

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
September 10, 2008**

President McBride called the public meeting to order at 7:00 p.m. Present were:

President McBride
Vice President McLemore
Deborah Donahue
Don Edwards
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Fire Chief Mark Simpson, Solicitor J. Stephen Feinour, Mayor Lou Thieblemont, and Borough Secretary Anne Shambaugh. Mr. Buell and Mr. Kline were excused from the meeting.

MINUTES

The minutes of the August 13, 2008 regular council meeting were presented.

- Motion made by Mr. McLemore, seconded by Mr. Weber, the minutes of the regular council meeting of August 13, 2008 were approved unanimously.

MAYOR'S REPORT

The Mayor presented the Camp Hill Little League team with proclamations for their efforts in winning their title.

Mr. Walter Lyon requested Borough Council consider adopting a resolution in support of Corridor One.

- Motion made by Mr. McLemore, seconded by Ms. Donahue, to approve the resolution in support of Corridor One. Motion passed unanimously.

PUBLIC COMMENT

- Craig Baichik of Kairos Design Group presented initial concept drawings to council for the proposed changes to the Willow Park Plaza. Mr. McBride requested this information be presented to the Borough Manager and discussed at a later council meeting.

- Beth Prosser, N 30th Street, requested Council consider amending the current ordinance regarding the keeping of chickens within the Borough. Currently, the ordinance requires 40,000 square feet and Ms. Prosser does not meet this requirement. Mr. McBride requested the Health and Sanitation committee as well as the Planning and Zoning committee look into the request and provide a recommendation to Council.
- Sara Hopkins, 2951 Central Avenue, stated she is in agreement with Ms. Prosser's request.

PUBLIC SAFETY

Mr. Thieblemont presented the police monthly report which was included in the packet and Chief Simpson presented the fire department monthly report which was also included in the monthly packet. Chief Simpson reminded everyone the Fire Department's Chicken BBQ is Saturday, September 19th from 11 – 7 p.m.

Mr. McBride thanked all of the volunteers for their dedication.

Mr. McBride stated the Police Department's Safety Officers will be transitioned to Patrol Officers and both have passed all the necessary requirements.

- Motion made by Mr. McBride, seconded by Mr. Sledzinski, to appoint Lane Pryor and Doug Hockenberry as Patrol Officers. Motion passed unanimously.

Chief Ammons announced the Police Department would like to close S 24th Street between Chestnut and Market Streets during the times in which students are going to and leaving school. He explained it would be for a trial period of sixty (60) days. He also stated the residents living along that section of S 24th Street will be provided with placards for their cars so they will have entry onto the Street during these times.

- Motion made by Mr. McBride, seconded by Mr. Edwards, to approve the trial closure of S 24th Street between Chestnut and Market Streets for approximately 40 minutes in the morning and 30 minutes in the afternoon for 60 days. After a brief discussion, motion passed unanimously.

PLANNING and ZONING

Mr. Sledzinski stated the Camp Hill School District has drafted an Agreement with the Borough regarding the Highway Occupancy Permit for the Eisenhower School project.

Mr. Feinour explained the School District will assume the responsibility for the stormwater drainage facility and indemnify the Borough. Penn DOT has requested the Borough sign the HOP application as the owner of the stormwater facility. Mr. Feinour explained there is no other alternative at this time as Penn DOT is requiring the HOP application to be signed by the Borough.

- Motion made by Mr. Sledzinski, seconded by Mr. McLemore, to approve the agreement between the School District and the Borough for the School District to have authority for the two stormwater inlets on 21st Street and the Bypass. Motion passed unanimously.

Mr. Sledzinski presented the monthly report as well as the Engineer's report to Council.

Mr. Malarich explained there were errors on the previously submitted Hilltop Village Land Development Plan and as such, it was necessary for Council to re-approve the plan. Mr. Malarich stated it is a technical change and does not need to go before the Planning Commission.

- Motion made by Mr. Sledzinski, seconded by Mr. Weber, to approve the corrected Land Development Plan for Hilltop Village. Motion passed unanimously.

Mr. Sledzinski presented the recommendation for the financial security for the Green Street project. He stated Mr. Malarich calculated the amount as \$81,038.00.

- Motion made by Mr. Sledzinski, seconded by Mr. Weber, to approve the amount of \$81,038.00 as the financial security required for the Green Street project.

Mr. Sledzinski presented the recommendation for the financial security for the Sunoco project. He stated Mr. Malarich calculated the amount as \$40,256.00

- Motion made by Mr. Sledzinski, seconded by Mr. McLemore, to approve the amount of \$40,256.00 as the financial security required for the Sunoco project.

PARKS and RECREATION

Taylor Berrian presented a request to complete an Eagle Scout project by building and placing a bench in Beverly Park.

- Motion made by Mr. Edwards, seconded by Ms. Donahue to approve the Eagle Scout project for Taylor Berrian to build and place a bench in Beverly Park.

Mr. Edwards presented the monthly report to Council.

Mr. Edwards stated a representative from SEIU requested the use of Willow Park and the closing of Market Street between 24th and 32nd Streets on Friday, September 19 to hold a veterans rally. Chief Ammons stated he would not close the street but would provide coverage for them to walk along the sidewalk.

- Motion made by Mr. Edwards, seconded by Mr. Sledzinski, to inform SEIU they could gather at Willow Park but Market Street would not be closed. Motion passed unanimously.

- Motion made by Mr. Edwards, seconded by Mr. McLemore, to approve the request from Fredricksen Library to place a sign at the corner of 19th and Market Streets between November 10 and 24th in support of their Silent Auction. Motion passed unanimously.
- Motion made by Mr. Edwards, seconded by Mr. McLemore, to approve a request from Rebecca Haines to plant a tree in honor of her son. Motion passed unanimously.

