

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
OCTOBER 11, 2006**

President McBride called the public meeting to order at 7:00 p.m. Present were:

President Richard McBride
Vice President Burke McLemore
David Buell
Liesl Beckley
Brian Musselman
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Fire Chief Mark Simpson, Solicitor J. Stephen Feinour, Mayor Lou Thieblemont, Borough Manager Gary M. Kline, and Borough Secretary Anne Shambaugh.

MINUTES

The minutes of the September 13, 2006 council meeting were presented.

- Motion made by Mr. Weber, seconded by Mr. Sledzinski, the minutes of the Council meeting of September 11 were approved unanimously. Ms. Beckley abstained from the vote as she was not present at the meeting.

The minutes of the September 28, 2006 special meeting were presented:

- Motion made by Mr. Buell, seconded by Mr. Weber, the minutes of the special meeting of September 28 were approved unanimously.

The minutes of the May 8, 2006 special meeting were presented:

- Motion made by Mr. Weber, seconded by Ms. Beckley, the minutes of the special meeting of May 8 were approved unanimously.

MAYOR'S REPORT

The Mayor discussed the Goddard Trail and the possible “facelifts” in order to better the trail. The trail is being realigned due to the closure near 28th street so the trail committee realigned the trail to use 30th street. Mr. Christian John of troop 51, who is working on his eagle badge, has agreed to create signs for the realignment. The green trail will be the first trail to be overhauled. The mayor and the committee are currently accepting donations for the new signs, benches, etc. for the trails.

The mayor reminded residents that FEMA and the Red Cross recommend keeping at least 72 hours worth of supplies in an emergency kit. The brochure entitled “Your Family Disaster Supplies Kit” is available online at www.fema.gov.

The mayor took pictures and video to assist the police department with updating their emergency manual as well as for the “Our Town” video project through WITF.

PROCLAMATION

The mayor presented a proclamation to Theodore John Grothe III (Teddy) for his heroic actions on August 13, 2006. Teddy was instrumental in saving the life of another by engaging in conversation and convincing him to accompany the police officer to the nearest hospital.

Teddy thanked the mayor and everyone in the fire department for their support.

PUBLIC COMMENT

- Joe Shepherd – Commended the mayor for implementing recent programs and projects as well as for deeds well done. He also thanked the mayor for stepping in when there was a shortage of crossing guards.
- Mark Hoover – reiterated the same comments expressed by Mr. Shepherd.

PRESENTATION

Cumberland County Commissioner Rick Rovegno presented information regarding the property reassessments within the County as well as the Borough of Camp Hill.

PLANNING and ZONING

Mr. Bob Fisher of RJ Fisher & Associates presented proposed changes to The Enclave project on North 17th Street.

The engineer’s letter dated September 15, 2006 summarizes the changes requested and being presented for consideration.

- The one-story garage building is removed and replaced with open-air parking stalls.
- The number of mailbox clusters is reduced from two to one.

- Building footprints and the location of individual driveways have been slightly revised. (The total building coverage, individual building length and width, and number of units remains the same.)
- A vertical curb is provided along North 17th Street.
- A storm water inlet is provided at the low-point in North 17th Street due to the curbing addition. Other minor changes are also made to the storm water collection system due to the curbing.
- A sidewalk is provided along the entire North 17th Street frontage of the property. (The approved plan had the sidewalk ending on the south side of the one-way driveway exit from the property.)
- The grass swale parallel to North 17th Street between the street and sidewalk has now been relocated to the east side of the sidewalk.

Planning commission recommended approval of these changes at their September 19, 2006 meeting.

- Motion made by Mr. Sledzinski, seconded by Mr. McLemore, to approve the amended plan conditioned upon satisfaction of the engineer's comments and adjustment of the financial security based on the contractor's and engineer's estimate of the cost of improvements in accordance with the Subdivision and Land Development Ordinance (SALDO). Motion passed unanimously.

Mr. Sledzinski announced the Planning Commission has recommended the Borough's Subdivision and Land Development Ordinance (SALDO) be revised to require a checklist be included with the submission of plans. Mr. Trynoski has prepared a checklist for approval.

- Motion made by Mr. Sledzinski, seconded by Mr. Musselman, to authorize the Borough solicitor to advertise and update the SALDO to include the checklist and review the definition of "minor" subdivision. Motion passed unanimously.

PUBLIC WORKS

Mr. Musselman presented the monthly report to Council. Mr. Musselman announced leaf collection began Monday, October 9th.

MANAGER'S REPORT

Mr. Kline presented the Treasurer's report for September 2006 detailing all financial transactions for that time period.

Mr. Kline presented the proposed 2007 budget schedule. The meetings will begin at 5:30 p.m.

Mr. Kline presented the 2007 Operating Budget for the West Shore Tax Bureau. The total amount associated with the budget is \$1,185,136.00.

- Motion by Mr. McBride, seconded by Mr. Weber, to approve the resolution adopting the 2007 Operating Budget for the West Shore Tax Bureau. Motion passed unanimously.

Mr. Kline presented the Ordinance for approval of participation in the Cumberland County Inter-municipal Agreement program.

- Motion by Mr. McBride, seconded by Mr. Sledzinski, to approve participation in the Cumberland County Inter-municipal Agreement program. Motion passed unanimously by roll call as follows:

Liesl Beckley – Yes
 David Buell – Yes
 Richard McBride – Yes
 Burke McLemore – Yes
 Brian Musselman – Yes
 Aubrey Sledzinski – Yes
 Wayne Weber, Jr. – Yes

- Motion by Mr. McBride, seconded by Ms. Beckley, to approve Gary Kline as the primary representative and Anne Shambaugh as the alternate to the West Shore Tax Bureau board. Motion passed unanimously.

