

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
February 13, 2008**

President McBride called the public meeting to order at 7:02 p.m. Present were:

President McBride
Vice President Burke McLemore
David Buell
Deborah Donahue
Don Edwards
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Fire Chief Mark Simpson, Solicitor J. Stephen Feinour, Mayor Lou Thieblemont, Borough Manager Gary M. Kline, Borough Secretary Anne Shambaugh, and Junior Councilperson Ian Nisley.

MINUTES

The minutes of the January 9, 2008 council meeting were presented.

- Motion made by Mr. McLemore, seconded by Weber, the minutes of the Council meeting of January 9 were approved unanimously.

The minutes of the January 30, 2008 council workshop were presented.

- Motion made by Mr. Weber, seconded by Mr. Sledzinski, the minutes of the workshop of January 30 were approved unanimously.

MAYOR'S REPORT

Mr. Richard Hammon of the Pennsylvania Chiefs of Police Association presented Chief Ammons with Accreditation Status for the Borough's Police Department. The Borough of Camp Hill is one of 52 police departments within the state of Pennsylvania that have met all the criteria.

Chief Ammons thanked Officer Hockenberry and Donna Hope for their hard work in pulling the Accreditation report together.

PUBLIC COMMENT

- Mike Berney, 11 N 30th Street, asked for assistance with traffic control, banner across Market Street, information on the Willow Park sign, etc. in celebration of the School District's Centennial Celebration over Memorial Day weekend. Mr. McBride asked Mr. Berney to get all of the information and requests to the Public Safety committee for review and assistance.
- Mark Hoover, 20 S 24th Street, congratulated the Police Department on the accreditation. He stated he was disappointed in the Zoning Hearing Board decision regarding Eisenhower Elementary and the Performing Arts Center.
- Bruce Bigelow, 20 S 26th Street, stated he was disappointed in Council for agreeing to use the Safe Routes to School grant money to pay 100% of curb and sidewalk repairs along that route.
- Randee McQuowan, 2700 Chestnut Street, stated she has contacted the borough office on several occasions regarding information about zoning violations on her neighbor's property. She asked how she can get an answer. Mr. McBride told her he would speak to borough staff and send her a letter within a week.

BOROUGH MANAGER'S REPORT

Mr. Kline presented the Treasurer's report for December 2007 detailing all financial transactions for that time period.

Mr. Kline stated the Borough received sealed RFP responses from 6 vendors for the televising of sewer main and lateral lines. He made a recommendation to contract with the lowest bidder, Utility Services Group, provided they meet all requirements of the proposal including bond and insurance documents.

- Motion made by Mr. Buell, seconded by Ms. Donahue, to award the contract to the lowest bidder, Utility Services Group, provided all proposal requirements including bond and insurance documentation is received. Motion passed unanimously.

Mr. Kline requested approval for the Borough to apply for a grant through Susquehanna Municipal Trust for training of staff..

- Motion made by Mr. McBride, seconded by Mr. Weber, for the Borough to apply for a grant through the Susquehanna Municipal Trust for training of staff. Motion passed unanimously.

Mr. Kline requested approval for the Borough to apply for the 2008 902 Recycling Grant. The grant is a 90-10 match and the Borough would like to purchase a back-hoe as well as additional leaf collection equipment.

- Motion made by Mr. McLemore, seconded by Mr. Buell, for the Borough to apply for the 2008 902 Recycling Grant to purchase a back-hoe as well as leaf collection equipment. Motion passed unanimously.

Mr. Kline requested approval for the Borough to apply for a grant through Penn PRIME to training of borough staff.

- Motion made by Mr. Weber, seconded by Mr. Edwards, for the Borough to apply for a grant through Penn PRIME for training. Motion passed unanimously.

Mr. Kline stated the Borough needed to appoint a delegate and alternate to the Capital Region Council of Governments. The previous delegate was Liesl Beckley and the alternate David Buell. Mr. Buell stated he would like to be the delegate and Ms. Donahue stated she would be interested in the alternate position.

- Motion made by Mr. McBride, seconded by Mr. Weber, to appoint Dave Buell as the delegate and Deb Donahue as the alternate to the Capital Region Council of Governments for 2008. Motion passed unanimously with Mr. Buell and Ms. Donahue abstaining from the vote.

HEALTH & SANITATION

Mr. Buell presented the monthly report and daily flows to Council.

Mr. Buell stated the Health and Sanitation committee would be meeting on February 28 to discuss several issues and a report would be provided at the March council meeting.

GENERAL GOVERNMENT

Mr. McLemore read the meeting announcements for the month of February 2008.

FINANCE

Ms. Donahue presented vouchers for payment in the amount of \$490,416.68.

- Motion made by Ms. Donahue, seconded by Mr. Sledzinski, to pay vouchers in the amount of \$490,416.68. Motion passed unanimously.

Mr. Kline explained the Finance Committee met on January 23, 2008 to discuss options for the refunding of the Borough's General Obligation Bonds. Two financial companies presented proposals to the committee for review. At this time, the committee is recommending Public Financial Management as the firm to complete the re-funding. The Borough will receive a one-time payment and Mr. Kline recommends \$80,000 as the trigger amount for the process to begin.

- Motion made by Ms. Donahue, seconded by Mr. McLemore, to accept the bid presented by Public Financial Management for the re-funding of General Obligation Bonds with a threshold of \$80,000. After a brief discussion, motion passed unanimously.

INFRASTRUCTURE

Mr. Kline presented the monthly report to Council as well as the Engineer's report.

Mr. Kline explained the borough has hired an arborist to review trees along the Safe Routes to School route.

