

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT STREET, PROSSER HALL  
CAMP HILL, PA 17011  
November 12, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Terri Edwards  
Richard Guerin  
Peter Robelen  
Leigh Twiford  
Richard Woodard

Also present were Chief Hockenberry, Mayor Simpson, Solicitor Steve Feinour, Borough Engineer Mark Malarich, Borough Manager Anne Shambaugh, and Nate Sterling as recording secretary.

**MINUTES**

The minutes of the October 1, 2014 pre-budget workshop were presented.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve the minutes. Motion passed unanimously.

The minutes of the October 7, 2014 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to approve the minutes. Motion passed unanimously.

The minutes of the October 15, 2014 budget workshop were presented.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the minutes. Motion passed unanimously.

The minutes of the October 22, 2014 budget workshop were presented.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to approve the minutes. Motion passed unanimously.

The minutes of the October 29, 2014 budget workshop were presented.

- Motion made by Ms. Twiford, seconded by Ms. Edwards, to approve the minutes. Motion passed unanimously.

## **MAYOR'S REPORT**

Mayor Simpson stated a new memorial located in the Camp Hill Cemetery was revealed on Veteran's Day honoring veterans of WWI & WWII and praised the monument and the work done to create it by Grant Hoover.

Mayor Simpson swore in Tricia A Moench as a new patrol officer. She is the second female in its history to serve with the Camp Hill Police Department.

## **PUBLIC COMMENT**

- Skip Focht, 237 S 16<sup>th</sup> Street, stated there was nothing on the agenda for the meeting to address the S 16<sup>th</sup> Street alley situation. He requested an update from council and also questioned whether council had asked for any extra help to address the situation.
- Suzanne Martin, 217 S 16<sup>th</sup> Street, stated she had contacted an attorney regarding the S 16<sup>th</sup> Street alley situation who advised her that since the Borough [may have] previously cleaned out the storm drain it is now the Borough's responsibility to maintain.
- Dick Martin, 2202 Market Street (landlord), questioned whether sewer rates were remaining the same for 2015 and stated the Borough was losing money by not billing itself for sewer. He made comments pertaining to "Table 1" from a prior sewer rate proposal and stated that someone needs to check the GPD billing to the Borough by Hampden Township and see if we were paying less to Lemoyne. He also stated that disabled veterans are not receiving free sewer along with their exemption from property taxes.
- Brian Prosser, 200 S 18<sup>th</sup> Street, stated Public Works Director Jeff Clapper was doing a great job and specifically praised his assistance with coordinating access for his handicapped neighbor to during the street paving project.
- Dan Daly, 817 Conodoguinet Drive, stated he wanted to use the new stadium to host a tournament but the pricing is too high and offered to provide a list of costs other stadiums were charging.

## **PUBLIC SAFETY**

Mayor Simpson stated the police and fire reports were in the packet and was pleased to announce the Fire Department received Service First disaster recovery kits through a grant.

## **MANAGER'S REPORT**

Ms. Shambaugh stated the treasurer's report for October is in your packet. She stated it includes all financial transactions from the month of October 2014.

## **HEALTH and SANITATION**

Mr. Guerin stated the monthly report and engineer's report are in the packet. Also, included were the results of the recent smoke testing done in the Creek Road Sewer Basin.

The following motions were made by Mr. Guerin to approve payments and authorization:

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve payment to Advanced Rehabilitation Technology in the amount of \$13,770 for Contract One and payment to PSI Pumping Solutions in the amount of \$21,375 for Contract Two of the Creek Road Pumping Station Reliability Upgrade. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve payment to Pipe Services Corporation in the amount of \$12,401.65 for services completed under Work Order Number 2 of the Sanitary Sewer Investigative Services Contract. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to pay HRI, Inc. \$8,000 as the final payment on the Sanitary Sewer Project. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to request approval to authorize the Borough Engineer and Borough Solicitor to prepare a draft amendment to Borough's Stormwater Management Ordinance that addresses the new requirements of the MS4 NPDES permit. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to request approval to authorize the Borough Engineer to prepare and advertise the bid documents for the sewer main repair work within the Creek Road Sewer Basin to include lining, grouting, and "dig up and repair" as outlined within the Borough's Corrective Action Plan. Motion passed unanimously.

