

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
May 14, 2014**

President Robelen called the meeting to order at 7:02 p.m. Present were:

Steve Brodie
Terri Edwards
Richard Guerin
Peter Robelen
Leigh Twiford
Richard Woodard

Also present Chief Hockenberry, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Interim Borough Manager Anne Shambaugh and Nathaniel Sterling. Mr. Schultz was excused from the meeting.

MINUTES

The minutes of the April 9, 2014 regular meeting were presented.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to approve the minutes as presented. Motion passed unanimously.

The minutes of the April 23, 2014 special meeting were presented.

- Motion made by Mr. Woodard, seconded by Ms. Edwards, to approve the minutes as presented. Motion passed unanimously.

MAYOR'S REPORT

Mayor Simpson stated the kick-off for the Plein Air Festival will be held Friday 5 – 7 pm here in the Borough Hall due to weather conditions. The ribbon cutting for Don's Snack Shack will be held Friday, May 23 at 6:00 p.m.

PUBLIC COMMENT

- Dick Martin, 2022 Market Street, stated there are 14 properties not paying sewer bills. He wants to know why the School District is paying 1 EDU rather than 6? He stated the General Fund is not contributing to the Sewer Fund and he believes tax dollars should be paying for the sewer. He stated all sewer bills should be proportioned fair and equitably. He stated he wants to sit in during the committee meeting when the sewer rates are discussed for 2015.

He stated he is aware that 6 veterans are tax exempt and stated if anyone doesn't have to pay sewer it should be these 6 veterans. He offered to make a "deal" with Borough Council – if Council waves the sewer fee payments for these veterans, Mr. Martin will no longer come to Council meetings and question Borough Council. Mr. Brodie asked Mr. Martin about the documents he was supposed to deliver to him. Mr. Martin apologized and stated he would bring them to the office within the next two days.

- Skip Focht, complained about the flooding in the alley behind his house. Mr. Robelen stated the alley was currently being reviewed as part of the Borough's storm water improvements and would be discussed in committee.

PRESENTATION BY PFM

Mr. Williard and Mr. McLanahan presented the bid proposals for the Siebert Park project. Mr. Williard presented an interest rate chart, itemizing rates over the last two (10) years; a summary of the Borough's debt (2011 and 2012 bond issues); a summary of all bank proposals received and a spreadsheet detailing the proposal given by Centric Bank.

Mr. Bob Moore of Mette Evans presented the Ordinance for Borough's approval. The Ordinance accepts the proposal from Centric Bank, authorizes the set-up of a sinking fund and selected the 10-year fixed rate loan with a reset of a rate not to exceed 5%. After a brief discussion regarding the variable rate after the initial 10 years,

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to accept the Centric Bank proposal, option #4 for a 10-year fixed loan with a reset rate not to exceed 5%. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Mr. Woodard, to accept the ordinance for the Centric Bank loan for the borrowing of \$3 million. Motion passed unanimously by roll call vote 6-0.

PUBLIC SAFETY

Mayor Simpson stated proper parking warnings are being issued through the summer and a Code Red message will be sent before citations are issued.

Chief Simpson read the fire report for the month.

- Motion made by Ms. Edwards, seconded by Mr. Guerin, for the Borough Fire Police to assist East Pennsboro Township with several upcoming events. Motion passed unanimously.

MANAGER'S REPORT

Ms. Shambaugh stated the treasurer's report for March 2014 is in your packet. She stated it includes all financial transactions from the month of March.

Ms. Shambaugh stated the Tax Collector has requested an increase in fees for tax certifications. Ms. Shambaugh stated the current fee is \$5.00 per certification (real estate and school district) and Ms. Neiper is requesting an increase to \$7.50 per certification. Ms. Shambaugh stated, if authorized, the Borough Solicitor would need to draft a resolution for approval by Council at the June regular meeting.

