

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
August 20, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Terri Edwards
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Chief Hockenberry, Mayor Simpson, Solicitor Joshua Bonn [in the absence of Mr. Feinour], Borough Engineer Mark Malarich, Interim Borough Manager Anne Shambaugh and Nathaniel Sterling. Mr. Brodie was excused from the meeting.

Mr. Robelen reported that Borough Council met in Executive Session on Wednesday, August 13 to discuss matters of litigation and personnel.

MINUTES

The minutes of the July 9, 2014 regular meeting were presented.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve the minutes with a change on page 3 with Mr. Guerin being the individual who made the motion not Ms. Edwards. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson and Chief Hockenberry presented proclamations to three (3) teenagers who assisted the Police Department in apprehending an intoxicated driver at a crash site: Austin Simpson, Kyle Remig and Michael Hope, Jr.

Mayor Simpson swore in new Police Officer Joseph Capers.

PUBLIC COMMENT

- Dick Martin, Market Street, stated this would be his last meeting until the spring. He presented Borough Council with a petition with one (1) name to have all disabled veterans removed from the Sewer Billing files.
- Skip Focht, 237 S 16th Street, stated he does not own the alley behind his property and he wants to know when this issue will be resolved.

- Craig Hall, 1500 Walnut Street, stated he has spoken to the Codes/Zoning Officer regarding a hedge row at S 16th and Dickinson Avenue. He is requesting Council explore making the intersection a 4-way stop.
- Shawn Bartolucci, announced a fundraiser on Sunday behind Eisenhower as well as a concert featuring Ben Gallagher on Thursday, August 29.

PUBLIC SAFETY

Mayor Simpson stated the police report is in your packet. Chief Hockenberry stated the “No Parking” signs were recently installed near Chipotle and they seem to be working. Mayor Simpson stated the Camp Hill Fire Department’s BBQ will be held on Saturday, September 20th. Cost is \$8 for adults and \$6 for children.

- Motion made by Ms. Edwards, seconded by Mr. Schultz, to award the Video Sureveillance project to M3T at a cost not to exceed \$22,519.74. After a brief discussion which included whether or not the project included a camera at the pool [no], motion passed unanimously.

MANAGER’S REPORT

Ms. Shambaugh stated the treasurer’s report for June 2014 is in your packet. She stated it includes all financial transactions from the month of June.

Ms. Shambaugh presented the 2014 Mid-Year report. She explained the report details the financial status of the Borough through June 30, 2014 and includes projections through December 31, 2014.

Ms. Shambaugh presented a resolution from the Capital Region Council of Governments regarding the opposition to the Sunoco, Inc. request for its pipeline to be considered a public utility. Mr. Bonn explained if it were considered a public utility it would have the power of eminent domain – build first, then legal action later.

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to approve the resolution as requested by the Capital Region COG. Motion passed unanimously.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer’s report are in the packet.

- Motion made by Mr. Guerin seconded by Mr. Woodard, to approve payment in the amount of \$19,300 to HRI for some additional work associated with the sanitary sewer project. After a brief explanation, the motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve the mailing of smoke testing letters to all residents within the Creek Road sewer basin. After a brief discussion regarding the purpose of the testing [to find cracks and holes within the laterals and sewer mains] motion passed unanimously.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the submission of the implementation schedule for the storm water rehabilitation along Appletree Road. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to pay vouchers in the amount of \$1,034,030.13. Motion passed unanimously.

INFRASTRUCTURE

Ms. Shambaugh presented Council with the results of the 2014 Street Paving project bids. At this time, she requested Council not award the contract until the September meeting. She explained the Borough received two (2) responses and the lowest responsible bidder is Pennsy Supply; however, the Borough has submitted a grant for a portion of the paving work to be done and the requirements of the grant stipulate the contract cannot be awarded prior to September 9, 2014.

Mr. Woodard asked how the bids were compared to the amount budgeted for the project. She explained the contract is priced per unit and the Borough is only charged for the amounts actually used versus what is bid on.

