

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
August 12, 2015**

President Peter Robelen called the meeting to order at 7:00 p.m. Present were:

Terri Edwards
Richard Guerin
Peter Robelen
Leigh Twiford

Also present were Mayor Mark Simpson, Police Chief Doug Hockenberry, Borough Manager Anne Shambaugh, Solicitor Steve Feinour, Borough Engineer Michael Mehaffey, Codes Enforcement Officer Chris Miller, and Nate Sterling as recording secretary.

MINUTES

The minutes of the July 8, 2015 regular meeting were presented.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to approve the minutes. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson provided an update on the Mayor's Challenge for Safer People & Safer Streets stating that he expected some feedback on the submission form in a few months.

PUBLIC COMMENT

- Wayne Yost, 2405 Market St, President of Camp Hill Historical Society thanked Council for the Borough help with the two new address markers for the White Hall Orphanage and the Skirmish at Oyster Point. He also mentioned that other markers needed replaced which he believed would be a good project for Boy Scouts seeking an Eagle Scout Project.
- Nadia Hankin, 386 North 29th Street, questioned when additional council meeting minutes would be added to the website.
- Floyd Focht, 237 South 16th Street, thanked the Borough for filling in the large hole in Shaffer Alley and questioned Council about the progress on the fix and if the Borough had received any State and/or Federal assistance with the project yet.

- Robert Hasemeier, 1612 Bridge Street, New Cumberland, President of the Cumberland/Franklin County Borough Association, a regional association of the P.S.A.B. requested to Council that representatives from the Borough participate again in the association meetings, stating that they meet three times annually and the Borough did not attend any meetings in the last two years. He also mentioned the next meeting being held September 22, 2015 in Waynesboro, PA and asked that the Borough reconsider the decision not to attend the association meetings.

PUBLIC SAFETY

Chief Simpson thanked everyone again for a great and successful National Night Out event then provided a summary on the monthly Fire Department report calls.

Next Chief Simpson updated Council on the status of replacing the fire engine. Since last discussion he had P.O. for the purchase of a new Pierce Pumper with the initial cost of \$675,723 but an actual cost of \$649,276 after discounts were applied. He provide Council with three possible financing options with Metro Bank that had different fixed rate terms. Council members expressed concern regarding how this transaction would affect the overall borrowing capacity of the Borough and DCED filings. Mr. Feinour briefly discussed the Borough's debt limit and stated that whatever financing decision was made the Borough would be the guarantor in any situation. Chief Simpson reminded Council that a pre-payment was required by September 9, 2015 to receive the discounted price. After some additional discussion there was the following motion:

- Motion made by Mr. Guerin, seconded by Ms. Edwards to agree to be the guarantor on a loan from Metro Bank for the purchase of the new Pierce Pumper and to increase the Borough's annual contribution to the Camp Hill Fire Company accordingly. Motion passed unanimously.

MANAGER'S REPORT

Ms. Shambaugh stated the Treasurer's report for June 2015 was included in the council packets.

At this time Ms. Shambaugh provide Council members with the 2015 Mid-Year Financial Report and mentioned some highlights such as an expected \$90,000 General Fund surplus and a reported revenue of \$33,000 for the first year of managing Don's Snack Shack in-house. There were some brief questions on some of the budget items to which Ms. Shambaugh answered.

Ms. Shambaugh opened discussion on a possible solution for the reduction of mosquitos in the Borough (and in-turn the reduction of positive West Nile findings in the Borough). She informed Council that during the plan review of the Apple Tree Road project the United States Corp of Engineers had determined the threatened Northern Long-Eared Bat could be impacted. Ms. Shambaugh suggested the possibility that the presence of these bats could help reduce the mosquito population and the Borough could take measures to increase the population and preservation of the Northern Long-Eared Bat such as building and maintaining bat boxes

throughout the Borough. This led to a brief discussion on the possibility of the idea. The consensus was it was a good idea and worth further investigation. Other items mentioned at this time were notifying residents of mosquito spraying via the Borough website and Code Red notification system and also that the Environmental Club should be contacted about the bat boxes and also should be given a full page section in the quarterly Borough Newsletter.

Ms. Shambaugh stated there was a request to change the Refuse/Rubbish Collection Ordinance times from the current times of 6 a.m. - 6 p.m. to the new times of 7 a.m. - 7 p.m. to address some concerns about the school building pickups occurring too early in the morning. This item was discussed very briefly but was tabled until future meeting.

Next Ms. Shambaugh led discussion regarding a proposed addition to the Borough's Retirement Plan in the form of a 401(a) plan which was similar to a 401(k) and could be set up through PMRS as well for not additional fee. This could be an alternative for new employees to the current pension system. There was discussion of the pros and cons of each plan. Mr. Guerin questioned whether employees would be able to manage their own investment funds to which Ms. Shambaugh responded they would not be able to as it was done by PMRS - which was the reason there was no additional administrative fees with PMRS for managing the 401(a) plans. Mr. Robelen requested that a comparison sheet be created for the Council to help understand the differences of the 401(a) versus the current pension plan.

