

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
May 14, 2008**

President McBride called the public meeting to order at 7:00 p.m. Present were:

President McBride
Vice President Burke McLemore
David Buell
Deborah Donahue
Don Edwards
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Fire Chief Mark Simpson, Solicitor J. Stephen Feinour, Mayor Lou Thieblemont, Borough Manager Gary M. Kline, Borough Secretary Anne Shambaugh, and Junior Councilpersons Mary Ann Keys and Ian Nisley.

MINUTES

The minutes of the April 9, 2008 council meeting were presented.

- Motion made by Mr. Weber, seconded by Mr. Sledzinski, the minutes of the Council meeting of April 9 were approved unanimously.

MAYOR'S REPORT

The Mayor requested permission to pursue a grant for the Pennsylvania Energy Harvest in conjunction with the proposed project at Willow Park plaza. He will work with borough staff to complete the application.

- Motion made by Mr. Buell, seconded by Ms. Donahue, for approval for the Mayor to work with borough staff to apply for the Pennsylvania Energy Harvest grant. Motion passed unanimously.

The Mayor read a resolution of support for the Corridor One project. He requested support from Council for this project in the future and members stated they would show support.

Deb Donahue read a proclamation from the Office of the Cumberland County District Attorney to the Camp Hill Police Department in recognition of their outstanding service to victims of crime.

PUBLIC COMMENT

- Walter Lyon, 509 Albright, stated his support for the Corridor One project. He outlined the current traffic congestion and discussed the potential for future revenues from the project.
- Mike Berney, 11 N 30th Street, provided an update on the Centennial Celebration for the School District. He thanked Don Edwards, the Mayor, the Police Chief, and Council for their help. He stated they were expecting more than 800 attendees and at least 1 person from the last 70 graduating classes would be attending.
- Haywood Marsh, 3600 Logan Street, stated his support for the Corridor One project.
- Tom Helman, 480 St. John's Drive, also stated his support for the Corridor One project.
- Mrs. Besch, 24th Street, voiced her support of the project.
- Ann Lyon, East Pennsboro Township, stated Corridor One is a good project and residents of Cumberland County should support the project.

FINANCE

Ms. Donahue presented vouchers for payment in the amount of \$348,548.99.

- Motion made by Ms. Donahue, seconded by Mr. Edwards, to pay vouchers in the amount of \$348,548.99. Motion passed unanimously.

Mr. John Bonawitz of Brown, Schultz, Sheridan and Fritz presented the 2007 Audit of Financial Statements to Council. He reported the Borough is in good financial standing. The information was previously presented to the Finance Committee for review and approval.

Mr. McBride thanked Gary M. Kline, Anne Shambaugh, and Ray Madden for the day-to-day management of the borough as well as their assistance with the audit.

PUBLIC SAFETY

The Mayor presented the Police Department report for the month of April 2008 and Chief Simpson presented the Fire Department report for the same time period.

Chief Simpson stated the Fire Department will be training with other municipalities each Wednesday evening. Mr. McBride requested the Public Safety report be moved to #3 on the monthly agenda to accommodate the training.

The Mayor thanked the Police Department, Fire Department and EMS for their work on the "mock-crash" site demonstration presented to Camp Hill High School students.

BOROUGH MANAGER'S REPORT

Mr. Kline presented the Treasurer's report for March 2008 detailing all financial transactions for that time period.

Mr. Kline requested approval of the Municipal Planning Advisory Service Agreement with Cumberland County Planning Commission. The agreement allows for a representative of the Tri-County Planning Commission to attend the Borough's monthly planning commission meetings.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to approve the Municipal Planning Advisory Service Agreement with Cumberland County Planning Commission. Motion passed unanimously.

Mr. Kline requested approval to reject all bids received for the Borough's used front-end loader. The highest bid received was \$12,892. Mr. Kline asked permission to reject the bids received and take the trade-in offer of \$22,000.

