

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT STREET, PROSSER HALL  
CAMP HILL, PA 17011  
July 13, 2016**

President Peter Robelen called the meeting to order at 7:00 p.m. Council Members present were:

Mike Berney  
Steve Brodie  
Richard Guerin  
Peter Robelen  
Kim Snell-Zarcone

Mr. Robelen requested the record indicate that Mr. Schultz & Ms. Twiford were absent from the Council Meeting because they were participating in the wrap-up meeting with the Urban Land Institute Technical Assistance Program for Market Street Development which would be presenting their findings at a town meeting the next afternoon.

Also present: Mark Simpson, Mayor & Fire Chief; Doug Hockenberry, Police Chief; Pat Dennis, Borough Manager; Steve Feinour, Solicitor; and Nate Sterling as recording secretary.

Present in audience: Michael Mehaffey, Borough Engineer; Sam Robbins, Assistant Borough Manager & Director of Public Works; Audrey Logar, Recreation Director; and Chris Miller, Codes Enforcement Officer.

### **MINUTES**

The minutes of the Wednesday, June 8, 2016 regular meeting were presented.

- Motion made by Mr. Guerin, seconded by Ms. Snell-Zarcone, to approve the minutes. Motion passed unanimously.

### **MAYOR'S REPORT**

At this time Mayor Simpson & Chief Hockenberry came forward for the swearing in of Mr. Joshua Fruhwirth as a patrolman with the Camp Hill Police Department. Chief Hockenberry said Mr. Fruhwirth's background included service with Harrisburg City, the Dauphin County Sheriff, and as Marine reserve in Afghanistan. Mr. Fruhwirth took the oath and received much applause for those present.

### **PUBLIC COMMENT**

Mr. Robelen opened the floor for public comment but none were made during this time.

## **PUBLIC SAFETY**

Mr. Brodie asked Mr. Simpson if he could present the monthly police and fire reports as Mayor and Fire Chief respectively. Mr. Simpson announced the 2016 National Night Out event being held in the Borough on Tuesday, August 2<sup>nd</sup> at 6:00p.m and provided monthly fire statistics and the activity summery which included installing new engine equipment. Chief Simpson also invited everyone to attend the Engine Housing and Dedication ceremony to be held on Saturday, August 23<sup>rd</sup> at 10:00 a.m. at the fire station.

## **MANAGER'S REPORT**

Mr. Dennis had no report or community correspondences to report this month.

## **HEALTH and SANITATION**

Mr. Guerin stated the monthly and engineer's report were in the packet and motioned for the following list of payment request, change orders, and authorizations regarding the Creek Road Sewer Basin Rehabilitation Project:

- Motion made by Mr. Guerin, seconded by Mr. Brodie, to approve Payment Request No. 3-Final for the Creek Road Sewer Basin Rehabilitation Project to Mr. Rehab in the amount of \$65,836.60. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Brodie, to approve Change Order No. 3 in the credit amount of \$5,500.00 to address a project substitution. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Brodie, to approve Change Order No. 4 in the credit amount of \$15,244.63 to address adjusted quantities. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Brodie, to approve authorization to Award and to issue Notice to Proceed for the 2016 Sanitary Sewer Rehabilitation Project and to the lowest qualified bidder from the July 7, 2016 bid opening, pending submission, review and approval of all bonds and insurances by the Borough Solicitor. Motion passed unanimously.

## **GENERAL GOVERNMENT**

Ms. Snell-Zarcone read the list of announcements for upcoming meetings and opened discussion on the request from Borough staff to eliminate the process and procedure of receiving and filing deed copies from the Cumberland County Recorder of Deeds. Included in council packets was copy of the memo from Mr. Sterling to Mr. Dennis explaining the need and reasons the request was made. There was brief discussion and Mr. Dennis provided some further clarification:

- Motion made by Mr. Berney, seconded by Ms. Snell-Zarcone, to eliminate the process and procedure of receiving and filing deed copies from the Cumberland County Recorder of Deeds. Motion passed unanimously.

