

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
July 9, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Steve Brodie
Terri Edwards
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Interim Borough Manager Anne Shambaugh and Nathaniel Sterling.

MINUTES

The minutes of the June 11, 2014 regular meeting were presented.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve the minutes as presented. Motion passed unanimously.

The minutes of the June 25, 2014 special meeting were presented.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve the minutes as presented. Ms. Edwards asked the minutes be changed to reflect she voted “no” for the blue turf at the stadium. Motion passed unanimously.

MAYOR’S REPORT

Mayor Simpson stated National Night Out is Tuesday, August 5 between 6 and 8 p.m. at the Borough building.

PUBLIC COMMENT

- Skip Focht, 237 S 16th Street, stated he has been waiting months for the Borough to fix the sink hole in his alley. He stated he does not own the alley but he continues to get water from S 15th and S 16th Streets running through the alley which floods the properties and garages of the properties. Why is nothing being done?

Ms. Shambaugh told Mr. Focht the sink hole was ready to be prepared and the work order had been issued; however, Mr. Focht's attorney called the Borough to discuss the legal ramifications of the sink hole and until those determinations have been made, no work will be completed.

- Bruce Bigelow, S 26th Street, asked Borough Council to reconsider a message board at Willow Park. He requested a structure similar to what was previously there be installed again.
- Linda Roberts, 215 N 23rd Street, wanted to praise the swimming pool and the addition of Don's Snack Shack. She stated this is one of the Borough's best assets.
- Dick Martin, Market Street, presented a petition to Council with 14 signatures requesting the Borough perform a study to determine how to bill churches and schools for sewer. Mr. Robelen told Mr. Martin he was told last month the Borough reviews sewer rates every year and it will not be changed at this time. Mr. Guerin stated the sewer rates are not on the agenda for a vote. Mr. Schultz stated Borough Council made the rates as "fair and equitable" as possible. Mr. Martin stated if a study was done now it would be ready in the fall and Mr. Guerin stated a study had already been done.

SIEBERT PARK UPDATE

Mr. Jeff Shyk presented an update on the park project. He stated dramatic changes would be taking place within the next 4-6 weeks including the completion of the team room; the synthetic turf and track being placed and the completion of the new ticket booth. He stated there would be a discussion regarding the scoreboard tomorrow and the Borough has approved three (3) change orders to date. Mr. Shyk stated they are on schedule to meet the substantial completion date in September.

PUBLIC SAFETY

Mayor Simpson stated the police report is in your packet. Chief Hockenberry stated Sgt. Mike Bingham is the national bench press champion with 600 lbs. He stated Channel 8 did a story on Mike which will air on July 19.

Chief Simpson read the fire report for the month. He also stated the Fire Police and Highway Department were a big help during the last storm.

Chief Hockenberry recognized G.A. Smith for donating money to the police department for the design elements on the new police vehicles. He stated he would be applying for a grant for one of the cameras needed in the new vehicles as well. He stated the Department has been re-accredited for a three (3) year period.

There was extensive discussion regarding the use of the "Code Red" system to notify residents the park will be closed to all pedestrian and vehicular traffic while the track is curing. Council discussed using additional fencing as well as additional postings, etc. to make sure the residents do not walk on the track.

- Motion made by Mr. Schultz, seconded by Mr. Brodie, to authorize fencing solutions and make a decision regarding a change order up to but not exceed \$25,000 and issue a Code Red announcement. Motion passed unanimously.

MANAGER'S REPORT

Ms. Shambaugh stated the treasurer's report for May 2014 is in your packet. She stated it includes all financial transactions from the month of May.

Ms. Shambaugh presented a list of Borough items to be sold at the annual COG auction later in July. She explained the Public Works department cleaned out their work garage and those items will be sold.