PERSONNEL, POLICIES and PROCEDURES

Mr. McLemore stated the Personnel Committee met with several candidates for the Alternate positions to the Zoning Hearing Board and the committee is recommending Mr. John McKee and Mr. Shaun Sparks.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to appoint John McKee as the 2nd Voting Alternate to the Zoning Hearing Board for a term of three years. Motion passed unanimously.
- Motion made by Mr. McLemore, seconded by Mr. Sledzinski, to appoint Shaun Sparks as the 3rd Voting Alternate to the Zoning Hearing Board for a term of three years. Motion passed unanimously.

INFORMATION TECHNOLOGY

Mr. Weber stated there was no monthly report and he will work with borough staff to prepare an Infrastructure Update for the website.

PUBLIC SAFETY

The Mayor presented the Police Department report for the month of January 2008 and Chief Simpson presented the Fire Department report for the same time period.

Mr. McBride discussed the addition of stop signs along North 17th Street. The committee reviewed the request and recommends the addition of the stop signs.

- Motion made by Mr. McBride, seconded by Mr. Edwards, to have the solicitor draft an Ordinance for review adding two stop signs along N 17th Street. Motion passed unanimously.

Mr. McBride stated the committee and the solicitor reviewed the proposed Special Police Agreement and recommend advertising the ordinance.

- Motion made by Mr. McBride, seconded by Mr. Buell, to advertise the ordinance outlining the Special Police Agreement. Motion passed unanimously.

PARKS and RECREATION

Mr. Edwards presented the monthly report to Council.

Mr. Edwards presented the request from the Camp Hill Aquatic Club to hold their annual All-Star swim meet and end of season pool party in July. The swim meet will be held Sunday, July 20, 2008 and will require the pool to open late at 4:00 p.m. to members. Additionally, the end-of-season party will require the pool to close early the evening of Monday, July 21 at 6:00 p.m.

- Motion made by Mr. Edwards, seconded by Mr. Buell, to approve the All-Star swim meet and end-of-season pool party for the Camp Hill Aquatic Club. On Sunday, July 20 the pool will open to members at 4:00 p.m. and on Monday, July 21, the pool will close to members at 6:00 p.m. Motion passed unanimously.

Mr. Edwards discussed a request he received from the Hershey Harrisburg Regional Visitors Bureau to use the field at Siebert Park for a two-day Rugby Championship. The committee decided not to recommend this use and therefore no action is required.

Mr. Edwards presented a request from Camp Hill High School to use the cabin at Siebert Park and waive the rental fee on Sunday, May 4 to hold a fundraiser benefiting “Friends and Neighbors.”

- Motion made by Mr. Edwards, seconded by Mr. Buell, to approve the use of the cabin at Siebert Park for the Camp Hill High School with the rental fee waived on Sunday, May 4, 2008. Motion passed unanimously.

Mr. Edwards presented a request from the Cumberland County Redevelopment Authority to use Prosser Hall and waive the rental fee one evening in March 2008.

- Motion made by Mr. McLemore, seconded by Mr. Edwards, to approve the use of Prosser Hall for the Cumberland County Redevelopment Authority with the rental fee waived one evening in March 2008. After a brief discussion, motion passed unanimously.
- Motion made by Mr. McLemore, seconded by Mr. Weber, to waive the rental fee for a booth at the Memorial Day festivities for the Centennial Committee at the High School. Motion passed unanimously.

PLANNING and ZONING

Mr. Sledzinski presented the monthly report to Council.

Mr. Sledzinski stated Council needed to appoint a member to the Market Street Design Review Board to replace Brian Musselman as the Council representative.

- Motion made by Mr. McLemore, seconded by Mr. Weber, to nominate Aubrey Sledzinski to replace Brian Musselman as the Council representative on the Market Street Design Review Board. Motion passed unanimously.

Mr. Buell announced he is currently a representative for the West Shore/Cumberland County Outreach program. Mr. Buell respectfully requested Ms. Donahue take his place on this committee and she accepted. No action necessary.

Mr. Malarich stated the borough received a request from Cedar Shopping Center to reduce their letter of credit for the Shopping Mall. Mr. Malarich stated he would provide his recommendation to Council at the March 2008 meeting.

PUBLIC WORKS

Mr. Weber presented the monthly report to Council.

Mr. Weber stated approximately 2.2 tons of leaves were collected this year to date and that two (2) handicapped spaces were added along November Drive.

Mr. McLemore told Council the borough's receptionist resigned and an advertisement for the position would appear in this Sunday's Patriot News.

PUBLIC COMMENT

- Jack Sellers, 312 N 17th Street, asked if action could be taken at a meeting other than the regularly scheduled Council meeting. Mr. Feinour stated action could be taken at any publicized meeting. He also asked about the property at 124 N 24th Street and was told it is on schedule.
- Shawn McGonnell, representing Cedar Shopping Center, stated all obligations regarding the financial security have been met with the exception of the Highway Occupancy Permit (HOP).
- Mike Berney, 11 N 30th Street, thanked Council for waiving the fee for the Memorial Day festivities.

Mr. McLemore and Mr. McBride stated the vote in January regarding the Safe Routes to School program was the 2nd vote on the issue with the first being in May 2007 at a public meeting. The grant money will be used for the repairs and as such, the borough must file a very specific scope of work including a timeframe for completion. One of the options was for the borough to do the work and bill the homeowner, but the borough would be responsible for payment the entire tab and trying to collect the fees from the homeowners. This way – the borough will use the grant money and be immediately reimbursed. The decision was not taken lightly and hours were spent debating the project and the various options.

- Mark Hoover, 20 S 24th Street, stated he better understood their reasoning for the project and thanked council.

EXECUTIVE SESSION

Council recessed at 8:10 p.m. for an Executive session to discuss legal matters.

Borough Council returned to public session at 8:42 p.m. and adjourned.

Respectfully Submitted,

Anne Shambaugh, Secretary