## **FINANCE**

Mr. Guerin presented vouchers for payment and motioned for the following:

- Motion made by Mr. Guerin, seconded by Mr. Brodie, to approve payment vouchers for the month of June 2016. Motion passed unanimously.

At this time agenda Mr. Guerin provided an update on the Budget Process. Mr. Dennis would be preparing the list of budget requests for presentation. Mr. Guerin explained that future meetings would include discussing financial reserves, surplus spending, taxes, and prioritizing projects.

## **INFRASTRUCTURE**

There was no report this month.

## **PERSONNEL, POLICIES and PROCEDURES**

There was no report this month.

## **COMMUNITY AND BUSINESS RELATIONS**

Ms. Snell-Zarcone announced that Urban Land Institute Technical Assistance Program team working in the Borough would be presenting a summary of their findings at a meeting scheduled for the next day Thursday, July 14<sup>th</sup> at 3:00 p.m. and the meeting would be open to the public.

## **PARKS and RECREATION**

Mr. Berney stated the monthly report was in the packet and opened discussion on a request from the Camp Hill Presbyterian Church to hold a parade celebrating their 100 years of worship in Camp Hill Borough. The parade request was for Wednesday, September 21<sup>st</sup> from 6:30 p.m. to 6:45 p.m. and would use a short route going from Market Street to the back to the church with about 75 members participating. Additionally, they were requesting a banner over Market Street as close to 23<sup>rd</sup> Street as possible to advertise the 100<sup>th</sup> Anniversary and events:

- Motion made by Mr. Berney, seconded by Mr. Guerin, to approve authorization for the Camp Hill Presbyterian Church to hold a parade on Wednesday, September 21<sup>st</sup> from 6:30 p.m. to 6:45 p.m. celebrating their 100 years of worship in Camp Hill Borough. At this time there was some discussion. Mr. Robelen noted that the banner request would be addressed by Mr. Dennis since banner requests were now Borough Manager-level decisions. Mr. Brodie asked Ms. Logar if there was any history or precedence on private [non-Borough sponsored/organized] parades. Ms. Logar responded that there were not any before. Mr. Brodie clarified he was not against the parade but was cautioning that allowing this private parade such may create a precedence for other organizations to request parades celebrating their achievements. Mr. Berney responded that each parade could still be addressed individually on a case by case basis. Chief Hockenberry noted that the Police Department would need to assist in the usual manor and Mr. Guerin

inquired whether Public Works would be need to be involved and at what cost to the Borough and would this cost be donated or charged back to the church. The consensus was the services of the Borough are usually donated for events like this and the example of Plein Air was mentioned. Motion passed unanimously.

The next agenda item was a motion regarding stormwater best management practices at the Siebert Park Stadium. Mr. Robins gave brief explanation stating it involved the Borough's National Pollutant Discharge Elimination System permit.

- Motion made by Mr. Brodie, seconded by Ms. Snell-Zarcone, to approve the Stormwater Management Operation and Maintenance Agreement for Stormwater Management Best Practices for the construction of the new stadium. Motion passed unanimously.

At this time Chief Hockenberry included an additional request which was to advertise a women's self-defense class being offered on August 7<sup>th</sup> which was still accepting enrollment. There was brief discussion about the fees and differentiating it from a Recreation Department program. Chief Hockenberry hoped the class would fill-up and he could offer another class later this year.

### **PLANNING & ZONING**

Mr. Brodie stated there was no report this month and noted that the Planning & Zoning committee had not been able to meet to discuss the proposed hen ordinance due to scheduling conflicts but hoped to be prepared to discuss it at the next Council meeting.

Mr. Brodie also added an item of public safety concern regarding the new Pokémon GO app many people were now playing on their smart phones and devices which requires players to physically move to various locations to collect virtual game items. The major concerns mentioned were distracted players not watching for traffic, potential predators seeking or luring children, phone or device theft, and along with trespassing and curfew.