PUBLIC WORKS

Mr. Weber presented the monthly report to Council.

INFORMATION TECHNOLOGY

Mr. Weber stated a notice outlining street closures would be posted on the website as well as a timeline for the Infrastructure projects.

PERSONNEL, POLICIES and PROCEDURES

Mr. McLemore stated the draft of the Personnel manual would be distributed to committee members for their review.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to accept the resignation of Ann Fruth from the Shade Tree Commission and for borough staff to send a letter of thanks. Motion passed unanimously.

Mr. McLemore stated there were two (2) openings on the Recreation Commission, an opening on the Shade Tree Commission and an opening on the Market Street Design Review Board. These openings will be posted on the website.

GENERAL GOVERNMENT

Mr. McLemore read the monthly meeting announcements.

FINANCE

Ms. Donahue presented vouchers for payment in the amount of \$1,719,622.26.

- Motion made by Ms. Donahue, seconded by Mr. Edwards, to pay vouchers in the amount of \$1,719,622.26. Motion passed unanimously.

HEALTH & SANITATION

Ms. Donahue presented the monthly report and daily flows to Council.

She stated there is a meeting with the Lemoyne Sewer Authority on Monday, September 15 at 5:00 p.m. to discuss the new treatment plant.

BOROUGH MANAGER'S REPORT

Ms. Shambaugh presented the Treasurer's report for July 2008 detailing all financial transactions for that time period.

Ms. Shambaugh presented the 2009 Budget Schedule to council with workshops planned for Wednesday October 22 and 29 as well as November 5, 2008.

Ms. Shambaugh requested approval to advertise the ordinance for the Borough to enter into the Cable Franchise Agreement with Verizon Pennsylvania, Inc.

- Motion made by Mr. McLemore, seconded by Mr. Weber, the advertise the ordinance for the Borough to enter into the Cable Franchise Agreement with Verizon Pennsylvania Inc. Motion passed unanimously.

Ms. Shambaugh presented the Emergency Access Agreement requesting access to Spangler Road from 581 during the upcoming construction. After a brief discussion, Mr. McBride requested this item be tabled until the October meeting.

Mr. McBride stated he would like a letter sent to Penn DOT requesting a meeting with borough staff, council members and Representative Grell and Senator Vance regarding the light cycles along 11/15 as a result of the ongoing construction. After a brief discussion,

- Motion made by Ms. Donahue, seconded by Mr. Weber, to send a letter to Penn DOT requesting a meeting with borough staff, council members and Representative Grell and Senator Vance regarding the light cycles along 11/15 as a result of the ongoing construction. Motion passed unanimously.

Ms. Shambaugh requested approval to advertise a Request for Proposal for auditing services for the borough. She recommended sending an RFP to various accounting firms in the area for a financial auditor for the next three years.

- Motion made by Mr. McLemore, seconded by Mr. Sledzinski, to approve the request to advertise the Request for Proposal for auditing services for the borough. Motion passed unanimously.

Ms. Shambaugh presented Council with information regarding the Beverly Park grant through Cumberland County and DCNR. Based on recent discussions with DCNR, the

grant would have to be modified to include ADA access throughout the park for any proposed improvements. After a lengthy discussion, Council agreed to withdraw from the grant.

Ms. Shambaugh requested approval for the Solicitor to draft an amendment to Ordinance 534 and 997 regarding the pick-up time for commercial trash collection within the Borough. Currently trash may be collected at 6:00 a.m. and the recommendation is for 8:00 a.m.

- Motion made by Mr. McLemore, seconded by Ms. Donahue, to have the Solicitor draft an amendment to Ordinance 534 and 997. Motion passed unanimously.

INFRASTRUCTURE

Ms. Shambaugh presented the monthly report as well as the Engineer's report to Council.

Ms. Shambaugh requested approval for the final payment to Rogele, Inc. for the sanitary sewer repairs under the 2007 contract in the amount of \$8,522.82.

- Motion made by Mr. Weber, seconded by Mr. Sledzinski, to approve the final payment to Rogele, Inc. for the sanitary sewer repairs under the 2007 contract in the amount of \$8,522.82. Motion passed unanimously.

Ms. Shambaugh requested approval of the first payment to Rogele, Inc. for the Safe Routes to School project in the amount of \$40,544.50.

- Motion made by Mr. McLemore, seconded by Mr. Edwards, to approve the first payment to Rogele, Inc. for the Safe Routes to School project in the amount of \$40,544.50. Motion passed unanimously.

Ms. Shambaugh requested approval to advertise a Request for Proposal to pave S 24th Street, N 24th Street, N 17th Street between High and Market Streets, N 29th Street between Logan Street and the bypass, and N 30th Street between Logan and Lincoln Street.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to advertise a Request for Proposal to pave S 24th Street, N 24th Street, N 17th Street between High and Market Streets, N 29th Street between Logan Street and the bypass, and N 30th Street between Logan and Lincoln Street. Motion passed unanimously.

Ms. Shambaugh presented information to Council regarding the Safe Routes to School project and stated Chestnut Street between 24th and 29th Streets would be closed until Sunday September 14 due to weather conditions.

PUBLIC COMMENT

- Jack Sellers, 312 N 17th Street, stated council should sign the emergency access agreement with Penn DOT.
- Mark Hoover, S 24th Street, asked about the closing of S 24th Street.

EXECUTIVE SESSION

Council recessed at 8:40 p.m. for an Executive session to discuss legal matters.

Borough Council returned to public session at 8:55 p.m.

There being no further business to discuss,

- Motion made by Mr. McLemore, seconded by Mr. Sledzinski, to adjourn. Motion passed unanimously and adjourned at 8:57 p.m.

Respectfully submitted,

Anne Shambaugh, Borough Secretary