

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT STREET, PROSSER HALL  
CAMP HILL, PA 17011  
November 9, 2011**

President McLemore called the public meeting to order at 7:02 p.m. Present were:

Deborah Donahue  
Donald Edwards, Jr.  
Richard Guerin  
Burke McLemore  
Peter Robelen  
Aubrey Sledzinski

Also present Police Chief Ammons, Fire Chief Simpson, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh. Mr. Schultz was previously excused from the meeting.

**MINUTES**

The minutes of the October 12, 2011 regular council meeting and the October 19, 2011 and October 26, 2011 special meetings were presented. Mr. Feinour stated the minutes of the October 26 meeting should reflect Council discussed personnel issues during the Executive Session.

- Motion made by Mr. Robelen, seconded by Mr. Edwards, to approve all three (3) sets of minutes of the regular council meeting of October 12 and the special meetings of October 19 and 26, 2011. Motion passed unanimously.

**MAYOR'S REPORT**

Mayor Simpson stated he was out helping residents during the snow storm on October 29 and wanted to thank the Public Works Department for their assistance and hard work during the storm.

He also stated the Camp Hill High School Football team is hosting a playoff game on Friday, November 18 and requested everyone show their support for the team.

**PUBLIC COMMENT**

There was no public comment at this time.

Mr. McLemore congratulated Mr. Edwards and Mr. Robelen for their re-election bids and Mr. Woodard for being newly elected to Council.

## **PUBLIC SAFETY**

Mayor Simpson stated the monthly police report was in the packets.

Chief Simpson read the monthly fire report.

Mr. Edwards acknowledged Police Officers Chad Tate and Todd Harrer for successfully completing their probationary period with the Police Department.

- Motion made by Mr. Edwards, seconded by Mr. Robelen, to elevate Officers Tate and Harrer to Post Probationary status effective December 12, 2011. Motion passed unanimously.

## **MANAGER'S REPORT**

Mr. Kline stated the Treasurer's report for September 2011 is in the packet.

## **HEALTH and SANITATION**

Mr. Sledzinski stated the monthly report and Engineer's report were included in the packets.

Mr. Sledzinski stated the committee has reviewed several options for the collection of sewer rate beginning in 2012. Mr. Sledzinski stated after much consideration the committee is recommending Option 5 which included a minimum quarterly bill of \$165 and is based on water usage.

- Motion made by Mr. Sledzinski, seconded by Ms. Donahue, to recommend Option 5 for the collection of sanitary sewer rates in 2012 which include a minimum quarterly bill of \$165 and uses water consumption as the basis for billing effective July 1, 2012.

After a lengthy discussion regarding the percentage of residents who are anticipated to receive the minimum quarterly bill [20%] and the estimated percentage of those expected to receive the highest bill [2%]. The committee acknowledged the sewer rate will remain the same as 2011 for the first six months of 2012. They also acknowledged water usage data for the months of April, May and June will determine the billing rate for the third quarter of 2012 with the following assumptions:

Minimum quarterly bill - \$165.00

Median quarterly bill - \$178.00

Maximum quarterly bill - \$1,260

Motion passed 5-1 with Mr. Guerin voting no.

Mr. Guerin explained he liked Option #7 where a larger percentage of residents would be paying the minimum quarterly amount. He also stated the expected revenue amount in the budget for sewer rentals should be \$2,870,000 not \$3,083,000 as previously shown.

## GENERAL GOVERNMENT

Mr. McLemore read the monthly meeting announcements. Mr. McLemore stated the Borough received an audit notice from the Pennsylvania Municipal Retirement System regarding the Borough's pension plans and both are in full compliance.

Mr. McLemore stated the proposed budget is in your packets. He asked if anyone had any changes to the draft before it is advertised for review.

Mr. Edwards stated under the Parks and Recreation section of the General Fund the rental fees for Prosser Hall and other Borough-owned properties have been reviewed and the committee is recommending changes [attached to the minutes herein].

