

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
November 12, 2008**

President McBride called the public meeting to order at 7:00 p.m. Present were:

President McBride
Vice President McLemore
David Buell
Deborah Donahue
Don Edwards
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Fire Chief Mark Simpson, Solicitor J. Stephen Feinour, Borough Manager Gary M. Kline, and Borough Secretary Anne Shambaugh.

MINUTES

The minutes of the October 8, 2008 regular council meeting were presented.

- Motion made by Mr. Weber, seconded by Ms. Donahue, the minutes of the regular council meeting of October 8, 2008 were approved unanimously.

The minutes of the October 22, 2008 special council meeting were presented.

- Motion made by Mr. McLemore, seconded by Mr. Sledzinski, the minutes of the special council meeting of October 22, 2008 were approved unanimously.

The minutes of the October 29, 2008 special council meeting were presented.

- Motion made by Mr. McLemore, seconded by Mr. Weber, the minutes of the special council meeting of October 29, 2008 were approved unanimously.

MAYOR'S REPORT

Mr. McBride introduced Glenn White and Kathy Cadeaux to discuss a fireworks display at the conclusion of the Toys for Tots Parade on December 6, 2008. Mr. White stated once the lights on the tree are turned on, a small firework display would occur from the roof of the Blooms by Vickery building. Mr. White stated the fire department would be

nearby in the event they are needed. He stated the display is similar to those used in indoor arenas and concerts and would be safe for this venue.

After a brief discussion, Mr. McBride asked Chief Simpson and Chief Ammons for their thoughts. Chief Simpson stated he was not comfortable with the request and Chief Ammons concurred.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to allow the test of the fireworks display prior to December 6, 2008. Motion did not pass. Vote was 2 in favor and 5 opposed.

PUBLIC COMMENT

- Skip Focht, 237 N 16th Street, provided Council with a petition listing signatures for assistance with the flooding problem along Shaeffer Alley.

Mr. McBride stated PA American Water Company would be replacing the water main line along 24th Street before the end of the year. As such, he noted the paving of 24th Street would be completed in the spring of 2009.

- Dr. Rakow, Market Street, read a statement regarding the recent hearing regarding the Chloramine issue.

PLANNING and ZONING

Ms. Abigail Freeburn requested Council approve the Subdivision Plan previously submitted to the Planning Commission. Mr. McBride asked Mr. Malarich if there were any outstanding issues with the plan. Mr. Malarich stated the subdivision plan segregates the abandoned area. He stated there is no land development simply a swap of the land from one owner to the other.

- Motion made by Mr. Sledzinski, seconded by Mr. Weber, to approve the Freeburn Subdivision Plan. Motion passed unanimously.

PUBLIC SAFETY

Mr. McBride presented the police monthly report which was included in the packet and Chief Simpson presented the fire department monthly report which was also included in the monthly packet.

Chief Simpson stated Santa would be making appearances throughout the Borough on Mondays and Wednesdays beginning December 1.

Mr. McBride requested the new fire truck be on display at the December Council Meeting.

Mr. McBride asked Mr. Buell to address Beth Prosser's request to change the Borough Ordinances to allow chickens as pets. Mr. Buell stated the Health Board unanimously recommended the ordinance not be changed. Ms. Prosser asked if Council would be willing to review the request again at a later date and Mr. Buell stated they would.

BOROUGH MANAGER'S REPORT

Mr. Kline presented the Treasurer's report for September 2008 detailing all financial transactions for that time period.

Mr. Kline presented the Emergency Access Agreement between Penn DOT and the Borough for portions of S.R. 15 and 581. Mr. Feinour stated Spangler Road is private and the Borough would need to secure a right-of-way agreement or easement agreement prior to executing the Agreement with Penn DOT. As such, items 4b and 4c were tabled until the December meeting.

Mr. Kline requested approval of the changes to Ordinance 534 and 997 regarding commercial trash pick-up within the Borough. The Ordinance was duly advertised.

- Motion made by Mr. Sledzinski, seconded by Mr. Edwards, to adopt the ordinance changing the pick-up times for commercial trash. Motion passed unanimously by roll call as follows:

David Buell	Yes
Deborah Donahue	Yes
Don Edwards Jr.	Yes
Richard McBride	Yes
Burke McLemore	Yes
Aubrey Sledzinski	Yes
Wayne Weber Jr.	Yes

Mr. McBride requested Ms. Shambaugh notify all commercial haulers immediately of the change.

Mr. Kline requested approval of the annual Holiday Luncheon for Council members, committee members, and staff at a budget not-to-exceed \$1,500.00.

- Motion made by Mr. Weber, seconded by Mr. Buell, to approve the annual Holiday Luncheon at a budget not-to-exceed \$1,500.00.

HEALTH & SANITATION

Mr. Buell presented the monthly report and daily flows to Council and thanked Public Works laborers' for their hard work.

GENERAL GOVERNMENT

Mr. McLemore read the monthly meeting announcements.

- Motion made by Mr. McLemore, seconded by Mr. Buell, to advertise the 2009 budget for public review. Motion passed unanimously.
- Motion made by Mr. McLemore, seconded by Mr. Weber, to advertise the 2009 Tax Ordinance. Motion passed unanimously.
- Motion made by Mr. McLemore, seconded by Mr. Buell, to advertise the 2009 Sewer Rate Ordinance. Motion passed unanimously.

Mr. McBride thanked everyone who was involved in the budget process for their efforts.

FINANCE

Ms. Donahue presented vouchers for payment in the amount of \$330,973.71.

- Motion made by Ms. Donahue, seconded by Mr. Edwards, to pay vouchers in the amount of \$330,973.71. Motion passed unanimously.

