

**CAMP HILL BOROUGH COUNCIL  
MINUTES OF THE REGULAR MEETING  
2145 WALNUT STREET, PROSSER HALL  
CAMP HILL, PA 17011  
February 9, 2011**

Vice President Edwards called the public meeting to order at 7:01 p.m. Present were:

Deborah Donahue  
Don Edwards, Jr.  
Richard Guerin  
Peter Robelen  
Aubrey Sledzinski

Also present were Police Chief Jan Ammons, Mayor Mark Simpson, Solicitor Stephen Feinour, Borough Manager Gary M. Kline and Borough Secretary Anne Shambaugh. Mr. McLemore was excused from the meeting and Mr. Schultz arrived at 8:07 p.m.

Vice President Edwards requested Mr. Sledzinski preside over the meeting in Mr. McLemore's absence.

- Motion made by Ms. Donahue, seconded by Mr. Robelen, for Mr. Sledzinski to preside over the meeting in Mr. McLemore's absence. Motion passed unanimously.

### **MINUTES**

The minutes of the January 12, 2011 regular council meeting were presented.

- Motion made by Mr. Guerin, seconded by Mr. Edwards, to approve the minutes of the regular council meeting of January 12, 2011. Motion passed unanimously with Ms. Donahue abstaining from the vote.

### **MAYOR'S REPORT**

Mayor Simpson congratulated the Police Department on receiving re-accreditation from the Pennsylvania Police Chief's Association. Mayor Simpson thanked Chief Ammons, Officer Hockenberry, Officer Kidman and Donna Hope for their hard work in achieving this goal.

### **PRESENTATION BY KAIROS DESIGN GROUP**

Mr. Sledzinski introduced Craig Bachik of Kairos Design Group. Mr. Bachik presented Council with the overview of the Master Plan for the Streetscape Design. Mr. Bachik stated this project was the result of Wormleysburg, Lemoyne, and Camp Hill Boroughs working together to create an overall "streetscape" between the three Boroughs.

Mr. Bachik requested feedback from Council on the items included in the presentation packet and overall plan.

## **PUBLIC COMMENT**

- Diane Markman, 65 S 19<sup>th</sup> Street, stated she owns three (3) apartments in a building and her quarterly sewer bill increased from \$870 to \$1800. She requested a more equitable way to determine the fees for the sewer rates. Mr. Sledzinski stated the Borough has been working for more than six (6) years to determine the most efficient and cost-effective method of paying for the sewer system enhancements and this is the least expense. Mr. Guerin stated the Borough needs to finance \$19 million dollars to pay for the enhancements/upgrades over the next 20-30 years.
- Ellen Roane, 2951 Central Avenue, stated she has the Tree City Application for signature by a Council member. She stated the Shade Tree Commission will again offer trees for sale this spring for \$50. Ms. Roane stated she will provide Ms. Shambaugh with an updated Shade Tree Application for the Borough's website.
- Ellen Castineau, 19 S 30<sup>th</sup> Street, stated she was shocked at the increase to her sewer bill. She stated her primary concern is the marketability for real estate within the Borough with the rates so high.

## **PUBLIC SAFETY**

Mayor Simpson stated the monthly Police report is in your packet.

Fire Chief Simpson read the monthly Fire Department report.

Mr. Edwards asked Chief Ammons to explain items c – f.

Chief Ammons stated the Borough's contract with Pennsylvania PERCS expires February 22, 2011 and ATS will be replacing them as the Borough's vendor.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to appoint ATS as the replacement for Pennsylvania PERCS for the maintenance of the traffic signals within the Borough. Motion passed unanimously.

Chief Ammons stated the School District requested additional crosswalk markings and signage at the corner of N 24<sup>th</sup> Street and the bypass for the safety of the children walking to Eisenhower School.

- Motion made by Mr. Edwards, seconded by Mr. Guerin, to approve the placement of additional crosswalk markings and signage at the corner of N 24<sup>th</sup> Street and the bypass. Motion passed unanimously.

Chief Ammons stated the committee agreed to review the "no left turn" restrictions at S 17<sup>th</sup> and State Street intersection approximately every three (3) months to determine if the restrictions should be removed or continued. Based on the most recent review, the committee is recommending the restrictions remain as they are and be reviewed again in three (3) months.

Chief Ammons requested approval to purchase two (2) replacement computers and related software with Federal Forfeiture Funds in the amount of \$1,841.38.

- Motion made by Mr. Edwards, seconded by Mr. Robelen, for the police department to purchase two (2) replacement computers and related software with Federal Forfeiture Funds in the amount of \$1,841.38. Motion passed unanimously.

### **MANAGER'S REPORT**

Mr. Kline presented the Treasurer's report for December 2010.

Mr. Kline requested approval to pay off the Borough's existing bond in the amount not to exceed \$1.8 million. Mr. Kline stated the exact amount would not be known until the pay off date was confirmed and the funds would be taken from the balance in the General Fund.

- Motion made by Mr. Robelen, seconded by Mr. Edwards, for the Borough to pay off its existing bond in an amount not to exceed \$1.8 million. Motion passed unanimously.

Mr. Kline requested approval of the 2011 revised tax rate ordinance, which was duly advertised, changing from 3.881 mills to 3.022 mills.

- Motion made by Ms. Donahue, seconded by Mr. Guerin, to approve the revised tax rate ordinance. Motion approved unanimously by roll call.