### **PUBLIC WORKS**

Mr. Brodie stated that the monthly report was in the packet.

### **BOROUGH/SCHOOL DISTRICT**

Mr. Guerin made a motion regarding the demolition bid for the old Schaffer School.

- Motion made by Mr. Guerin, seconded by Mr. Berney, to approve authorization and to Award and to issue Notice to Proceed for the Demolition of the Old Schaeffer School to the lowest qualified bidder for the July 12, 2016 bid opening, pending submission, review and approval of all bonds and insurances by the Borough Solicitor. It was noted that the lowest qualified bidder (pending approval) was Lycoming Supply, Inc. with \$214,687.34 as their bid amount. Motion passed unanimously.

At this time Mr. Brodie questioned whether the Borough still maintained the ability to back-out of the demolition process. Mr. Mehaffey explained that at this point it was still possible. Mr. Robelen requested that Mr. Brodie be forthcoming in why he was asking the question to which Mr. Brodie explained he was aware of another offer to purchase and renovate the property instead of demolishing the building. Mr. Brodie clarified that the interested party had deep pockets and differentiated this offer from previous offers in that this party was willing to build and fund a community art center on the property in addition to a private residence. Mr. Brodie noted that originally there was much support for a community art center at the site, however it lacked the funding to move forward. Mr. Brodie was attempting to determine if there would be time for the interested party to be able to see the site in order to make an offer yet not stop the demolition process if it was not necessary. Ms. Snell-Zarcone stated she felt this was insulting to even consider this option and noted the property would have to be returned to School District as part of that process. Mr. Berney wanted to know who the interested party was however Mr. Brodie stated he did not provide the information at that time. Mr. Mehaffey further clarified that certain documents in the process would have to be signed and executed by the Borough in order to move forward with the demolition so in light of the new situation every effort would be made to check-in with the status to determine if a next step should move forward or wait for any reason. The plan agreed upon was for Mr. Mehaffey to continue to keep Mr. Dennis informed on the demolition processes and to request authorization for anything advancing the process along. Mr. Mehaffey noted that one limiting factor would be the bond review which were only good for a period of 60-days. Mr. Brodie would have the interested party meet with Borough staff as soon as possible to be able to see the property.

### **PUBLIC COMMENT**

- Cecelia Lyden, 1819 High Street, stated she heard chickens were going to be discussed at the meeting. Mr. Robelen responded that it would be discussed at next month's meeting. She also inquired if the decision would be a ballot referendum. Mr. Guerin responded that it would definitely not be a ballot referendum but most likely a Council-vote decision.
- John Bedway, 212 North 29<sup>th</sup> Street, inquired what the Schaffer School site would turn into if it were demolished. Mr. Guerin responded that at first it would be green space for at least all of the year 2017. Mr. Bedway responded favorably and included that we need more playgrounds. Mr. Dennis added that it would take at least that long for the Borough to be able to apply for any development grants. Ms. Snell-Zarcone asked Mr. Feinour for clarification regarding the future use of the site and if the "recreational purpose" restriction was required by contract or by statute. Mr. Feinour responded that it was in fact a statute. Mr. Brodie concluded by encouraging those present to send future use suggestions to the Borough Manager for consideration.

### **EXECUTIVE SESSION**

Council recessed into executive session to seek advice from the Solicitor and to discuss personnel matters and litigation 7:53 p.m.

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Council returned to Public Session at 8:11 p.m.

Mr. Robelen stated Council was returning from Executive Session where matters of personnel were discussed along with legal counsel advice from the Solicitor.

There being no further business to discuss a motion for adjournment was made:

- Motion made by Ms. Snell-Zarcone, seconded by Mr. Brodie, to adjourn. Motion passed unanimously at 8:12 p.m.

Respectfully submitted,

Nathaniel Sterling

Respectfully submitted,

Nate Sterling