

**CAMP HILL BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
2145 WALNUT ST. PROSSER HALL
CAMP HILL, PA 17011
SEPTEMBER 13, 2006**

President McBride called the public meeting to order at 7:01 p.m. Present were:

President Richard McBride
Vice President Burke McLemore
David Buell
Brian Musselman
Aubrey Sledzinski
Wayne Weber, Jr.

Also present were Police Chief Jan Ammons, Solicitor J. Stephen Feinour, Mayor Lou Thieblemont, Borough Manager Gary Kline, and Borough Secretary Anne Shambaugh.

Mr. McBride announced Ms. Beckley and Chief Simpson asked to be excused from tonight's meeting due to prior commitments.

**PUBLIC HEARING
ZONING ORDINANCE AMENDMENT: Institutional Use (Library)
In Low Density Residential (LDR) District**

The public hearing began at 7:04 p.m. The hearing involved a proposed amendment to 306.D.1.c. Institutional Uses – Library as a special exception. The public hearing allowed for comment from anyone present whether in favor or opposed to the proposed amendment.

The amendment would allow for a special exception to be received in order for a Library to be built in a Low Density Residential (LDR) section of the borough.

The public hearing concluded at 7:08 p.m.

MINUTES

The minutes of the August 9, 2006 council meeting were presented.

- Motion made by Mr. Weber, seconded by Mr. McLemore, the minutes of the Council meeting of August 9 was approved unanimously.

MAYOR'S REPORT

The Mayor announced he presented an Eagle Scout award to Joseph Michael Engel. He also announced he met with eight (8) additional new residents in the Borough and provided them with “welcome” information.

The mayor is working with “Print” to develop a local Borough map with helpful information regarding businesses and churches within the Borough. “Print” provides this service to many of Pennsylvania’s municipalities.

The trail committee is in the process of redesigning the Goddard Trail and the mayor has created a new map and built a website for the committee to study and review. The Boy Scouts will work on the re-marking of the trail.

The mayor continues to follow-up with residents who inquire about high grass, weeds, or other complaints. Mr. Randy Allen of the Camp Hill Volunteer Fire Department asked the mayor to announce the dates for the Citizens Fire Academy: October 5, 12, and 19, 2006.

Mr. Buell asked the mayor what items are contained in the “welcome” packets. The mayor stated a business directory, a map, brochures for various businesses, churches, etc., an application for the Camp Hill Ambulance service, coupons for local businesses, and the most recent copy of the newsletter.

PROCLAMATION

Mr. McBride stated Dr. Gulden would not be available at this meeting and as such, would like to move the proclamation to the October 11, 2006 meeting.

PUBLIC COMMENT

- Laura Keavny – announced she was taking video of the meeting for the “Our Town” series on PBS.
- Matt Best – Thanked the Borough for their support of the CH Fire Department’s chicken bar-b-que.
- Mark Hoover – Inquired about opening a dialogue with the Camp Hill School Board regarding the recent temporary facilities at the elementary school. Mr. McBride explained the borough office has been in constant contact with the school district regarding this project.

MANAGER’S REPORT

Mr. Kline presented the Treasurer’s report for August 2006 detailing all financial transactions for that time period.

Mr. Kline presented the Municipal Minimum Obligation Report (MMO) to Council for the Police Pension fund. Based on the calculation, the amount owed is \$0.00 for 2007.

- Motion by Mr. McBride, seconded by Mr. McLemore, to approve the MMO calculation for the Police Pension fund. Motion passed unanimously.

Mr. Kline presented the Municipal Minimum Obligation Report (MMO) to Council for the Non-Uniform Pension fund. Based on the calculation, the amount owed is \$17,009.00 for 2007.

- Motion by Mr. McBride, seconded by Mr. Weber, to approve the MMO calculation for the Non-Uniform Pension Fund. Motion passed unanimously.

Mr. Kline presented the approval request for additional banners across Market Street. Borough staff confirmed with Penn Dot that every time a new banner is requested, a new resolution must be passed.

