

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE SPECIAL MEETING
2145 WALNUT STREET, PROSSER HALL
CAMP HILL, PA 17011
March 31, 2011**

President McLemore called the public meeting to order at 6:00 p.m. Present were:

Deborah Donahue
Don Edwards, Jr.
Richard Guerin
Burke McLemore
Peter Robelen
Carl Schultz
Aubrey Sledzinski

Also present were Police Chief Jan Ammons, Solicitor Stephen Feinour, Borough Engineer Mark Malarich, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh. Mr. Simpson was excused from the meeting.

PUBLIC COMMENT

There was no public comment at this time.

FINANCE

Mr. McLemore stated the Borough received two (2) proposals for Bond Counsel associated with the upcoming issuance. Mr. McLemore asked Mr. Feinour to explain some of the specifics regarding the duties of Bond Counsel.

Mr. Feinour stated their fees are generally fixed with an additional not-to-exceed fees for miscellaneous items like copying, filing, etc. He stated both proposals were competitive and the fees are paid as part of the bond issue and not directly from the Borough's funds.

Mr. Feinour stated Mr. Pierce was Bond Counsel in 2008 when the Borough refinanced its debt into a bank loan. He stated Mr. Moore's proposal was the lowest responsible bidder and PFM concurs in the recommendation to appoint Mr. Moore as Bond Counsel.

- Motion made by Mr. Robelen, seconded by Ms. Donahue, to appoint Bob Moore of Mette Evans & Woodside as Bond Counsel with a special provision that additional charges are given in a good faith estimate. Mr. Schultz added an amendment to include the request for a proposal from Mr. Moore for the 2012 bond issue. Amendment was accepted by Mr. Robelen and Ms. Donahue. Motion passed unanimously.

Mr. Edwards stated Curtis Blaine of 1831 Walnut Street requested handicapped parking in front of his home. He daughter was recently in a serious car accident and he is requesting the space in front of his house be deemed “handicapped parking” for easier access to the property.

After a brief discussion,

- Motion made by Mr. Edwards, seconded by Mr. Robelen, to approve the erection of a handicapped sign in front of 1831 Walnut Street. Motion passed unanimously.

Mr. Kline stated he received a request from Greg McLanahan at PFM for a report from Mark Malarich for the bond issuance. He stated the “self-liquidating” report will provide additional information for the bond. He stated Gannett Fleming can do the report at a not-to-exceed fee of \$3,500.

- Motion made by Mr. Robelen, seconded by Mr. Schultz, to authorize Gannett Fleming, Inc. to provide a self-liquidating report for the bond issue at a cost not-to-exceed \$3,500. Motion passed unanimously with Mr. McLemore abstaining from the vote.

Mr. Kline stated he received a proposal from Utility Services Group to televise the stormwater drain/culvert on S 30th Street. The proposal is for \$185/hour with a time not to exceed six (6) hours.

Mr. McLemore asked if Hampden could provide the service and Mr. Malarich stated Hampden does not have the correct equipment. Mr. Malarich stated the proposed cost is close to accurate for this work. Mr. McLemore asked why the culvert was being televised.

Mr. Kline stated it was the Borough’s intent to find out the condition of the entire culvert per the recommendation of the Borough Solicitor. He stated once the condition of the culvert was known, a solution could be developed.

Mr. Feinour stated the Borough needs to review/assess the damage of the pipe and determine the exact course of action. Mr. Feinour stated the Borough does not assume liability by televising the pipe. Mr. Guerin asked how far the culvert runs. Mr. Feinour stated the length of several properties.

- Motion made by Mr. Guerin, seconded by Mr. Sledzinski, to approve the proposal from Utility Services Group to televise the stormwater culvert along S 30th Street at a fee of \$185 an hour not to exceed six (6) hours. Motion passed unanimously.

Mr. Kline stated the Health and Sanitation committee will review the televising reports from Utility Services Group.

PUBLIC COMMENT

There was no public comment at this time.

EXECUTIVE SESSION

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 6:19 p.m.

Borough Council returned to public session at 6:25 p.m.

There being no further business to discuss,

- Motion made by Mr. Sledzinski, seconded by Mr. Guerin, to adjourn. Motion passed unanimously at 6:26 p.m.

Respectfully submitted,

Anne Shambaugh, Borough Secretary