Mr. Kline presented a recommendation for a contractor to paint the Borough's Log Cabin and the interior of Prosser Hall. The 2006 budget includes money for these projects. The cost to paint the interior of Prosser Hall is \$4,120 and \$1,638 for the Log Cabin.

- Motion by Mr. McBride, seconded by Ms. Beckley, for the Borough Manager to contract for the interior of Prosser Hall and the Log Cabin to be painted for prices indicated above. Motion passed unanimously.

Mr. Kline requested approval of the MMO Resolution for the Police Pension Fund.

- Motion by Mr. McBride, seconded by Mr. McLemore, to approve the MMO resolution for the Police Pension Fund. Motion passed unanimously.

Mr. Kline requested approval of the MMO Resolution for the Non-Uniform Pension Fund.

- Motion by Mr. McLemore, seconded by Mr. Weber, to approve the MMO resolution for the Non-Uniform Pension Fund. Motion passed unanimously.

Mr. Kline requested approval to purchase new snow plow attachments for a new Public Works vehicle totaling \$11,227.09. The truck was purchased through a grant received in 2006 and these

new attachments are not budgeted items. Mr. Kline recommended the attachments be paid from the Liquid Fuels funds.

- Motions by Mr. McLemore, seconded by Ms. Beckley, to approve the purchase of new snow plow attachments in the amount of \$11,227.09. Motion passed unanimously.

Mr. Kline requested approval to purchase one (1) used golf cart. The recreation department has currently budgeted funds to purchase a 1996 EZGO golf cart. It has 387 hours on it and has been inspected by the Borough's mechanic.

- Motion by Mr. McBride, seconded by Ms. Beckley, to authorize the manager to authorize the recreation commission to purchase the 1996 golf cart for \$800. Motion passed unanimously.

HEALTH & SANITATION

Mr. Buell presented the monthly report to Council. Mr. Malarich presented the Engineer's report which included updates on the sewer line beneath 581 as well as an update on the Siebert Park project.

GENERAL GOVERNMENT

Mr. McLemore read the meeting announcements.

In addition, Mr. McLemore thanked the residents that came to the September 28th final town hall meeting. He also thanked everyone who put together the presentation for the meeting.

Mr. McLemore summed up the information shared including the Safe Routes to School project, good and safe streets, sewers operating safely and that the taxpayers recognize the cost involved with the best package to commence these projects.

Mr. McBride also extended his thanks to Gary and the rest of the Borough staff for their hard work and dedication to the Borough.

FINANCE

Mr. McBride presented vouchers for payment in the amount of \$ 1,268,703.49.

- Motions made by Mr. Buell, seconded by Mr. Weber, vouchers for payment were unanimously approved for payment.

PERSONNEL, POLICIES, and PROCEDURES

Ms. Beckley announced the Borough had received applications for the vacancy on the Planning Commission and a recommendation would be made at the November council meeting.

INFORMATION TECHNOLOGY

Mr. Weber provided the monthly report to Council. Mr. Weber announced new calendar software will be available on the website. Additional enhancements will be made within the next sixty (60) days. The implementation date for these additions to the website has been pushed back until further research can be completed.

The IT committee will have a reformatted webpage for presentation to council at either the December or January council meeting. The IT committee is looking for feedback from residents regarding on-line payments and will be sending a survey for this information.

PUBLIC SAFETY

Mr. Thieblemont presented the Police Department report for the month of September 2006 and Mr. McBride presented the Fire Department report for the same time period.

Mr. McBride requested approval of the additional stop signs within the Borough.

- Motion by Mr. McBride, seconded by Mr. Weber, for approval of the Ordinance outlining the placement of additional stop signs within the Borough. Motion passed unanimously by roll call as follows:

Liesl Beckley – Yes
David Buell – Yes
Richard McBride – Yes
Burke McLemore – Yes
Brian Musselman – Yes
Aubrey Sledzinski – Yes
Wayne Weber, Jr. – Yes

PARKS & RECREATION

Ms. Beckley presented the monthly report to Council and noted that Trick or Treat night in the Borough is Tuesday, October 31 and the Borough's Halloween parade is on Tuesday, October 24, 2006 at 6:00 p.m.

Ms. Beckley announced the West Shore Council of Governments opened up its membership to municipalities on the East Shore as well. As such, they are changing their name to the Capital Region Council of Governments. Ms. Beckley requested Council's permission to vote "yes" for the name change at next week's meeting.

Ms. Beckley announced a donation of \$1,000.00 from the Aquatic Club. She requested Borough staff send a letter of thanks and Mr. Kline acknowledged a letter would be sent.

PUBLIC COMMENT

- Molly Robertson – inquired if the prison crew could do the painting within the Borough facilities.
- Bill Botanieri – commended Council on their handling of various issues as they arise.
- Anne Marie Smith – asked Mr. Buell why the situation with the mayor being a crossing guard could not have been handled behind closed doors rather than in public and in the paper. Mr. Buell acknowledged the situation had been addressed and was finished.
- Kathy Sellers – publicly thanked Mr. Kline for fixing the storm water drain on North 17th Street. She also asked if a street light could be placed on Parkside and the Borough park? Mr. McBride stated Borough and Police staff would review the request and report back to Council.
- Kim Hoover – requested an update on the ongoing communication between Borough Council and the Camp Hill School District.

EXECUTIVE SESSION

Council recessed at 8:35 p.m. for an Executive session to discuss legal matters.

At 8:57 p.m., Council reconvened and adjourned.

Respectfully Submitted,

Anne Shambaugh, Secretary