- Motion made by Mr. Guerin, seconded by Ms. Donahue, to approve the revised schedule of rental fees. Motion passed unanimously.

Mr. Edwards stated the rental of the Performing Arts Center for the Theatre Camp productions is \$8,800. He is requesting the budget be changed to reflect the increase in the expenditures as a result of these fees.

- Motion made by Ms. Donahue, seconded by Mr. Robelen, to approve the increased fees for the theatre camp. Motion passed unanimously.

As a result of the changes, the following line items will be changed: 451.203 will be increased from \$18,000 to \$21,800 and line item 367.600 will be increased from \$28,850 to \$32,650.

Mr. McLemore requested a motion to approve to advertise the proposed 2012 budget with the proposed changes for facility rentals and sewer fees; however, Mr. Guerin asked about the employee contribution towards healthcare be considered.

- Motion made by Ms. Donahue, seconded by Mr. Guerin, to table the approval to advertise the budget. Motion passed unanimously.
- Motion made by Ms. Donahue, seconded by Mr. Sledzinski, to approve the Sewer Rate Ordinance for advertisement. Motion passed unanimously.

## FINANCE

Ms. Donahue presented vouchers for payment.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to pay vouchers in the amount of \$895,872.65. Motion passed unanimously.

**INFRASTRUCTURE**

There was no report this month.

Mr. McLemore asked why a “gate” was placed at the 27<sup>th</sup> Street underpass and Mr. Kline stated that is part of the design for ADA compliance.

**PERSONNEL, POLICIES and PROCEDURES**

There was no report this month.

**TECHNOLOGY**

There was no report this month.

**PARKS and RECREATION**

Mr. Edwards stated the monthly report was in the packet.

- Motion made by Mr. Sledzinski, seconded by Ms. Donahue, to approve a request from the DCP Domestic Violence Organization to use Prosser Hall on November 29 and December 6, 2011 with the fee being waived. Motion passed unanimously.

Mr. Edwards requested assistance from the Public Works Department in setting up the barricades for the Memorial Day, Halloween and Toys for Tots Parades.

**PLANNING & ZONING**

Mr. Robelen stated Mr. Tom Sexton resigned from the Shade Tree Commission and requested the authority to place a notice on the website regarding the vacant position.

**PUBLIC WORKS**

Mr. Guerin stated the monthly report is in your packets and stated Public Works did a great job after the snow storm.

**PUBLIC COMMENT**

There was no public comment at this time.

**EXECUTIVE SESSION**

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 7:46 p.m.

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Borough Council returned to public session at 8:53 p.m.

Mr. McLemore stated Council decided employees will contribute to their healthcare benefits based on the following: employees earning more than \$50,000 will contribute 2% up to \$400 and employees earning less than \$50,000 will contribute 2% up to \$200.

- Motion made by Ms. Donahue, seconded by Mr. Robelen, to advertise the proposed 2012 budget including sewer rate option #5, theatre camp increases, increase in rental fees and employee healthcare contribution. Motion passed unanimously.
- Motion made by Mr. Sledzinski, seconded by Mr. Guerin, to advertise the proposed 2012 Tax Ordinance. Motion passed unanimously.

### **PUBLIC COMMENT**

- Jinny Springen thanked Council for their assistance with the new banners along Market Street. She asked if the Historical Society could partner with Council to develop a “Veteran’s” honor board with a possible location in Willow Park. She also asked about the use of Schaeffer Elementary School and asked Council to consider a continuing education use.
- Sisters along Appletree Road stated their neighbor built a retention wall which was not properly built. They stated borough staff has helped them in the past but they would like Council to consider whether or not to change the ordinance requiring all retaining walls to have a permit.

Mr. McLemore instructed Mr. Feinour to research the regulations on a wall between two private properties.

There being no further business to discuss,

- Motion made by Mr. Sledzinski, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 9:12 p.m.

Respectfully submitted,

Anne Shambaugh