- Motion made by Mr. Brodie, seconded by Ms. Twiford, to authorize the Borough Solicitor to draft a resolution increasing the tax certification fee from \$5.00 to \$7.50. Motion passed unanimously.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer's report are in the packet.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to submit the Creek Road Sewer Basin Corrective Action Plan to DEP pending recommended approval of the Plan by the Health and Sanitation committee. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to award the Pumping Station Reliability Upgrade General Construction contract to Advance Rehab in the amount of \$135,000. Motion passed unanimously.
- Motion made by Mr. Guerin, seconded by Ms. Twiford, to award the Pumping Station Reliability Upgrade Electrical contract to PSI Pumping in the amount of \$75,500. Motion passed unanimously.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements. She stated there are several Planning Commission University dates available through the COG and asked Ms. Shambaugh to forward that information to the Planning Commission members.

Ms. Twiford stated she has contacted Penn DOT about the Adopt and Beautify program for the 11/15 bypass areas. She stated she would like to continue to speak to Penn DOT about the possibilities of creating some green areas within the medians of 11/15.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Mr. Guerin, to pay vouchers in the amount of \$1,289,830.78. Motion passed unanimously.

INFRASTRUCTURE

Ms. Shambaugh stated there has been 37% compliance with the replacement of sidewalks and curbing in conjunction with the 2014 paving project. She stated the compliance date is July 1, 2014 and a meeting to discuss the 2015 paving project will be held soon.

PERSONNEL, POLICIES and PROCEDURES

Ms. Twiford stated there is no report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Woodard stated there is relatively low attendance at the monthly/quarterly meetings but the strategic plan committee is working to summarize the information received during the town hall meeting. He stated the next meeting will be held June 30 at 6:00 p.m.

PARKS and RECREATION

Ms. Edwards stated the monthly report is in your packet.

- Motion made by Ms. Edwards, seconded by Mr. Woodard, to hold Trick of Treat night on October 30 and the Halloween Parade on Tuesday, October 28. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Guerin, to approve the Boy Scout Troop 51 sleepover in Willow Park on Sunday, May 25. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve the planting of a commemorative tree by the Jr. Civic Club in Beverly Park. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to approve the planting of a tree in Willow Park by Gail Mark in memory of her husband. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Guerin, to authorize the placement of a sign at the Willow Park plaza advertising the "Owen's Race to Remember" between May 26 through June 2. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to authorize payment to East Coast Contracting in the amount of \$6,602.87 for work completed on the concession stand. Motion passed unanimously.
- Motion made by Ms. Edwards, seconded by Mr. Woodard, to authorize the movement of funds from the Capital Improvement Fund (line item 751.099) into the Pool Fund (line item 452.250) to purchase items for the concession stand. Motion passed unanimously.

Ms. Edwards reminded everyone the Kite Festival will be held Sunday between 12 and 4 pm at Fiala Field. She stated food at Don's Snack Shack grand opening will be free for the first hour of the festivities. She reminded everyone about the parade on Memorial Day, May 26.

PLANNING & ZONING

Mr. Schultz stated the monthly report and engineer's report are in your packets.

Mr. Schultz stated the number of violations is increasing as the weather gets warmer.

BOROUGH/SCHOOL DISTRICT

Mr. Guerin presented items for the Siebert Park project. He stated trees are being removed and the fencing around the site is being erected. He stated the Park will be closed to visitors and residents during construction.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve payment to K&W Engineers, Inc. in the amount of \$25,838.39 for work completed on the Siebert Park project through April 25, 2014. Motion passed unanimously.

Mr. Guerin stated the groundbreaking ceremony for the Park Project went well and the committees are still speaking to possible donors to assist with the overall cost of the project.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. He stated the Public Works department will be filling potholes over the next few weeks weather permitting and that the park restrooms are open for the season.

PUBLIC COMMENT

- Ginny Springen, N 23rd Street, asked if there was financial assistance to her neighbor to get his sidewalk repairs completed. Ms. Shambaugh stated the Borough and the homeowner have spoken and the Borough will complete the repairs at the end of this season and lien the property for the work completed.

EXECUTIVE SESSION

Council recessed into executive session to obtain legal advice from the solicitor, discuss legal matters as well as collective bargaining issues at 8:03 p.m.

Borough Council returned to public session at 9:30 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to adjourn. Motion passed unanimously at 9:31 p.m.

Respectfully submitted,

Nathaniel Sterling