## **GENERAL GOVERNMENT**

Ms. Twiford read the list of announcements for upcoming meetings she requested the following:

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to request approval to advertise the proposed 2015 budget for public review and comment. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to advertise the 2015 Tax Ordinance in accordance with the proposed budget. Motion passed unanimously.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to advertise the 2015 Sewer Rate Ordinance in accordance with the proposed budget. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to submit the Roadside Beautification Application to PennDOT in order to plant trees and shrubs in the traffic islands within the 11/15 by-pass. Motion passed unanimously.

## **FINANCE**

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Edwards, to pay vouchers in the amount of \$3,158,187.10. Motion passed unanimously.

## **INFRASTRUCTURE**

Ms. Shambaugh stated there was no report this month.

## **PERSONNEL, POLICIES and PROCEDURES**

Ms. Twiford made the following motions:

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to request approval of the agreement between the Borough of Camp Hill and Laborers' International Union of N.A., AFL-CIO, Local 158 for a period of five (5) years beginning January 1, 2015. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Woodard, to appoint Ms. Ami Zumcook as the Borough's representative to the Board of Fredricksen Library. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Guerin, to request approval to advertise for a vacancy on the Planning Commission due to the passing of the Chairman, Fred Waldner. Motion passed unanimously.

## **COMMUNITY AND BUSINESS RELATIONS**

Mr. Woodard stated there was nothing to report.

## **PARKS and RECREATION**

Ms. Edwards stated the monthly report is in your packet and motioned for the following:

- Motion made by Ms. Edwards, seconded by Mr. Guerin, to request approval to hang the Toys for Tots Parade banner across Market Street November 17 through December 8, 2014. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to request approval to pay East Coast Contracting, Inc. in the amount of \$14,378.16 as the final payment on the Concession Stand [Don's Snack Shack] project. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to request approval for the McCauslin family to plant a memorial tree in Siebert Park near the stone restrooms and the bench already placed at the location. After brief discussion on whether there should be a fixed number of memorials and/or plans designating areas for future memorials the motion passed unanimously.

## **PLANNING & ZONING**

Ms. Shambaugh state the monthly report was in the packet and recognized Codes Enforcement and Zoning Officer Chris Miller for providing annual update training on Blood Borne Pathogens and Hazmat to the CHPD.

## **PUBLIC WORKS**

Mr. Guerin stated the monthly report is in your packet and mentioned that leave collection was once again underway.

## **BOROUGH/SCHOOL DISTRICT**

Mr. Guerin stated the punch list for the completion of the Siebert Park Stadium Project was being completed and made motions for the following two items:

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve payment to Rogele, Inc. in the amount of \$276,236.06 for work completed on the Siebert Park project through October 30, 2014. After brief discussion on the retainage amount being about \$220,000, representing 10% of the project cost, the motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to request approval of the Stadium Use Agreement between the Borough and Camp Hill School District subject to costs and numbers agreed upon. Motion passed unanimously.

Before the next Public Comment period Mr. Robelen announced the resignation of the Borough Engineer Mark Malarich stating he would be leaving Gannett Flemming to take a position as

Public Works Director for the Borough of Carlisle. He thanked Mark for all of his years of service and assistance to the Borough. Mark introduced Michael Mehaffey as his replacement.

**PUBLIC COMMENT**

- Skip Focht, 237 S 16<sup>th</sup> Street, stated that Council did not address the S 16<sup>th</sup> Street alley situation yet at this meeting. Mr. Robelen responded that the Solicitor would be corresponding in the near future with a Work Order to property owners involved.

**EXECUTIVE SESSION**

Council recessed into executive session to discuss personnel matters, litigation, and to seek advice from the Solicitor at 7:39 p.m.

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Borough Council returned to public session at 8:30 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Ms. Edwards, to adjourn. Motion passed unanimously at 8:31 p.m.

Respectfully submitted,

Nathaniel Sterling