- Motion by Mr. McBride, seconded by Mr. Buell, to approve a banner across Market Street for the Cumberland County Commission for Women. Motion passed unanimously.

Mr. Kline requested approval to transfer a cemetery plot from Ms. Witman to Ms. Werner.

- Motion by Mr. McBride, seconded by Mr. Musselman, to approve the transfer of a cemetery plot from Ms. Witman to Mr. Werner. Motion passed unanimously.

Mr. McLemore asked about the Great Road Festival being held on Saturday, September 16, 2006. Mr. Kline stated the Festival would be open between 9:00 am and 4:00 pm and Market Street between 19th and 24th Streets would be blocked. It was noted that all traffic would be re-routed during the Festival.

HEALTH & SANITATION

Mr. Buell presented the monthly report to Council.

Mr. Malarich provided the Engineer's report. Borough Council previously approved the agreement for Phase II of the Act 537 plan.

Mr. Malarich also provided an update on the work recently completed at Siebert Park. He reported that work on Creek Road will begin on Monday, September 18 and Creek Road will be closed to through traffic.

Mr. Malarich reported on Penn Dot's 581 projects constructing a sound wall. The proposed wall will be built over the Borough's sanitary sewer line. Mr. Malarich suggested the Borough enter into an agreement with Penn Dot to sleeve the existing sewer line to extend the life of the pipe. Estimated cost for the lining is \$50,000 and the Borough would be expected to pay 50% of that

cost. Borough Council asked Mr. Kline to call Penn Dot's project manager to discuss how payment would be made for this contract.

- Motion by Mr. Buell, seconded by Mr. Musselman, to adopt the proposed resolution documenting the 581 Penn Dot project and asking them to include placing a lining on the sewer pipes within their contract and authorizing payment of fifty percent of the cost.

After brief discussion regarding the project and the items being added,

- Motion by Mr. McLemore, seconded by Mr. Weber, to table the above request and authorize Borough staff to meet with Penn Dot to pursue additional information and alternatives for this project. Motion passed unanimously.

Mr. McBride instructed Mr. Malarich, Mr. Buell, and Mr. Kline to meet with representatives from Penn Dot and get further clarification on the project.

PUBLIC WORKS

Mr. Musselman presented the monthly report.

GENERAL GOVERNMENT

Mr. McLemore read the meeting announcements.

FINANCE

Mr. McBride presented vouchers for payment in the amount of \$ 381,959.80.

- Motions made by Mr. Musselman, seconded by Mr. Weber, vouchers for payment were unanimously approved for payment.

PERSONNEL, POLICIES, and PROCEDURES

Mr. McBride announced the Borough had received applications for the vacancy on the Planning Commission and a recommendation would be made at the October council meeting.

INFORMATION TECHNOLOGY

Mr. Weber provided the monthly report to Council. Mr. Weber announced new calendar software will be available on the website. Additional enhancements will be made within the next sixty (60) days. The recreation director and the webmaster will work together to provide on-line payment capability for programs offered by the Borough.

Mr. Buell asked if a "health" page could be added to the website as a resource for information on the Avian Flu, emergency medical tips, etc. Mr. Weber agreed to put the request before the committee at their next meeting.

PUBLIC SAFETY

Mr. Theiblemont presented the Police Department report for the month of August 2006 and Mr. McBride presented the Fire Department report for the same time period.

Mr. McBride requested authority to allow the Fire Police to assist Mechanicsburg Borough during their Halloween parade.

- Motion by Mr. McBride, seconded by Mr. Buell, for the Fire Police to assist Mechanicsburg Borough during their Halloween parade. Motion passed unanimously.

Mr. McBride requested authority to allow the Fire Police to work at the Great Road Festival on Saturday, September 16.

- Motion by Mr. McBride, seconded by Mr. Buell, for the Fire Police to work the Great Road Festival. Motion passed unanimously.

Mr. McBride requested authority to place five (5) additional street lights near Siebert Park and N 25th Street.