Lastly, Ms. Shambaugh updated Council on the Siebert Park "D" Zone repairs stating that they would be fixed however unfortunately the timetable for repairs would not occur until after the Spring 2016 track events would take place.

HEALTH and SANITATION

Mr. Guerin stated the monthly and engineer's reports were in the packet and that the Health & Sanitation committee would be discussing sewer rates in September.

GENERAL GOVERNMENT

Ms. Twiford read the list of announcements for upcoming meetings.

Also, at this time Ms. Twiford asked Codes Enforcement Officer Mr. Miller to speak to a formal letter from residents addressing an ongoing property maintenance issue at 103 North 34th Street [currently deeded to George & Shirley Ann Deibler]. Mr. Miller described the property as abandoned with the exterior property turning into a dumping ground. He described measures already taken to secure and post the property with No Dumping signs. Mr. Miller requested from Council the ability to hire a contractor to cut the grass, weeds, etc. and then lien the property for the expenses occurred by the Borough. Council authorized Mr. Miller to move forward in addressing these items.

Lastly Ms. Twiford requested that the vacancies on the Shade Tree Commission be advertised on the Borough website to attempt to find new members.

FINANCE

Ms. Twiford presented vouchers for payment.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to pay vouchers in the amount of \$2,081,036.79. Motion passed unanimously.

INFRASTRUCTURE

At this time Ms. Shambaugh provided an update on the 2015 Paving Project stating Pennsy Supply would be the contractor and a preconstruction meeting would be held on Friday August 14, 2015. This paving would be a big more challenging since Appletree Road, Parkside Road, and Parkview Court are all landlocked. She also stated the Borough was using a \$424,000 multi-modal transportation grant for this project.

At this time Borough Engineer Mr. Michael Mehaffey updated Council on Storm Water stating that over the Borough recently finished data collection for the mapping of the storm water system and an assessment of new data not on existing maps would be taking place which should be finished in about two weeks.

Mr. Guerin spoke to the Shaffer Alley issue stating that right now other municipalities are willing to provide and share information but not the costs of repairs and stated that it would be difficult to ask for State and/or Federal financial aid without a plan design for repairs and upgrade solutions to the Storm Water system. Currently flow calculations from Lemoyne Borough to Camp Hill Borough and from Camp Hill Borough to Lower Allen Township are still being determined. After that, everything would have to be coordinated among the municipalities for any of them to receive additional storm water flow. Private properties have to be able to accept additional storm water as well.

PERSONNEL, POLICIES and PROCEDURES

Ms. Twiford requested approval to appoint Deborah Scherkoske to the Borough's Planning Commission filling the seat left vacant when Chairman Fred Walder passed away.

- Motion made by Ms. Twiford, seconded by Ms. Edwards to appoint Deborah Scherkoske to the Borough's Planning Commission. Motion passed unanimously.

COMMUNITY AND BUSINESS RELATIONS

There was no report this month.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in the packet.

PLANNING & ZONING

Mr. Guerin stated the monthly report is in your packet and requested approval of a Resolution granting the Codes Enforcement Officer [aka Codes and Zoning Officer] the authority to issue “Quick Tickets” in accordance with violations of the IPMC.

- Motion made by Mr. Guerin, seconded by Ms. Edwards to request approval for a Resolution granting the Codes Enforcement Officer the authority to issue “Quick Tickets” in accordance with violations of the IPMC. Motion passed unanimously.

PUBLIC WORKS

Ms. Edwards stated the monthly report was in the packet.

Ms. Shambaugh informed Council and those present of the unfortunate news that Public Works employee Norman Foster had lost his battle with brain cancer on Tuesday August, 4th 2015. He had been with the Public Works Department since 2002. She informed Council the memorial service would be held Wednesday August 19th, 2015 at 3 p.m. Ms. Shambaugh offered great praise to the entire Public Works team who had all offered to donate vacation days to count towards Norm’s sick time.

SCHOOL DISTRICT

Mr. Guerin stated that the next Borough/School District meeting would be held on Friday August 28, 2015 and he anticipated there would be discussion on field usage among other items.

PUBLIC COMMENT

- Kim Snell-Zarcone, 2707 Yale Ave, a candidate for Borough Council, expressed concern with children crossing 21st street at the Eisenhower School. She was requesting that an officer be stationed there in similar fashion to the officer stationed at the High School / Middle School intersection. Chief Hockenberry responded that the hired crossing guard there has additional training and it would require an additional officer be located there.
- Cindy Howe, 102 Runson Road, stated she sent a letter to Mr. Miller and the CHPD regarding the dumping, etc. at 103 North 34th Street and praised their help with addressing the situation.

EXECUTIVE SESSION

Council recessed into executive session to discuss personnel matters, litigation, and to seek advice from the Solicitor at 8:25 p.m.

- Motion made by Ms. Twiford, seconded by Ms. Edwards, to adjourn. Motion passed unanimously at 8:51 p.m.

Respectfully submitted,

Nathaniel Sterling