- Motion made by Mr. Buell, seconded by Mr. Weber, to reject all bids received for the front-end loader and take the trade-in offer of \$22,000. Motion passed unanimously.

HEALTH & SANITATION

Mr. Buell presented the monthly report and daily flows to Council.

Mr. Buell requested approval to send a letter to Governor Rendell regarding the use of Chloramine by Pennsylvania American Water.

- Motion made by Mr. Buell, seconded by Mr. Weber, to send the letter to Governor Rendell with a signature of Rick McBride and the correct spelling of Hampden. Motion passed unanimously.

Mr. Buell announced information and tips regarding the spraying for Gypsy Moths would be on the web site for residents to review. In addition, Mr. Buell requested the use of Prosser Hall to discuss the spraying of the moths. He requested the fee be waived.

- Motion made by Mr. Buell, seconded by Mr. Edwards, to approve a public meeting held in Prosser Hall to discuss the spraying of gypsy moths. Fee for the rental will be waived. Motion passed unanimously.

GENERAL GOVERNMENT

Mr. McLemore read the meeting announcements for the month of May 2008.

INFRASTRUCTURE

Mr. Kline presented the monthly report to Council as well as the Engineer's report.

Mr. Kline requested approval to pay Utility Services Group for the completion of Work Order #1 in the amount of \$14,181.75

- Motion made by Mr. McLemore, seconded by Mr. Weber, to approve payment to Utility Services Group for the completion of Work Order #1 in the amount of \$14,181.75. Motion passed unanimously.

Mr. Kline requested approval to pay Rogele, Inc. for external sewer repairs as identified in Payment Request 3 in the amount of \$39,302.79.

- Motion made by Mr. McLemore, seconded by Mr. Buell, to approve payment to Rogele, Inc. for external sewer repairs as identified in Payment Request 3 in the amount of \$39,302.79. Motion passed unanimously.

Mr. Kline requested approval to advertise for the construction contractor bids for the Safe Routes to School project.

- Motion made by Mr. McLemore, seconded by Mr. Buell, to approve advertisement for the construction contractor bids for the Safe Routes to School project. Motion passed unanimously.

Mr. Kline requested approval for the borough engineer to perform the required construction inspection services associated with the Safe Routes to School project.

- Motion made by Mr. Weber, seconded by Mr. Buell, to approve the borough engineer to perform the required construction inspection services associated with the Safe Routes to School project. Motion passed unanimously.

Mr. Kline requested approval for the borough engineer to submit the required inspection qualification package to Penn DOT for the Safe Routes to School project.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to approve for the borough engineer to submit the required inspection qualification package to Penn DOT for the Safe Routes to School project. Motion passed unanimously.

Mr. Kline requested approval to pay the invoices in the amount of \$700.00 associated with the 27th Street Underpass project. The invoices are for the appraisal of lands needed to complete the project.

- Motion made by Mr. McLemore, seconded by Mr. Buell, to approve the payment of invoices in the amount of \$700 associated with the 27th Street Underpass project. Motion passed unanimously.

PERSONNEL, POLICIES and PROCEDURES

Mr. McLemore stated a personnel manual for the borough staff would be finalized by the end of 2008.

Mr. McLemore presented the salaries for the Lifeguards and Camp Counselors for 2008 for review and approval. The lifeguard salaries range from \$7.15 to \$13.25 and the counselor salaries range from \$7.15 to \$11.00.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to approve the salaries for the Lifeguards and Camp Counselors for 2008. Motion passed unanimously.

INFORMATION TECHNOLOGY

Mr. Weber stated the Infrastructure section of the website continues to be updated and the gypsy moth information will be added. He also stated he is working on a volunteer group and residents interested in participating can send an e-mail to volunteers@camphillborough.com.

PARKS and RECREATION

Mr. Edwards presented the monthly report to Council. He stated the first “box-lunch review” of 2008 will be held on Friday, June 13.

Camp Hill EA requested permission to hold a car wash at the borough building on Saturday, May 24, 2008.