Mr. Kline requested approval to appoint PFM as the Borough's agent for the Sewer Bond Financing.

- Motion made by Mr. Guerin, seconded by Mr. Robelen, to approve PFM as the Borough's agent for the Sewer Bond Financing.

### **HEALTH and SANITATION**

Mr. Sledzinski presented the monthly report and Engineer's report to Council.

Mr. Sledzinski asked Mr. Kline to provide a brief review of the bond financing options for the waste water system. Mr. Kline stated Council needs to determine if they would like to issue 1 bond or 2 as described by Mr. McClanahan at the January meeting and how long they would like to finance the debt – 20, 25, or 30 years.

Mr. Kline stated if 2 bonds are issued they are considered "bank qualified" and have a call of five years.

After a brief discussion regarding a reduction in sewer rental fees now and gradually increasing the fees and whether or not the bonds could be re-financed after five years council was ready to vote.

- Motion made by Mr. Guerin, seconded by Mr. Robelen, to approve issuing two (2) separate bond issues in the amounts of \$10 million and \$8 million. Motion passed unanimously.

A motion was made by Mr. Guerin to approve a 25-year term but the motion died without a second.

- Motion made by Mr. Edwards, seconded by Ms. Donahue, to approve a 30-year term. Motion passed with Ms. Donahue, Mr. Robelen, and Mr. Edwards voting yes and Mr. Sledzinski and Mr. Guerin voting no.

Mr. Kline stated PFM is currently preparing the bond issuance documents.

### **GENERAL GOVERNMENT**

Mr. Sledzinski read the monthly meeting announcements.

### **FINANCE**

Ms. Donahue presented vouchers in the amount of \$969,107.37 for payment.

- Motion made by Ms. Donahue, seconded by Mr. Guerin, to pay vouchers in the amount of \$969,107.37. Motion passed unanimously.

### **INFRASTRUCTURE**

Mr. Kline requested approval to pay Main Line Commercial Pools, Inc. \$158,175.00 for the construction on the Borough Pool.

- Motion made by Mr. Robelen, seconded by Ms. Donahue, to approve payment of \$158,175 to Main Line Commercial Pools, Inc. for work at the Borough pool. Motion passed unanimously.

### **PERSONNEL, POLICIES and PROCEDURES**

Mr. Sledzinski stated there was no report this month.

### **TECHNOLOGY**

Mr. Schultz stated there was no report this month.

### **PARKS and RECREATION**

Mr. Edwards stated the monthly report is in your packet.

- Motion made by Mr. Edwards, seconded by Ms. Donahue, to plant a tree in Willow Park in honor of Natalie Klee. Motion passed unanimously.
- Motion made by Ms. Donahue, seconded by Mr. Guerin , to request approval to implement the Camp Hill Environmental club under the direction of Paul Garrett. Motion passed unanimously with oversight of the club by the Parks and Recreation Committee.
- Motion made by Ms. Donahue, seconded by Mr. Edwards, to donate a family pool membership to the Fredrickson Library fundraiser with the stipulation the winner must be a Borough resident or live within one of the five surrounding municipalities. Motion passed unanimously.
- Motion made by Ms. Donahue, seconded by Mr. Guerin to appoint Audrey Logar as the representative and Ms. Donahue as the alternate to the Green Space Coalition. Motion passed unanimously.
- Motion made by Ms. Donahue, seconded by Mr. Edwards, to reject the request from the City Islanders to use Borough fields for soccer games and practices. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Ms. Donahue, to approve the request from the Lions Soccer Academy to used Borough fields for their soccer clinic. Motion passed unanimously.
- Motion made by Ms. Donahue, seconded by Mr. Edwards, to approve the Jr. Civic Club's annual Memorial Day Dash. Motion passed unanimously.
- Motion made by Ms. Donahue, seconded by Mr. Robelen, to allow the Lion's Club to use Prosser Hall on February 11, 2012 for their annual meeting. Motion passed unanimously.

### **PLANNING & ZONING**

Mr. Robelen stated the committee has finalized its recommendations for the billboard ordinance and is requesting approval to advertise the ordinance and schedule a public hearing.

- Motion made by Mr. Robelen, seconded by Mr. Guerin, to approve the advertisement of the billboard ordinance and schedule a public hearing at 6:00 p.m. on Wednesday, March 9, 2011. Motion passed unanimously.
- Motion made by Mr. Robelen, seconded by Mr. Schultz to approve the Tree City Application as presented by Ms. Roane of the Shade Tree Commission. Motion passed unanimously.

**PUBLIC WORKS**

Mr. Guerin stated the monthly report is in your packets.

Mr. Guerin thanked public works for their efforts in the recent snow removal as well as their work on the municipal pool building.

**PUBLIC COMMENT**

There was no public comment at this time.

**EXECUTIVE SESSION**

Council recessed to executive session to obtain legal advice from the solicitor and discuss legal matters at 8:25 p.m.

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Borough Council returned to public session at 8:40 p.m.

- Motion made by Mr. Schultz, seconded by Mr. Guerin, to authorize the Borough Solicitor to participate in the tax assessment appeals. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Edwards, seconded by Mr. Schultz, to adjourn. Motion passed unanimously at 8:42 p.m.

Respectfully submitted,

Anne Shambaugh, Borough Secretary