- Motion by Mr. McBride, seconded by Mr. Sledzinski, five (5) additional street lights will be placed near Siebert Park and N 25th Street. After a brief discussion, motion passed unanimously.

Mr. McBride requested authority to advertise to replace a Public Safety Officer who retired within the Borough Police Department.

- Motion by Mr. McBride, seconded by Mr. Weber, to advertise for the replacement of a Public Safety Officer. Motion passed unanimously.

Mr. McBride requested authority for the Camp Hill Borough Business Association (CHBBA) to hold carriage rides on Market Street during the Candy Cane Walk on November 19, 2006. The route will be south on 22nd Street, east on Chestnut, north on 21st Street, and west on Market Street.

- Motion by Mr. McBride, seconded by Mr. Sledzinski, to hold carriage rides on November 19, 2006 following the route above. Motion passed unanimously.

Mr. McBride requested the review and approval to advertise an ordinance establishing the locations of ten (10) additional stop signs within the Borough.

- Motion by Mr. McBride, seconded by Mr. Sledzinski, to advertise an ordinance establishing the placement of ten (10) new stop signs within the Borough. Motion passed unanimously.

PARKS & RECREATION

Mr. McBride presented the monthly report to Council and noted that Trick or Treat night in the Borough is Tuesday, October 31 and the Borough's Halloween parade is on Tuesday, October 24, 2006 at 6:00 p.m.

Mr. McBride presented a letter from Hershey Medical Center to the Borough regarding the landing of Life Lion at Fiala Field on September 25, 2006 for Fire/EMS training and again on October 28, 2006 at the OIP parking lot to celebrate the 20th anniversary of Life Lion.

- Motion by Mr. McBride, seconded by Mr. Buell, to approve the landing on Life Lion on both dates. Motion passed unanimously.

PLANNING and ZONING

Mr. Sledzinski presented the monthly report to Council.

- Motion by Mr. Sledzinski, seconded by Mr. Weber, to adopt the ordinance as advertised to allow the Institutional Use, Library as a special exception within the Low Density Residential district. Motion passed unanimously in a roll call vote as follows:

Liesl Beckley – Absent
David Buell – Yes
Richard McBride – Yes
Burke McLemore – Yes
Brian Musselman - Yes
Aubrey Sledzinski – Yes
Wayne Weber, Jr. - Yes

- Motion by Mr. Sledzinski, seconded by Mr. Buell, to approve two (2) additional third-party reviewers for the building permit process for a total of three (3): Pennoni Associates, Commonwealth Code, and Arro Consulting. After brief discussion, motion passed unanimously.
- Motion by Mr. Sledzinski, seconded by Mr. Buell, to eliminate the \$8.50 per \$1,000 of estimated construction cost and allow the building permit applicants to contract directly with the third party reviewer of their choice. After brief discussion, motion passed unanimously.

Mr. Sledzinski provided Council with an update on a demolition permit request for a shed on 2011 Market Street.

Mr. McLemore asked Chief Ammons the response to the Code Red system. Chief Ammons noted that approximately 65% of all residents had completed the paperwork and are in the database.

PUBLIC COMMENT

- Willa Kramer – requested the list of new stop signs be published on the website and in the newsletter so residents are aware of their placement.
- Randee McQuowan – requested Borough Council investigate her complaint regarding her neighbor's storm water draining onto her property. She noted she requested information from the Borough office and was told a resolution would be given to her. Mr. McBride stated he would have Borough staff respond to her complaint within twenty-four (24) hours.
- Jack Sellers – requested follow-up on the spooky house on 24th Street. Mr. Kline noted that Cumberland County Blighted Property is meeting on Thursday, September 14 to review and make a recommendation on this request.

Mr. McLemore gave an introduction regarding the upcoming Town Hall meeting on September 28, 2006. After a discussion, Borough staff will advertise the meeting on the website and in the paper in an effort to get residents to attend the meeting.

- Motion made by Mr. McLemore, seconded by Mr. Buell, to adjourn. Motion passed unanimously.

Council adjourned at 8:57 p.m.

Respectfully Submitted,

Anne Shambaugh, Secretary