

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
February 12, 2014**

President Robelen called the meeting to order at 7:00 p.m. Present were:

Terri Edwards
Richard Guerin
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich and Borough Secretary Anne Shambaugh. Mr. Robelen stated Mr. Brodie requested to be excused.

Mr. Robelen stated Council met in executive session on January 23 to discuss matters of litigation and personnel matters.

MINUTES

The minutes of the January 6, 2014 reorganization meeting and the January 8, 2014 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Mr. Guerin to approve the minutes as presented. Motion passed unanimously.

MAYOR'S REPORT

Ms. Edwards reported the concession stand at the pool was on schedule and should be finished end of February.

SIEBERT PARK PROJECT UPDATE

Marc Kurowski of K&W, Engineering, Inc. presented an update on the Siebert Park project. He stated the plans currently resemble the ideas drawn from the feasibility study. He addressed the new ADA requirements associated with changes to the stadium as well as the additional parking spaces that will be needed. There was additional discussion regarding the proposed team room facility as well as the make-up of the track and turf including optional colors and the possible designs/logos for the field. Mr. Guerin explained there is a cost difference for non-standard track colors as well as the logos. These alternatives will be bid as an alternative selection.

Mr. Kurowski explained the hope to have the project “bid” by the end of March with the contractor selected prior to the end of April with the projected completed by mid-August 2014.

PRESENTATION OF DONATION FROM CHAC

Mark Pickering of the Camp Hill Aquatic Club presented Mr. Robelen with a check for \$1,000 from the Club for use at the municipal pool’s concession stand. Mr. Pickering stated the club holds a number of fundraisers each year in an effort to give back to the community and the facility where they swim. He thanked the members of council for the use of the pool and allowing the community to have a swim club/team that has been so successful. Mr. Robelen thanked Mr. Pickering and the Aquatic Club for their continued support.

WJ STRICKLER SIGN PRESENTATION

Ms. Edwards introduced a representative from WJ Strickler signs who had a sample LED sign in the parking lot. The sales representative wanted to show members of council the proposed sign size for the plaza at Willow Park. [Council is currently looking at a variety of sign options for the plaza.]

PUBLIC COMMENT

- Bonnie Bentz, Columbia Avenue, asked if the Borough was putting that size sign at Willow Park. Mr. Guerin stated Council was not voting on the sign tonight but rather looking at alternatives which include a sign similar to what was removed prior to construction with removable letters.
- Bruce Bigelow, S 26th Street, stated he would not vote for a sign with removable letters as it was time-consuming. He stated the LED sign could do it all and would not be limited to one notice at a time.

PUBLIC SAFETY

Ms. Edwards stated the monthly Police and Fire reports are in the packet. Ms. Edwards stated the Public Safety committee met and approved the purchase of the two (2) police vehicles budgeted for 2014.

MANAGER’S REPORT

Ms. Shambaugh stated the treasurer’s report for December 2013 is in your packet. She stated it includes all financial transactions from the month of December.

Ms. Shambaugh stated the new computer server approved in the 2014 budget will be purchased and installed before the monthly meeting in March.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

- Motion made by Mr. Guerin, seconded by Mr. Schultz, to approve payment to HRI in the amount of \$162,116.95 for work completed on the sewer diversion project. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the compensating change order in the amount of \$190,993.65 which covers the additional cost to pave lamp post lane in Hampden Township in conjunction with the sewer diversion project. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to authorize Gannett Fleming to prepare the bid package and advertise for bids for the sewer cleaning and televising under a unit price contract and the bid package and advertisement for the sewer excavation contractor for emergency services under a unit price contract. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to authorize Gannett Fleming to advertise for the construction bids for pumping station reliability improvements. After a brief discussion regarding the number of on-site generators versus a mobile generator, the motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to pay vouchers in the amount of \$1,231,681.52. Motion passed unanimously.

INFRASTRUCTURE

Ms. Shambaugh stated there is no report this month.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard stated there is no report this month but introduced Jeff Clapper as the new Public Works Director.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated a Town Hall meeting will be held February 20 beginning at 6:00 pm to get community input as we develop a strategic plan for Camp Hill – which will be our vision of what we want Camp Hill to be and our plan for how to get there.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in your packet.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve a banner to hang across Market Street for the CH Band Boosters between March 24 and April 6 for the Jazz Fest; request approval to place a sign at Willow Park advertising the 3rd Annual Canadensis Spaghetti Dinner between April 14 and April 27, 2014 and request approval for the junior civic club to hang a banner promoting the Annual Memorial Day Dash. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to hold a Zumba Fitness Party on Sunday March 16 between 2 and 4 pm to benefit the Leukemia and Lymphoma Society. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to allow the CHAC to hold an All-Star Swim Meet July 20 between 6:30 am and 4:00 pm. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve payment to East Coast contracting for work completed on the concession stand through January 28, 2014. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to authorize the advertisement of a Request for Proposal for the operation and management of the Municipal Pool concession stand. Motion passed unanimously.

Ms. Edwards stated the Facebook page is finished and there are currently 90 friends. She also stated a free Belly Dancing class will be held on Monday, February 24 at 7:00 at Hoover Elementary School.

PLANNING & ZONING

Mr. Schultz stated the monthly report is in your packets. Ms. Shambaugh presented the concerns of the Planning Commission to Council. She stated they did not approve the new definition of the Arts Center as approved by Council. She stated Ms. Bentz attended the Commission meeting where Ms. Shambaugh discussed Ms. Bentz' concerns regarding Wind Turbines and the Commission requested additional information regarding. Council stated they would put the Ordinance on hold until the additional information for the Wind Turbines can be researched and voted on.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He also stated more salt is being delivered and that snow removal and ice removal is going well.

BOROUGH/SCHOOL DISTRICT

Mr. Guerin stated the Solicitor drafted a policy for naming rights associated with the Siebert Park project. He explained any request totaling more than \$10,000 would need a written agreement and all requests would need Council approval.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the Naming Rights Policy for the Borough. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve payment to K&W Engineers, Inc. in the amount of \$47,626.07 for work completed on the Siebert Park project. Motion passed unanimously.

EXECUTIVE SESSION

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 8:15 p.m.

Borough Council returned to public session at 9:10 p.m.

- Motion made by Ms. Twiford, seconded by Mr. Woodard, to approve Chief Hockenberry’s request to advertise for one (1) new police officer. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Robelen, to adjourn. Motion passed unanimously at 9:13 p.m.

Respectfully submitted,

Nathaniel Sterling