Ms. Shambaugh presented a contract between Penn DOT and the Borough for snow removal along Market Street, N 21st Street and S 17th Streets. She explained the Borough enters into an agreement with Penn DOT every five (5) years for the plowing/salting of the state-owned roads. She requested approval to execute the contract.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to approve and execute the snow removal contract between the Borough and Penn DOT. Motion passed unanimously.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet. He stated the PA DEP approved the Borough's corrective action plan associated with the Creek Road sewer basin which details a three-year plan to explore and fix the problems with infiltration and inflow within that basin.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to pay vouchers in the amount of \$1,074,652.69. Motion passed unanimously.

Mr. Woodard presented a renewal contract from Maher Duessel, CPAs to continue as the Borough's auditor for a three-year period. The contract has a 4% increase the first year and a 2% increase the following years.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to approve the contract between the Borough and Maher Duessel, CPAs for a three year period. Motion passed unanimously.

INFRASTRUCTURE

There was no report this month.

PERSONNEL, POLICIES and PROCEDURES

Ms. Twiford requested approval for the hiring of Joseph Capers as a Police Officer.

- Motion made by Ms. Twiford, seconded by Ms. Edwards, to hire Joseph Capers as a Borough Police Officer. Motion passed unanimously.

Chief Hockenberry stated Officer Capers can start on Monday, July 14.

COMMUNITY AND BUSINESS RELATIONS

Mr. Woodard stated the next meeting will be held August 11 at 6:00 p.m. but that a Town Hall meeting will be held July 23 at 6:00 p.m. Chief Hockenberry stated the Police Department will be contacting all business owners within the Borough to verify the “night emergency” numbers for the businesses. The Chief offered to pass along any information to the businesses on behalf of the committee.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in your packet.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to allow the snack shack to be closed during the Band Booster’s annual pool party on August 1, 2014 and the Good Shepherd School’s PTO party on August 18. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Guerin, to approve the hanging of a banner across Market Street for two weeks beginning late September in support of the Goddard Trail 5K walk/run. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve the hanging of a banner across Market street beginning October 1 in support of the Camp Hill Woman’s Club Italian Night Celebration. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Schultz, to pay East Coast Contracting \$620.49 for work completed on the Snack Shack. Motion passed unanimously.
- Motion made by Ms. Guerin, seconded by Ms. Edwards, to replace a memoriam tree that was destroyed by the recent storm. Motion passed unanimously.

PLANNING & ZONING

Mr. Schultz stated the monthly report and engineer's report are in your packets.

He stated the Borough is working with residents and businesses for positive changes and encouraging work to be completed. He also stated the Borough will be adopting the IPMC codes to give better structure to the property maintenance codes.

Mr. Woodard asked about the sidewalks at the Knackstedt property on N 23rd Street. Ms. Shambaugh stated Council previously voted to do the work and lien the property owner. She stated the work would be completed this year and the property liened.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He stated the new eyewash stations were installed at the pool and public works garage.

BOROUGH/SCHOOL DISTRICT

- Motion made by Mr. Guerin, seconded by Mr. Brodie, to approve payment to Rogele, Inc. in the amount of \$473,428.39 for work completed on the Siebert Park project through June 30, 2014. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve payment to K&W Engineers, Inc. in the amount of \$9,033.30 for work completed on the Siebert Park project through June 30, 2014. Motion passed unanimously.

PUBLIC COMMENT

- Dick Martin, Market Street, questioned why Borough Council did not take any action on the petition he presented.
 - Motion made by Mr. Brodie, seconded by Mr. Schultz, to not consider the request within the petition submitted by Mr. Martin since they do not agree with the premise. Motion passed unanimously.
- Bonnie Bentz, Columbia Avenue, stated the Borough could send notices home with school children regarding Siebert Park if needed.

EXECUTIVE SESSION

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 8:10 p.m.

Borough Council returned to public session at 9:24 p.m.

There being no further business to discuss,

- Motion made by Mr. Brodie, seconded by Mr. Woodard, to adjourn. Motion passed unanimously at 9:24 p.m.

Respectfully submitted,

Nathaniel Sterling