- Motion made by Mr. Edwards, seconded by Mr. Buell, for the Camp Hill EA to hold a car wash at the borough building on Saturday, May 24, 2008. Motion passed unanimously.

The Camp Hill Soccer Team requested permission to hold their annual camp at Fiala Field the week of July 28 – 31, 2008. This will be the fifth year for the camp.

- Motion made by Mr. Edwards, seconded by Ms. Donahue, to approve the annual soccer team camp at Fiala Field the week of July 28-31, 2008. Motion passed unanimously.

The Camp Hill High School Athletic Booster Club requested permission to purchase a memorial bench for Tom Walton to be placed at Siebert Park to the right of the Press Box.

- Motion made by Mr. Edwards, seconded by Mr. Buell, to approve the purchase and placement of a memorial bench in honor of Tom Walton at Siebert Park by the Camp Hill High School Athletic Booster Club. Motion passed unanimously.

Mr. McBride asked Mr. Edwards to form a group of individuals, including Mr. Kline, to work on a protocol for placing memorials within borough parks.

Ms. Joan Fonte requested approval to rent the cabin on Friday, May 30, 2008 for the 2008 class party.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to approve the rental of the cabin by Ms. Fonte for the 2008 class party. Motion passed unanimously.

PLANNING and ZONING

Mr. Sledzinski presented the monthly report and Engineer's report to Council.

Sunoco requested a 90-day extension for the review and approval of their proposed Land Development Plan.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to grant the 90-day extension to Sunoco for the review and approval of their proposed Land Development Plan. Motion passed unanimously.

Mr. Gallagher requested review of a petition to remove an unopened street along N 27th Street. Mr. Feinour stated that it is an alleyway to the southern side of 218 N 27th Street and stated that a public hearing is to be scheduled to review the Petition.

Mr. Feinour stated it is possible the Eisenhower School project will also be before Council at the June meeting so a special meeting may be planned.

- Motion made by Mr. Sledzinski, seconded by Mr. Weber, to hold a public hearing at 6:30 on July 9 to discuss the removal of an unopened street along N 27th Street. After a brief discussion, motion passed unanimously.

PUBLIC WORKS

Mr. Weber presented the monthly report to Council.

Mr. Weber stated cameras would be installed at the Public Works facility in the near future.

PUBLIC COMMENT

- Susan Pickford, 2612 Chestnut Street, stated there were handouts available for the residents attending the meeting regarding the Chloramine issue.

EXECUTIVE SESSION

Council recessed at 8:42 p.m. for an Executive session to discuss legal matters.

Borough Council returned to public session at 8:47 p.m.

Mr. McBride stated council needed to schedule a separate meeting date for the Eisenhower School project discussion. The current deadline is June 15, 2008.

Mr. McBride requested Ms. Shambaugh send an e-mail to council members requesting their availability for several dates to schedule a meeting. After a brief discussion regarding possible dates, it was determined Ms. Shambaugh will send an email with a list of dates for the meeting.

Mr. Kline provided an update on the Sunoco Land Development plan. He stated a meeting with Penn DOT was held and additional time to review the plans was requested.

Mr. Feinour provided an update on the appeal/hearing process for the Shade Tree Commission. At this time, there is no an appeal process within the Code. He stated Council can amend the code to provide for a hearing before the Shade Tree Commission or to provide for an appeal to Borough Council.

- Motion made by Mr. McLemore, seconded by Mr. Sledzinski, to have the solicitor draft an amendment to the ordinance regarding an appeal process by way of a hearing before the Shade Tree Commission. Motion passed unanimously.

Mr. Buell stated June was the last month for the Junior Councilpersons and he would make a presentation at that time. An announcement will be made at the July meeting for next year's members.

Mr. McBride announced the Public Safety Committee would be reviewing changes to the Civil Service Commission Agreement within the next month and will provide recommendations to Council.

There being no further business to discuss,

- Motion made by Mr. Weber, seconded by Ms. Donahue, to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Anne Shambaugh, Borough Secretary