

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
November 14, 2012**

President McLemore called the public meeting to order at 7:00 p.m. Present were:

Don Edwards
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Leigh Twiford
Richard Woodard

Also present Police Chief Ammons, Mayor Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh.

Mr. McLemore welcomed Ms. Twiford to her first official meeting.

MINUTES

The minutes of the October 4, 2012 pre-budget workshop, October 8, 2012 special meeting, October 10, 2012 regular meeting and October 16 budget workshop were presented.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to approve all sets of minutes as presented. Motion passed unanimously.

MAYOR'S REPORT

The Mayor stated there was no report this month.

PUBLIC SAFETY

Mayor Simpson stated the monthly police report was in the packets.

Chief Simpson read the fire company report. He stated the Fire Department was manned for 24 hours during Hurricane Sandy. He also stated the department was contacted by a fire company in Jamaica New York for equipment and supplies. The department will be collecting materials Thursday November 15 between 6 and 8 pm to send to New York.

Mr. Edwards stated he had several 125th Anniversary blankets left over and would donate those to New York. Mr. McLemore thanked the Police, Fire and Borough staff for their responses to the Hurricane.

Deputy Chief Hockenberry presented awards to residents and businesses as follows:

Volunteers – Rochard Shull, Ann Shullm, Jon Arosell, Carolyn Arosell, Audrey Logar, Rachael Robertson, Rebecca Robertson, Patty Gilroy, Sydney Robertson, Jeff Livingston, Georgia Livingston, Al Mayhew, Elaine Mayhew, Lou Thieblemont, Lynn Alwesh

Vendors – Papa John’s Pizza, Rita’s Italian Ice, Kessler Foods, Inc., Sherri’s Fun Foods, Carmen J. Finestra

Deputy Chief Hockenberry stated National Night Out has been a part of the Borough since 1995. He thanked the Chief and the department for their continued support of the event. He thanked Bob Kessler for his continued donations of hot dogs to the event as well as other supplies and thanked Tara of Papa John’s for their continued support.

Mr. McLemore thanked all those mentioned and who were present stating their contributions are what make the experience of living in Camp Hill what it is.

Mr. Kessler thanked the Borough and stated he enjoys working with Deputy Chief Hockenberry every year and is glad to provide help.

PUBLIC COMMENT

- Bruce Bigelow, 20 S 26th Street, extend appreciation to Public Works department for collecting leaves at Trinity Lutheran Church on a different day than scheduled. He thanked them for their efforts. He invited everyone to attend a presentation by Terry Menza of PA American Water on how to conserve water and lower your water bill on November 27 at 7:00 p.m. in Prosser Hall.
- Rich Mantz, 2000 Princeton Avenue, requested Council align future Trick or Treat nights with the neighboring communities.

MANAGER’S REPORT

Mr. Kline stated the treasurer’s report for September 2012 is in your packet. He stated it includes all financial transactions from the month of September.

Mr. Kline presented the resolutions to eliminate member contributions for the Police and Non-Uniform Pension Plans for the calendar year 2013.

- Motion made by Mr. Woodard, seconded by Mr. Schultz, to approve the resolutions eliminating member contributions for the Police and Non-Uniform Pension Plans for the calendar year 2013. Motion passed unanimously.

Mr. Guerin asked is we knew what the estimated contribution by the Borough would be for 2013. Mr. Kline stated he would invite PMRS to speak to Council prior to next year’s budget meetings.

Mr. McLemore stated the member contributions are not necessary as both of the pension plans are currently over-funded.

Mr. Kline presented the CDBG block grant agreement for the installation of crosswalks at S 17th Street and Market Street. He reminded Council this was a project Centric Bank agreed to participate in and pay for one of the crosswalks.

- Motion made by Mr. Robelen, seconded by Mr. Guerin, to approve the agreement for the installation of crosswalks at S17th and Market Streets through the CDBG grant. Motion passed unanimously.

Mr. Guerin asked if the crosswalks would be installed pre- or post-paving on Market Street. Mr. McLemore stated Penn DOT does not have the money to complete the paving but we will work with them prior to the installation of the crosswalks.

Mr. Kline presented Council with the “mounting options” for the donor plaque at Willow Park. Mr. McLemore stated there are three (3) options and he is in favor of Option 2. After a brief discussion, Option 2 was selected with a size of 30 x 24.

HEALTH and SANITATION

Mr. Guerin stated the monthly report and engineer’s report are in the packet.

Mr. Guerin stated Council needs to approve a Deed of Easement with ProLogis at 811 Spangler Road regarding the new pumping station. Mr. Feinour explained why the deed was necessary for the new pumping station.

- Motion made by Mr. Guerin, seconded by Mr. Woodard, to approve the deed of easement with ProLogis at 811 Spangler Road. Motion passed unanimously.

