if the situation remained unresolved.

EXECUTIVE SESSION

Council recessed into executive session to discuss personnel matters, litigation, and to seek advice from the Solicitor at 7:36 p.m.

Borough Council returned to public session at 8:03 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 8:04 p.m.

Respectfully submitted,

Nathaniel Sterling