PERSONNEL, POLICIES and PROCEDURES

Ms. Twiford requested approval for the hiring of Ryan McClure as a Police Officer.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to hire Ryan McClure as a Borough Police Officer. Motion passed unanimously.

COMMUNITY AND BUSINESS RELATIONS

Mr. Woodard stated the next meeting will be held August 25 at 6:00 p.m.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in your packet.

- Motion made by Ms. Edwards, seconded by Ms. Twiford, to approve the use of the Cabin in Siebert Park by the Plein Air group on October 17, 2014 with the fee waived; approve the use of Prosser Hall by the Camp Hill Junior Civic Club on December 5 and 6 for

Santa's breakfast with the fee waived; approve the use of Prosser Hall on May 27 – 31, 2015 by the Plein Air group with the fee waived; approve the use of Prosser Hall March 21, 2015 by the Camp Hill Woman's Club for their annual Bingo fundraiser with the fee waived. Motion passed unanimously.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve the hanging of a banner across Market Street for two weeks announcing the grand opening of Siebert Park. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Schultz, to pay East Coast Contracting \$620.49 for work completed on the Snack Shack. Motion passed unanimously.

PLANNING & ZONING

Mr. Schultz stated the monthly report and engineer's report are in your packets. He stated Chris is doing an excellent job.

Mr. Schultz stated the Borough is looking at adopting the IPMC (International Property Maintenance Code) as the standard for property maintenance.

- Motion made by Mr. Schultz, seconded by Mr. Woodard, to authorize the Borough solicitor to draft an ordinance adopting the IPMC. After a brief discussion, motion passed unanimously.

Mr. Guerin asked if Chris could send information to all Council members regarding the installation/building of cell phone towers.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He stated the new eyewash stations were installed at the pool and public works garage.

BOROUGH/SCHOOL DISTRICT

Mr. Kurowski provided an update on the Siebert Park project including anticipated completion dates (October 8) as well as a description of the work to be completed during the next three weeks such as turf and bleacher installation. He stated the paving/curing of the track will begin September 12. At this time, Mr. Guerin asked about additional security at the park to prevent residents and non-residents from being on the turf and track before they are ready.

Chief Hockenberry stated the Borough could hire additional security to be at the Park and monitor it for activity.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to hire additional security at Siebert Park at a cost not to exceed \$25,000. Motion passed unanimously.

Chief Hockenberry will work with Mr. Guerin and Ms. Shambaugh on the specifics of the security.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve payment to Rogele, Inc. in the amount of \$832,190.88 for work completed on the Siebert Park project through July 31, 2014. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve payment to K&W Engineers, Inc. in the amount of \$6,822.54 for work completed on the Siebert Park project through July 31, 2014. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve a \$20,000 payment to Nevco as a down payment for the scoreboard. The Borough will pay the initial cost and will be reimbursed by the sponsor. Motion passed unanimously.

Mr. Guerin presented the Siebert Park Maintenance Fund agreement between the Borough and Lion Foundation. He explained the Lion Foundation will invest the sponsorship monies on behalf of the Borough if the agreement is signed and approved. Council asked for some minor changes to the agreement and Mr. Guerin will present these to the Lion Foundation for discussion and further review.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to raise the change order authority from \$5,000 to \$10,000 for the steering committee. Motion passed unanimously.

Mr. Guerin presented the sponsorship agreement between Centric Bank and the Borough for the Scoreboard at Siebert Park.

PUBLIC COMMENT

- Brian Prosser stated he wants it on record who owns and is responsible for the alleys within the Borough. Mr. Robelen stated this is currently under review and an opinion from the solicitor will be forthcoming.

Chief Hockenberry stated there is no a medical drop box in the lobby for the disposal of old medications.

Mr. Robelen thanked the Chief for National Night Out.

EXECUTIVE SESSION

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 8:37 p.m.

Borough Council returned to public session at 9:13 p.m.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to extend an offer of employment to Tricia Munch for a position as Police Officer with a salary as outlined within the Police Contract. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to adjourn. Motion passed unanimously at 9:15 p.m.

Respectfully submitted,

Nathaniel Sterling