Ms. Donahue stated the Finance Committee met with the three candidates to provide auditing services to the Borough.

- Motion made by Ms. Donahue, seconded by Mr. Sledzinski, to appoint Maher Duessel, CPAs as the Borough's auditor for a three year period. After a brief discussion, motion passed unanimously.

INFRASTRUCTURE

Mr. Kline presented the monthly report as well as the Engineer's report to Council.

Mr. Kline requested approval to pay Invoice #3 to Rogele, Inc. in the amount of \$107,953.38 for work on the Safe Routes to School project.

- Motion made by Mr. McBride, seconded by Mr. Weber, to pay Invoice #3 to Rogele, Inc. in the amount of \$107,953.38 for work on the Safe Routes to School project. Motion passed unanimously.

Mr. Kline requested approval to pay Kinsley Construction in the amount of \$143,414.54 for the paving of N 17 Street, N 29th Street and N 30th Streets.

- Motion made by Mr. Buell, seconded by Mr. Weber, to pay Kinsley Construction in the amount of \$143,414.54 for paving of N 17th Street, N 29th Street and N 30th Street. Motion passed unanimously.

Mr. Kline presented information to Council requesting to extend the Safe Routes to School contract with Rogele, Inc. until May 31, 2009. Mr. Kline stated one of the vendors working with Rogele, Inc. did not provide the detectable warning surfaces as promised. As such, Rogele was unable to complete the project before the weather turned cold. The extension of the contract will allow Rogele to work with the vendor and get the warning surfaces so they can be placed in the spring of 2009.

- Motion made by Mr. Weber, seconded by Mr. Sledzinski, to extend the Safe Routes to School contract with Rogele, Inc. until May 31, 2009. Motion passed unanimously.

Mr. Kline introduced Mr. Matt Best to provide a brief update on the CHEDG project for the Willow Park Bicentennial Plaza. Mr. Best stated there would be a Town Hall meeting on Wednesday, December 3 to present the project to residents.

- Motion made by Mr. Buell, seconded by Mr. McLemore, to approve hanging a banner across Market Street to announce the meeting. Motion passed unanimously.

Mr. Kline stated the Borough's website would be updated with information on the project and the meeting on Thursday, November 13.

PERSONNEL, POLICIES and PROCEDURES

Mr. McLemore presented the Personnel Manual to council for approval.

- Motion made by Mr. McLemore, seconded by Mr. Buell, to approve the Personnel Manual for employees of the Borough of Camp Hill. Motion passed unanimously.

INFORMATION TECHNOLOGY

Mr. Weber stated the report is in the packets and the infrastructure information will be updated on the website prior to the December meeting including a tentative schedule for 2009.

PARKS and RECREATION

Mr. Edwards presented the monthly report to Council.

Mr. Edwards stated there are currently two (2) positions available on the Recreation Commission and the Borough will be accepting applications for these positions until December 12, 2008.

Mr. Edwards stated the Christmas Tree Lighting and Caroling will be Tuesday, December 3 and the Door decorating contest will be held on December 18, 2008.

Mr. Edwards requested Council consider moving the Memorial Day Festivities back to Willow Park rather than Siebert. He stated several of the community organizations and service groups dropped out because of the move to Siebert and would consider participating in the events again if moved back to Willow Park.

- Motion made by Mr. Edwards, seconded by Ms. Donahue, to moved the Memorial Day Festivities back to Willow Park. After a lengthy discussion regarding other alternatives such as the borough administration building and surrounding parking areas, Mr. Edwards stated he would discuss the other site options with the Recreation Commission. Mr. McLemore stated one of the reasons the event was moved was to allow residents to attend the ceremony at the Cemetery and then proceed to the other activities. Motion passed 4-3.

Mr. Edwards presented a packet for a standard bench for Council to review. Over the past several months, Council has discussed making the parks uniform with the benches, tables and other amenities. The bench is available in 6' or 8' lengths and the plaque if wanted. Council still needs to approve the placement of each bench requested and ordered prior to it being placed.

- Motion made by Mr. Edwards, seconded by Mr. Sledzinski, to approve the standard bench as well as the process to order the benches as presented. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. Weber, to allow the School District to place advertising signs at the corner of Market and 32nd Street between November 13 – November 23, 2008 and February 23 - March 13, 2009 advertising the school plays. After a brief discussion, motion passed unanimously.

PLANNING and ZONING

Mr. Sledzinski stated the monthly report and engineering report were provided in the packets.

Mr. Sledzinski presented a request from the Enclave Development to reduce their letter of credit by \$19,036.

- Motion made by Mr. Sledzinski, seconded by Mr. Weber, to approve the Enclave Development's request for a reduction in their letter of credit by \$19,036. Motion passed unanimously.

PUBLIC WORKS

Mr. Weber presented the monthly report to Council.

PUBLIC COMMENT

There was no additional public comment.

EXECUTIVE SESSION

Council recessed at 8:40 p.m. for an Executive session to discuss legal matters.

Borough Council returned to public session at 9:13 p.m.

- Motion made by Mr. McBride, seconded by Mr. Weber, to approve the acquisition of right of way at 380 N 27th Street, the Kimport property, for \$9,500. Motion passed unanimously.
- Motion made by Mr. McBride, seconded by Mr. Sledzinski, to approve the acquisition of right of way at 2811 Merion Road, the Reitter-Tallevast property, for \$16,800. Motion passed unanimously.

There being no further business to discuss,

- Motion made by Mr. Buell, seconded by Mr. Weber, to adjourn. Motion passed unanimously and adjourned at 9:16 p.m.

Respectfully submitted,

Anne Shambaugh, Borough Secretary