Mr. Guerin stated Council needs to execute the PPL right-of-way agreements in accordance with the new pumping station. Mr. Feinour stated the agreement is consistent with PPL’s standard right-of-way agreement.

- Motion made by Mr. Guerin, seconded by Ms. Twiford, to approve the PPL right-of-way agreements for the new pumping station.

Mr. Guerin stated the School District will be signing a similar agreement as well.

GENERAL GOVERNMENT

Ms. Twiford read the meeting announcements.

- Motion made by Ms. Twiford, seconded by Mr. Robelen, to approve the advertisement of the 2013 Proposed Budget. Motion passed unanimously.

- Motion made by Ms. Twiford, seconded by Mr. Guerin, to advertise the 2013 tax rate ordinance. Motion passed unanimously.
- Motion made by Ms. Twiford, seconded by Mr. Woodard, to advertise the 2013 sewer rate ordinance. Motion passed unanimously.

Mr. Edwards requested Council review the sewer rate ordinance for 2014 and consider making multiple units a “commercial” enterprise rather than “residential.”

Mr. Guerin stated this was considered when the committee reviewed the various options for billing changes and moving to usage-based billing.

FINANCE

Mr. Woodard presented vouchers for payment.

- Motion made by Mr. Woodard, seconded by Ms. Twiford, to pay vouchers in the amount of \$596,198.40. Motion passed unanimously.

INFRASTRUCTURE

Mr. Kline stated there was no report this month.

PERSONNEL, POLICIES and PROCEDURES

Mr. Woodard stated there was no report this month.

COMMUNITY AND BUSINESS RELATIONS

Mr. Schultz stated the committee continues to meet with representatives from various businesses. He stated they have nothing to present to Council at this time but hope to have something within a month or two.

Mr. Schultz stated the next meeting is November 27 at 6:00 p.m. in Prosser Hall.

Mayor Simpson presented Rachel and Rebecca Robertson with their certificates of appreciation for their participation in National Night Out.

PARKS and RECREATION

Mr. Edwards stated the monthly report is in your packet. He reminded all those attending the Toys for Tots parade is Saturday, December 1. He also reminded everyone the Borough is holding a Home Decorating Contest. All interested can sign-up at Borough Hall or by using a form within the newsletter. He stated Barb and Clyde McGeary will be judging the entries.

- Motion made by Mr. Edwards, seconded by Mr. Woodard, to purchase a bench for Willow Park with proceeds from the Goddard Trail Run. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Woodard, to approve the use of Prosser Hall by the Penn-Cumberland Garden Club on January 25, 2013 for a meeting with the rental fees waived. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Guerin, to approve the use of Prosser Hall by the Softball Association for their Community Day on March 23 between 6 – 8 p.m. with the fees waived. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approve the planting of a Memorial Tree by Debra June in honor of her mother. Pat Baumann has selected the location and type of tree for planting. Motion passed unanimously.

Mr. Edwards stated the pillars recently erected in the parks will have a map showing the locations of all memorials plantings in the park.

- Motion made by Mr. Edwards, seconded by Mr. Woodard, to approve use of Prosser Hall by the Foundation for Enhancing Communities on February 6, 2013 between 3 and 5 pm for a meeting with the fees waived and for the Soccer Club to use Prosser Hall November 28 between 8 and 9 pm for an end of year coaches meeting with the fees waived. Motion passed unanimously.

Mr. Edwards stated the Borough is working with the School District and Lion Foundation and interviewed candidates to raise money for the Siebert Park improvements. He stated the contract is currently in review and the study will take approximately 14-16 weeks to complete.

PLANNING & ZONING

Mr. Robelen stated the monthly and Engineer's report is in your packets.

Mr. Kline asked if Council was interested in continuing the Farmers' Market in 2013 at the current location. Council stated there was interest in continuing the market for 2013.

Mr. Feinour presented the Deed of Dedication for Hilltop Village. The contractor has finished all upgrades to the street and would like to turn it over to the Borough. The Borough will need to advertise an ordinance for the acceptance of the deed of dedication.

- Motion made by Mr. Robelen, seconded by Mr. Woodard, to approve the advertisement of ordinance for the deed of dedication for the Hilltop Village. Motion passed unanimously.

Mr. Robelen stated a letter will be sent to all tree-trimming companies reminding them of the Borough's Shade Tree Commission and the associated rules regarding the trimming of trees.

PUBLIC WORKS

Mr. Guerin stated the monthly report is in your packets. Mr. Guerin thanked staff for their assistance in removing tree debris from the storm.

PUBLIC COMMENT

There was no public comment at this time.

EXECUTIVE SESSION

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 7:49 p.m.

Borough Council returned to public session at 8:13 p.m.

There being no further business to discuss,

- Motion made by Mr. Woodard, seconded by Mr. Edwards, to adjourn. Motion passed unanimously at 8:14 p.m.

Respectfully submitted,

Anne Shambaugh